

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
November 2, 2020

President Melissa S. Herr called the meeting to order at 7:32 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

Mrs. Williams read a comment submitted by Mr. and Mrs. Thomas and Hope Klein of Willow Street regarding hybrid learning.

MINUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Minutes of the regularly scheduled meetings on October 5 and 19, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: None

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized October Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized October Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart remarked on the artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Fry, Jodi A. – a letter requesting a leave of absence.
2. Gilger, Michelle L. – a letter requesting a leave of absence.
3. Gordley, Erin J. – a letter of resignation.
4. Harber, Tracey A. – a letter requesting a leave of absence.
5. Hartman, Charlene – a letter of resignation.
6. Lau, Elisabeth D. – a letter requesting a leave of absence.
7. Lauver, Chad E. – a letter requesting a leave of absence.
8. Miller, Jennifer A. – a letter of resignation.
9. Scarpone, Laraine – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,184,788.09 (with the exception of check 115178), Cafeteria Fund checks in the amount of \$80,755.40, High School Athletic Fund checks in the amount of \$4,818.15, Athletic Account Officials in the amount of \$11,122.95, and Capital Reserve Fund checks in the amount of \$102,482.01.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve General Fund check 115178.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn
Abstain: Mrs. Pontz
Nays: None
Absent: None

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on October 13, 2020, and discussed a memorandum of understanding with Eastern Mennonite University, instructional planning for the current school year, and the process of evaluating instruction at the high school. Dr. Godfrey also provided updates on state assessments and comprehensive planning with the hope of a future community engagement meeting.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on October 19, 2020, and received an update on the proposed new Early Childhood/Kindergarten Center from Crabtree, Rohrbaugh, and Associates regarding the preliminary project schedule, schematic design, budgetary cost estimates, and what the next steps would look like moving to the design development phase. The Committee also received a report from Mr. Davis on safety concerns at the ropes course.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Finance Committee met on October 26, 2020, and received a presentation from RBC Capital Markets on the current environment for debt financing. The Committee also reviewed the 2019-2020 final budget outcomes, the current 2020-2021 budget, the 2021-2022 budget, and discussed timing of an Act 1 resolution should it be required. The next Finance Committee meeting has been scheduled for February 22, 2021.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that the Title I parent meeting was held virtually with a great turnout. There will be a second meeting held for Martin Meylin Middle School parents.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported on recent events at Lampeter Elementary School including picture day, jersey day, harvest parties and costume parades. At Hans Herr Elementary School, the Pioneer Dash was successful in raising over \$10,000 in online pledges, and students participation in CDT testing.

At Martin Meylin Middle School, students participated in red ribbon week events and received information about staying drug free. Other happenings included picture day and the start of using barcodes for purchasing lunch. Miss Horst also reported on the positive effects of the ROOTs program and shared a quote from a teacher regarding the success of the program.

Miss Howe reported on the PSATs being held at Lampeter-Strasburg High School, two L-S graduates receiving American Degrees from the National FFA, students who qualified for District 7 chorus, the upcoming start of LSHS Heroes visits with third graders at Hans Herr Elementary School, and the annual Thanksgiving turkey drive. Miss Howe also reported on the fall play virtual event, *10 Ways to Survive Life in Quarantine*.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Erin J. Gordley, special education teaching assistant, Lampeter-Strasburg High School, effective November 6, 2020.
- b. Charlene Hartman, kitchen helper, Lampeter-Strasburg High School, retroactively effective to October 20, 2020.
- c. Jennifer A. Miller, kitchen helper, Martin Meylin Middle School, retroactively effective to October 30, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Laura G. Hambleton, part-time guidance secretary, Lampeter-Strasburg High School. Ms. Hambleton will be employed as a category C support employee and will be compensated at \$15.00 per hour effective November 2, 2020.
- b. Shawna N. Hess, van driver, Lampeter-Strasburg School District. Ms. Hess will be employed as a category D support employee and will be compensated at \$12.50 per hour retroactively effective to August 31, 2020.
- c. Nicole E. Sadaphal, part-time attendance secretary/receptionist, Martin Meylin Middle School. Ms. Sadaphal will be employed as a category C support employee and will be compensated at \$12.50 per hour effective November 2, 2020.
- d. Mary L. Tegowski, personal care assistant, Martin Meylin Middle School. Ms. Tegowski will be employed as a category C support employee and will be compensated at \$12.11 per hour retroactively effective to October 5, 2020.
- e. Michelle E. Feeman, special education teaching assistant, Lampeter-Strasburg High School. Ms. Feeman will be employed as a category C support employee and will be compensated at \$12.11 per hour effective November 2, 2020.
- f. Robert Graybill, van driver, Lampeter-Strasburg School District. Mr. Graybill will be employed as a category D support employee and will be compensated at \$12.50 per hour retroactively effective to September 7, 2020.
- g. Sarah J. Horning, cafeteria monitor, Hans Herr Elementary School. Ms. Horning will be employed as a category E support employee and will be compensated at \$11.00 per hour effective November 2, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve leaves of absence for the following individuals:

