

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
October 5, 2020

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst; and Solicitor Mr. Robert Frankhouser, Jr.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No Comments.

OPPORTUNITY FOR PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Mrs. Williams read a comment submitted by Arlin and Kim Stoltzfus, Strasburg, regarding the District's Spectator Guidelines.

Mrs. Herr read a response that was sent to those who reached out to the Board.

Mr. Frankhouser led a discussion on the events leading up to the current government standing as well as the legalities behind the Athletic Health and Safety Plan and spectator guidelines.

Mrs. Herr thanked Mr. Frankhouser for years in education, working with the district and for coming this evening.

MINUTES

Mrs. Spahn moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meetings on September 3 and 21, 2020, and the special meeting on September 29, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized September Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized September Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared the following communications:

1. Dennes, Denise R. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$9,178,408.57 (with the exception of checks 114958 and 115014), Cafeteria Fund checks in the amount of \$20,417.80, High School Athletic Fund checks in the amount of \$813.45, Athletic Account Officials in the amount of \$2,338.15, and Capital Reserve Fund checks in the amount of \$93,692.37.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

Mr. Parido moved and Mr. Spahn seconded the motion to approve General Fund checks 114958 and 115014.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn
Abstain: Mrs. Pontz
Nays: None
Absent: None

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on September 14, 2020, and reviewed the high school senior survey results and graduation data, discussed a dual enrollment agreement with the Pennsylvania College of Art and Design and received an update on the start of the school year. The Committee also reviewed textbook renewal cycles. Mrs. Pontz shared that three community members who are interested in serving on the Committee attended the meeting.

Mr. Parido asked if the committee would be able to receive an update on the hybrid model and whether or not there would be a consideration to move towards more days in the building.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on September 21, 2020 and received an update from the architect on progress of the schematic design with potential new Pre-K building. Mr. Beiler encouraged the entire Board to attend future Buildings and Grounds Committee meetings as they continue to discuss the feasibility study. The Committee received a report on the completion of the high school competition gym roof, and discussed the victory church lease that has now ended, the future of Strasburg Elementary, and a communication from PennDot introducing future construction to take place near Walnut Run.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the first Finance Committee meeting will be October 26, 2020, at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that all grants submitted have been approved. He also shared that reading and math assistants are back at work with an altered model, but still providing support to students' needs in the classroom. The Title I fall parent meeting introducing programming for the upcoming year is set for October 27, 2020.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported on Lampeter Elementary School's virtual back to school night, and the Lampeter fair created by first grade teachers. At Hans Herr Elementary School, students and staff participated in the Pioneer Dash. Miss Horst ended her report sharing the success of the positive behavior program at Martin Meylin Middle School and upcoming picture day for online and in-person students.

Miss Howe reported on the first ever virtual back to school night for Lampeter-Strasburg High School and recognized the three students who were named National Merit Scholarship Semifinalists. Miss Howe also shared on students' participation in the Lampeter fair through showing livestock and the fair queen competition, the crowing of the homecoming king and queen, and success of the fall sports teams. Upcoming in October, the high school will host the PSATs.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Lisa M. Binkley, kitchen helper, Lampeter-Strasburg High School. Ms. Binkley will be employed as a category D support employee and will be compensated at \$10.88 per hour retroactively effective to October 1, 2020.
- b. Nancy A. Esh, special education teacher assistant, Lampeter Elementary School. Ms. Esh will be employed as a category C support employee and will be compensated at \$12.11 per hour retroactively effective to September 22, 2020.
- c. Sarah M. Harsh, principal’s secretary, Lampeter-Strasburg High School. Ms. Harsh will be employed as a category A support employee and will be compensated at \$18.09 per hour retroactively effective to October 1, 2020.
- d. Hannah G. Westerman, SACC assistant group supervisor, Lampeter Elementary School. Ms. Westerman will be employed as a category D support employee and will be compensated at \$11.25 per hour retroactively effective to September 21, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change of employment status for Angela J. Minney, part-time receptionist/attendance secretary, Martin Meylin Middle School. Ms. Minney will become guidance secretary at Martin Meylin Middle School effective October 12, 2020. She will become a category A support employee and will be compensated at \$15.29 per hour.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a leave of absence for Denise R. Dennes, kitchen manager, Lampeter-Strasburg High School, retroactively effective to September 25, 2020, through on or about October 2, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, (with the exception of Brigid H. Hillen), as follows:

Certified Substitutes

Long, Jeffrey R. Grades PK-4

Support Staff Substitutes

Hillen, Brigid H.
Long, Jeffrey R.
Mills, Samantha J.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None
Nays: None
Absent: None

Mr. Beiler moved and Mr. Parido seconded the motion to approve Brigid H. Hillen as a 2020-2021 Support Staff Substitute.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: Mr. Byrnes
Nays: None
Absent: None

APPROVAL OF SALARIES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve salaries (with the exception of Cindy L. Byrnes, Kathryn J. McMichael, and Benjamin Pontz.), as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

Mr. Beiler moved and Mr. Parido seconded the motion to approve salaries of Cindy L. Byrnes, Kathryn J. McMichael, and Benjamin Pontz.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn
Abstain: Mr. Byrnes, Mrs. Herr, Mrs. Pontz
Nays: None
Absent: None

APPROVAL OF ACT 13 OF 2020 WAIVER RESOLUTION

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Act 13 of 2020 Waiver Resolution to waive Pennsylvania Department of Education's Certification Staffing Policy Guideline (CSPG) 13, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF FULTON MUNICIPAL LEASE FOR 500 DELL CHROMEBOOKS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve a four-year Municipal Lease with Fulton for 500 new Dell Chromebooks for \$117,000 at 2.70% (current) and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and Board Treasurer Mr. Keith Stoltzfus to execute the final documents.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF A CONCURRENT ENROLLMENT AGREEMENT WITH PENNSYLVANIA COLLEGE OF ART AND DESIGN

Mrs. Pontz moved and Mrs. Spahn seconded the motion to approve a concurrent enrollment agreement with Pennsylvania College of Art and Design.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None
Nays: None
Absent: None

OLD BUSINESS

Mrs. Herr reiterated from the beginning of the meeting that the Board has received letters from the community asking to allow more spectators as well as those in favor of the Board's decisions to date. Motion was raised during earlier discussion that was tabled to end of the meeting, giving the administration team the authority to take action within parameters and guidelines of health and safety plan.

Mr. Kimmel moved and Mr. Byrnes seconded the motion to allow the administration the flexibility to implement the Revised Spectator Guidelines previously approved at the special meeting on September 29, 2020, to allow for increased capacity at fall sporting events within the guidelines of our health and safety plan, should the governor's office loosen the restrictions included in this mandate.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

NEW BUSINESS

Mrs. Pontz thanked the principals and Mrs. Harnish for the student recognition presentation and delight it was to see students virtually and have student Board representatives participating.

OPPORTUNITY FOR PUBLIC COMMENT

Mrs. Herr shared that a letter of public comment was read at the beginning of the meeting.

ADJOURNMENT TO EXECUTIVE SESSION

Mr. Byrnes moved and Mr. Beiler seconded the motion to adjourn to Executive Session to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

MEETING RECONVENED AND ADJOURNED

The meeting was reconvened and properly adjourned at 9:29 p.m.

Mary E. Williams
Secretary