

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
August 5, 2019

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mr. William E. Griscom, Jr., Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Jeanne L. Hoffard; and visitors.

ABSENT: Board Members, Mr. Scott M. Arnst, Mr. Scott J. Kimmel.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meeting of June 10, 2019.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart introduced Mrs. Alicia Kowitz, Assistant Principal at Martin Meylin Middle School.

Dr. Peart shared the following communications:

1. Chappell, Jon and Joanna – a letter requesting two-way transportation.
2. Ebert, Elizabeth A. – a letter of resignation.
3. Hillen Bridget H. – a letter of resignation.
4. King, Christian and Rose – a letter requesting two-way transportation.
5. Lehman, Justin and Marie – a letter requesting two-way transportation.
6. Livengood, Brenda S. – a letter of resignation.
7. Maffett, Lauren J. – a letter of resignation.
8. Nguyen, Ariel – a letter requesting a leave of absence.
9. Parmer, Patrick L. – a letter of resignation.
10. Raeburn, Evan and Tiffany – a letter requesting two-way transportation.
11. Raugh, Keri A. – a letter of resignation.
12. Raymond, Adriene K. – a letter requesting a leave of absence.
13. Rutledge, Andrea E. – a letter of resignation.
14. Schoff, Kimberly A. – a letter of resignation.
15. Shortes, Dawn R. – a letter of resignation.
16. Smith, Eileen J. – a letter of resignation.
17. Smucker, Daniel and Jamie – a letter requesting two-way transportation.
18. Stoltzfus, John and Martha – a letter requesting two-way transportation.
19. Troyan, Patricia A. – a letter requesting a leave of absence.
20. Weaver, Ryan and Denise Weaver – a letter requesting two-way transportation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Spahn seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,423,339.75 (with the exception of check 112487, 112535, and 112598) and \$2,225,359.64 (with the exception of check 112707 and 112708, Cafeteria Fund

checks in the amount of \$23,971.42, High School Athletic Fund checks in the amount of \$826.91 and \$2,425, and Capital Reserve Fund checks in the amount of \$91,638.03.

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mrs. Rhoades seconded the motion to approve General Fund checks 112487, 112535, 112598, 112707, and 112708.

A voice vote was 6:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mrs. Rhoades reported that the Committee met this evening and recommends all agenda items and add-on items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that all 2018-2019 programs have been completed. Staffing for Title I is nearly completed and funding has been granted.

APPROVAL OF RESIGNATIONS

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve resignations with the exception of item b, as follows:

- a. Elizabeth A. Ebert, 2019-2020 long-term substitute third grade teacher, Hans Herr Elementary School, retroactively effective to July 24, 2019.
- b. Brigid H. Hillen, 10-month guidance secretary, Lampeter-Strasburg High School, retroactively to effective July 1, 2019.
- c. Brenda S. Livengood, kitchen helper, Lampeter-Strasburg High School, retroactively effective to July 25, 2019, including a medical exception for the District retirement deadline.
- d. Lauren J. Maffett, mathematics assistant, Hans Herr Elementary School, retroactively effective to June 25, 2019.
- e. Keri A. Raugh, part-time attendance secretary, Lampeter-Strasburg High School, effective August 9, 2019.
- f. Dawn R. Shortes, SACC assistant group supervisor, Lampeter Elementary School, effective August 9, 2019.
- g. Eileen J. Smith, SACC group supervisor, Lampeter Elementary School, retroactively effective to August 1, 2019.
- h. Kimberly A. Schoff, cafeteria assistant, Lampeter Elementary School, effective July 26, 2019.
- i. Patrick L. Parmer, special education assistant, Hans Herr Elementary School, effective August 5, 2019.
- j. Andrea E. Rutledge, special education teacher, Hans Herr Elementary School, effective August 16, 2019.

A voice vote was unanimous in favor of the motion.

Mrs. Pontz moved and Mr. Beiler seconded motion to approve item b.

A voice vote was 6:0:1 in favor of the motion. Mr. Byrnes abstained from the vote.

