

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
January 7, 2019

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mrs. Melissa S. Herr Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Gregory J. Fantazzi, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Jeanne L. Hoffard; Student Representatives, Mr. Pierson Castor, Miss Julia Smecker; LSEA Representative, Mr. Matthew D. Shockey; News Reporter, Ms. Hurubie Meko; and visitors.

ABSENT: Board Members, Mr. James H. Byrnes.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve the Minutes of the regularly scheduled meeting of December 3, 2018.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Feeney and Mrs. Herr recognized December Students of the Month from Lampeter-Strasburg High School.

Dr. Smecker and Mrs. Herr recognized Audrey Wieand as a winner of the PA Department Agriculture Calendar Contest and Jack Hohenwarter and Natalie Turner as December Pioneers of the Week.

Dr. Bray and Mrs. Herr recognized Austin Carter as a winner of the PA Department Agriculture Calendar Contest.

Dr. Godfrey shared a video about FFA John Deere tractor restoration at Lampeter-Strasburg High School. The tractor will be shown at the 2019 PA Farm Show.

Dr. Peart shared the following communications:

1. Bollow, Janalyn M. – a letter of resignation.
2. Bomberger, Kelsey B. – a letter of resignation from a 2019-2020 supplemental position.
3. Glenn, Janet E. – a letter of resignation from a SACC position only.
4. Heil, Kathleen G. – a letter of resignation from a 2018-2019 supplemental position.
5. Weiksner, James F. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,624,644.11 (with the exception of check 111628), Cafeteria Fund checks in the amount of \$46,822.91, High School Athletic Fund checks in the amount of \$1,295.36, Athletic Account Officials in the amount of \$2,813.50, and Capital Reserve Fund checks in the amount of \$37,735.44.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve General Fund check 111628.

A voice vote was 7:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

Mrs. Herr reported that the Committee met on December 12, 2018, and would ask the Board to ratify the Committee's decision on tonight's agenda.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Arnst reported that the Committee met this evening and reviewed items presented for Board action this evening.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that preparation has begun for a winter parent evening focused on mathematics.

STUDENT REPRESENTATIVES - Mr. Pierson Castor, Ms. Julia Smecker

Ms. Smecker reported that Lampeter Elementary School had enjoyed many pre-holiday activities, including the Toys for Tots campaign, a visit to Fulton Theater, and shopping at Winter Wonderland. At Hans Herr Elementary School students enjoyed many concerts, third grade students visited the high school for the Holiday Workshop, and fifth grade students built bird houses. The Martin Meylin Middle School play was a huge success and holiday-related events were enjoyed, including Toys for Tots, holiday concerts, and Pioneer Pride battles! Staff recognized Ms. Michelle Holland, district social worker, who promoted the food drive in support of many district families during the holiday season.

Mr. Castor reported that on December 10, 2018, a successful Career Planning Night was held at Lampeter-Strasburg High School. Other pre-holiday activities included a holiday concert, a winter pep rally, and successful sporting events. On January 20, 2019, eighth grade students will visit the high school to learn about the course selection process.

APPROVAL OF RESIGNATIONS

Mr. Arnst moved and Mr. Beiler seconded the motion to approve resignations, as follows:

- a. Janalyn M. Bollow, special education assistant, Lampeter Elementary School, retroactively effective on January 4, 2019.
- b. James F. Weiksner, second shift lead custodian, Hans Herr Elementary School, effective on January 16, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Arnst moved and Mr. Beiler seconded the motion to approve the following individuals to be employed in support or non-permanent positions:

- a. Cole, Traci L., van driver, Lampeter-Strasburg School District. Ms. Cole will become a category D support employee and will be compensated at \$12.50 per hour retroactively effective on January 2, 2019.
- b. Reichert, Jill L., van driver, Lampeter-Strasburg School District. Ms. Reichert will become a category E support employee and will be compensated at \$12.50 per hour retroactively effective on January 2, 2019.

- c. Stoltzfus, Derek N., second shift lead custodian, Martin Meylin Middle School. Mr. Stoltzfus will become a category A1 support employee and will be compensated at \$12.50 per hour retroactively effective on January 3, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Arnst moved and Mr. Beiler seconded the motion to approve a change of employment status for Janet E. Glenn. Ms. Glenn has resigned from her position as a SACC aide at Hans Herr Elementary School retroactively effective on December 21, 2018, and has accepted a position as a Lampeter-Strasburg School District van driver retroactively effective on January 2, 2019. Ms. Glenn will continue in her position as cafeteria aide at Hans Herr Elementary School being compensated at \$10.01 per hour. She will remain a category D support employee and will be compensated at \$12.50 per hour in her position as a van driver.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Arnst moved and Mr. Beiler seconded the motion to approve substitutes in the capacities indicated below:

Certified Substitutes

Miller, Samantha A.	Elementary (PK-4), Special Education (PK-8)
Smith, Caleb S.	Art (PK-12)

Support Staff Substitutes

Bair, James F.  
Callahan, Stacey L.  
Derstler, Glenda S.  
Heist, Diana R.  
Minder, Cora R.  
Oatman, Paula L.  
Reedy, Ralph D.  
Wright, Lisa E.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Arnst moved and Mr. Beiler seconded the motion to approve 2018-2019 volunteers, as follows:

Brumell, Samuel M.  
Gilbert, Kaitlyn E.  
Hummer, Sherry L.  
Kann, Kimberly S.  
Keefer, Justin E.  
Landis, Jeffrey D.  
McCanna, Christy M.  
Mosser, Randy K.  
Shehan, Lindsay L.

