

PROFESSIONAL AGREEMENT

BETWEEN

THE WESTPORT BOARD OF EDUCATION

AND

**THE WESTPORT INTERMEDIATE
ADMINISTRATORS' ASSOCIATION**

JULY 1, 2023 - JUNE 30, 2026

TABLE OF CONTENTS

ARTICLE I	RECOGNITION	1
ARTICLE II	DURATION	1
ARTICLE III	MEDICAL INSURANCE AND DISABILITY INSURANCE	1
ARTICLE IV	SICK LEAVE	4
ARTICLE V	TRAVEL INSURANCE	4
ARTICLE VI	HOLIDAYS	4
ARTICLE VII	ADMINISTRATOR WORK YEAR & VACATIONS	4
ARTICLE VIII	PROFESSIONAL PROGRESS	5
ARTICLE IX	TRAVEL EXPENSES	5
ARTICLE X	WAGE SCALES	5
ARTICLE XI	DUES DEDUCTION	6
ARTICLE XII	EXTENDED LEAVES OF ABSENCES	6
ARTICLE XIII	GRIEVANCE PROCEDURES	6
ARTICLE XIV	OTHER POLICIES	10
ARTICLE XV	REDUCTION IN FORCE	10
ARTICLE XVI	STATE STATUTES AND TOWN CHARTER	13
ARTICLE XVII	SEVERABILITY	13
ARTICLE XVIII	JUST CAUSE	13
	SIGNATURE PAGE	13
SCHEDULE A	IAA SALARY SCHEDULES	14
APPENDICES A-B	DESCRIPTION OF HEALTH BENEFITS.....	16
APPENDIX C	MEMORANDUM OF AGREEMENT.....	18
APPENDIX D	MEMORANDUM OF AGREEMENT	19

ARTICLE I RECOGNITION

- A. This agreement is made and entered into by and between the WESTPORT BOARD OF EDUCATION (hereinafter referred to as the "BOARD") and the WESTPORT INTERMEDIATE ADMINISTRATORS' ASSOCIATION (hereinafter referred to as the "Association").
- B. The Board hereby recognizes the Association as the exclusive bargaining representative of all members of the administrator's unit, as defined by the Connecticut General Statutes, Section 10-153b(a). The Association recognizes the local responsibility of the Board to have charge of the Westport public schools as defined in the General Statutes.
- C. In the event that additional administrative categories are created or become represented by the Association during the term of this agreement, the parties shall negotiate an addendum hereto confined solely to salaries, work year and placement in the reduction in force procedure.

ARTICLE II DURATION

The provisions of this agreement shall be effective as of July 1, 2023, and, except as specifically provided otherwise, shall continue in full force and effect until June 30, 2026, and thereafter unless terminated by either party on or after such date, subject to reopener negotiations over Article III and in accordance with statute upon the written request of the Board if the cost of the insurance plan offered herein is expected to substantially increase. Reopener negotiations shall be limited to health insurance plan design and funding, premium cost share, and/or introduction of an additional optional health insurance plan.

ARTICLE III MEDICAL INSURANCE AND DISABILITY INSURANCE

- A. A program of benefits shall be provided on a contributory basis to each eligible employee and their eligible dependents. Health benefits shall be in the form of a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA) (as described in Appendix A). The deductible for such HDHP shall be \$2000 for individuals and \$4000 for families. The Board will contribute 50% of the deductible for active employees participating in the HDHP, except that for the Fiscal Year 2023-2024 only, the Board will contribute sixty percent (60%) of the deductible for active employees participating in the HDHP. Any employee ineligible for the HDHP may participate in a Health Reimbursement Arrangement (HRA) with the same terms as the HDHP. Board funding to the HRA shall include a rollover feature allowing any unused HRA deductible funds to be rolled over up to the amount legally allowed.

For the Fiscal Year 2023-2024 only, the Board shall pay 100% of its share of the HDHP deductible on or around July 1, provided the employee has previously established an HSA account. Effective July 1, 2024, the Board's deposit toward the HDHP deductible will be made in two equal installments on or around July 1 and January 1.