APPROVAL OF EMPLOYMENT – ADMINISTRATION

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the employment of Alicia C. Kowitz as an administrative employee assigned as an assistant principal. Her annual compensation will be \$87,000, based upon the District administrative compensation schedule. She will be assigned to Martin Meylin Middle School, retroactively effective to on or about July 24, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the employment of the following individuals in professional positions:

- a. Heather N. Metzler, a long-term substitute employee assigned as a secondary guidance counselor. Her daily compensation will be \$290.77 based upon Step 1, Level M, of the District compensation agreement, pending receipt of her Pennsylvania certification in School Counseling. Ms. Metzler will be assigned to Lampeter-Strasburg High School, effective August 7, 2019, through the end of the first semester of the 2019-2020 school year.
- b. Alanna Z. Parker, a long-term substitute employee assigned as a second grade teacher. Ms. Parker is a graduate of Millersville with a Bachelor of Science degree in Early Childhood Education and is certified in Elementary (PK-4). Her daily compensation will be \$260.85 based upon Step 1, Level B, of the District compensation agreement. Ms. Parker will be assigned to Lampeter Elementary School effective August 7, 2019, for the duration of the 2019-2020 school year.
- c. Kylie J. Turner, a temporary professional employee assigned as a health/physical education teacher. Her annual compensation will be \$50,606 based upon Step 2, Level B, of the District compensation agreement. Ms. Turner will be assigned to Lampeter-Strasburg High School, effective August 7, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Janice D. Bowermaster to be employed as a van driver for Lampeter-Strasburg School District. Ms. Bowermaster will become a category E support employee and will be compensated at \$12.50 per hour effective on August 19, 2019.
- b. Melissa A. Curtis to be employed as a second shift lead custodian at Hans Herr Elementary School. Ms. Curtis will become a category A1 support employee and will be compensated at \$14.56 per hour retroactively effective on about July 31, 2019.
- c. Bethany J. Fiorello to be employed as a Title I reading assistant at Hans Herr Elementary School. Ms. Fiorello will become a category E support employee and will be compensated at \$15.53 per hour effective on or about September 23, 2019.
- d. Jennifer M. Heiser to be employed as a SACC group supervisor at Lampeter Elementary School. Ms. Heiser will become a category D support employee and will be compensated at \$11.75 per hour effective on or about August 12, 2019.
- e. Tara E. Horner to be employed as a Title I reading assistant at Martin Meylin Middle School. Ms. Horner will become a category E support employee and will be compensated at \$15.53 per hour effective on or about August 21, 2019.
- f. Kaitlin L. Kreider to be employed as a SACC assistant group supervisor at Lampeter Elementary School. Ms. Kreider will become a category C support employee and will be compensated at \$11.00 per hour effective on or about August 12, 2019.

- g. Carla M. Major to be employed as a cafeteria monitor at Hans Herr Elementary School. Ms. Major will become a category E support employee and will be compensated at \$11 per hour effective on or about August 21, 2019.
- h. Monica J. Rose to be employed as a special education teacher assistant at Lampeter-Strasburg High School. Ms. Rose will become a category C support employee and will be compensated at \$11.89 per hour effective on August 19, 2019.
- i. Tina M. Stauffer to be employed as a SACC group supervisor at Lampeter Elementary School. Ms. Stauffer will become a category C support employee and will be compensated at \$13 per hour retroactively effective to on or about August 1, 2019.
- j. Jenice M. Weaver to be employed as a kitchen helper at Lampeter-Strasburg High School. Ms. Weaver will become a category E support employee and will be compensated at \$10.69 per hour effective on or about August 21, 2019.
- k. Christy L. Deiter to be employed as a SACC group supervisor at Lampeter Elementary School. Ms. Deiter will become a category D support employee and will be compensated at \$12.75 per hour effective August 12, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve a change of employment status for the following individuals:

- a. Dawn M. Gast, special education assistant, Hans Herr Elementary School. Ms. Gast will become a Title I mathematics assistant at Hans Herr Elementary School effective on or about September 23, 2019. She will become a category E support employee and will be compensated at \$15.53 per hour.
- b. Virginia A. Haas, kitchen helper, Lampeter Elementary School. Ms. Haas will become a Lampeter-Strasburg School District van driver effective on August 19, 2019. She will become a category D support employee and will be compensated at \$12.91 per hour.
- c. Amanda R. Kinert, reading assistant, Martin Meylin Middle School. Ms. Kinert will become a temporary professional employee assigned as a half-time (50%) language arts coach. Her annual compensation will be \$30,467 based upon (50%) Step 5, Level M, of the District compensation agreement, pending reactivation of her teaching certificate. Ms. Kinert will be assigned to Martin Meylin Middle School effective August 7, 2019.
- d. Rebecca L. McGrath, special education assistant, Lampeter Elementary School. Ms. McGrath will become a Title I reading assistant at Hans Herr Elementary School effective on or about September 23, 2019. She will become a category E support employee and will be compensated at \$15.53 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve a leave of absence for the following individuals:

- a. Adriene K. Raymond, mathematics teacher, Martin Meylin Middle School, effective from on or about October 4, 2019, to the end of the 2019-2020 school year.
- b. Patricia A. Troyan, custodian, Lampeter Elementary School, retroactively effective from May 16, 2019, to on or about July 31, 2019.
- c. Ariel Nguyen, third grade teacher, Hans Herr Elementary School, from on or about January 1, 2020, to the end of the 2019-2020 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve substitutes in their respective capacities, as follows:

Certified Substitutes

Abbateello, Louis M.	Social Studies
Bailey, Julia S.	Elementary (K-6)
Barge, Sonya R.	Elementary (K-6)
Bressler, Sarah E.	Elementary (K-6), Mid-Level English (6-9), Mid-Level Citizenship (6-9)
Burger-Shirk, Alicia P.	Elementary (K-6)
Carido, Gedion C.	Elementary (PK-4)
Carter, Tina M.	Elementary (K-6)
Connolly, Maelynn B.	Elementary (PK-4)
Daneshvar, Shahnaz M.	Early Childhood (N-3), Elem (K-6), Reading Specialist (K-12), ESL (K-12)
Dietrich, Cynthia N.	Elementary (K-6)
Donall, Laura R.	Music
Egresitz, Justin C.	Technology Education (PK-12)
Fish, Craig T.	Elementary (K-6), Social Studies (7-9)
Groff, Lori A.	Music
Herr, Thomas S.	Physics
Hess, Ernest M.	Biology, General Science, Secondary Principal
Hodge, Brenda J.	Music
Keener, Wendy L.	Music
Krantz, Elizabeth E.	Elementary (K-6) - Inactive
McComsey, Barbara L.	Elementary
McGrath, Rebecca L.	Elementary (K-6)
Miller, Samantha A.	Elementary (PK-4), Special Education (PK-8)
Nies, Kristie L.	Elementary (K-6)
Pechiro, Nancy J.	Art
Raymond, Linda M.	Elementary (4-6), Social Studies (7-8)
Ritter, Lena E.	Elementary (PK-4)
Seace, Susan L.	Elementary (K-6)
Shreiner, McKensie L.	Elementary (PK-4)
Stottlemeyer, Kevin M.	Mathematics (7-12)
Swartwood, Patricia A.	Social Studies
Weaver, Cheryl R.	Elementary (K-6)
Weikert, Kimberly K.	Biology (7-12)
Wilson, Emily R.	Elementary (PK-4), Special Education (PK-8)
Wissler, Donna W.	Early Childhood, Elementary, Physically Handicapped
Wnuk, Shalynne E.	Elementary (PK-4)

Emergency Certified Substitutes

Anderson, Todd J.	All Instructional Areas
Bagwell, Clifford T.	All Instructional Areas
Daneshvar, Shahnaz M.	All Instructional Areas
De Biasi, James C.	All Instructional Areas
Dejessa, Priscilla M.	All Instructional Areas
Denlinger, Frances B.	All Instructional Areas
Diernbach, Tyler M.	Secondary Only
Fagerheim, Franklin K.	All Instructional Areas
Fiorello, Bethany J.	All Instructional Areas
Fitzgerald, Moirajeanne	All Instructional Areas
Gerber, Barbara L.	All Instructional Areas
Glass, Jennifer M.	All Instructional Areas
Harden, Melinda	All Instructional Areas
Hollenbach, Susan M.	All Instructional Areas
Khalil, Beshoy S.	All Instructional Areas
King, Matthew J.	All Instructional Areas
Kovach, Derek J.	All Instructional Areas
Lukes, Janet	All Instructional Areas
Manning, Anne	All Instructional Areas
Martin, Susan N.	All Instructional Areas
Mellinger, Daniel E.	All Instructional Areas
Miller, Angela M.	All Instructional Areas
Miller, Christine M.	All Instructional Areas
Minder, Cora R.	All Instructional Areas
Moyer, A. Jane	All Instructional Areas
Reynolds, Karen C.	All Instructional Areas
Risser, Christine A.	All Instructional Areas
Saadeh, William	All Instructional Areas

