

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
January 4, 2021

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. David J. Beiler, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr (joined at 8:09 p.m.), Mr. Matthew E. Parido, Mrs. Patricia M. Pontz; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst.

Absent: Board Member, Mrs. Audra R. Spahn.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Parido moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meeting on December 3, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Knarr, Mrs. Spahn

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized December Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized December Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Board Members and presented them with a certificate of recognition.

Dr. Peart shared a virtual presentation highlighting artwork from Lampeter Elementary School.

Dr. Peart shared a virtual building tour of Martin Meylin Middle School for the members of the School Board.

Dr. Peart shared the following communications:

1. Brands, John E. – a letter requesting an extension to a leave of absence.
2. Bowermaster, Janice D. – a letter of resignation.
3. Deiter, Christy L. – a letter of resignation.
4. Gilbert, Caitlin M. – a letter requesting an extension to a leave of absence.
5. Haldeman, Robert B. – a letter requesting a leave of absence.
6. Heiser, Jennifer M. – a letter requesting an extension to a leave of absence.
7. Lauver, Chad E. – a letter of resignation.
8. Rineer, Vanessa – a letter of resignation.
9. Weaver, Jenice M. – a letter requesting an extension to a leave of absence.
10. Westerman, Hannah G. – a letter of resignation.
11. Zimmerman, Jennifer L. – a letter requesting an extension to a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mrs. Pontz seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,952,619.19 (with the exception of check 115427), Cafeteria Fund checks in the amount of \$81,751.31, Athletic Account Officials in the amount of \$962.15, and Capital Reserve Fund checks in the amount of \$112,535.89.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Knarr, Mrs. Spahn

Mr. Parido moved and Mr. Byrnes seconded the motion to approve General Fund check 115427.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Knarr, Mrs. Spahn

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the next meeting of the Finance Committee will be February 22 at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that all Title I students are receiving services in the buildings and virtually as well. Planning is underway for the winter parent meeting.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported on holiday events that took place at Lampeter Elementary School including holiday crafts for parents, a modified winter wonderland provided by the PTO, and themed holiday spirit days. More events took place virtually including guest readers, first grade holiday concert, a visit from Santa, and a story read by Dr. Frick. Hans Herr Elementary School participated in a holiday door decorating contest.

Martin Meylin Middle School students participated in a door decorating contest, the 2020 virtual spelling bee, eighth grade course selection, and continuing winter sports. Miss Horst ended her report sharing thanks to the School Board from the middle school.

Miss Howe reported on Lampeter-Strasburg High School events including the virtual holiday concerts, Health and Physical Education department's 12 days of fitness, the Garden Spot Chapter of the FFA recognition of 2021 Keystone award winners, a successful football season, and recognition of Coach Manion for his years of service. Miss Howe ended her report with upcoming events including winter sports resuming, Keystone exams, final exams, and the semester change.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve resignations from the following individuals:

- a. Janice D. Bowermaster, van driver, Lampeter-Strasburg School District, retroactively effective to January 1, 2021.
- b. Christy L. Deiter, SACC group supervisor, Lampeter Elementary School, retroactively effective to December 22, 2020.
- c. Chad E. Lauver, custodian, Lampeter-Strasburg High School, effective January 4, 2021.
- d. Vanessa Rineer, kitchen helper, Lampeter-Strasburg High School, retroactively effective to December 7, 2020.
- e. Hannah G. Westerman, SACC assistant group supervisor, Lampeter Elementary School, retroactively effective to December 23, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of Kaitlyn L. Langabeer, long-term substitute employee assigned as an elementary program specialist. Ms. Langabeer will extend her assignment as elementary program specialist at Hans Herr Elementary School through the end of the 2020-2021 school year. Her daily compensation will be \$276.88 based upon Step 1, Level B of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of Carol A. Binkley, kitchen helper, Lampeter-Strasburg High School/Floater. Ms. Binkley will be employed as a category D support employee and will be compensated at \$10.88 per hour retroactively effective to December 21, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a change of status for the following individuals:

- a. Maya K. Pieters, SACC assistant group supervisor, Lampeter Elementary School. Ms. Pieters will become a SACC aide at Lampeter Elementary School. She will continue as a category E support employee and compensated at \$11.03 per hour retroactively effective to November 24, 2020.
- b. Leslie A. Stimeling, SACC assistant group supervisor, Lampeter Elementary School. Ms. Stimeling will become a SACC group supervisor at Lampeter Elementary School. She will continue as a category D support employee and will be compensated at \$13.08 per hour retroactively effective to November 9, 2020.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF LEAVE OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve leaves of absences for the following individuals:

- a. John E. Brands, personal care assistant and van driver, Hans Herr Elementary school, extension of leave through the end of the 2020-2021 school year.
- b. Caitlin M. Gilbert, elementary program specialist, Hans Herr Elementary School, extension of leave through the end of the 2020-2021 school year.
- c. Robert B. Haldeman, custodian, Martin Meylin Middle School, retroactively effective to December 2, 2020, through January 11, 2021.
- d. Jennifer M. Heiser, SACC group supervisor, Lampeter Elementary School, extension of leave through the end of the 2020-2021 school year.
- e. Jenice M. Weaver, kitchen helper, Lampeter-Strasburg High School, extension of leave through the end of the 2020-2021 school year.
- f. Jennifer L. Zimmerman, kitchen helper, Martin Meylin Middle School, extension of leave through the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Certified Substitutes

Bahurka, Rose M.	Elementary, Early Childhood, Mental and/or Phys Handicapped
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Support Staff Substitutes

Bowermaster, Janice D.
 Godfrey, Mason J.
 Smith, Aubrey C.
 Westerman, Hannah G.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 additions/deletions to supplemental contracts, as follows:

a.	Elizabeth Toigo	K-12 Technology Coach	\$2,478.94	Deletion
b.	Elizabeth Toigo	K-12 Technology – 3 days	\$ 875.00	Deletion

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve Kelby E. Hodge as a 2020-2021 volunteer.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SUPPORT STAFF 2021-2022 HOURLY RATE RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Support Staff 2021-2022 Hourly Rate Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SALARY EXEMPT 10-MONTH 2021-2022 SALARY RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Salary Exempt 10-month Salary Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF SALARY EXEMPT 12-MONTH 2021-2022 SALARY RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Salary Exempt 12-month Salary Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF ADMINISTRATIVE 2021-2022 SALARY RANGES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the Administrative 2021-2022 Salary Ranges based on the PSBA market movement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF ACT I RESOLUTION FOR THE 2021-2022 FISCAL YEAR

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve the Act I Resolution for the 2021-2022 fiscal year, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF IU13 IDEA PART B USE OF FUNDS AGREEMENT

Mr. Beiler moved and Mr. Parido seconded the motion to approve the IU13 IDEA Part B Use of Funds Agreement for the 2020-2021 school year, as attached to these Minutes. Note that these are strictly pass-through funds from the Commonwealth of Pennsylvania through the IU13 to Lampeter-Strasburg School District.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

APPROVAL OF FULTON BANK MUNICIPAL LEASE FOR 337 DELL LAPTOPS

Mr. Kimmel moved and Mr. Parido seconded the motion to approve a five-year Municipal Lease with Fulton Bank for 337 new Dell Laptops for \$259,420 at 2.75% (current rate), and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and/or Board Treasurer Mr. Keith Stoltzfus to execute the final documents as necessary.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

RECOMMENDATION FOR APPROVAL OF FULTON BANK MUNICIPAL LEASE FOR 2020 FORD TRANSIT VAN

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a five-year Municipal Lease with Fulton Bank for a new 2020 Ford Transit Van for student transportation with an estimated cost of \$31,600 at 2.75% (current rate), and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and/or Board Treasurer Mr. Keith Stoltzfus to execute the final documents as necessary.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Knarr, Mrs. Spahn

RECOMMENDATION FOR APPROVAL OF ADDENDUM TO CONTRACT WITH TX:TEAM REHAB, INC.

Mr. Parido moved and Mr. Beiler seconded the motion to approve an addendum with Tx:Team Rehab, Inc. regarding a cost-neutral change to the Compensation calculation.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mrs. Spahn

APPROVAL OF 2020-2021 SPECIAL EDUCATION CONTRACT WITH WARWICK SCHOOL DISTRICT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a 2020-2021 special education contract with Warwick School District to provide special education services for one Warwick student attending the Lampeter-Strasburg School District.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mrs. Spahn

RATIFICATION OF EMERGENCY INSTRUCTIONAL TIME TEMPLATE

Mr. Beiler moved and Mrs. Pontz seconded the motion to ratify the Emergency Instructional Time Template.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mrs. Spahn

APPROVAL OF 2021-2022 SCHOOL CALENDAR

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the 2021-2022 school calendar, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Beiler, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mrs. Spahn

NEW BUSINESS

Mr. Beiler thanked the administration and staff for the extra work being done across the District.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

Mary E. Williams
Secretary