

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
February 3, 2020

President Melissa S. Herr called the meeting to order at 7:30 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mr. Matthew E. Parido, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Julia Smecker, Miss Liana Howe; News Reporter, Ms. Donna Walker; and visitors.

ABSENT: Board Members, Mr. Scott M. Arnst, Mr. Scott J. Kimmel.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Minutes of the regularly scheduled meetings of January 6 and January 21, 2020.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Raum and Mr. Beiler recognized December and January Martin Meylin Middle School Students of the Month.

Dr. Feeney and Mr. Beiler recognized January Pioneer Superlative and Students of the Month from Lampeter-Strasburg High School.

Dr. Godfrey shared a video titled, "Kindergarten talk from the class of 2032."

Dr. Peart shared the following communications:

1. Anderson, Laura B. – a letter of resignation.
2. Haas, Virginia A. – a letter requesting a leave of absence.
3. Hartman, Charlene – a letter requesting a leave of absence.
4. Kreider, Kaitlin L. – a letter of resignation.
5. Minder, Cora R. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,279,607.79 (with the exception of check 113841), Cafeteria Fund checks in the amount of \$54,890.88, High School Athletic Fund checks in the amount of \$1,605.00, Athletic Account Officials in the amount of \$7,147.00, and Capital Reserve Fund checks in the amount of \$7,300.00.

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve General Fund check 113841.

A voice vote was 6:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on January 13, 2020. The Committee reviewed the re-approval of a memorandum of understanding and transportation plan with Lancaster County Children and Youth, received an update from Dr. Godfrey on the comprehensive planning process, and looked at the curriculum assessment process and a new software program to track curriculum. The Committee also received an update on technology use in the schools and shared that the 1:1 rollout is complete and has been a success.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on January 21, 2020. Two staff members from the Brandywine YMCA and an operational director attended the meeting. They shared developments at the YMCA and consideration of merger between the Brandywine and Lancaster branches, which would not impact opportunity for L-S to partner with the YMCA.

The Committee also had a presentation from Crabtree, Rohrbaugh & Associates regarding recommendations based off of the feasibility study. The Committee continues to discuss and potentially move forward through bringing discussion from Committee and Core Group to the entire School Board. Mr. Beiler reminded the Board that while they are moving that topic out of Committee level, there is still much to discuss. While conversation will continue with the core group and committee, the next step will be scheduling of community engagement meetings.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Stoltzfus reported that a Finance Committee meeting has been scheduled for February 24, 2020, at 6:30 p.m. in the Administration Building Board Room.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommended all personnel agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the Title 1 parent night that was postponed due to bad weather and has been rescheduled for March 2, 2020.

LANCASTER-LEBANON INTERMEDIATE UNIT 13 – Mrs. Melissa S. Herr, Representative

Mrs. Herr shared the invitation to attend the Reinventing Learning Showcase, described the event, and encouraged all to attend.

STUDENT REPRESENTATIVES - Ms. Julia Smecker, Ms. Liana Howe

Ms. Howe reported on muffins for moms and preschool morning out events held at Lampeter Elementary School, and the school-wide positive behavior assembly at Hans Herr Elementary School. At Martin Meylin Middle School, several students participated in a geography bee, spelling bee, and Odyssey of the Mind. Looking ahead, the math counts team is preparing for competitions. Students are also looking forward to the upcoming Valentine's Day dance and dodgeball tournament.

Ms. Smecker reported on Keystone and final exams, and changing classes for the start of the new semester at Lampeter-Strasburg High School. Other happenings included the Sadie's dance, eighth grade course selection night, course selection for the 2020-2021 school year, and cap and gown ordering for seniors. Ms. Smecker also shared on Senior Jessica Herr's participation in the 2020 PA Fair Queen Competition, athletics competing in playoffs, the varsity girls swim team earning their first section title, and the Garden Spot FFA holding a blood drive and pot pie take home meal to benefit the L-S MiniTHON.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Laura B. Anderson, database administrator, Lampeter-Strasburg High School, effective February 7, 2020.