Sutherland, Stephanie P.	All Instructional Areas
Stoner, William H.	All Instructional Areas
Terhune, Sandra M.	All Instructional Areas
Turek, Michele L.	All Instructional Areas
Velazquez, Yelitza	All Instructional Areas
Vendetti, Thomas C.	All Instructional Areas
Westlund, Michael J.	All Instructional Areas
Wiegand, Paul C.	All Instructional Areas
Witwer, Laura K.	All Instructional Areas
Zurbrick, Vicki L.	All Instructional Areas

Support Staff Substitutes

Benner, Elaine T.
 Blakesley, Christopher S.
 Bowermaster, Janice
 Brands, John E.
 Brooks, Gerre D.
 Callahan, Stacey L.
 Davis, Bayley J.
 Derstler, Glenda S.
 Durian, Angelica M.
 Gast, Michael J.
 Gawne, Jennifer A.
 Geiter, Barbara L.
 Godfrey, Mason J.
 Gunderson, Mae E.
 Harnish, Adam F.
 Heil, Kathleen G.
 Hess, Kathryn E.
 Horner, Tara E.
 Hostetter, Beth A.
 Jenkins, Heidi L.
 Kelley, Michelle E.
 Krantz, Nicholas M.
 Kuhns, Anna
 Kuhns, Michael J.
 Kuhns, Paige B.
 Kulp, Stephanie R.
 Kurtz, Johnathan R.
 Landis, Erin R.
 Lantz, Lisa M.
 Lefever, Barbara L.
 Lewis, Joy E.
 Major, Carla M.
 Minder, Cora R.
 Monk, Jennifer L.
 Niemeyer, Jennifer M.
 Nies, Kristie L.
 Nitchie, Lisa M.
 Osborne, Tyler J.
 Pantano, Debra A.
 Petersen, Sara N.
 Pletcher, Kerri J.
 Reynolds, Karen C.
 Reiff, Austin L.
 Rimert, Jennifer M.
 Rinier, Melinda B.
 Schoff, Kimberly A.
 Shaner, Cynthia A.
 Short, Greta R.
 Stiles, Lynn M.
 Swarr, Hannah M.
 Thompson, Lynne J.
 Veety, Maureen M.
 Walter, Delinda D.
 Walton, Richard

Weaver, Jenice M.
Wolgemuth, Leanne W.
Wolpert, Margie A.

A voice vote was unanimous in favor of the motion.

ELECTION OF SPONSORS FOR CO-CURRICULAR POSITIONS, COACHING POSITIONS, AND SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Beiler seconded the motion to approve persons to be elected for co-curricular positions, coaching positions, and supplemental contracts, as attached to these Minutes, with the exception of supplemental contracts to Benjamin Pontz and Kathryn McMichael, with the accompanying compensation for the 2019-2020 school year, and to include the following additions/deletions:

a. Chelsea Edwards	Softball – Assistant – 50%	\$2,515.80	Deletion
b. Michelle Diffendarfer	Soccer – Girls – 1st Assistant – 70%	\$3,312.47	Addition
c. Carolyn Robinson	Soccer – Boys – Assistant – 50% of 50%	\$1,183.03	Addition

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve supplemental contracts, as attached to these Minutes, to Benjamin Pontz and Kathryn McMichael with the accompanying compensation for the 2019-2020 school year.

A voice vote was 5:0:2 in favor of the motion. Mrs. Herr and Mrs. Pontz abstained from the vote.

APPROVAL OF ADDITIONAL SALARIES

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve additional salaries for 2019-2020 to be paid from the associated student activity funds, at no cost to the District, if funds are available:

a. Brian Griffith – Yearbook Editor – Martin Meylin Middle School Activity Fund:	\$ 846
b. Michele Meyer – Musical Playbill Coordinator – Lampeter-Strasburg High School Activity Fund:	\$1,025

A voice vote was unanimous in favor of the motion.