- a. Jodi A. Fry, custodian, Martin Meylin Middle School, an extension of leave effective November 18, 2020, through on or about January 6, 2021.
- b. Michelle L. Gilger, first grade teacher, Lampeter Elementary School, retroactively effective to October 12, 2020, through October 16, 2020.
- c. Tracey A. Harber, gifted teacher, Martin Meylin Middle School, effective November 23, 2020, through on or about January 4, 2021.

- d. Elisabeth D. Lau, special education teacher, Martin Meylin Middle School, effective November 12, 2020, through the end of the 2020-2021 school year.
- e. Chad E. Lauver, custodian, Lampeter-Strasburg High School, retroactively effective to October 7, 2020, through on or about January 4, 2021.
- f. Laraine Scarpone, special education teacher assistant, effective November 9, 2020, through on or about January 29, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: None

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Emergency Certified Substitutes

Campbell, Susan E.	All Instructional Areas PK-12
Carr, Pamela B.	All Instructional Areas PK-12
Hallacher, Adele L.	All Instructional Areas PK-12
Spidle, Todd B.	All Instructional Areas PK-12
Stafford, Brooke A.	All Instructional Areas PK-12

Support Staff Substitute

Fox, Nicole E.	Custodial
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On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: None

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 additions/deletions to supplemental contracts, as follows:

a.	Will Esposito	Band – Marching – Drill Instruction – 50%	\$ 522.38	Addition
b.	Larry Royer	Band – Summer – 6th, 7th & 8th Grades – 56%	\$ 724.36	Deletion
c.	Larry Royer	Band – Summer – 6th, 7th & 8th Grades – 56%	\$ 863.66	Addition
d.	Andrea Martin	Basketball – Girls – Assistant – 50%	\$ 2,905.15	Deletion
e.	John Manion	Football – Varsity	\$10,302.80	Deletion
f.	John Manion	Football – Varsity	\$10,602.30	Addition
g.	Victor Ridenour	Football – 1st Assistant – 70%	\$ 7,211.96	Deletion
h.	Victor Ridenour	Football – 1st Assistant – 70%	\$ 7,421.61	Addition
i.	William Heyser	Football – 2nd Assistant – 60%	\$ 6,181.68	Deletion
j.	William Heyser	Football – 2nd Assistant – 60%	\$ 6,361.38	Addition
k.	Ethan Martin	Football – Assistant – 50%	\$ 5,151.40	Deletion
l.	Ethan Martin	Football – Assistant – 50%	\$ 5,301.15	Addition
m.	William Knapp	Football – Assistant – 50%	\$ 5,151.40	Deletion
n.	William Knapp	Football – Assistant – 50%	\$ 5,301.15	Addition
o.	William Valenzo, Jr.	Football – Assistant – 50%	\$ 5,151.40	Deletion
p.	William Valenzo, Jr.	Football – Assistant – 50%	\$ 5,301.15	Addition
q.	Steven McTaggart	Football – Assistant – 50%	\$ 5,151.40	Deletion
r.	Steven McTaggart	Football – Assistant – 50%	\$ 5,301.15	Addition
s.	Garry Morrison	Football – Assistant – 50%	\$ 5,151.40	Deletion
t.	Garry Morrison	Football – Assistant – 50%	\$ 5,301.15	Addition
u.	Robert Carter	Soccer – Girls – Assistant – 50%	\$ 1,183.03	Addition
v.	Meghan Brubaker	Swimming – Assistant – 70%	\$ 2,851.24	Addition