There will be no cost for preventative care. Once the HDHP deductible is met, medical benefits will be covered at 100% for in-network. Out-of-network services will be subject to an 80%/20% co-insurance after the deductible is met with an out-of-pocket maximum of \$4,000/\$8,000 (including satisfying the deductible). The out-of-pocket maximum will be cross accumulative between in-network, out-of-network and prescription drug cost.

Prescription benefits under the HDHP plan shall be provided through a prescription benefits manager (PBM), designated by the Board through a formulary established by the Board. Co-payments under the formulary plan will apply after the deductible is met up to the combined out-of-pocket maximum of \$4,000/\$8,000. The co-payments shall be \$5.00 for generic, \$30.00 for preferred brand, and \$45.00 for non-preferred brand, with mail order of two and one-half (2.5) times these retail co-payments for a ninety day supply. A participant shall pay the difference between the brand name drug cost and the generic drug cost when a generic is available and the individual elects to take the brand name drug without a physician's specification, "Dispense As Written" ("DAW") provided for medical reasons.

A summary of the benefits of these plans shall be set forth for informational purposes in Appendices A (HDHP plan) and B (dental plan), provided that the actual benefit shall be determined in accordance with the insurance contract(s).

The Board will also provide life insurance for each eligible employee in an amount equal to two and one-half (2.5) times annual salary rounded upward to the next highest thousand. Upon resignation or retirement, unit members will be offered the opportunity to convert life insurance previously available under the Board group plan to an individual policy at their own expense, carrier permitting. Upon retirement from the Westport Public Schools, each retiree shall receive from the Board an explanation of benefits booklet, which shall describe the retiree's option for benefits and continuing benefits, (e.g. life insurance, medical and dental insurance). The Board shall notify retirees in writing of any changes to those benefits, and the Board and the Association may provide information to retirees about the advantages of participation in the TRB insurance plan for teachers eligible to participate in Medicare A and B.

- B. 1. Effective July 1, 2023, the Board will pay for all full-time employees eighty-one percent (81%) of the cost of all premiums, and the employee shall pay nineteen percent (19%) of such cost. Effective July 1, 2024, the Board will pay for all full-time employees eighty and one-half percent (80.5%) of the cost of all premiums, and the employee shall pay nineteen and one-half percent (19.5%) of such cost. Effective July 1, 2025, the Board will pay for all full-time employees eighty percent (80%) of the cost of all premiums, and the employee shall pay twenty percent (20%) of such cost.

Employee premium share contributions shall be made pursuant to an I.R.C. Section 125 Plan (pre-tax contribution) implemented by the Board. The Board will pay for part-time employees, seventy percent (70%) of the cost of all premiums and the employee shall pay thirty (30%) of such cost. Contributions will be based upon the cost of coverage elected by the administrator, i.e. individual, individual plus one, family (the employee premium share contributions shall be computed on the basis of actual expenditures in the prior year).

2. Dental benefits shall reimburse preventive expenses at 100% co-insurance. A \$50.00 annual deductible (\$150 family maximum) is applied to general and major services. General services shall be reimbursed at an eighty percent (80%) co-insurance and major services at fifty percent (50%) co-insurance. This benefit is subject to a \$2,500 calendar year maximum per covered individual.
3. A program of long-term disability insurance is available at Board expense to each eligible administrator in accordance with the provisions of an insurance policy obtained by the Board, which provides a maximum benefit of seven thousand five hundred(\$7,500) per month after a waiting period of 180 days.

C. Insurance Carriers

The Board of Education at its sole discretion may change the identity of carriers identified in the contract to provide medical, prescription drug, dental, vision and/or life insurance in whole or in part. Prior to changing vendors under this section, the Board shall notify the President of the Association at least thirty (30) days in advance of the nature of the proposed change and the reasons therefore.

During the next ensuing thirty (30) day period, the parties shall meet and the reasons for the proposed change shall be more fully explained. Any changes in carrier identification must provide substantially equal benefits and service to the members of the bargaining unit and their dependents at no additional cost, and any claims then or thereafter that this is not the case may be the subject of a grievance under the controlling grievance procedures. If, during the thirty (30) day period set forth above, the parties cannot agree that this is the case, either the Board or the Association may invoke arbitration as provided under this Agreement for the purpose of determining whether the proposed change or changes will, in fact, provide equal benefits, at no additional cost to covered employees or their dependents. Any arbitration under this clause will be final and binding as provided by the contract, preferably before an arbitrator experienced in insurance matters.

