

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
May 4, 2020

President Melissa S. Herr called the meeting to order at 7:31 p.m. with a moment of silence for students as they continue to adjust during season of uncertainty and change.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mr. Matthew E. Parido, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom; Administrative Assistant, Mrs. Mary E. Williams.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meetings of April 6 and April 20, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

COMMUNICATIONS AND RECOGNITION

Mrs. Herr recognized senior student representative, Miss Julia Smecker.

Dr. Peart recognized Lampeter-Strasburg High School who was recently recognized as a top high school in U.S. News & World Report Best High Schools report.

Dr. Peart recognized cafeteria staff who continue to provide meals to students and Mrs. Brubaker, who continues to deliver meals to those unable to pick up during the school closure.

Dr. Peart recognized the Strasburg railroad, who donated 13,000 filled eggs to local school districts including Lampeter-Strasburg School District.

Dr. Peart thanked Shultz transportation, Strasburg Borough police, and West Lampeter police in assisting with recognition of the class of 2020. The district looks forward to recognizing the class of 2020 in the coming weeks.

Dr. Peart shared that Miss Ella Horst will be the junior school board representative for the 2020-2021 school year.

Dr. Peart shared the following communications:

1. Abate, Richard C. – a letter requesting a leave of absence.
2. Baker, Andrea L. – a letter of resignation.
3. Owens, Michael and Stephanie – a letter requesting acceptance of a tuition student.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,542,070.17 (with the exception of check 114250), Cafeteria Fund checks in the amount of \$13,724.48, and Capital Reserve Fund checks in the amount of \$1,506.52.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None

Absent: None

Mr. Byrnes moved and Mr. Parido seconded the motion to approve General Fund check 114250.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn

Abstain: Mrs. Pontz

Nays: None

Absent: None

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met virtually on April 14, 2020. The committee discussed a contract for services with IU13 for Professional Development and Hybrid Personalized Learning Coaching for the new school year and reviewed dual enrollment agreements. Dr. Godfrey also shared an overview of the District's continuity of education plan.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met virtually on April 20, 2020. They discussed a letter from Victory Church requesting rent relief due to the COVID-19 crisis. The Committee also received an update on the feasibility study. Mr. Beiler reminded the Board to direct community members to view the presentation and provide feedback. Mr. Davis updated the Committee on the repairs being done to the damaged roof at the high school.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee met virtually on April 15, 2020 and discussed current and future impacts of COVID-19. The Committee also reviewed 2019-2020 budgets and discussed 2020-2021 general fund and capital budgets. Another finance committee meeting has been scheduled for May 12, 2020.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met virtually tonight and recommends all Personnel Committee agenda items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that federal programs' staff for reading and math have been up and running virtually to help support students through planned instructions. This support will end on May 14, the same date that would have been if in the classroom.

STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

No reports.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a resignation from Andrea Baker, speech therapist, Lampeter Elementary School, retroactively effective to April 22, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve employment for the following individuals:

- a. Lori A. Pray to be employed as an extended substitute fifth grade teacher at Hans Herr Elementary School effective May 5, 2020, through May 26, 2020. Her daily compensation will be \$260.85 based upon Step 1, Level B, of the District compensation agreement.
- b. Karen C. Reynolds to be employed as an extended substitute special education teacher at Lampeter-Strasburg High School retroactively effective to April 20, 2020, through the end of the 2019-2020 school year. Her daily compensation will be \$260.85 based upon Step 1, Level B, of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: None

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a change of employment status for the following individuals:

- a. Christina M. Alagona, long-term substitute itinerant autistic support teacher at Lampeter Elementary School. Ms. Alagona will continue to be a long-term substitute itinerant autistic support teacher at Lampeter Elementary School, effective August 12, 2020 through the end of the 2020-2021 school year. Her annual compensation will be \$52,054 based upon Step 1, Level B, of the District compensation agreement, pending receipt of PDE 01 Emergency Certification.
- b. Alicia M. Miller, long-term substitute learning support teacher at Hans Herr Elementary School. Ms. Miller will become a temporary professional employee assigned as a learning support teacher at Hans Herr Elementary School, effective August 12, 2020. Her annual compensation will be \$53,497 based upon Step 2, Level B, of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: None

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a leave of absence for Richard C. Abate, special education teacher, Lampeter-Strasburg High School, retroactively effective to April 20, 2020, through the end of the 2019-2020 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: None

APPROVAL OF SUMMER EMPLOYEES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve summer employees at the hourly compensation indicated:

Maintenance: Bayley J. Davis \$11.89
 Custodial:

