

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
November 4, 2019

President Melissa S. Herr called the meeting to order at 7:31 p.m. Dr. Kevin S. Peart opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. Scott M. Arnst (arrived during Executive Session), Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mrs. Patricia M. Pontz, Mrs. Susan A. Rhoades; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Dr. Michele B. Westphal, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. William M. Bray, Dr. Jeffrey T. Smecker; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Julia Smecker and Miss Liana Howe; News Correspondent, Ms. Donna Walker; and visitors.

ABSENT: Board Member, Mrs. Audra R. Spahn

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Rhoades moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meeting of October 7, 2019.

A voice vote was unanimous in favor of the motion.

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve the Minutes of the regularly scheduled meeting of October 21, 2019.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Feeney and Mr. Kimmel recognized the Lampeter-Strasburg High School Pioneer Superlatives and October Students of the Month.

Mr. Raum and Mr. Kimmel recognized Martin Meylin Middle School Students of the Month.

Dr. Godfrey shared a video highlighting Lampeter-Strasburg High School's Esports club.

Ms. Kimberly Kann gave a presentation on the Outdoor/Environmental Club's camping trip to Climber's Run and thanked the Board for their approval of the trip.

Dr. Peart shared the following communications:

1. Fry, Jodi A. – a letter requesting a leave of absence.
2. Keglovits, Mystique D. – a letter requesting resignation.
3. Mier, Kendra L. – a letter requesting a leave of absence.
4. Reedy, Ralph D. – a letter requesting a leave of absence.
5. Wagner, Melissa – a letter requesting resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,077,675.15 (with the exception of check 113377), Cafeteria Fund checks in the amount of \$46,670.59, High School Athletic Fund checks in the amount of

\$2,122, Athletic Account Officials in the amount of \$7,425.20, and Capital Reserve Fund checks in the amount of \$19,330.

A voice vote was unanimous in favor of the motion.

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve General Fund check 113377.

A voice vote was 6:0:1 in favor of the motion. Mrs. Pontz abstained from the vote.

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reports that the Committee met on October 15, 2019, and reviewed the updated Memorandum of Understanding with Harrisburg Area Community College, discussed the positive outcome of the District's 2019 Summer Reading Program, shared an overview of the Mental Health Awareness night, and looked at the difference between Hybrid and personalized learning. The Committee also discussed future textbook needs with renewal in the near future. The next meeting will be held on Monday, November 11, 2019, at 6:30 p.m.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on October 21, 2019. The entire meeting consisted of a presentation by Crabtree, Rohrbaugh & Associates providing an overview of the feasibility study and a preliminary review of options. Mr. Beiler shared the goal of the study is to create a long range plan for all of our district buildings to serve students and instructional needs for twenty-first century learning. Once potential options are selected, the Board will engage the community by presenting the options and encouraging feedback. Mr. Beiler emphasized while it was a good presentation, there is still much to do with completing the study and processing the options. The next Committee meeting will be Monday, November 18, 2019, at 6:30 p.m.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

Mrs. Herr reported that there was a board of review hearing on Tuesday, October 15, 2019, and will finalize the ratification later in the meeting.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the first meeting will be on Monday, November 25, 2019, at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. Scott M. Arnst, Chairperson

Mrs. Rhoades presented personnel agenda items recommended for approval on this evening's agenda.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on the Title 1 Parent night held in October.

LANCASTER COUNTY ACADEMY JOINT OPERATING COMMITTEE – Mr. David J. Beiler, Representative

Mr. Beiler reported that the Lancaster County Academy moved to the Lancaster Campus of Harrisburg Area Community College over this past summer. HACC has been a wonderful home for the Academy thus far. The Academy continues to be a good option for alternate education for our District. Mr. Beiler shared the Academy is under the new leadership of Dr. Ryan McFadden and has new energy through its rebranding efforts including the move to HACC.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER – Mr. James H. Byrnes, Representative

No report.

