

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
December 3, 2020

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst.

Absent: Board Member, Mr. James H. Byrnes, Mrs. Audra R. Spahn.

ELECTION OF TEMPORARY CHAIRMAN

Mrs. Herr requested a report from the Nominating Committee Chairperson, Mr. David J. Beiler, to appoint a temporary chairman to conduct the reorganization of the Board.

Mr. Beiler reported that the Nominating Committee is placing in nomination Mrs. Patricia M. Pontz to serve as temporary chairman of the Board. Mr. Beiler moved and Mr. Parido seconded the motion to appoint Mrs. Patricia M. Pontz as temporary chairman of the Board.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

BOARD REORGANIZATION

Mrs. Pontz requested the report from Mr. Beiler for the office of President of the Board. Mr. Beiler placed in nomination the name of Mrs. Melissa S. Herr for the office of President of the Board.

Mrs. Pontz requested additional nominations from the floor. There were none.

Mr. Beiler moved and Mr. Knarr seconded the motion that nominations for the office of President of the Board be closed and that Mrs. Melissa S. Herr be approved as President of the Board.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: Mrs. Herr

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

Mrs. Herr requested the report from Mr. Beiler for the office of Vice President of the Board. Mr. Beiler placed in nomination the name of Mrs. Patricia M. Pontz for the office of Vice President of the Board.

Mrs. Herr requested additional nominations from the floor. There were none.

Mr. Beiler moved and Mr. Parido seconded the motion that nominations for the office of Vice President of the Board be closed and that Mrs. Patricia M. Pontz be approved as Vice President of the Board

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mrs. Pontz moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meetings on November 2 and 16, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized November Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized November Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a virtual presentation highlighting artwork from the Lampeter-Strasburg High School.

Dr. Peart shared a virtual tour of Lampeter-Strasburg High School for the members of the School Board.

Dr. Peart shared the following communications:

1. Deiter, Alyssa K. – a letter of resignation.
2. Marti-Quinones, Yashira – a letter of resignation.
3. Toigo, Elizabeth M. – a letter of resignation.
4. Risser, Jennifer L. – a letter requesting an extension to a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Beiler seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,886,659.76 (with the exception of checks 115315 and 115316), Cafeteria Fund checks in the amount of \$73,628.42, High School Athletic Fund checks in the amount of \$1,529.00, Athletic Account Officials in the amount of \$838.05, and Capital Reserve Fund checks in the amount of \$6,250.00.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

Mr. Beiler moved and Mr. Knarr seconded the motion to approve General Fund checks 115315 and 115316.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on November 9, 2020, and reviewed the agriculture business management curriculum, and received an overview of the 2021-2022 Lampeter-Strasburg High School course selection guide from Dr. Feeney and a K-12 instructional planning update from Dr. Godfrey. The Committee also looked at the feasibility study as it relates to the early childhood program.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on November 16, 2020. The Committee received a timeline of the schematic design phase and discussed moving forward with the design development for the Early Childhood/Kindergarten center. The administration and architect will work on prioritizing needs of other buildings to bring to the Committee and Board. The Committee also reviewed a van lease request and received an update on the closeout of the high school competition gym roof, trees on campus, and the future of Strasburg elementary.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the next meeting of the Finance Committee will be February 22, 2021, at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Knarr reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey thanked all federal programs staff for working with online learners.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported on recent events at Lampeter Elementary School including virtual parent teacher conferences, 50th day of school celebration, and activities to learn about the origin of Thanksgiving. At Hans Herr Elementary School, Miss Horst reported on the virtual parent-teacher conferences and the Thanksgiving meal. Hans Herr classrooms are also participating in a door decoration contest sponsored by PTO.

At Martin Meylin Middle School, taps were played on November 11 at 11 a.m. to start a day of remembrance on Veteran's day. The school also reached out to Manheim Township Middle School after the loss of a guidance counselor. Other events reported on include the Thanksgiving food drive competition by grade, picture retake day, and the upcoming annual school-wide spelling bee.

