

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
October 1, 2018

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Gregory J. Fantazzi, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Pierson Castor, Miss Julia Smecker; LSEA Representative, Mr. Matthew D. Shockey; News Reporter, Ms. Hurubie Meko; and visitors.

ABSENT: Board Members, Mr. David J. Beiler, Mr. Dustin D. Knarr, Mrs. Audra R. Spahn.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the Minutes of the regularly scheduled meetings of September 4 and September 17, 2018.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum and Mr. Arnst recognized September Students of the Month from Martin Meylin Middle School.

Dr. Feeney and Mr. Arnst recognized September Students of the Month from Lampeter-Strasburg High School.

Dr. Godfrey shared Lampeter-Strasburg instructional initiatives for 2018-2019.

Dr. Peart shared the following communications:

1. Clark, Lisa S. – a letter requesting a leave of absence.
2. Kurtz, Ralph E. – a letter of resignation.
3. Martin, Heather D. – a letter of resignation.
4. Stem, Matthew S., Deputy Secretary, Pennsylvania Department of Education – a letter indicting the District's compliance with the Individuals with Disabilities Education Act (IDEA).

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Arnst seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,856,171.34, Cafeteria Fund checks in the amount of \$49,303.15, High School Athletic Fund checks in the amount of \$2,589.92, Athletic Account Officials in the amount of \$8,963.35, and Capital Reserve Fund checks in the amount of \$739,759.67.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on September, 10, 2018, and reviewed results of the senior survey and testing results, as well as an advanced agriculture mechanics course and a policy regarding graduation requirements.

Mr. John Strange met with the Committee and is recommended this evening as a community representative to the Board.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Stoltzfus reported that the Committee met on September 17, 2018, and discussed public comments from Greenleaf Estates Homeowners' Association and updates on athletic fields, boiler replacement projects, and the Master Facility Plan.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee will meet on November 1, 2018, at 6:00 p.m. in the Board Room.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and recommends all agenda items and add-ons.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that students are currently being identified for services and a fall workshop is planned during October.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that the Foundation submitted \$74,000 to teachers for innovative programs.

STUDENT REPRESENTATIVES - Mr. Pierson Castor, Ms. Julia Smecker

Ms. Smecker reported that Lampeter Elementary School students enjoyed the Lampeter Fair and were looking forward to parent visitation in October. It was a busy month at Hans Herr Elementary School as students demonstrated school-wide positive behaviors. At Martin Meylin Middle School, the sixth grade block party was held and students enjoyed junior high sports.

Lampeter-Strasburg High School faculty participated in professional development and began a book study. The Lampeter-Strasburg Hall of Fame inducted six new members, and the softball team visited the State Capitol to be honored. The Lampeter Fair Queen was crowned despite the very wet weather, 16 vocalists participated in the chorus festival, and Merit Scholars were named. Lampeter-Strasburg High School students will participate in Lancaster Manufacturing Day.

APPROVAL OF RESIGNATIONS

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve resignations from the following individuals:

- a. Ralph E. Kurtz, part-time custodian, Hans Herr Elementary School, effective October 31, 2018.
- b. Heather D. Martin, special education assistant, Hans Herr Elementary School, retroactively effective on September 28, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve employment for the following individuals in support or non-permanent positions:

- a. Jeffrey W. Haverstick, second shift custodian, Lampeter Elementary School. Mr. Haverstick will be employed as a category A1 support employee and will be compensated at \$10.85 per hour effective on October 1, 2018.
- b. Kristie L. Nies, Title I reading assistant, Lampeter Elementary School. Ms. Nies will be employed as a category E support employee and will be compensated at \$14.79 per hour retroactively effective to September 24, 2018.

