

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
March 2, 2020

Vice President Patricia M. Pontz called the meeting to order at 7:32 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Administrators, Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mr. Mrs. Alicia C. Kowitz, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives Miss Julia Smecker and Miss Liana Howe; LSEA Representative, Mr. Matthew D. Shockey; News Reporter, Mrs. Donna Walker; and visitors.

ABSENT: Board Members, Mr. Scott M. Arnst, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve the Minutes of the regularly scheduled meetings of February 3 and February 18, 2020.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Knarr and Dr. Feeney recognized February Pioneer Superlative and Students of the Month from Lampeter-Strasburg High School.

Mr. Knarr and Mrs. Kowitz recognized February Students of the Month from Martin Meylin Middle School.

Dr. Godfrey presented a video highlighting the Lampeter-Strasburg School District Classroom Design Challenge.

Dr. Peart shared the following communications:

1. Balak, Eric A. – a letter requesting a leave of absence.
2. Beiler, Barbara A. – a letter of resignation.
3. Bohanan, Christine S. – a letter requesting a leave of absence.
4. Bray, William M. – a letter of resignation.
5. Devlin, Betty U. – a letter of resignation.
6. Figurelli, Melisa G. – a letter of resignation.
7. Fehrenbacher, Laura A. – a letter requesting a leave of absence.
8. Hendrix, Beth H. – a letter of resignation.
9. Henry, Rae Ann M. – a letter of resignation.
10. Kress, Tiffany M. – a letter of resignation.
11. Meyer, Michele L. – a letter of resignation.
12. Peiffer, Richard A. – a letter of resignation.
13. Petersen, James C. – a letter requesting a leave of absence.
14. Stauffer, Tina M. – a letter requesting a change in hours.
15. Winters, Patricia A. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Knarr seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$8,044,162.47 (with the exception of check

113994), Cafeteria Fund checks in the amount of \$31,664.00, High School Athletic Fund checks in the amount of \$4,757.50, Athletic Account Officials in the amount of \$2,602.40, and Capital Reserve Fund checks in the amount of \$81,822.18.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve General Fund check 113994.

A voice vote was 5:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

#### ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on February 10, 2020. During that meeting, Dr. Godfrey shared a course proposal update to Spanish HACC 201. This course was changed from Spanish 4 to Spanish 5. Dr. Godfrey also shared with the Committee that a grant was received to support computer Science and STEM programming. Mr. Raum provided an update on Martin Meylin Middle School's improvement goals. Also discussed was an opportunity for a possible Pre-K class.

#### BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on February 18, 2020. The Committee reviewed two facility rental requests, received an update on the lead testing results from Mr. Davis, and reviewed solutions for the Lampeter-Strasburg High School Media Center skylight. Mr. Stoltzfus reported on the final closeout for the athletic field project.

#### BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

#### FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Stoltzfus reported that the Committee met on February 24, 2020. The Committee reviewed the School Age Child Care tuition and recommended a rate increase for the 2020-2021 school year and will monitor going forward. The Committee also received an update on the 2019-2020 projected budget outcome and reviewed the 2020-2021 general fund budget projections.

#### PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommended all personnel agenda items for approval.

#### CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the rescheduled Title I parent night with Lisa Murray took place on March 2, 2020, at Lampeter Elementary School. Dr. Godfrey also shared that with major funding adjustments, there have been no impacts on the budget.

#### STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

Ms. Howe reported on Lampeter Elementary School's skating party, 100<sup>th</sup> day of school activities, Girls Gala dance, annual book swap, and Super Doper Bully Looper Assembly. Hans Herr Elementary happenings included Donuts for Dads and the STEM team preparing for the upcoming STEM bowl. For Martin Meylin Middle School, Ms. Howe reported on the annual King and Queen of Hearts dance, annual PTO Dodgeball Tournament, Spring Book Fair, beginning of spring sports and preparation for district wide concerts.

Ms. Smecker reported that the Lampeter-Strasburg High School hosted a back to school night open house. Other happenings included the NCAA athletic commitment ceremony, Hoops for Heroes game, L-S vaping awareness night, and National FFA week with daily events. Ms. Smecker also shared on the success of the grand opening of the student-run Lampeter-Strasburg Coffee Company, the wrestling team's donation to Ann B. Barshinger Cancer Institute, the L-S Mini-THON, start of spring sports, and the upcoming spring musical.

#### APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve resignations from the following individuals:

- a. Barbara A. Beiler, guidance secretary, Martin Meylin Middle School, effective on or about October 9, 2020.
- b. William M. Bray, principal, Lampeter Elementary School, effective June 30, 2020.