STUDENT REPRESENTATIVES – Ms. Julia Smecker, Ms. Liana Howe

Ms. Smecker reported that the Lampeter-Strasburg High School recognized mental health awareness in October through a variety of events (learning opportunities) for staff and students. She also reported on the Strasburg Halloween parade in which many students and clubs participated, the Autumn Orchestra Concert, postseason athletic achievements, and the Garden Spot Chapter of the FFA attendance at the National Convention. Smecker concluded her report by sharing the dates of the fall play, the National Honor Society induction ceremony, and NCAA National Commitment Day ceremony.

Ms. Howe reported on events held at the elementary level including fall harvest events and Preschool Morning Out at Lampeter Elementary School and the Pioneer Dash/Color Run, Eagle's one year anniversary celebration, and Muffins for Mom's event held at Hans Herr Elementary School. Ms. Howe also reported on Martin Meylin Middle School's fall book fair and student participation in the Strasburg Halloween Parade.

#### APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Mystique D. Keglovits, building secretary, Lampeter Elementary School, retroactively effective to October 4, 2019.
- b. Melissa A. Wagner, SACC group supervisor, Lampeter Elementary School, retroactively effective to October 25, 2019.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Beiler seconded the motion to approve the employment of Kimberly K. Ingram, a professional employee assigned as a life skills support teacher. Her annual compensation will be \$64,068, based upon Step 7, Level ME, of the District compensation agreement, pending receipt of all required documentation. Ms. Ingram will be assigned to Lampeter-Strasburg High School effective on or about January 1, 2020.

#### APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Jennifer A. Gawne to be employed as a Special Education Assistant at Martin Meylin Middle School. Ms. Gawne will be employed as a category C support employee and will be compensated at \$11.89 per hour retroactively effective to October 7, 2019.
- b. Charlene Hartman to be employed as a kitchen helper at Lampeter Strasburg High School and Hans Herr Elementary School. Ms. Hartman will be employed as a category D support employee and will be compensated at \$10.69 per hour retroactively effective to October 28, 2019.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change of employment status for Leanne W. Wolgemuth, elementary library assistant, Hans Herr Elementary School. Ms. Wolgemuth will change to building secretary at Lampeter Elementary School. She will become a category B support employee effective on or about November 11, 2019, and will be compensated at \$16.85 per hour.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve leaves of absence for the following individuals:

- a. Jodi A. Fry, second shift custodian, Martin Meylin Middle School, retroactively effective to November 1, 2019, through December 9, 2019.
- b. Kendra L. Mier, Spanish teacher, Martin Meylin Middle School, from on or about April 1, 2020 through the end of the 2020-2021 school year.
- c. Ralph D. Reedy, part-time custodian, Hans Herr Elementary School, November 14, 2019 through February 18, 2020.
- d. Patricia A. Troyan, part-time custodian, Lampeter Elementary School, an extension retroactively effective from August 31, 2019, to on or about November 15, 2019.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve substitutes, as follows:

Certified Substitute

Barrick, Kaylee E.	Spanish (7-12) – Millersville Student
Herr, Andrew C.	Social Studies (7-12)
Williams, Cynthia G.	English (7-12)

Emergency Certified Substitute

Hertzler, Justina M.	All Instructional Areas
King, Linda S.	All Instructional Areas
Kunarasa, Ajay K.	All Instructional Areas
Long, Rickey L.	All Instructional Areas
Lovern, Jamie L.	All Instructional Areas
Patterson, Anne M.	All Instructional Areas
Silvius, Megan	All Instructional Areas

Support Staff Substitute

Burger-Shirk, Alicia P.  
 Galarza-Rios, Maddy S.  
 Hartman, Caydn W.  
 Walter, Delinda D.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve additions/deletions to 2019-2020 supplemental contracts:

a. Andrew Hoover	Baseball – 2nd Assistant – 60%	\$3,198.66	Addition
b. Kimberly Ingram	Special Education – 100%	\$1,380.00	Addition
c. Andrea Martin	Basketball – Jr. High Girls – 50%	\$2,905.15	Addition
d. Candace Schneider	Special Education	\$1,380.00	Deletion
e. Candace Schneider	Special Education	\$ 498.55	Addition
f. Mark Skrodinsky	Baseball – 2nd Assistant – 60%	\$3,198.66	Deletion
g. Joseph Sloss	Baseball – 1st Assistant – 70%	\$3,731.77	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Courtney C. Dimoff as a 2019-2020 volunteer.

