

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Virtual Meeting  
March 1, 2021

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz, Mrs. Audra R. Spahn; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representative, Miss Liana Howe.

Absent: Board Member, Mr. David J. Beiler.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Parido moved and Mr. Kimmel seconded the motion to approve the Minutes of the regularly scheduled meetings of February 1 and February 16, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn

Abstain: None

Nays: None

Absent: Mr. Beiler

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized February Students of the Month from Martin Meylin Middle School and Mrs. Susan von der Luft for being a good Samaritan.

Dr. Feeney recognized February Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a virtual presentation highlighting artwork from Lampeter Elementary School.

Dr. Peart thanked students, parents and staff for their support and understanding through the virtual instruction days.

Dr. Peart shared the following communications:

1. Allen, Jody H. – a letter of retirement.
2. Bernhardt, Timothy W. – a letter of retirement.
3. Bianchi, Joan M. – a letter of retirement.
4. Boyce, Kathleen – a letter of retirement.
5. Cowell, Faith S. – a letter of retirement.
6. Irwin, Wendy F. – a letter of retirement.
7. Jurman, Rachel Z. – a letter requesting a leave of absence.
8. Kent, Thomas A. – a letter of retirement.
9. Landis, Jeffrey D. – a letter of retirement.
10. Lefever, Rebecca R. – a letter of retirement.
11. Lutz, Margaret J. – a letter of retirement.
12. Lynch, Cathy J. – a letter of retirement.
13. Moore, Vanessa J. – a letter of retirement.
14. Mylin, Larry L. – a letter of resignation.
15. Pedersen, Renee F. – a letter of retirement.
16. Reedy, Ralph D. – a letter requesting a leave of absence.

17. Revelt, Karen E. – a letter of retirement.
18. Rice, Pamela K. – a letter of retirement.
19. Tantala, Allysa M. – a letter requesting a leave of absence.
20. Taraborelli, Karen R. – a letter of retirement.
21. Von der Luft, Susan H. – a letter of retirement.
22. Henry, Donald E. – a letter of retirement.
23. Smoker, Sara K. – a letter or resignation.
24. Fry, Jodi A. – a letter requesting a leave of absence.

#### TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Byrnes moved and Mr. Kimmel seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,710,975.04 (with the exception of checks 115587 and 115666), Cafeteria Fund checks in the amount of \$42,287.96, Capital Reserve Fun checks in the amount of \$106,694.90, and Athletic Account Officials in the amount of \$3,835.70.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

Mr. Byrnes moved and Mr. Parido seconded the motion to approve General Fund checks 115587 and 115666.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Spahn  
Abstain: Mrs. Pontz  
Nays: None  
Absent: Mr. Beiler

#### ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on February 8, 2021, and received an update on K-12 instructional planning, the change of semester, use of virtual learning days, and District comprehensive planning goals. The Committee also explored ways to receive feedback from the planning Committee and reviewed enrollment of students taking part in Lancaster County CTC programs.

#### BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Stoltzfus reported that the Committee met on February 16, 2021, and reviewed the lead and water testing report, discussed the feasibility study, long-range planning, and the proposed Early Childhood/Kindergarten building, and reviewed critical projects throughout the District.

#### BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

#### FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee met on February 22, 2021, and had RBC Capital Market provide a summary of the debt schedule and financing opportunities, discussed specifics on the 2021 bond issuance, and looked at a five-year proposal from BBD, LLP. The Committee also reviewed projections for 2020-2021 outcomes and discussed 2021-2022 general fund and capital reserve fund budgets.

#### PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

#### CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that a virtual parent meeting was held on February 25 and thanked Kara Grove, Joan Johnson, Emilie Blair, and Paula Long for their hard work creating the presentation. Dr. Godfrey encouraged all parents to visit the District's website where they can view the presentation and access other reading and math resources.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Howe reported that Lampeter Elementary School's 100th and 101st day of school celebrations, Valentine's Day celebrations and the success of the first virtual snow day. At Hans Herr Elementary, students and teachers worked together to make their first virtual snow day a success as well.

For Martin Meylin Middle School, Miss Howe congratulated a student for placing 16th in the spelling bee and reported on the Valentine's Day tradition of crowning of the king and queen of hearts.

Miss Howe reported on events at Lampeter-Strasburg High School including the virtual spring back-to-school night and current eighth through eleventh graders course selection for the 2021-2022 school year. She also shared three students becoming National Merit Scholarship finalists, events during the annual FFA week, a successful winter sports season with many teams entering into post-season playoffs and looking forward to the start of the spring sports season.