Miss Howe reported on the success of the virtual fall play, first virtual fall concert, American education week happenings, and the special recognition of outstanding agriculture teacher for region 6 received by Ms. Holly Oberholtzer. Miss Howe also reported on the annual food drive and wearing red for homeless awareness month, and the Toys for Tots drive currently taking place. She concluded her report by recognizing the ten senior student athletes who participated in early commitment day and the success of the fall athletic and marching band seasons.

APPROVAL OF RESIGNATIONS

Mr. Knarr moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Alyssa K. Deiter, SACC Assistant Group Supervisor, Lampeter Elementary School, retroactively effective to December 2, 2020.
- b. Yashira Marti-Quinones, SACC Assistant Group Supervisor, Hans Herr Elementary School, retroactively effective to November 12, 2020.
- c. Elizabeth M. Toigo, K-12 Technology Instructional Coach, Lampeter-Strasburg School District, retroactively effective to November 30, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Knarr moved and Mr. Beiler seconded the motion to approve the employment of the following individuals in professional positions.

- a. Julia S. Bailey, long-term substitute employee assigned as a seventh grade English language arts teacher. Ms. Bailey will extend her assignment as English language arts teacher at Martin Meylin Middle School through the end of the 2020-2021 school year. Her daily compensation will remain \$276.88 based off of Step 1, Level B of the District compensation agreement.
- b. Lori A. Groff, long-term substitute employee assigned as a general music teacher. Her daily compensation will be \$276.88 based upon Step 1, Level B, of the District compensation agreement. Ms. Groff will be assigned to Hans Herr Elementary School effective on or about January 4, 2021, through the end of the 2020-2021 school year.
- c. Cheryl R. Weaver, long-term substitute employee assigned as an itinerant learning support teacher. Her daily compensation will be \$276.88 based upon Step 1, Level B, of the District compensation agreement. Ms. Weaver will be assigned to Martin Meylin Middle School retroactively effective to November 12, 2020, through the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Knarr moved and Mr. Beiler seconded the motion to approve the following individuals in support or non-permanent positions:

- a. Melody J. Martin, special education teaching assistant, Martin Meylin Middle School. Ms. Martin will be employed as a category D support employee and will be compensated at \$12.11 per hour retroactively effective to November 9, 2020.
- b. Rose M. Bahurka, special education teacher assistant, Lampeter-Strasburg High School. Ms. Bahurka will be employed as a category C support employee and will be compensated \$13 per hour effective December 7, 2020.
- c. Jennifer A. Scott, special education teacher assistant, Hans Herr Elementary School. Ms. Scott will be employed as a category C support employee and will be compensated at \$13.50 per hour effective December 7, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Knarr moved and Mr. Beiler seconded the motion to approve an additional assignment for Sarah J. Horning, cafeteria monitor, Hans Herr Elementary School. Ms. Horning will have the additional assignment of elementary substitute caller at Hans Herr Elementary School. She will remain a category E support employee and will be compensated \$11.00 per hour retroactively effective to November 2, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF LEAVE OF ABSENCE

Mr. Knarr moved and Mr. Beiler seconded the motion to approve a leave of absence for Jennifer L. Risser, English language arts teacher, Martin Meylin Middle School, from January 21, 2021, through the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF CORRECTION TO A LEAVE OF ABSENCE

Mr. Knarr moved and Mr. Beiler seconded the motion to approve a leave of absence return date for Tracey A. Harber, gifted teacher, Martin Meylin Middle School. Ms. Harber’s leave of absence will end on or about February 24, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF SUBSTITUTES

Mr. Knarr moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Emergency Certified Substitutes

