

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
February 1, 2021

Vice President Patricia M. Pontz called the meeting to order at 7:32 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. David J. Beiler, Mr. James H. Byrnes, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Liana Howe and Miss Ella Horst.

Absent: Board Members, Mr. Scott M. Arnst, Mrs. Melissa S. Herr.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Beiler moved and Mr. Parido seconded the motion to approve the Minutes of the regularly scheduled meetings of January 4 and January 19, 2021.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Arnst, Mrs. Herr

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized January Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized January Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a virtual presentation highlighting artwork from Hans Herr Elementary School.

Dr. Peart shared the following communications:

1. Haas, Virginia A. – a letter of resignation.
2. Geiter, Barbara L. – a letter requesting an extension to a leave of absence.
3. Haldeman, Robert B. – a letter requesting an extension to a leave of absence.
4. Harnish, Jennifer L. – a letter requesting a leave of absence.
5. Heyser, Holly A. – a letter requesting a leave of absence.
6. Kann, Kimberly S. – a letter requesting a leave of absence.
7. McConnell, Becky L. – a letter requesting a leave of absence.
8. Ross, Molly A. – a letter requesting an extension to a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Knarr seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$1,726,597.91 (with the exception of check 115548), Cafeteria Fund checks in the amount of \$24,133.24, High School Athletic Fund checks in the amount of \$1,794.48, Athletic Account Officials in the amount of \$4,615.35, and Capital Reserve Fund checks in the amount of \$92,434.31.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst, Mrs. Herr

Mr. Beiler moved and Mr. Parido seconded the motion to approve General Fund check 115548.

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn
Abstain: Mrs. Pontz
Nays: None
Absent: Mr. Arnst, Mrs. Herr

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on January 11, 2021. During the meeting, Dr. Godfrey shared feedback from students learning online, provided an overview of the Keystone exam process with the hybrid schedule, and reviewed graduation policies to update graduation years. The Committee also received an overview of the comprehensive planning goals.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported that the Committee met on January 19, 2021, and discussed the feasibility study and design development of the proposed early childhood/kindergarten building and prioritizing renovations and upgrades to other buildings. Mr. Davis also provided an update on repair and improvement projects across the District.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee will meet on February 22, 2021.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that District continues to service students and will hold the annual Title I parent night virtually on February 25, 2021.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported that Lampeter Elementary School welcomed students returning to in-person instruction or new to the District, celebrated winter with school-wide penguin day, and will soon be starting the bucket filler recognition program. At Hans Herr Elementary School, third grade students met with their high school heroes virtually and all students were treated with ice cream from the PTO on the final day of January.

For Martin Meylin Middle School, Miss Horst reported on a student's success in the spelling bee and the crowning of the king and queen of hearts that will be based on displaying characteristics discussed in Roots classes.

Miss Howe reported on Lampeter-Strasburg High School events including Keystone testing, final exams, mid-terms, and adjusting to the new semester. Miss Howe also reported on student athletes have successful seasons, course selection beginning for current eighth through eleventh graders for the next school year, and the upcoming second virtual back to school night.

APPROVAL OF RESIGNATION

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve a resignation from Virginia A. Haas, van driver, Lampeter-Strasburg School District, retroactively effective to December 23, 2020.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None
Nays: None
Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of Lori A. Pray to be employed as an extended substitute fourth grade teacher at Hans Herr Elementary School retroactively effective to January 11, 2021, through March 26, 2021. Her daily compensation will be \$276.88 based upon Step 1, Level B, of the District compensation agreement.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Paige B. Kuhns, SACC assistant group supervisor, Lampeter Elementary School. Ms. Kuhns will be employed as a category D support employee and will be compensated at \$11 per hour retroactively effective to February 1, 2021.
- b. Meredith L. McDonald, special education teacher assistant, Martin Meylin Middle School. Ms. McDonald will become a category C support employee and will be at compensated \$12.11 per hour retroactively effective to January 11, 2021.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve an additional assignment for Michelle L. Pieters, Title I reading assistant and substitute SACC Aide, Lampeter Elementary School. Ms. Pieters will have an increase in hours as substitute SACC Aide and will become a category D support employee retroactively effective to January 12, 2021. Her compensation as a substitute SACC Aide will remain \$10.88 per hour.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
Abstain: None
Nays: None
Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve leaves of absences for the following individuals:

- a. Barbara L. Geiter, kitchen helper, Lampeter-Strasburg High School, extension of leave retroactively effective to January 18, 2021, through the end of the 2020-2021 school year.
- b. Robert B. Haldeman, custodian, Martin Meylin Middle School, extension of leave retroactively effective to January 11, 2021, through January 25, 2021.
- c. Jennifer L. Harnish, personal care assistant, Hans Herr Elementary School, retroactively effective to December 1, 2020, through on or about March 1, 2021.
- d. Holly A. Heyser, fourth grade teacher, Hans Herr Elementary School, retroactively effective to January 4, 2021, through March 26, 2021.

- e. Kimberly S. Kann, teacher, Lampeter-Strasburg High School, retroactively effective to January 1, 2021, through the end of the 2020-2021 school year.
- f. Becky L. McConnell, Spanish teacher, Lampeter-Strasburg High School, effective on or about June 2, 2021, through the end of the 2021-2022 school year.
- g. Molly A. Ross, special education teacher assistant, Lampeter Elementary School, extension of leave retroactively effective to January 22, 2021, through the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Certified Substitutes

Diffendarfer, Michelle	Health/Physical Education
Miller, Jeanine M.	Elementary
Seber, Cheyanne M.	Grades PK-4

Emergency Certified Substitutes

Goldkind, Jayme M.	All Instructional Areas PK-12
Guzman, Stephanie K.	All Instructional Areas PK-12
Herr, Stephanie K.	All Instructional Areas PK-12

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Beiler seconded the motion to approve following individuals as 2020-2021 volunteers:

Kuhn, Grant A.
 Stam, Alexandra N.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: Mr. Arnst, Mrs. Herr

APPROVAL FOR APPOINTMENT OF LOCAL AUDITOR

Mr. Kimmel moved and Mr. Parido seconded the motion to approve the appointment of BBD, LLP, to perform the audit of District financial records for the fiscal year concluding June 30, 2021, at a not-to-exceed fee of \$22,500.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn
 Abstain: None
 Nays: None
 Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF FULTON MUNICIPAL LEASE FOR DELL SERVER

Mr. Beiler moved and Mr. Byrnes seconded the motion to approve a five-year Municipal Lease with Fulton for a new Dell Server for \$81,085 at 2.85% (current rate), and permission for Board President Mrs. Melissa Herr, Superintendent Dr. Kevin Peart, Board Secretary Mrs. Mary Williams and/or Board Treasurer Mr. Keith Stoltzfus to execute the final documents as necessary.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF EDWARDS BUSINESS SYSTEMS MAINTENANCE AGREEMENT AND DE LAGE LANDEN PUBLIC FINANCE LLC LEASE AGREEMENT

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Maintenance and Lease agreements to replace our current multi-function printer fleet and service.

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Arnst, Mrs. Herr

APPROVAL OF POLICIES (FIRST READING)

Mrs. Spahn moved and Mr. Beiler seconded the motion to approve the following policies (first reading), as attached to these Minutes.

- a. Policy 5127 Graduation Requirements
- b. Policy 5127.1 Lampeter-Strasburg High School Graduation Requirements via IU13 Lancaster-Lebanon Virtual Solutions

On roll call vote:

Ayes: Mr. Beiler, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Arnst, Mrs. Herr

NEW BUSINESS

Mr. Beiler recognized the administrative team's decision-making, perseverance and all that they are doing during this time.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session to discuss the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and properly adjourned at 8:50 p.m.

Mary E. Williams
Secretary