APPROVAL OF RESIGNATIONS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve resignations from the following individuals:

- a. Jody H. Allen, program specialist, Hans Herr Elementary School, effective on the last contractual day of the 2020-2021 school year.
- b. Timothy W. Bernhardt, lead custodian, Lampeter-Strasburg High School, effective June 30, 2021.
- c. Joan M. Bianchi, health/physical education teacher, Martin Meylin Middle School, effective June 30, 2021.
- d. Kathleen Boyce, assistant business manager, Lampeter-Strasburg School District, effective June 30, 2021.
- e. Faith S. Cowell, health/physical education teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2020-2021 school year.
- f. Wendy F. Irwin, family consumer science teacher, Martin Meylin Middle School, effective on the last contractual day of the 2020-2021 school year.
- g. Thomas A. Kent, custodian, Lampeter-Strasburg High School, effective August 7, 2021.
- h. Jeffrey D. Landis, transportation coordinator, Lampeter-Strasburg School District, effective June 30, 2021.
- i. Rebecca R. Lefever, special education teacher assistant, Martin Meylin Middle School, effective June 30, 2021.
- j. Margaret J. Lutz, fifth and sixth grade guidance counselor, Hans Herr Elementary School and Martin Meylin Middle School, effective on or about October 25, 2021.
- k. Cathy J. Lynch, family consumer science teacher, Lampeter-Strasburg High School, effective on the last contractual day of the 2020-2021 school year.
- l. Vanessa J. Moore, fourth grade teacher, Hans Herr Elementary School, effective on the last contractual day of the 2020-2021 school year.
- m. Larry L. Mylin, part-time custodian, Hans Herr Elementary School, retroactively effective to January 27, 2021.
- n. Renee F. Pedersen, learning support teacher, Lampeter Elementary School, effective June 30, 2021.
- o. Karen E. Revelt, language arts teacher, Martin Meylin Middle School, effective August 23, 2021.
- p. Pamela K. Rice, assistant cook manager, Lampeter-Strasburg High School, effective October 15, 2021.
- q. Karen R. Taraborelli, second grade teacher, Lampeter Elementary School, effective on the last contractual day of the 2020-2021 school year.
- r. Susan H. von der Luft, learning support teacher, Martin Meylin Middle School, effective June 30, 2021.
- s. Donald E. Henry, district mechanic, District Maintenance Building, effective October 29, 2021.
- t. Sara K. Smoker, sixth grade science teacher, Martin Meylin Middle School, effective at the end of the 2020-2021 school year.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF ADDITIONAL ASSIGNMENT

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve an additional assignment for S. Barry Coe, custodian, Hans Herr Elementary School. Mr. Coe will act as head custodian at Hans Herr Elementary School retroactively effective to February 2, 2021, through on or about March 16, 2021. He will be compensated hourly at \$22.09 during this time period.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a change of employment status for Beth A. Hostetter, SACC group supervisor, Hans Herr Elementary School. Ms. Hostetter will become the SACC assistant director at Lampeter Elementary School. She will become a category B support employee and will continue to be compensated at \$20.10 per hour effective March 2, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF LEAVES OF ABSENCE

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve leaves of absences for the following individuals:

- a. Rachel Z. Jurman, elementary library assistant, Lampeter Elementary School, retroactively effective to February 24, 2021, through the end of the 2020-2021 school year.
- b. Ralph D. Reedy, part-time custodian, Hans Herr Elementary School, effective March 4, 2021, through on or about June 4, 2021.
- c. Allysa M. Tantara, special education teacher assistant, Hans Herr Elementary School, retroactively effective to February 8, 2021, through the end of the 2020-2021 school year.
- d. Jodi A. Fry, custodian, Martin Meylin Middle School, retroactively effective to February 18, 2021, through on or about April 26, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

#### APPROVAL OF SUPPLEMENTAL CONTRACT

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a 2020-2021 supplemental contract to be awarded to Timothy Markley – Softball – Assistant – 50% – \$2,665.55.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Emergency Certified Substitute

Rule, James C. All Instructional Areas PK-12

Support Staff Substitute

Smith, Eileen J.  
Sweger, Sheila E.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve Corine Mendenhall as a 2020-2021 volunteer track coach.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF BOND PURCHASE AGREEMENT WITH RBC CAPITAL MARKETS, LLC, AND DCED RESOLUTION REGARDING THE GENERAL OBLIGATION BONDS, SERIES OF 2021

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve the Bond Purchase Agreement with RBC Capital Markets, LLC as the Underwriter and performing services outlined for the issuance of the General Obligation Bonds, Series of 2021, and the DCED Resolution regarding the General Obligation Bonds, Series 2021, with the addendum to accept the proposal from Key Bank in the amount of \$9,250,000 at the rate of 1.332%.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF THE BBD, LLP PROPOSAL FOR AUDIT SERVICES

Mr. Kimmel moved and Mrs. Pontz seconded the motion to approve the BBD, LLP Proposal for Services for Fiscal Years 2021-2022 through and including 2025-2026, as attached to these Minutes.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None  
Nays: None  
Absent: Mr. Beiler

APPROVAL OF POLICIES (SECOND READING)

Mrs. Pontz moved and Mr. Byrnes seconded the motion to approve the following policies (second reading), as attached to these Minutes.

- a. Policy 5127 Graduation Requirements
- b. Policy 5127.1 Lampeter-Strasburg High School Graduation Requirements via IU13 Lancaster-Lebanon Virtual Solutions

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz, Mrs. Spahn  
Abstain: None

Nays: None  
Absent: Mr. Beiler,

OLD BUSINESS

Mrs. Herr reminded the Board of the opportunity to provide staff recognition.

Mrs. Herr shared information regarding the Board Retreat.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Mary E. Williams  
Secretary