Notwithstanding the foregoing, the Board and the Association agree that the Association shall be deemed to have reviewed and agreed to the Board's selection of the insurance carrier and/or administrator with an implementation effective date of July 1, 2022, and any disagreement by the Association regarding such selection shall not be subject to arbitration.

D. Flexible Spending Account

The Board shall make available a flexible spending account as permitted in accordance with federal regulations.

ARTICLE IV
SICK LEAVE

All administrators are eligible for eighteen (18) sick days per year, of which up to five (5) days may be used for family illness, accumulative to a maximum of 180 days. Each administrator will receive his or her regular salary during this period of accumulated sick leave. After expiration of accumulated sick leave, the administrator will receive additional days, with pay, according to the following schedule, however, each administrator will be entitled to the applicable total of such additional days only once during his or her employment by the Board:

4th through 5th year of employment in Westport	30 days
6th through 10th year of employment in Westport	60 days
Over 10 years of employment in Westport	90 days

For the purposes of this Article only, “family” is defined as an administrator’s spouse, child, or other family member who resides in the administrator’s home.

ARTICLE V
TRAVEL INSURANCE

The Board of Education will obtain group travel accident insurance providing for \$50,000.00 accidental death dismemberment and total disability coverage for certified administrators while traveling on authorized business of the Board.

ARTICLE VI
HOLIDAYS

Holidays shall include such holidays as shall be prescribed by the Superintendent.

ARTICLE VII
ADMINISTRATOR WORK YEAR AND VACATIONS

A. All administrators except Coordinators and Assistant Elementary Principals shall also be entitled to twenty-five vacation days in addition to the normally scheduled holidays.

Each administrator who is a twelve (12) month employee may carry over up to five (5) unused vacation days into the next year. Any such deferred vacation days that are unused at the end of the next year shall be lost.

- B. Coordinators and one (1) Assistant Elementary Principal at each elementary school shall have a work year consisting of 208 days. One (1) Assistant Elementary Principal at each elementary school shall have a work year consisting of 202 days. Any Assistant Elementary Principal with a work year consisting of 202 days who is authorized in advance by the Superintendent or his/her designee to work beyond his/her 202 day work year shall be paid for each additional day at his/her per diem rate.
- C. Coordinators and Assistant Elementary Principals shall work the same 188 days as those within the teacher work year. The remaining 202 or 208 days (as applicable) of the work year for Coordinators and Assistant Elementary Principals shall be scheduled by such administrator, in consultation with the administrator's immediate supervisor.

ARTICLE VIII PROFESSIONAL PROGRESS

Each administrator may receive up to \$850 for professional development activities, including graduate study, seminars, workshops, conferences and the purchase of professional materials. Notice of the intent to claim this expenditure and an estimate of the amount of the expenditure must be received by the Superintendent by March 1 of the current school year.

ARTICLE IX TRAVEL EXPENSES

Personnel covered by this contract who have positions as administrators requiring part time location in two or more building facilities within the Town of Westport shall be reimbursed for travel between said facilities at the current IRS rate. Reimbursement shall be made on a monthly basis based on a written voucher for reimbursement submitted by the administrator to the Controller of the Board of Education.

ARTICLE X WAGE SCALES

All administrators shall receive salaries in accordance with Schedule A attached hereto and shall reflect the following:

- A. IAA members who are not at the top step of their respective salary schedules shall receive the appropriate step increment.
- B. For administrators who hold the Ed.D. or Ph.D. degrees, \$1,500 shall be added to their appropriate salary.
- C. Any administrator initially appointed to an administrative position included under this agreement shall be placed on the step of the appropriate salary schedule which will result in an increase of no less than \$500 more than he/she would have received in his/her previous position for the new fiscal year.

ARTICLE XI
DUES DEDUCTION

- A. Within thirty (30) days after employment, or the execution of this Agreement, whichever is later, all administrators shall have the opportunity to join the Association, pay a service fee, or do neither. Any administrator who elects to join the Association or to pay a service fee shall execute a voluntary written authorization permitting the deduction of Association dues, or said service fee, from the salary of such administrator.
- B. The Association agrees to indemnify and save the Board harmless against any and all claims, demands, costs, suits or other forms of liability and all court or administrative agency costs that may arise out of, or by reason of, action taken by the Board for the purpose of complying with this Article.
- C. The Board shall deduct on a bi-weekly basis an amount equal to the Association membership dues or service fee, as applicable, from the salary of any administrator who voluntarily and in writing authorizes it to do so and remit the same to the Association.