Gourinovitch, Anastassia All Instructional Areas PK-12

Support Staff Substitutes

Stacey L. Callahan

Robert T. Swartwood

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Knarr moved and Mr. Beiler seconded the motion to approve 2020-2021 additions/deletions to supplemental contracts, as follows:

a.	Laura E. Horner	Basketball – Girls – Assistant – 50%	\$ 2,905.15	Addition
b.	Michael R. McConomy	Lacrosse – Boys – Assistant – 70%	\$ 2,851.24	Deletion
c.	Michael R. McConomy	Lacrosse – Boys – Varsity	\$ 4,073.20	Addition

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF ADDITIONAL SALARY

Mr. Knarr moved and Mr. Beiler seconded the motion to approve the addition salary for 2020-2021 for Cheri A. Bournelis as Yearbook Editor at Martin Meylin Middle School. The additional salary will be paid from the associated student activity fund, at no cost to the District, if funds are available.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF VOLUNTEERS

Mr. Knarr moved and Mr. Beiler seconded the motion to approve Richard J. Pabon as a 2020-2021 volunteer.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF NEWSPAPER OF GENERAL CIRCULATION

Mrs. Pontz moved and Mr. Parido seconded the motion to approve Lancaster Newspapers, Inc. as the newspaper of general circulation for 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

ACKNOWLEDGEMENT OF PENNSYLVANIA DEPARTMENT OF EDUCATION (PDE) PLANCON PART K PROJECT REFINANCING APPROVAL

Mr. Stoltzfus acknowledged the PDE PlanCon Part K Project Refinancing approval of the early payoff of the 2014 bond series, as posted.

APPROVAL OF ADDENDUM TO CONTRACT WITH AUSTILL'S REHABILITATION SERVICES, INC.

Mr. Beiler moved and Mr. Knarr seconded the motion to approve an amendment with Austill's Rehabilitation Services, Inc. for temporary behavioral needs services.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF CONSULTING CONTRACT WITH EDUCATOR ASSIST CONSULTANTS, LLC

Mr. Parido moved and Mr. Beiler seconded the motion to approve a renewal contract with Educator Assist Consultants, LLC, for the provision of DIBELS testing, Kindergarten Testing, and Consulting Services.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF REVISED STUDENT ASSISTANCE PROGRAM LETTER OF AGREEMENT

Mrs. Pontz moved and Mr. Knarr seconded the motion to approve the revised Student Assistance Program Letter of Agreement with Pennsylvania Counseling Services for the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF NEW COURSE CURRICULUM

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve the following new course curriculum, Agriculture Business Management.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF THE 2021-2022 LAMPETER-STRASBURG HIGH SCHOOL COURSE SELECTION GUIDE

Mrs. Pontz moved and Mr. Parido seconded the motion to approve the 2021-2022 Lampeter-Strasburg High School Course Selection Guide.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Byrnes, Mrs. Spahn

APPOINTMENT OF BOARD COMMITTEES AND REPRESENTATIVES FOR 2021

Mr. Beiler moved and Mr. Parido seconded the motion to approve Board Committees and Representatives for 2021, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF SETTING OF TIMES AND DATES FOR REGULARLY SCHEDULED BOARD MEETINGS FOR 2021

Mr. Beiler moved and Mrs. Pontz seconded the motion to approve the times and dates for regularly scheduled Board meetings for 2021, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Byrnes, Mrs. Spahn

APPROVAL OF SPECTATORS FOR WINTER SPORTS

Mr. Kimmel moved and Mr. Knarr seconded the motion to approve spectators to attend winter sports within the allowable limits, as set forth by the State.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Byrnes, Mrs. Spahn

RATIFICATION OF ATTESTATION FORM

Mrs. Pontz moved and Mr. Parido seconded the motion to ratify the Attestation Ensuring Implementation of Mitigation Efforts form, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Byrnes, Mrs. Spahn

NEW BUSINESS

Mrs. Herr acknowledged a letter received by each Board member regarding a personnel matter.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:50 p.m. to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and properly adjourned at 9:55 p.m.

Mary E. Williams
Secretary