

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
June 8, 2020

President Melissa S. Herr called the meeting to order at 7:30 p.m. and led a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mr. Matthew E. Parido, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom; Administrative Assistant, Mrs. Mary E. Williams.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meetings of May 4 and May 18, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

COMMUNICATIONS AND RECOGNITION

Dr. Peart recognized students, families, and staff for their hard work, understanding, patience, and partnership during these times.

Dr. Peart recognized the class of 2020 and wished them well in the future. He also thanked the L-S community for their support of the seniors. Dr. Peart shared that a letter to the community is attached to the agenda and available on the website.

Dr. Peart thanked Sandy Smith who made 39 masks for custodial and maintenance crews.

Dr. Peart shared that there is a link provided on the agenda to view virtual High School Art show on the L-S YouTube Channel.

Dr. Peart shared the following communications:

1. Kramer, Ann V. – a letter of resignation.
2. Nguyen, Ariel F. – a letter requesting an extension to a leave of absence.
3. Sensenig, Linda L. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,159,331.07 (with the exception of checks 114395 and 114307), Cafeteria Fund checks in the amount of \$14,802.41 (with the exception of check 6841), High School Athletic Fund checks in the amount of \$44.50, and Capital Reserve Fund checks in the amount of \$25,504.17.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

Mr. Byrnes moved and Mr. Parido seconded the motion to approve checks 114395 and 114307 from the General Fund and check 6841 from the Cafeteria Fund.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn

Abstain: Mrs. Pontz

Nays: None

Absent: None

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met virtually on May 11, 2020. At the meeting, Mr. Raum provided an update on the Martin Meylin Middle School improvement plan. Dr. Godfrey provided updates on continuity of education and comprehensive planning. Dr. Peart shared that the District will submit an application to the Pennsylvania Department of Education for the maximum of five flexible instruction days for the upcoming school year.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met virtually on May 18, 2020. Mr. Davis shared an update on several building repairs including the Lampeter-Strasburg High School media center skylight and competition gym roof. The Committee also discussed the feasibility study feedback and potential outcomes. Mr. Beiler expressed his appreciation to Mr. Davis and his crew for helping to keep staff and personnel safe.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee met virtually on May 12, 2020, and reviewed the financial impact of COVID-19, the 2019-2020 projected budget outcome, and the 2020-2021 proposed budget summary. The Committee remains in support of the final report that will be brought to the Board at the next meeting on June 18, 2020.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met virtually this evening and recommends all Personnel Committee agenda items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that while they weren't able to hold end-of-the-year parent programming, all assistants were able to reach out to students. He also shared that 2020-2021 allocations have been made and that he is currently working on the Title I grant for the upcoming year.

STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

No reports.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Ann V. Kramer, title I reading assistant, Martin Meylin Middle School, effective June 10, 2020.
- b. Linda L. Sensenig, kitchen helper, Lampeter-Strasburg High School, effective June 3, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change of employment status for the following individuals:

- a. Patricia C. Creighton, part-time (68%) music teacher, Lampeter Elementary School. Ms. Creighton will become a part-time (80%) music teacher at Lampeter Elementary School effective at the beginning of the 2020-2021

school year. Her annual compensation will be \$52,036.80 based upon (80%) Step 10, Level B, of the District compensation agreement.

- b. Milissa S. McAleer, kitchen helper, Hans Herr Elementary School. Ms. McAleer will become kitchen manager at Lampeter Elementary School effective August 1, 2020. She will become a category C support employee and will be compensated at \$16.50 per hour.
- c. Alanna Z. Parker, long-term substitute second grade teacher, Lampeter Elementary School. Ms. Parker will extend her long-term substitute position as a second grade teacher at Lampeter Elementary School for the duration of the 2020-2021 school year. Her daily compensation will be \$284.56 based upon Step 2, Level B, of the District compensation agreement.
- d. Amy A. Rice, long-term substitute first grade teacher, Lampeter Elementary School. Ms. Rice will become a permanent professional employee assigned as a first grade teacher at Lampeter Elementary School effective August 12, 2020. Her annual compensation will be \$66,441 based upon Step 7, Level M, of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve an extension to a leave of absence for Ariel Nguyen, third grade teacher, Hans Herr Elementary School, extended to the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF ASSISTANTS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve assistants for extended school year (ESY) special education services as follows:

- a. Grace I. Bopp \$13.75 (2019-2020); TBA (2020-2021)
- b. Jennifer L. Harnish \$13.95 (2019-2020); TBA (2020-2021)
- c. Kenna M. House \$11.50 (2019-2020); TBA (2020-2021)
- d. Kerri J. Pletcher \$11.89 (2019-2020); TBA (2020-2021)
- e. Stephanie D. Watson \$14.77 (2019-2020); TBA (2020-2021)

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF COMPENSATION CORRECTION

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a compensation correction for Karen C. Reynolds, extended substitute special education teacher at Lampeter-Strasburg High School. Ms. Reynolds' daily rate should be \$125. This rate will be corrected retroactively to April 20, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF CHANGES TO SUMMER EMPLOYEES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve additions/deletions to summer custodial employees at the hourly compensation indicated, as follows:

High School

Andrew S. Cramer \$10.39 Addition

Substitute

Geoffrey L. Bender \$11.39 Deletion

Geoffrey L. Bender \$11.89 Addition

Michael J. Kuhns \$11.89 Addition

Jonathan R. Kurtz \$11.39 Deletion

Jonathan R. Kurtz \$11.89 Addition

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2019-2020 volunteers, as follows:

Christopher J. Garraffa

Gary M. Morrison, Jr.

Samantha J. Snyder

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF SETTING OF "P" VALUE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve setting the "P" value at 3.2% and "P+" at 3.7%.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF A CONTRACT WITH CARBON-LEHIGH INTERMEDIATE UNIT

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve a five year contract (July 1, 2020 – July 1, 2025) with Carbon-Lehigh Intermediate Unit #21 (CLIU21) for providing PowerSchool software and related services. The cost will be \$9.95 per student, subject to no more than a 5% increase annually.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACTS

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve 2020-2021 special education contracts.

- | | | |
|--------------------------------------|------------|------------------------------|
| a. Austill's Rehabilitation Services | 1 student | \$61 per hour – expense |
| b. New Story | 6 students | \$375 daily each – expense |
| c. River Rock Academy | 2 students | \$55,518.50 annual – expense |
| d. Vista School | 1 student | \$56,159.72 annual – expense |

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None
Nays: None
Absent: None

APPROVAL OF STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

Mrs. Pontz moved and Mr. Knarr seconded the motion to approve the Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF 2020-2021 SUPPLY BIDS

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve 2020-2021 supply bids.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF CONTRACT WITH PA-EDUCATOR.NET

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve a one-year renewal contract with PA-Educator.Net from July 1, 2020, to June 30, 2021, in the amount of \$2,137.50.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF WELLSPAN SPORTS MEDICINE CONTRACT

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a contract for the 2020-2021 school year with WellSpan Sports Medicine, in the amount of \$4,000, with Dr. Zachary Geidel, M.D. to act as the School Physician.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

DISCUSSION OF FEASIBILITY STUDY

Dr. Peart and Mr. Stoltzfus led a discussion regarding the District's Feasibility Study, including an updated debt profile and refinancing review.

DISCUSSION AND APPROVAL OF PSBA VOTING DELEGATE

Dr. Peart led a discussion regarding the selection of a PSBA Voting Delegate. Thereafter, Mr. Byrnes moved and Mr. Knarr seconded the motion to approve Audra R. Spahn as the PSBA Voting Delegate from Lampeter-Strasburg School District at the Delegate Assembly.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF POLICY (FIRST READING)

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve updates to Policy 201, Admission of Students (first reading), as posted.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

OLD BUSINESS

Mrs. Herr recognized the Lampeter-Strasburg High School administration in their effort to make students feel cared for and finding ways to include the community in a graduation that they couldn't attend personally.

Mrs. Pontz shared how wonderful it was for all faculty and staff to be involved in graduation activities.

NEW BUSINESS

Mr. Stoltzfus shared that he will be discussing a close to walk-in payments for the upcoming year to protect the staff and those making the payment. Taxpayers would still have the options to go to Willow Street or Strasburg BB&T locations or mail in.

Mrs. Pontz asked about a timeline on the health and safety plan, requirement to gain Board approval, and impacts on summer activities. Dr. Peart led a discussion on this topic, providing two potential options and gathered Board feedback.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:52 p.m. to plan, review or discuss matters related to school safety, the disclosure of which, if conducted in public, would be reasonably likely to impair the effectiveness of such measures; or create a reasonable likelihood of jeopardizing the safety or security of an individual or school, including a building, public utility, resource, infrastructure, facility or information storage system. The Board will also discuss a matter involving the evaluation of performance of a specific public officer or employee employed or appointed by the School District.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 9:22 p.m.

Mary E. Williams
Secretary