ELECTION OF LEADERSHIP POSITIONS

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the employment of the following persons to serve in 2019-2020 leadership roles:

Department Heads - High School

Christy McCanna	Social Studies
Adam Zurn	Practical Arts
Compensation: \$3,820	

Subject Area Lead Teachers - High School

Susan Rettew	English
Derrick Morgan	Health/Physical Education
Jeffrey Gallagher	Science
Jennifer Wade	Fine Arts
Donald Spangler	Mathematics
Edward Krasnai - 50%	Guidance
Michelle Schatzmann	Special Education
Compensation: \$2,865	

District Department Head Level Coaches

Joan Johnson	K-12 Mathematics
Elizabeth Toigo	K-12 Technology
Compensation: \$3,820	

District SALT Level Coach and Supervisors

Amanda Kinert	K-12 Language Arts
Kerri Eberly	K-12 Guidance
Sarah Stuart	K-12 Health
Compensation: \$2,865	

Department Heads - Middle School

Jennifer Risser	Language Arts
Joellen Rowe	Mathematics
Keith Martin	Social Studies
Matthew Wieand	Science

Compensation: \$1,187

Team Leaders - Middle School

Jeremy Messinger	Grade 6
Jennifer Beers	Grade 6
John Manion	Grade 7
Mark Young	Grade 7
Janelle Kershner	Grade 8
Marshall Krebs	Grade 8

Compensation: \$2,123

Elementary Grade Level Chairpersons

Amanda Spealman	Specialists
Renee Pedersen	Special Education
Cara Ditzler	Kindergarten
Kara Grove	Special Services
Kimberly Buckius	Grade 1
Elizabeth Esbenshade-Fluck	Grade 1
Melissa Russell	Grade 2
Kristen Greenwood	Grade 3
Susan Adsitt	Grade 3
Kristi Raugh	Grade 4
Erin Whiskeyman	Grade 4
Eva Strawser	Grade 5
Jeffrey Nolt	Grade 5
Robert Shaubach	Specialists
Jody Allen	Special Education/Program Specialists
Melissa Figurelli	Special Education/Program Specialists

Compensation: \$500

Supervisor – Elementary Schools

Kara Grove	Reading
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Compensation - \$2,865

A voice vote was unanimous in favor of the motion.

APPROVAL OF MENTORS

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the following persons to serve as mentors to new employees at \$750 for the 2019-2020 school year:

Mentors - High School

Derrick Morgan

New Teacher

Kylie Turner

Mentor - Middle School

Melissa Gramley

New Teacher

TBA

Mentors - Elementary

Cynthia Baker
 Jessica Bledsoe
 Christi Henry
 Daniel Colvin
 Jody Allen
 Christina Hinkle

New Teacher

Ariel Nguyen
 TBA
 Sarah Capoferri
 Shannon Freedland
 Caitlin Gilbert
 Alanna Parker

Mentor – District

Joan Johnson

New Teacher

Amanda Kinert

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve 2019-2020 volunteers, as follows:

Baker, Erick R.
Ballard, Arlene S.
Breneman, Chad E.
Brunner, Gemma L.
Burton, Edward C.
Carta, Matthew C.
Cohen, JoAnn L.
Coleman, Matthew R.
Cooper, Matthew D.
Cunningham, Ajali R.
D'Agostino, Memory L.
Delfert, Matthew W.
DiCamillo, Isabella G.
DiSomma, Angelo G.
Eckman, Bryan S.
Eshbach, Joel B.
Evans, Madeline R.
Feeney, Benjamin J.
Feister, Douglas D.
Firestone, Ryan D.
Gallagher, Jeffrey A.
Garber, Todd L.
Garrett, Kim E.
Gilbert, Kaitlyn E.
Girolamo, Gregory C.
Glass, Kristin L.
Grandfield, Anne P.
Harnish, Anne K.
Henry, Christi L.
Heisey, Mary T.
Herr, Steven R.
Hershey, Dale
Hoefel, Nathan R.
Hoin, Jonathan R.
Holmberg, Robert N.
Huber, Lucas P.
Hufnagel, Madonna J.
Hummer, Sherry L.
Kann, Kimberly S.
Kaufhold, Gerard P., Jr.
Keefer, Justin E.
Kiehl, Christopher M.
Knapp, William A.
Koser, Neil D.
Lambert, David A.
Landis, Jeffrey D.
Lapp, Alexandra N.
Lebo, Andrew P.
Lewis, Gregory C.
Lindsley, Jason J.
Lucarino, Mary L.
Manning, David W.
McCanna, Christy M.
McClintock, Jasmine L.
McCrabb, Jeffrey A.
McCrabb, Jennifer L.
Mellinger, Abram A.
Mencarini, Joseph M.
Mier, Kendra L.
Miller, Joseph D.
Morrison, Garry M., Jr.
Mullin, Sharon R.