- c. Betty U. Devlin, kitchen manager, Lampeter Elementary School, effective two days after the last day of the 2019-2020 school year.
- d. Melisa G. Figurelli, elementary mathematics program specialist, Hans Herr Elementary School, effective on the last contracted day of the 2019-2020 school year.
- e. Beth H. Hendrix, fourth grade teacher, Hans Herr Elementary School, effective on the last contracted day of the 2019-2020 school year.
- f. Rae Ann M. Henry, library assistant, Martin Meylin Middle School, effective the day after the last day of the 2019-2020 school year.
- g. Tiffany M. Kress, personal care assistant, Martin Meylin Middle School, retroactively effective to January 31, 2020.
- h. Michele L. Meyer, business education teacher, Lampeter-Strasburg High School, effective on the last contracted day of the 2019-2020 school year.
- i. Richard A. Peiffer, custodian, Lampeter Elementary School, effective June 30, 2020.
- j. Patricia A. Winters, SACC assistant director, Lampeter Elementary School, effective on January 22, 2021.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the employment of the following individuals in support or temporary positions:

- a. Craig T. Fish, as an extended substitute science teacher for sixth and seventh grade at Martin Meylin Middle School. His daily compensation will be \$260.85 based upon Step 1, Level B, of the District compensation agreement retroactively effective on February 10, 2020, to on or about March 23, 2020.
- b. Cheryl R. Weaver, as an extended substitute assigned as a learning support teacher at Hans Herr Elementary School. Her daily compensation will be \$260.85 based upon Step 1 Level B, of the District compensation agreement retroactively effective to March 2, 2020, through the end of the 2019-2020 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve an additional assignment for James L. Clark, cafeteria assistant, Lampeter Elementary School. Mr. Clark will assume the additional responsibility as special education teaching assistant at Lampeter Elementary School retroactively effective to February 3, 2020. Mr. Clark will become a category D support employee and will be compensated at \$11.89 per hour.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a change of employment status for the following individuals:

- a. Lynn D. Shoffler, part-time (50%) special education teacher, Hans Herr Elementary School. Ms. Shoffler will become a fulltime (100%), special education teacher at Hans Herr Elementary School effective March 3, 2020, through the end of the 2019-2020 school year. Her daily compensation will be \$407.49 based upon Step 15, Level M, of the District compensation agreement.
- b. Tina M. Stauffer, SACC group supervisor, Lampeter Elementary School. Ms. Stauffer will become an assistant group supervisor at Hans Herr Elementary School. She will have a decrease in annual hours from 1200 to 500, retroactively effective to January 31, 2020. She will become a category E support employee and will remain compensated at \$13.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve leaves of absence for the following individuals:

- a. Eric A. Balak, fifth grade teacher, Hans Herr Elementary School, effective on or about May 5, 2020, to May 22, 2020.
- b. Christine S. Bohanan, learning support teacher, Hans Herr Elementary School, retroactively effective to February 26, 2020, through the end of the 2019-2020 school year.
- c. Laura A. Fehrenbacher, sixth/seventh grade science teacher, Martin Meylin Middle School, retroactively effective from February 10, 2020, to on or about March 23, 2020.
- d. James C. Petersen, custodian, Martin Meylin Middle School, effective May 4, 2020, to on or about August 3, 2020.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve changes to 2019-2020 supplemental contracts for the following individuals:

|                          |  |            |          |
|--------------------------|--|------------|----------|
| a. Gemma Bruner          | Track – JH Assistant – 45%                 | \$2,560.73 | Addition |
| b. John Steven McTaggart | Track – Assistant – 60%                    | \$3,414.30 | Addition |
| c. Anthony Pepe          | Track – JH Assistant – 45%                 | \$2,560.73 | Deletion |
| d. Anthony Pepe          | Track – JH Head Coach – 60%                | \$3,414.30 | Addition |
| e. Joellen Rowe          | Department Head – MM Mathematics           | \$ 534.15  | Deletion |
| f. Kylie Turner          | Swimming                                   | \$ 898.50  | Addition |
| g. Austyn Chivington     | Lacrosse – Girls – Assistant – 70%         | \$2,851.24 | Addition |
| h. Allysa Tantala        | Softball – 2nd Assistant – 60%             | \$3,018.96 | Deletion |
| i. Richard Boroughs      | Softball – Assistant – 50%                 | \$2,515.80 | Deletion |
| j. Richard Boroughs      | Softball – 2 <sup>nd</sup> Assistant – 60% | \$3,018.96 | Addition |
| k. John Manion           | Softball – Assistant – 50%                 | \$2,515.80 | Addition |

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve substitutes, as follows:

Certified Substitutes

White, Chelsea E. Elementary K-4

Support Staff Substitutes

Raymond, Linda M.  
White, Linda D.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the following individuals as 2019-2020 volunteers:

McDowell, David P.  
Pantano, Kimberly A.  
Risser, Melody S.  
Schaeffer, Ezekial X.  
Skrodinsky, Mark A.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve a memorandum of understanding with Lancaster Lebanon IU13 for assistance processing PIMS submissions.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE SCHOOL AGE CHILD CARE (SACC) HOURLY TUITION RATE FOR THE 2020-2021 SCHOOL YEAR

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve \$4.50 as the School Age Child Care (SACC) hourly rate for the 2020-2021 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2020 GRADUATION DATE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Friday, May 29, 2020, as the graduation date for the Class of 2020.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

Mr. Damond Holsinger, inquired about STEM activities in the district.

ADJOURNMENT

The meeting was properly adjourned at 8:10 p.m.

Mary E. Williams  
Secretary