ARTICLE XII
EXTENDED LEAVES OF ABSENCES

- A. Requests for leaves of absence having a duration of more than six (6) months shall be submitted to the Superintendent. The Superintendent shall act upon all such requests.
- B. At least ninety (90) calendar days prior to the expiration of such extended leave, the Administrator shall be required to indicate in writing his/her intention to return.
- C. It is the ethical responsibility of the Administrator to make written application for reassignment accompanied by appropriate statements at least ninety (90) days to indicate his/her intention to return by the time the extended leave terminates and should the Administrator not respond within thirty (30) days to a written request from the Personnel Office sent at least thirty (30) days before the termination of extended leave, the contract shall be considered terminated.

ARTICLE XIII
GRIEVANCE PROCEDURES

- A. Definition
 - 1. A "grievance" shall mean a complaint that (1) involving the misinterpretation, violation or misapplication of any provision of this agreement or (2) a complaint that the established procedures of the evaluation and support program have not been followed in one or more respects.

2. "Administrator" shall mean any certified professional employee occupying a position represented by the IAA and may include a group of administrators similarly affected by a grievance or the IAA itself.
3. "Party in interest" shall mean either party to this agreement or their designated representatives.
4. "Days" shall mean calendar days except weekends and school holidays.

B. Time Limits

1. The number of days indicated at each step shall be considered as a maximum. The time limits specified may, however, be extended by written agreement of the parties in interest and such agreement shall not unreasonably be withheld.
2. If a grievance is not filed in writing within thirty (30) days from the date on which the event or condition giving rise to the grievance was known, or should have been known, then the grievance shall be considered waived.
3. Failure to appeal a grievance from any level to the next level within the specified time limits shall be deemed to be acceptance of the decision rendered at that level.
4. If the party to whom the grievance is appealed fails to act on the grievance within the specified time limits, the grievant or grievant(s) may appeal immediately to the next higher level.

C. Representation

1. Any grievant may be represented by a person of the grievant's own choosing at all appropriate levels of this procedure, except that the grievant may not be represented by a representative of any administrators' organization other than the association.
2. When a grievant is not represented by the association, the association reserves the right to be represented and to participate in the proceedings at all levels of the procedure.

D. Records and Files

1. The processing of all grievance documents, communications and records shall be filed separately from the personnel files of the participants and shall be accessible only to the parties in interest and the aggrieved administrator or administrators.
2. Suggested forms for filing and processing grievances and other necessary documents shall be prepared by the Superintendent or the Superintendent's designee with the approval of the Association and made available through the

Association's building representative, the Superintendent's office or the school office.

3. All grievances and decisions with reasons therefor shall be in writing.

E. Miscellaneous

1. The sole remedy available to any administrator for any alleged breach of this agreement or any alleged violation of the administrator's rights hereunder shall be pursuant to this grievance procedure, provided however, that nothing contained herein shall deprive any administrator of any legal right which he/she may have under statutes applicable to such professional employees or persons in general.
2. Any decision, course or conduct or other action which becomes the subject of a grievance shall not be stayed pending the processing of the grievance except upon the written consent of the Superintendent or the Board, which consent shall not be unreasonably withheld. A decision at any level of the procedure in favor of the aggrieved party, however, may provide appropriate restitution or other remedy for the period during which the grievance was suffered.

F. Grievance Procedure Levels

The following shall be the procedure for processing grievances:

1. Level One - Referral to Director of Human Resources

The grievance of any administrator of the Westport Board of Education shall be brought in writing to the attention of the Director of Human Resources.

2. Level Two - Referral to Superintendent of Schools

Where resolution of the grievance has not been secured at Level One, the grievance of any administrator of the Westport Board of Education shall be brought in writing to the attention of the Superintendent of Schools.