A voice vote was unanimous in favor of the motion.

WITHDRAWAL OF RECOMMENDATION FOR APPROVAL OF AGREEMENT WITH POWERSCHOOL GROUP, LLC

The recommendation to approve a three-year agreement from January, 2019, to January, 2022, with PowerSchool Group, LLC, for the purchase of Performance Matters analytics software with annual payments of \$9,056.84 with a 3.0% annual increase was withdrawn.

APPROVAL OF ACT I RESOLUTION FOR THE 2019-2020 FISCAL YEAR

Mr. Kimmel moved and Mr. Arnst seconded the motion to approve the Act I Resolution for the 2019-2020 fiscal year, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

### APPROVAL OF ON-TARGET HEALTH PROPOSAL

Following a discussion led by Mr. Stoltzfus on an On-Target Health proposal effective February 1, 2019, Mr. Beiler moved and Mr. Arnst seconded the motion to approve the proposal.

A voice vote was unanimous in favor of the motion.

### APPROVAL OF TRANSPORTION

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve round trip transportation for full day private kindergarten for a District resident, Olive Lapp, daughter of Jay and Becca Lapp.

A voice vote was unanimous in favor of the motion.

### APPROVAL OF FACILITY USAGE WAIVER

Mrs. Rhoades moved and Mrs. Spahn seconded the motion to approve a waiver of facility usage fees for the Lancaster South Rotary Club to hold their annual Comedy and Magic show on April 13, 2019, in the high school performing arts center in lieu of scholarships to be provided to Lampeter-Strasburg School District students (applicant to be charged for all staffing and maintenance fees.)

A voice vote was unanimous in favor of the motion.

### DISCUSSION OF POLICY

Dr. Peart led a discussion of a new policy, Code of Conduct – Food Service, as posted.

### APPROVAL OF UPDATED POLICIES (FIRST READING) AS PART OF PSBA POLICY REVIEW

Mrs. Pontz moved and Mr. Arnst seconded the motion to approve updated policies (first reading) as part of the PSBA policy review:

- a. Policy 100 Comprehensive Planning
- b. Policy 101 Mission Statement/Vision Statement
- c. Policy 102 Academic Standards
- d. Policy 103 Nondiscrimination/Discriminatory Harassment – School and Classroom
- e. Policy 103.1 Nondiscrimination – Qualified Students With Disabilities
- f. Policy 104 Nondiscrimination/Discriminatory Harassment – Employment Practices
- g. Policy 105 Curriculum
- h. Policy 105.1 Review of Instructional Materials by Parents/Guardians and Students
- i. Policy 105.2 Exemption From Instruction
- j. Policy 106 Guides for Planned Instruction
- k. Policy 107 Adoption of Planned Instruction
- l. Policy 108 Adoption of Textbooks
- m. Policy 109 Resource Materials
- n. Policy 110 Instructional Supplies
- o. Policy 111 Lesson Plans
- p. Policy 112 Guidance Counseling
- q. Policy 113 Special Education
- r. Policy 113.1 Discipline of Students With Disabilities
- s. Policy 113.2 Behavior Support
- t. Policy 113.3 Screening and Evaluations for Students With Disabilities
- u. Policy 113.4 Confidentiality of Special Education Student Information
- v. Policy 114 Gifted Education
- w. Policy 115 Career and Technical Education
- x. Policy 116 Tutoring
- y. Policy 117 Homebound Instruction
- z. Policy 118 Independent Study
- aa. Policy 119 Current Events
- bb. Policy 121 Field Trips
- cc. Policy 122 Extracurricular Activities
- dd. Policy 123 Interscholastic Athletics
- ee. Policy 123.1 Concussion Management
- ff. Policy 123.2 Sudden Cardiac Arrest
- gg. Policy 123.3 Student Activity Fee
- hh. Policy 124 Alternative Instruction

- ii. Policy 125 Adult Education
- jj. Policy 126 Class Size
- kk. Policy 127 Assessment System
- ll. Policy 130 Homework
- mm. Policy 137 Home Education Programs
- nn. Policy 137.1 Extracurricular Participation by Home Education Students
- oo. Policy 138 Language Instruction Educational Program for English Learners
- pp. Policy 140 Charter Schools
- qq. Policy 140.1 Extracurricular Participation by Charter/Cyber Charter Students
- rr. Policy 142 Migrant Students
- ss. Policy 143 Standards for Persistently Dangerous Schools
- tt. Policy 144 Standards for Victims of Violent Crimes
- uu. Policy 146 Student Services

A voice vote was unanimous in favor of the motion.

#### RATIFICATION OF BOARD OF REVIEW

Mr. Beiler moved and Mrs. Rhoades seconded the motion to ratify the Board of Review decision of December 12, 2018.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF SPONSORSHIP AGREEMENT

Mr. Kimmel moved and Mrs. Spahn seconded the motion to approve a renewal sponsorship agreement with UPMC Pinnacle for stadium scoreboard signage.

A voice vote was unanimous in favor of the motion.

#### NEW BUSINESS

Mrs. Pontz inquired as to interest from the Board in attending any portion of the NSBA Conference to be held in Philadelphia, Pennsylvania, in the spring of 2019.

#### OPPORTUNITY FOR PUBLIC COMMENT

No comment.

#### ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:35 p.m. for discussion a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

#### MEETING RECONVENED AND ADJOURNED

The meeting reconvened and was properly adjourned at 9:15 p.m.

Jeanne L. Hoffard  
Secretary