Owens, Michael A.
Parrish, John H., Jr.
Pepe, Anthony R.
Peticca, Mark J.
Pickel, Jeffrey G., Jr.
Popielarski, Jacklyn P.
Powell, Cynthia R.
Pray, Darren R.
Pray, Nicholas P.
Ramsey, Peter H.
Revelt, Karen E.
Rice, Katelyn M.
Riehl, Joshua O.
Rinier, Melinda B.
Scranton, David B.
Shehan, Lindsay L.
Shockey, Matthew D.
Shoff, Timothy J.
Shortes, Brian D.
Shue, Bradley L.
Smecker, Jeffrey T
Spahr, Christopher M.
Stoltzfus, Ashley M.
Stoltzfus, Don M.
Stuart, Sarah E.
Swarr, Jeffrey P.
Swarr, Josiah B.
Thiboldeaux, Adam M.
Wagner, Michael D.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EVENT WORKERS

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve 2019-2020 event workers, as follows:

Achille, John D.
Baltzer, David R.
Beers, Geoffrey E.
Bomberger, Kelsey B.
Brown, Jean M.
Chiodo, Michael A.
Clark, Lisa S.
Cohen, Joann L.
Cooper, Matthew D.
Corbin, Mark E.
Cunningham, Mark A.
Dalauro, Mary T.
Dombach, Travis A.
Heyser, William T.
Houck, Jeffrey S.
Hudson, Jeffrey L.
Kann, Kimberly S.
Kauffman, Suzanne F.
Keifer, Kimberly D.
Knapp, William A.
Kochel, Pamela J.
Krothe, Benjamin J.
Kuhns, Anna R.
Lambert, Charles H.
Landis, Jeffrey D.
Lefever, Barbara L.
Manion, John B.
McClintock, Jasmine L.
Meyer, Michelle L.
Nolt, Jeffrey L.

Pantano, Debra A.
Peiffer, Karen Z.
Reynolds, Karen C.
Reynolds, William J.
Rice, David S.
Rittenhouse, Thaddeus H.
Rosensteel, Robert A.
Shockey, Matthew D.
Shortes, Brian D.
Sternner, Bronston L.
Swarr, Katrina K.
Weigel, Daniel
Whitehead, John W. III

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTE TEACHER RATE

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the establishment of the daily rate for substitute teachers at \$125 per day for the 2019-2020 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2019-2020 SPECIAL EDUCATION CONTRACTS

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve 2019-2020 special education contracts, as follows:

a. New Story	1 student	\$205 daily each – expense
b. New Story	1 student	\$299 daily each - expense
c. New Story	5 students	\$375 daily each - expense
d. Eastern Lancaster County School District	6 Students	\$227,550 annual plus related services - expense
e. Eastern Lancaster County School District	3 Students	\$32,287 annual plus related services - expense
f. Olivia Witmer Speech/Language Services	1 student	\$127.04 per hour - expense
g. Austill's Rehabilitation Services	1 student	\$61 per hour – expense

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2019-2020 CAFETERIA PRICES

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve 2019-2020 cafeteria prices, as follows:

Elementary Lunch:	\$2.60
Middle School Lunch:	\$2.75
High School Lunch:	\$3.00
Middle School Tier 2:	\$3.25
High School Tier 2:	\$3.50
Adult Lunch:	\$4.35
Elementary Breakfast:	\$1.55
Secondary Breakfast:	\$1.55
Adult Breakfast:	\$2.15
Milk:	\$.60

A voice vote was unanimous in favor of the motion.

APPROVAL OF INVESTMENT SERVICES

Mr. Byrnes moved and Mrs. Rhoades seconded the motion to approve the awarding of investment services to invest School District funds in accordance with the District's Investment of Funds Policy 609 and the 2019-2020 Investment Plan.

A voice vote was unanimous in favor of the motion.

APPROVAL OF STUDENT ACCIDENT INSURANCE POLICIES

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve the renewal of student accident insurance through Goodwin & Gruber Agency with coverage to include all students while engaging in all K-12 activities at a flat premium of \$14,780.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CONTRACT WITH CENTRAL SUSQUEHANNA INTERMEDIATE UNIT (CSIU)

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a renewal contract for financial software in the estimated annual amount of \$17,398 with CSIU.

A voice vote was unanimous in favor of the motion.

