

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Virtual Meeting  
April 6, 2020

President Melissa S. Herr called the meeting to order at 7:34 p.m. with a moment of silence for healthcare workers, government leaders, administrators, teachers, and students in transition during this transition.

PRESENT: Board Members, Mr. Scott M. Arnst (joined at 8:20), Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mr. Matthew E. Parido, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Director of Technology, Mr. William E. Griscom, Administrative Assistant, Mrs. Mary E. Williams.

MOTION TO SUSPEND REQUIREMENTS IN BOARD POLICY 003 (FUNCTIONS)

Mrs. Pontz moved and Mr. Beiler seconded the motion to suspend the requirements in Board Policy 003 (Functions) in order for School Board Directors to remotely participate in tonight's public meeting in order to ensure compliance with the Governor's declared state of emergency concerning the COVID-19 pandemic, as long as the following requirements are met: all School Board Directors remotely participating in the public meeting must be able to simultaneously speak to and hear from all other attendees at meeting.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

MOTION TO SUSPEND BOARD POLICY 006.1

Mrs. Pontz moved and Mr. Byrnes seconded the motion to suspend Board Policy 006.1 (Attendance at Meetings Via Electronic Communications) during the current national emergency to allow all board members and our community to participate in virtual board/committee meetings and adopt the following language from the PSBA Model Version of Policy 006.1: "COVID-19 Emergency Exception - Notwithstanding any contrary provision in this policy, a majority of School Board Directors shall be able to attend any public meeting of the School Board through electronic communications that are scheduled during the time covered by the Governor's disaster emergency declaration to combat the continued spread of COVID-19 pandemic, or September 1, 2020, whichever time period is longer. During this time period, the School Board may authorize the administration to utilize available technical resources to permit the public to observe and/or participate in public meetings remotely in order to comply with federal and state guidance that discourages large group meetings during the COVID-19 pandemic. The Superintendent shall post on the School District's official website when and how public meetings may be observed or participated in remotely by the public."

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meetings of March 2 and March 16, 2020.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

## COMMUNICATIONS AND RECOGNITION

Dr. Peart recognized the efforts of students, families, staff and volunteers during the school closure due to the COVID-19 pandemic.

Dr. Peart shared the following communications:

1. Burrows, Kelly A. – a letter of resignation.
2. Hartman, Charlene – a letter requesting a leave of absence.

## TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mrs. Spahn seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,232,246.94 (with the exception of check 114134, Cafeteria Fund checks in the amount of 89,046.17, High School Athletic Fund checks in the amount of \$209.89, Athletic Account Officials in the amount of \$184.80, and Capital Reserve Fund checks in the amount of 47,776.26.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

Mr. Beiler moved and Mr. Parido seconded the motion to approve General Fund check 114134.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn  
Abstain: Mrs. Pontz  
Nays: None  
Absent: Mr. Arnst

## ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on March 9, 2020. The Committee reviewed a new textbook request for Advanced Placement Calculus, discussed a student teaching agreement proposed by Dr. Godfrey, received updates on the recent vaping parent night held at Lampeter-Strasburg High School, and looked at the number of students using LLVS cyber school. Dr. Peart provided an overview of elementary enrollment and future elementary projections. Also discussed was the status of teaching positions. The main part of the meeting was a presentation on media library by Mrs. Henry and Mrs. Spealman.

## BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on March 16, 2020, and reviewed the updated 2020-2021 proposed capital reserve project list. The Committee also received a list of maintenance vehicles and large assets from Mr. Davis and Mr. Stoltzfus. The list included a schedule and estimated replacement years for each individual item. Mr. Beiler echoed Dr. Peart's thanks to building and grounds personnel and staff that continue to take care of property during this closure.

## BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

## FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee will meet on April 15, 2020, at 6:30 p.m. through a virtual venue.

## PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met tonight and recommends all Personnel Committee agenda items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that federal programming has ceased due to school closures. Reading and math coordinators have met remotely, working on plans to have Title 1 assistants be able to support students.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

Mr. Byrnes reported that the Lancaster County Career and Technology Center Board are also closed, but meeting electronically to keep things going and has a negotiations meeting on April 8, 2020.

STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

No reports.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a resignation from Kelly A. Burrows, first grade teacher, Lampeter Elementary School, effective August 20, 2020.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a leave of absence for Charlene Hartman, kitchen helper, Lampeter-Strasburg High School, retroactively effective to March 18, 2020, through on or about April 1, 2020.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve 2019-2020 substitutes in their respective capacities:

Certified Substitute

Bauer, Lauren E. Mathematics (7-12), Special Education (7-12) – Millersville Student  
Grandfield, Anne P. Biology (7-12) – Millersville Student

Support Substitute

Noel, Rebekah  
Risser, Christine A.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve 2019-2020 volunteers, as follows:

Fawber, Karly M.  
Motta, Fernando E.  
Whitaker, Michael W.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None

Nays: None  
Absent: Mr. Arnst

APPROVAL OF EVENT WORKERS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve Richard J. Puleo as a 2019-2020 event worker.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPOINTMENT OF LOCAL AUDITOR

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve the appointment of BBD, LLP, to perform the audit of District financial records for the fiscal year concluding June 30, 2020, at a fixed fee of \$22,000.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPROVAL OF 1:1 DEVICE LEASE

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve a four year lease agreement with Fulton Bank for the purchase of Dell Chromebooks and Chrome OS licenses.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPROVAL OF THE FOLLOWING TEXTBOOK

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the following textbook: Calculus for the Advanced Placement Course, Third Edition.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Arnst

APPROVAL OF A CONTINUOUS EDUCATION PLAN DURING THE MANDATED SCHOOL CLOSURE

Dr. Godfrey led an overview of the District's Continuous Education Plan. Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve the District's Plan.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: None

NEW BUSINESS

Mrs. Herr thanked all administrators for working hard at home to continue to figure uncharted waters out.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting properly adjourned at 8:30 p.m.

Mary E. Williams  
Secretary