3. Level Three - Referral to the Board of Education

Where resolution of the grievance has not been secured at Level Two, the grievance shall be brought in writing to the Board of Education. At this time, the persons to whom the grievance was brought in Level One and Level Two shall be notified by the grievant. Where the Board alleges a breach of this agreement, then the parties shall meet thereon as a Level Three issue.

4. Level Four - Arbitration

- a. Either party may within ten (10) days following a Level Three decision, if the grievance as defined in A.1. is not resolved by such decision,

apply to the American Arbitration Association for the designation of an arbitrator pursuant to the then applicable rules of that Association. Nothing herein, however, is intended to preclude the parties during said ten (10) day period from mutually agreeing upon an arbitrator on their own.

- b. The arbitrator shall render a decision in writing to both parties setting forth the findings of fact, reasoning and conclusions only on the issues submitted. Such decision shall be rendered as promptly as possible. However, the arbitrator shall limit his decision strictly as to the misinterpretation, violation and misapplication of the specific provisions of this agreement which may be in issue and shall be without power or authority to make any decision:
 - 1. contrary to or inconsistent with or modifying, altering, amending or varying in any way any of the terms, conditions or provisions of this agreement or of applicable law or rules or regulations having the force and effect of law; or
 - 2. involving Board discretion or Board policy not covered by the terms of this agreement or Board actions under all applicable statutes or rules or regulations of the State Board of Education or matters as to which the Board is without authority to act; or
 - 3. limiting or interfering in any way with the powers, duties and responsibilities of the Board under policies not covered by the agreement, applicable statute and/or rules and regulations having the force and effect of law.

The decisions of the arbitrator rendered in accordance with his/her jurisdiction and authority hereunder shall be accepted as final and binding and shall be enforceable under applicable statutes.

- c. The cost for the services of the arbitrator shall be borne equally by both parties.
- d. In the event of conflict between a Board policy or regulation and the provisions of this agreement, the provisions of this agreement shall prevail.

G. Timetable for Handling Grievances:

<u>Level</u>	<u>Deadline for Submitting Grievances</u>	<u>Deadline for Meeting</u>	<u>Deadline for Reaching Decision</u>
1. Director of Human Resources	30 days	10 days	5 days

2. Superintendent	10 days after prior decision	10 days	5 days
3. Board of Education	10 days after prior decision	15 days	10 days
4. Arbitration	Notice to other party 10 days after prior decision		As promptly as possible

In the event of an emergency, act of God, or other situation beyond the control of the parties, any aggrieved person, the Superintendent or Board of Education, the aforesaid time limits shall be suspended during the pendency of the said condition or conditions. Nothing herein shall preclude the parties in interest from agreeing to extend the aforesaid time limits. Pursuant to Section B(4), in the event a decision is not rendered within the deadline prescribed, the grievant shall have an additional three (3) days from the date of the deadline to submit the grievance to the next level.

ARTICLE XIV
OTHER POLICIES

Previously adopted policies and policies adopted subsequent to the effective date of this agreement, which are in conflict with this agreement are hereby superseded by this agreement. All new policies shall be distributed by the Superintendent for inclusion in the policy handbook.

ARTICLE XV
REDUCTION IN FORCE

In case of a school closing, grade restructuring, reorganization, or the elimination of position(s) as a result of which a unit member is displaced from his or her position, the following principles shall apply:

- A. If any elementary school is closed or restructured and an elementary principal position is thus eliminated or lost during the life of this contract, the Superintendent shall assign the elementary school principal affected to any one of the following positions held by a non-tenure administrator or vacancies, if such positions or vacancies exist:

An elementary principalship at another school;

An elementary assistant principalship;

In addition, if he or she is as qualified or more qualified in the opinion of the Superintendent (which shall not be arbitrary or capricious), the elementary principal affected may (a) be assigned to displace a less senior elementary principal, or (b) be assigned to any other elementary or middle school administrative position which is vacant or held by the

least senior unit member in those classifications, for which the displaced administrator is certified, and for which he or she has had appropriate or comparable experience provided that such assignment does not constitute a promotion. "Seniority" as used in this Article shall refer to service as an administrator for the Westport Public Schools.

An administrator who is displaced by another administrator by operation of this section shall then be entitled to exercise his or her rights under this section, if any.