<u>Lampeter-Strasburg High School</u>	
Jeremy Bitler	\$10.39
Kimberly A. Jacoby	\$11.89
Michelle Getchis	\$11.89
Xander Getchis	\$10.89
Lisa M. Lantz	\$11.89
Lisa M. Nitchie	\$11.89
Tyler J. Osborne	\$11.39
Pamela K. Rice	\$11.89
Becky Shelley	\$11.89

<u>Martin Meylin Middle School</u>	
Ethan D. Cramer	\$10.89
Kimberly A. Hake	\$11.89
Shirley A. Hess	\$11.89
Paige B. Kuhns	\$11.89
Kaden S. Peart	\$11.39
Austin L. Reiff	\$11.39
Collin L. Rimmer	\$11.89
Judith A. Wilhelm	\$11.89

Lisa M. Simpson	\$11.89
Emily Walter	\$11.89
Natalie C. Willig	\$10.89

Hans Herr Elementary School

Damian G. Coe	\$10.89
Adam F. Harnish	\$11.89
Faith A. Hollern	\$11.89
Milissa S. McAleer	\$11.89
Connie L. Richwine	\$11.89
Sachiko Stoneburner	\$11.89

Lampeter Elementary School

Michael J. Gast	\$11.89
Caydn Hartman	\$10.89
Anna R. Kuhns	\$11.89

Substitutes

Geoffrey L. Bender	\$11.39
Mason J. Godfrey	\$11.39
Jonathan R. Kurtz	\$11.39

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF TITLE I SUMMER READING CAMP INSTRUCTORS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve Title I Summer Reading Camp instructors at \$25 per hour, as follows (Lampeter Elementary School Summer Reading Camp and Hans Herr Elementary School Summer Reading Camp dates TBD):

- a. Julia Bailey
- b. Tina Carter
- c. Bethany Fiorello
- d. Amie Fink
- e. Kara Grove
- f. Christi Henry
- g. Tara Horner
- h. Amy Jamieson
- i. Kaitlyn Langabeer
- j. Andrea Martin
- k. Jill McCarthy
- l. Barbara McComsey
- m. Lisa McNaul
- n. Maya Pieters
- o. Michelle Pieters
- p. Jaclyn Potter
- q. Lena Ritter
- r. Susan Seace
- s. Amanda Spealman
- t. Shalynne Wnuk

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve Geoffrey Bender as a 2019-2020 support staff substitute.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

RECOGNITION OF THE GRANTING OF TENURE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to recognize that tenure has been extended to Justin E. Keefe in compliance with the laws of the Commonwealth of Pennsylvania.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACT

Mr. Byrnes moved and Arnst seconded the motion to approve a 2020-2021 special education contract with Eastern Lancaster County School District.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF LANCASTER COUNTY ACADEMY 2020-2021 PRELIMINARY BUDGET

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve the 2020-2021 Lancaster County Academy Preliminary Budget

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF SOFTWARE AGREEMENT WITH CENTRAL SUSQUEHANNA INTERMEDIATE UNIT (CSIU)

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a renewal for financial software in the estimated annual amount of \$20,096 with CSIU.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF PROFESSIONAL DEVELOPMENT SERVICES WITH LANCASTER-LEBANON IU13

Mrs. Pontz moved and Mr. Arnst seconded the motion to approve a contract for 2020-2021 professional development services and instructional coaching with Lancaster-Lebanon IU13.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF RESOLUTION

Mr. Byrnes moved and Mr. Arnst seconded the motion to approve a resolution to address the impact of the COVID-19 pandemic 2020 as attached to these minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF UPDATED POLICY (SECOND READING)

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve updated Policy 626 Federal Fiscal Compliance (second reading), as attached to these minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF 2020-2021 BOARD GOALS

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve the 2020-2021 Board Goals.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL TO APPOINT BOARD TREASURER

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve Keith A. Stoltzfus for School Board Treasurer for a term of one year, effective on July 1, 2020, for the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF TUITION STUDENT

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve Parker Owens, grade 12, son of Michael and Stephanie Owens, residing in the Penn Manor School District, as a tuition student during the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

NEW BUSINESS

Mrs. Herr shared that as it is teacher appreciation week, she is grateful for the teachers and the hard work they've been doing to educate kids under these circumstances.

Mrs. Herr thanked Dr. Feeney, Dr. Rimmer, and Dr. Westphal as they work to find a way to congratulate and celebrate the seniors.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:25 p.m. to discuss a matter involving the evaluation of performance of a specific public officer or employee employed or appointed by the School District.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 9:41 p.m.

Mary E. Williams
Secretary