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 volunteers, as follows:

- a. Bianchi, Jeffrey T.
- b. Martin, Andrea E.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL FOR RESOLUTION FOR SUPERINTENDENT CONTRACT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a resolution to notify the Superintendent, Dr. Kevin S. Peart, that the Board of School Directors intends to retain him for a further term of five years as set forth in Section 1073 of the School Code.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL FOR RESOLUTION FOR ASSISTANT SUPERINTENDENT CONTRACT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a resolution notify the Assistant Superintendent, Dr. Andrew M. Godfrey, that the Board of School Directors intends to retain him for a further term of five years as set forth in Section 1073 of the School Code.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF CONTRACTS

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the following contracts:

- a. Andrew M. Godfrey, Ed.D. Assistant Superintendent July 1, 2021, to June 30, 2026
- b. Kevin S. Peart, Ed.D. Superintendent July 1, 2021, to June 30, 2026

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF 2019-2020 FINANCIAL STATEMENTS AND AUDIT

Mr. Kimmel moved and Mr. Beiler seconded the motion to approve the acceptance of the 2019-2020 financial statements and audit.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF A MEMORANDUM OF UNDERSTANDING

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve a memorandum of understanding with Eastern Mennonite University for a nursing practicum student in the Winter/Spring of 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

APPROVAL OF THE 2020-2021 LOCAL OCCUPATIONAL ADVISORY COMMITTEE

Mr. Parido moved and Mrs. Spahn seconded the motion to approve the 2020-2021 Local Occupational Advisory Committee members, as follows:

- a. Jeremy Brian
- b. Alex Brubaker
- c. Christopher Burkhart
- d. Michael Corradino
- e. Andrew Godfrey, Ed.D.
- f. Dana Good
- g. Barry Harnish
- h. Dale Hershey
- i. Jeslyn Krebs
- j. Anita Martin
- k. Kathryn Janae McMichael
- l. Holly Oberholtzer
- m. Patricia Pontz
- n. Bob Sangrey
- o. Scott Sheely
- p. Donald Welk, Jr.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn
Abstain: Mrs. Pontz
Nays: None
Absent: None

DISCUSSION OF HIGH SCHOOL INSTRUCTIONAL MODEL SURVEY RESULTS

Dr. Godfrey and Dr. Peart led a discussion of the high school instructional model survey results.

DISTRIBUTION OF THE 2020-2025 GROWTH PROJECTION REPORT

Dr. Peart remarked on the 2020-2025 Growth Projection Report.

APPROVAL OF COMMUNITY BOARD REPRESENTATION

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve the following individuals as Community Board Representatives for the 2020-2021 and 2021-2022 school years:

Academic Committee

Mr. Stephen McClune
Ms. Kari Steinbacher

Buildings and Grounds Committee

Mr. Michael Boyce
Mr. John Strange

Finance Committee

Ms. Amanda Roth

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None

Nays: None
Absent: None

APPROVAL OF NOMINATING COMMITTEE

Mr. Knarr moved and Mrs. Spahn seconded the motion to approve Mr. Byrnes and Mr. Beiler as a Nominating Committee for the offices of President and Vice President of the Board of School Directors at the December 3, 2020, reorganization meeting.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: None

OLD BUSINESS

Mr. Beiler shared that the presentation received from Crabtree, Rohrbaugh and Associates at the October 16 Buildings and Grounds Committee meeting is posted on the District website.

NEW BUSINESS

Mrs. Herr asked if Mrs. Harnish could take pictures or videos of classrooms at each building to share with the Board since visitation is not able to take place this year.

OPPORTUNITY FOR PUBLIC COMMENT

Mrs. Williams read a comment submitted by Mr. and Mrs. Thomas and Hope Klein of Willow Street regarding student attendance at football games.

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

Mary E. Williams
Secretary