- B. If a middle school is closed or restructured and a middle school principal position is thus eliminated or lost during the life of this contract, the Superintendent shall assign the middle school principal affected to any one of the following positions held by a non-tenure administrator or vacancies, if such positions or vacancies exist:

Another middle school principalship;

A middle school assistant principalship;

In addition, if he or she is as qualified or more qualified in the opinion of the Superintendent (which shall not be arbitrary or capricious), the middle school principal affected may (a) be assigned to displace the least senior middle school principal (if less senior), or (b) be assigned to any other elementary or middle school administrative position which is vacant or held by the least senior unit member in those classifications for which the displaced administrator is certified, and for which he or she has had appropriate or comparable experience, provided that such assignment does not constitute a promotion.

An administrator who is displaced by another administrator by operation of this section shall then be entitled to exercise his or her rights under this section, if any.

- C. If the position held by a middle school assistant principal is eliminated or lost, the Superintendent will assign the affected middle school assistant principal to a vacant assistant principalship, or to any other elementary or middle school administrative position which is vacant or held by the least senior unit member in those classifications for which in the opinion of the Superintendent (which judgment shall not be arbitrary or capricious) he or she has had appropriate or comparable experience, provided that such assignment does not constitute a promotion. An administrator who is displaced in accordance with this section shall then be entitled to exercise his or her rights under this section in the same manner.
- D. If the position held by a high school assistant principal is eliminated or lost, the Superintendent shall assign the affected high school assistant principal to a vacant high school assistant principal position, or to any other elementary or middle school administrative position which is vacant or held by the least senior unit member in those classifications for which in the opinion of the Superintendent (which judgment shall not be arbitrary or capricious) he or she has had appropriate or comparable experience, provided that such assignment does not constitute a promotion. An administrator who

is displaced by another administrator by operation of this section shall then be entitled to exercise his or her rights under this section, if any.

- E. In the event any other administrative position is eliminated or lost (including the high school principalship), the Superintendent shall assign the affected administrator to another vacant administrative position or, at the option of the Superintendent, a position held by a less senior unit member, for which he or she has had appropriate or comparable experience in the judgment of the Superintendent (which shall not be arbitrary or capricious), provided that such assignment does not constitute a promotion. An administrator who is displaced by another administrator by operation of this section shall then be entitled to exercise his or her rights under this section, if any.
- F. If there are two administrators whose administrative positions are eliminated or lost and both are eligible for transfer into the same position, both will be screened and the Superintendent will assign the most qualified to the position. Administrators who are displaced and for whom no other administrative assignment is available in accordance with the provisions of this Article shall be assigned to a teaching position subject to the provisions of the applicable collective bargaining agreement.
- G. Any administrator who has been displaced from an administrative position, shall be placed on a reappointment list. His or her name shall remain on such reappointment list until reappointment to an administrative position or for a period of two (2) years from the date of displacement, whichever shall first occur. If an administrator on the reappointment list refuses an appointment to an administrative position for which he or she is eligible, he or she shall be immediately removed from the reappointment list. Administrators on the reappointment list will only be eligible to take positions for which they are certified and qualified in the opinion of the Superintendent (which shall not be arbitrary or capricious), and shall not be eligible for any job which is a promotion. No administrator shall be eligible for reappointment unless he or she remains in the continuous employment of the Board between the date of displacement as an administrator, and the date of reappointment, unless there was no teaching position available for such administrator at the time of displacement.
- H. If the Board of Education is enjoined by a court or administrative agency from implementing any aspect of this article, the procedures contained in this article will not be implemented.
- I. For purposes of this Article, a "promotion" shall be a reassignment to a salary classification with a higher salary, as set forth on Schedule A.
- J. Any administrator whose work year is reduced or who is displaced because of a reduction in force or who is involuntarily transferred for reasons other than unsatisfactory performance to a lower paying administrative or teaching position shall receive the pay for the new position plus a supplement of 2/3rds the difference from previous year's salary for the first year following reassignment, and shall receive the pay for the new position plus a supplement of 1/3rd the difference from previous year's salary for the second year following reassignment, and such payments shall be

considered a severance benefit. This provision shall not affect administrator rights under Article XVIII.

ARTICLE XVI
STATE STATUTES AND TOWN CHARTER

This agreement is subject to and shall operate within the framework of the statutes of the State of Connecticut and Charter of the Town of Westport.