A voice vote was unanimous in favor of the motion

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Dustin D. Knarr as a 2019-2020 volunteer.

A voice vote was 6:0:1 in favor of the motion. Mr. Knarr abstained from the vote.

APPROVAL OF 2018-2019 FINANCIAL STATEMENTS AND AUDIT

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve the acceptance of the 2018-2019 financial statements and audit.

A voice vote was unanimous in favor of the motion.

APPROVAL OF IU13 IDEA PART B USE OF FUNDS AGREEMENT

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve the IU13 IDEA Part B Use of Funds Agreement for the 2019-2020 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL TO AWARD BIDS FOR WASTE REMOVAL SERVICES

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve to award the Lampeter-Strasburg School District waste removal services bid to Eagle Disposal of PA, Inc. for three years with a total cost of \$142,954.12 beginning January 1, 2020.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF THE 2019-2020 LOCAL OCCUPATIONAL ADVISORY COMMITTEE

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve the 2019-2020 Local Occupational Advisory Committee members, as follows:

- a. Jeremy Brian – FFA Past President and Former Student
- b. Andrew Godfrey, Ed.D. – Assistant Superintendent
- c. Dana Good – Farmer
- d. Barry Harnish – Farmer
- e. Jessica Herr – Student Representative
- f. Adam Leaman – Farmer
- g. Anita Martin – Business Person
- h. Holly Oberholtzer – Agriculture Education Instructor
- i. Patricia Pontz – School Board Member
- j. Kathryn McMichael – Agriculture Education Instructor
- k. Donald Welk, Jr. – Parent and Former Student
- l. Bob Sangrey – Agriculture Equipment Service Manager
- m. Alex Brubaker – Agriculture Banker
- n. Dale Hershey – Agriculture Banker
- o. Christopher Burkhart – Agriculture Supply
- p. Michael Corradino – Academic Affairs Dean, HACC
- q. Scott Sheely – Workforce Development, PA Department of Agriculture

A voice vote was 5:0:2 in favor of the motion. Mrs. Herr and Mrs. Pontz abstained from the vote.

#### APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH HARRISBURG AREA COMMUNITY COLLEGE (HACC)

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve a memorandum of understanding with Harrisburg Area Community College to continue offering and expand College in the Classroom courses at Lampeter-Strasburg High School.

A voice vote was unanimous in favor of the motion.

#### APPROVAL OF NOMINATING COMMITTEE

Mrs. Rhoades moved and Mrs. Pontz seconded the motion to approve Mr. Byrnes and Mr. Beiler as a Nominating Committee for the offices of President and Vice President of the Board of School Directors at the December 5, 2019, reorganization meeting.

A voice vote was unanimous in favor of the motion.

#### DISTRIBUTION OF THE 2019-2024 GROWTH PROJECTIONS REPORT

Dr. Peart remarked on the 2019-2024 Growth Projections Report.

#### APPROVAL OF POLICY 5130 (SECOND READING)

Mrs. Rhoades moved and Mr. Byrnes seconded the motion to approve Policy 5130, Student Participation in Extracurricular Activities and Interscholastic Athletics (second reading).

A voice vote was unanimous in favor of the motion.

#### RATIFICATION OF BOARD OF REVIEW

Mr. Beiler moved and Mr. Knarr seconded the motion to ratify the Board of Review decision of October 15, 2019.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Dr. Peart invited any Board members interested in attending the Willow valley presentation for the Republican club on Thursday, November 21, 2019, at 2:00 p.m.

OPPORTUNITY FOR PUBLIC COMMENT

No comments.

ADJOURNMENT TO EXECUTIVE SESSION

Mr. Byrnes moved and Mr. Beiler seconded the motion to adjourn to Executive Session. The Board adjourned to Executive Session at 8:30 p.m. to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 9:10 p.m.

Mary E. Williams  
Secretary