- b. Kaitlin L. Kreider, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to December 20, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT - SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Mae E. Gunderson to be employed as a part-time custodian at Lampeter Elementary School. Ms. Gunderson will become a category C support employee and will be compensated at \$11.89 per hour retroactively effective to January 15, 2020.
- b. Kathryn E. Hess to be employed as a part-time personal care assistant at Lampeter Elementary School. Ms. Hess will become a category E support employee and will be compensated at \$11.89 per hour retroactively effective to January 21, 2020.
- c. Vanessa L. Meck to be employed as a kitchen helper at Martin Meylin Middle School. Ms. Meck will become a category E support employee and will be compensated at \$10.69 per hour retroactively effective to January 13, 2020.
- d. Lynn M. Stiles to be employed as a part-time personal care assistant at Lampeter Elementary School. Ms. Stiles will become a category D support employee and will be compensated at \$11.89 per hour retroactively effective to January 21, 2020.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve of a change of employment status for Maddy S. Galarza-Rios, cafeteria assistant at Lampeter Elementary School. Ms. Galarza-Rios will become a special education teaching assistant at Lampeter Elementary School retroactively effective to January 21, 2020. She will become a category C support employee and will be compensated at \$11.89 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve leaves of absence for the following individuals:

- a. Virginia A. Haas, van driver, Lampeter-Strasburg School District, retroactively effective to January 6, 2020, through on or about February 28, 2020.
- b. Charlene Hartman, kitchen helper, Lampeter-Strasburg High School, retroactively effective to January 21, 2020, through on or about January 27, 2020.
- c. Cora R. Minder, swim instructor, Lampeter Elementary School, retroactively effective to December 16, 2019, through on or about March 16, 2020.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve changes to 2019 - 2020 supplemental contracts for the following individuals:

a.	Richard Abate	eSports Advisor	\$ 500.00	Deletion
b.	Richard Abate	eSports Advisor	\$ 750.00	Addition
c.	Richard Boroughs	Softball – Assistant – 50%	\$2,515.80	Addition
d.	Andrew Hoover	eSports Advisor	\$ 500.00	Deletion
e.	Marshall Krebs	Lacrosse – Girls – Assistant – 70%	\$3,480.19	Deletion
f.	Marshall Krebs	Lacrosse – Girls – Head Coach	\$4,073.20	Addition
g.	Ethan Moore	eSports Advisor	\$ 500.00	Deletion
h.	Ethan Moore	eSports Advisor	\$ 750.00	Addition
i.	Klavdia Ovchinnikoff	Lacrosse – Girls – Head Coach	\$4,971.70	Deletion

j. Jeffrey Swarr Mentor – High School – Kimberly Ingram \$ 750.00 Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2019-2020 substitutes in their respective capacities, as follows:

Certified Substitutes

Miller, Gina M.	Elementary K-4, Special Education K-8
Moyer, Elisabeth A.	Elementary K-6
Staub, Lucas M.	Physics/Mathematics (7-12); Millersville Student

Emergency Certified Substitutes

Cruise, Jordan H.	All Instructional Areas PK-12
Dixon, Shawna N.	All Instructional Areas PK-12
Troy, Christine R.	All Instructional Areas PK-12
Weinhofer, Colby A.	All Instructional Areas PK-12

Support Substitute

Gast, Dawn M.
Hess, Shawna N.
Miller, Gina M.
Moyer, Elisabeth A.
Smoker, Jody M.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A MEMORANDUM OF UNDERSTANDING AND AGREEMENT WITH LANCASTER CHILDREN AND YOUTH

Mr. Beiler moved and Mrs. Spahn seconded the motion to approve a memorandum of understanding and transportation agreement with Lancaster County Office of Children and Youth.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr recommended that the community engagement nights be held on Tuesday, March 31, 2020, and Wednesday, April 1, 2020, based off of feedback from the School Board.

Mrs. Herr offered Thursday, April 2, 2020, as the date for School Board visitation and encouraged all to attend.

Mrs. Herr shared that the Board Retreat will be held on Friday, March 13, 2020, at 5:30 p.m. Dr. Peart led a discussion on this topic.

NEW BUSINESS

Mrs. Herr reviewed contents of Board folders.

Mrs. Herr welcomed Boy Scouts, asked for questions, and thanked them for attending.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was properly adjourned at 8:11 p.m.

Mary E. Williams
Secretary