ARTICLE XVII
SEVERABILITY

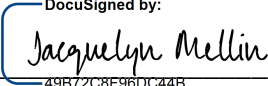
In the event that any provision or portion of this agreement is ultimately ruled invalid for any reason by an authority of established and competent legal jurisdiction, the balance and remainder of this agreement shall remain in full force and effect.

ARTICLE XVIII
JUST CAUSE

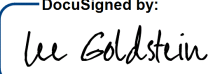
Except for matters covered exclusively by Conn. Gen. Stat. Section 10-151, other applicable statutory provisions, or the provisions of Article XV, no administrator shall be disciplined or reduced in pay without just cause.

Executed this 01 day of November.

WESTPORT INTERMEDIATE ADMINISTRATORS ASSOCIATION

BY  _____
49B72C8F96DC44B... Its President

WESTPORT BOARD OF EDUCATION

BY  _____
7415010BAA844CD... Chair

SCHEDULE A
IAA SALARY SCHEDULES

2023-2024

Grade	Grade Name	Days	Step			
			1	2	3	4
1	Pre-School Coordinator	261	164,729	168,808	172,881	175,892
2	Elementary Assistant Principal	202	158,431	162,590	166,746	169,819
3	Coordinator (2)	208	161,918	166,202	170,479	173,567
4	Elementary Assistant Principal	208	163,020	167,305	171,584	174,742
5	Athletic Director	261	164,622	167,384	170,531	174,694
6	Secondary Assistant Principal	261	173,569	178,146	182,721	186,097
7	High School Special Education Department Chair	261	173,569	178,146	182,721	186,097
8	Elementary Principal, Director of Technology	261	185,390	189,968	194,105	198,668
9	Middle School Principal	261	189,498	194,083	198,670	204,115
10	High School Principal	261	208,322	213,365	218,406	225,863

Administrators not yet at the maximum step will advance one step.

2024-2025

Grade	Grade Name	Days	Step			
			1	2	3	4
1	Pre-School Coordinator	261	166,376	170,496	174,610	180,289
2	Elementary Assistant Principal	202	160,015	164,216	168,413	174,064
3	Coordinator (2)	208	163,537	167,864	172,184	177,906
4	Elementary Assistant Principal	208	164,650	168,978	173,300	179,111
5	Athletic Director	261	166,268	169,058	172,236	179,061
6	Secondary Assistant Principal	261	175,305	179,927	184,548	190,749
7	High School Special Education Department Chair	261	175,305	179,927	184,548	190,749
8	Elementary Principal, Director of Technology	261	187,244	191,868	196,046	203,635
9	Middle School Principal	261	191,393	196,024	200,657	209,218
10	High School Principal	261	210,405	215,499	220,590	231,510

Administrators not yet at the maximum step will advance one step.

SCHEDULE A
IAA SALARY SCHEDULES

2025-2026

Grade	Grade Name	Days	Step			
			1	2	3	4
1	Pre-School Coordinator	261	168,040	172,201	176,356	184,796
2	Elementary Assistant Principal	202	161,615	165,858	170,097	178,416
3	Coordinator (2)	208	165,172	169,543	173,906	182,354
4	Elementary Assistant Principal	208	166,297	170,668	175,033	183,589
5	Athletic Director	261	167,931	170,749	173,958	183,538
6	Secondary Assistant Principal	261	177,058	181,726	186,393	195,518
7	High School Special Education Department Chair	261	177,058	181,726	186,393	195,518
8	Elementary Principal, Director of Technology	261	189,116	193,787	198,006	208,726
9	Middle School Principal	261	193,307	197,984	202,664	214,448
10	High School Principal	261	212,509	217,654	222,796	237,298

Administrators not yet at the maximum step will advance one step.