APPROVAL OF STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve the Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2019-2020 school year at the annual fee of \$7,100.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LGH OCCUPATIONAL MEDICINE DEPARTMENT CONTRACT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the 2019-2020 Lancaster General Health Occupational Medicine Department Random Drug Testing Pool Agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AGREEMENT WITH I3-MPN, LLC (SCHOOLPAY)

Mr. Byrnes moved and Mrs. Rhoades seconded the motion to approve a renewal contract for payment processing services with SchoolPay at an annual fee of \$1,000.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SCHOOL PHYSICIAN

Following discussion, Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Wellspan Sports Medicine, with Dr. Zachary Geidel, M.D., School Physician, to be elected to provide the School District with required medical services for the 2019-2020 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SCHOOL DENTIST

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve Strasburg Dental Group, 222 North Decatur Street, Strasburg, Pennsylvania 17579, with Dr. Mark Nichols, School Dentist, to be elected to provide the School District with required dental services for the 2019-2020 school year. Compensation will be at the rate of \$6 per examination.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TICKET PRICES

Mr. Byrnes moved and Mrs. Rhoades seconded the motion to approve athletic event prices for the 2019-2020 school year, as follows:

Adult Single	\$ 5
Student/Senior (60+) Single	\$ 3
Adult Spirit	\$ 50
Student Spirit	\$ 25
Family (2 Adult – 2+ Student)	\$125

Passes will be honored at all home sporting events for the regular scheduled season. These passes are not honored at tournaments, league playoffs, or post-season events.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TRANSPORTATION

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve round trip transportation for full day private kindergarten for District residents, as follows:

- a. Asher Chappell, son of Jon and Joanna Chappell
- b. Claire Lehman, daughter of Justin and Marie Lehman
- c. Jaedyn Raeburn, son of Evan and Tiffany Raeburn
- d. Layna Smucker, daughter of Daniel and Jamie Smucker
- e. Dylan Stoltzfus, son of John and Martha Stoltzfus
- f. Ezekiel Weaver, son of Ryan and Denise Weaver
- g. Madelyn King, daughter of Christian and Rose King

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICIES (FIRST READING)

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve updated policies (first reading) as part of PSBA policy review:

- a. Policy 800 Records Management
- b. Policy 800.1 Electronic Records/Signatures
- c. Policy 801 Public Records
- d. Policy 802 School Organization
- e. Policy 803 School Calendar
- f. Policy 804 School Day
- g. Policy 805 Emergency Preparedness
- h. Policy 805.1 Relations with Law Enforcement Agencies
- i. Policy 806 Child Abuse
- j. Policy 807 Opening Exercises/Flag Displays
- k. Policy 808 Food Services
- l. Policy 808.1 Free and Reduced Price Meals
- m. Policy 808.2 Code of Conduct – Food Service
- n. Policy 810 Transportation
- o. Policy 810.1 School Bus Drivers and School Commercial Motor Vehicle Drivers
- p. Policy 810.2 Transportation – Video/Audio Recording
- q. Policy 810.3 School Vehicle Drivers
- r. Policy 811 Bonding
- s. Policy 812 Property Insurance
- t. Policy 813 Other Insurance
- u. Policy 814 Copyright Material
- v. Policy 815 Acceptable Use of Internet, Computers and Network Resources
- w. Policy 815.1 Personal Technology Devices
- x. Policy 818 Contracted Services Personnel
- y. Policy 819 Suicide Awareness, Prevention and Response
- z. Policy 822 Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
- aa. Policy 823 Naloxone
- bb. Policy 824 Maintaining Professional Adult/Student Boundaries
- cc. Policy 827 Conflict of Interest
- dd. Policy 828 Fraud
- ee. Policy 830 Breach of Computerized Personal Information

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICY (FIRST READING)

Mrs. Spahn moved and Mr. Byrnes seconded the motion to approve the following policies (first reading):

- a. Policy 011 Principles for Governance and Leadership
- b. Policy 150 Title I – Comparability of Services
- c. Policy 323 Tobacco/Nicotine
- d. Policy 707 Use of School Facilities

A voice vote was unanimous in favor of the motion.

APPROVAL FOR DELETION OF POLICIES

Mr. Beiler moved and Mrs. Pontz seconded the motion to delete the following policies:

- a. Policy 248 Unlawful Harassment – Now included in Policy 103 Discrimination/Discriminatory Harassment – School and Classroom Practices
- b. Policy 348 Unlawful Harassment – Now included in Policy 104 Discrimination/Discriminatory Harassment – Employment Practices

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Jeanne L. Hoffard
Secretary