- c. Paula L. Oatman, SACC aide, Hans Herr and Lampeter Elementary Schools. Ms. Oatman will be employed as a category E support employee and will be compensated at \$10 per hour effective on October 2, 2018.
- d. Rachel S. Steffan, Title I reading assistant, Martin Meylin Middle School. Ms. Steffan will be employed as a category E support employee and will be compensated at \$14.79 per hour effective on October 1, 2018.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve a leave of absence for Lisa S. Clark, mathematics teacher, Lampeter-Strasburg High School, from on or about February 18, 2019, through on or about May 14, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE TO ADDITIONAL SALARIES

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve changes to additional salaries for 2018-2019 to be paid from the associated student activity fund, at no cost to the District, if funds are available, as follows:

- a. Memory D'Agostino Yearbook Editor – Martin Meylin School Activity Fund \$846 Deletion
- b. Brian Griffith Yearbook Editor – Martin Meylin School Activity Fund \$846 Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve substitutes in their respective capacities, as follows:

Certified Substitutes

- Burger-Shirk, Alicia P. Elementary (K-6)
- Hodge, Brenda J. Music
- Koutsavlis, Kelly L. Industrial Arts, Technology Education
- Neuman, Jill L. Elementary (K-6)
- Nies, Kristie L. Elementary
- Nisula, Kelsey B. Elementary (PK-4), Elementary (4-8) - All Subjects (4-6), ELA, Reading, Mathematics (7-8), Special Education (PK-8)

Emergency Certified Substitutes

- Ammon, Elizabeth A. All Subject Areas
- De Biasi, James C. All Subject Areas
- Hilliard, Mackenzie P. All Subject Areas
- Lambros, Michelle M. All Subject Areas
- Lopez, Julian D. All Subject Areas
- Noel Melanie E. All Subject Areas
- Rhine, Kimberly K. All Subject Areas

Support Substitutes

- Bender, Karen R.
- Niemeyer, Jennifer M.
- Nies, Kristie L.
- Raugh, Keri A.
- Swarr, Hannah M.
- Thompson, Lynne J.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve volunteers, as follows:

- Crellin, Barbara H.
- Jennings, Corrine C.
- Lebo, Andrew P.

Spahr, Christopher M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SALARIES

Mr. Arnst moved and Mrs. Rhoades seconded the motion to approve salaries, as attached to these Minutes, with the exception of Cindy L. Byrnes, Brigid H. Hillen, Benjamin R. Pontz, and Kathryn J. McMichael.

A voice vote was unanimous in favor of the motion.

Mr. Arnst moved and Mr. Kimmel seconded the motion to approve salaries for Cindy L. Byrnes and Brigid H. Hillen.

A voice vote was 5:0:1 in favor of the motion. Mr. Byrnes abstained from the vote.

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve a salary to Benjamin R. Pontz.

A voice vote was 5:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

Mr. Arnst moved and Mr. Byrnes seconded the motion to approve salaries to Kathryn J. McMichael.

A voice vote was 5:0:1 in favor of the motion. Mrs. Herr abstained from the vote.

APPROVAL OF CONSULTING CONTRACT WITH EDUCATOR ASSIST CONSULTANTS, LLC

Mr. Byrnes moved and Mrs. Rhoades seconded the motion to approve a contract with Educator Assist Consultants, LLC, for \$18 per hour for the provision of DIBELS testing, kindergarten testing, and consulting services.

A voice vote was unanimous in favor of the motion.

APPROVAL OF COURSE CURRICULUM

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve course curriculum for Advanced Mechanics:507EL.

A voice vote was unanimous in favor of the motion.

APPROVAL OF COMMUNITY BOARD REPRESENTATION

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve John Strange as a Community Board Representative for Academic Committee for the 2018-2019 and 2019-2020 school years.

A voice vote was 5:0:1 in favor of the motion. Mrs. Rhoades abstained from the vote.

APPROVAL OF LCCTC AUTHORITY BOARD MEMBER

Mr. Byrnes moved and Mr. Arnst seconded the motion to approve Martin J. Smith to serve as Chairman of Lancaster County Career and Technology Authority Board for a five-year term from January 1, 2019, through December 31, 2023.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr expressed her appreciation to the students for their help at the Lampeter Fair.

NEW BUSINESS

Dr. Peart discussed a date for a Board visitation to the various school buildings

OPPORTUNITY FOR PUBLIC COMMENT

Representatives from Boy Scout Troop 58 inquired for ideas from the Board as to how the Boy Scouts could better serve their community.

ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

Jeanne L. Hoffard
Secretary