APPENDIX A

WESTPORT BOARD OF EDUCATION DESCRIPTION OF HEALTH BENEFITS for THE WESTPORT INTERMEDIATE ADMINISTRATORS ASSOCIATION

Effective July 1, 2022
Administered by AETNA

High Deductible Health Plan

Plan Features	In-Network	Out-of-Network
Deductible (September 1 through August 31st) Cross accumulation between in and out-of-network and prescription drugs.	\$2,000 Individual \$4,000 Family	Same Deductible as In-Network
Co-insurance Limit	100%	80%
Out-of-Pocket Maximum Cross accumulation between in and out-of-network and prescription drugs. The amount you pay for any services counts towards both your in-network and out-of-network out-of-pocket maximums.	\$4,000 individual \$8,000 family	Same as In-Network
Lifetime Maximum	Unlimited	Unlimited
Preventative Care	Paid in full	Paid in full
Prescription Drug Participating Retail Pharmacy	Participating Retail Pharmacy \$5 co-payment – generic \$30 co-payment – preferred brand name \$45 co-payment - non-preferred brand name Maximum 30 day supply Subject to substitution unless DAW	N/A
Mail Order	\$12.50 co-payment – generic \$62.50 co-payment – preferred brand name \$100.000 co-payment – non-preferred brand name Maximum 90-day supply Subject to substitution unless DAW	N/A

APPENDIX B

WESTPORT BOARD OF EDUCATION DENTAL BENEFITS

**As of July 1, 2008
Administered by Delta Dental**

Deductible Per calendar year	\$50 deductible applies to Basic and Major Services Maximum family deductible per calendar year is \$150
Individual Maximum Benefit	Individual maximum benefit paid per calendar year is \$2,500
Covered Charges	If utilizing a Delta Dental participating dentist, the dentist has accepted the reimbursement level. Non-participating dentist outside Delta Dental's network can charge amounts greater than the covered allowance for any procedure and the patient is liable for the balance.
Preventive & Diagnostic (Type A Services) Exams, Cleanings, Bitewing X-Rays (2 per calendar year per person); Fluoride Treatment (for children to age 9)	100% reimbursement of usual, customary and reasonable charges Not subject to deductible
Remaining Basic (Type B Services) Fillings, Extractions & Root Canals (Endodontics); Periodontal & Oral Surgery; Sealants (to age 16)	80% reimbursement of usual, customary and reasonable charges Subject to deductible
Crowns & Prosthodontics (Type C Services) Crowns & Gold Restorations; Repair of Dentures & Removable Prosthodontics; Bridgework, Full & Partial Dentures	50% reimbursement of usual, customary and reasonable charges Subject to deductible
Orthodontia (Adults & Dependent Children) Coinsurance Lifetime Maximum	50% \$2,000

Dependent children are covered to age 25 if enrolled as a full time student in an accredited school or university or living at home with parents and primarily financially dependent upon the employee for support.)

APPENDIX C

MEMORANDUM OF AGREEMENT

Notwithstanding any past practice to the contrary, administrators who leave their employment with the Board between July 1 and June 30 of any contract year shall be compensated for (1) any of the five (5) unused vacation days that they may have carried over from the prior contract year in accordance with Article VII, Section A (“Carry-Over Days”), and (2) any additional unused vacation days, prorated in accordance with the period of time they remained employed by the Board between July 1 and June 30, and calculated based on an accrual rate of one vacation day every two work weeks. Administrators whose employment is terminated for cause shall not be entitled to compensation for any unused vacation days, including, but not limited to, any Carry-Over Days.

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Lee Goldstein

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WESTPORT BOARD OF EDUCATION

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Jacquelyn Mellin

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WESTPORT INTERMEDIATE ADMINISTRATORS ASSOCIATION

APPENDIX D

MEMORANDUM OF AGREEMENT

The parties agree as follows with respect to the period beginning July 1, 2022 and ending June 30, 2026:

When the Superintendent closes schools for reasons related to snow or other emergencies and the offices of the Westport Public Schools remain open (“School Closure Days”), a twelve (12) month administrator may elect to work remotely on such School Closure Days with prior approval of the Superintendent or designee without loss of pay or leave time. The Superintendent or designee shall have discretion to grant or deny a remote work request on School Closure Days, provided that such decision shall be based on the Superintendent’s or designee’s assessment of the Board’s operational needs.

When the Superintendent closes schools as well as offices of the Westport Public Schools for reasons related to snow or other emergencies (“Full Closure Days”), the Superintendent may require twelve (12) month administrators to work remotely on such Full Closure Days.

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WESTPORT BOARD OF EDUCATION

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Jacquelyn Mellin

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WESTPORT INTERMEDIATE ADMINISTRATORS ASSOCIATION