

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Virtual Meeting
April 6, 2021

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with a moment of silence.

PRESENT: Board Members, Mr. Scott M. Arnst, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Scott J. Kimmel, Mr. Dustin D. Knarr, Mr. Matthew E. Parido, Mrs. Patricia M. Pontz; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Kathleen Boyce; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mr. Jamie P. Raum, Mrs. Alicia C. Kowitz, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representative, Miss Liana Howe and Miss Ella Horst.

Absent: Board Members, Mr. David J. Beiler, Mrs. Audra R. Spahn.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mrs. Pontz seconded the motion to approve the Minutes of the regularly scheduled meetings of March 1 and March 15, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Beiler, Mrs. Spahn

COMMUNICATIONS AND RECOGNITION

Mr. Raum recognized March Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized March Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart shared a virtual presentation highlighting artwork from Martin Meylin Middle School.

Dr. Peart shared a video titled "A Day in Kindergarten: 2020-2021 Addition."

Dr. Peart shared the following communications:

1. Abate, Richard C. – a letter of resignation.
2. Kim, Jenna L. – a letter requesting a leave of absence.
3. Meck, Vanessa – a letter of resignation.
4. Miranda, Carol J. – a letter of resignation.
5. Oberholtzer, Holly A. – a letter requesting a leave of absence.
6. Reiff, Laura R. – a letter of resignation.
7. Walter, Emily J. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Kimmel moved and Mr. Parido seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,474,667.89 (with the exception of check 115835), Cafeteria Fund checks in the amount of \$70,324.21, Athletic Fund checks in the amount of \$1,104.20, and Athletic Account Officials in the amount of \$2,742.55.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz

Abstain: None

Nays: None

Absent: Mr. Beiler, Mrs. Spahn

Mr. Byrnes moved and Mr. Parido seconded the motion to approve General Fund check 115835.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido

Abstain: Mrs. Pontz

Nays: None

Absent: Mr. Beiler, Mrs. Spahn

ACADEMIC COMMITTEE – Mrs. Patricia M. Pontz, Chairperson

Mrs. Pontz reported that the Committee met on March 8, 2021, and received an update on K-12 instructional planning and a report on plans for restructuring programs at the middle school. The Committee also received a report on student enrollment, professional development, and an overview of the Title 1 parent night that was presented virtually to parents.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

No report.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Scott J. Kimmel, Chairperson

Mr. Kimmel reported that the Committee will meet on April 26, 2021, at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval. The Committee also received an update regarding positions and “P” values.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported that work is being done on end-of-year programming for parents and honoring students. Planning is also taking place for summer enrichment for students at Hans Herr Elementary and Lampeter Elementary Schools.

LANCASTER COUNTY CAREER AND TECHNOLOGY CENTER JOINT OPERATIONS COMMITTEE

Mr. Byrnes shared that the Committee met on Thursday, March 25, 2021, and discussed awards ceremonies planned for May 24 through 26, commencement planning, changes to the driver testing and licensing center, and a change in position role from assistant business manager to accountant. The Committee also discussed a request for property from Willow Valley.

LOCAL OCCUPATIONAL ADVISORY COUNCIL

Mrs. Pontz reported that the council had a great meeting with community members that provided input on how the program can guide students.

STUDENT REPRESENTATIVE – Miss Liana Howe, Miss Ella Horst

Miss Horst reported on happenings at Lampeter Elementary School including themed days to celebrate Read Across America week, St. Patrick’s Day events, and the service learning project where students wrote notes of encouragement to residents of local nursing homes. At Hans Herr Elementary School, students enjoyed a movie day sponsored by the PTO.

Miss Horst concluded her report sharing that students at Martin Meylin Middle School participated in spirit days, the success of eighth grader, Truman Horst, who placed top 100 in the state's math counts competition, and thanked the American Heart Association for their donation of two water bottle filling stations.

Miss Howe reported on events at Lampeter-Strasburg High School including the start of spring sports, participation in the semi-annual safety drill, and completion of the final career portfolio lesson. She also reported on the upcoming spring musical *Godspell* which will be viewed virtually and commended those who earned spots in the 2021 PMEA all-state chorus and several artists who earned scholastic art awards and Lancaster county young artist awards. Miss Howe remembered Ryan Smith who recently lost his battle with acute myeloid leukemia and thanked all who participated in wearing orange in remembrance of Ryan and those still battling leukemia. The LS Agriculture Department was recognized by the PA Association of Agriculture as 2021 stars of the PAAE and congratulated Mrs. McMichael and Mrs. Oberholtzer for receiving the award. Miss Howe concluded her report sharing on virtual professional development opportunities, the start of the final marking period, looking forward to spring sports and collaborative activities.

APPROVAL OF RESIGNATIONS

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve resignations from the following individuals:

- a. Richard C. Abate, learning support teacher, Lampeter-Strasburg High School, effective at the end of the 2020-2021 school year.
- b. Vanessa Meck, kitchen helper, Martin Meylin Middle School, effective at the end of the 2020-2021 school year.
- c. Carol J. Miranda, kitchen helper, Lampeter-Strasburg High School, effective at the end of the 2020-2021 school year.
- d. Laura R. Reiff, kitchen helper, Martin Meylin Middle School, effective at the end of the 2020-2021 school year.
- e. Emily J. Walter, kitchen helper, Martin Meylin Middle School, retroactively effective to April 1, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF EMPLOYMENT – ADMINISTRATION

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve the employment of Amanda M. Allison as an administrative employee assigned as assistant business manager. Her annual compensation will be \$78,000, based upon the District administrative compensation schedule, and will be assigned to the Administration Building, effective June 28, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve employment of the following individuals in support or non-permanent positions:

- a. Aubrey C. Smith, SACC aide, Lampeter Elementary School. Ms. Smith will become a category D support employee and will be compensated at \$10.88 per hour effective April 7, 2021.
- b. Vickie L. Styer, kitchen helper, Lampeter-Strasburg High School. Ms. Styer will become a category D support employee and will be compensated at \$10.88 per hour retroactively effective to April 1, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF CHANGE OF STATUS

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve a change of employment status for the following employees:

- a. Carol J. Florig, assistant group supervisor, Hans Herr Elementary School. Ms. Florig will become a SACC group supervisor at Hans Herr Elementary School effective April 7, 2021. She will become a category C support employee and will remain compensated at \$15.34 per hour.
- b. Jennifer L. Risser, English language arts teacher, Martin Meylin Middle School. Ms. Risser will become the K-12 Instructional Technology Coach (50%) for Lampeter-Strasburg School District effective August 20, 2021. Her annual compensation will be \$39,884.50 based upon Step 13, Level M+15, of the District compensation agreement.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF LEAVES OF ABSENCE

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve leaves of absences for the following individuals:

- a. Jenna L. Kim, first grade teacher, Lampeter Elementary School, effective on or about August 20, 2021, through November 12, 2021.
- b. Holly A. Oberholtzer, agriculture teacher, Lampeter-Strasburg High School, effective on or about August 20, 2021, through November 12, 2021.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF SUPPLEMENTAL CONTRACT

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve a 2020-2021 supplemental contract to be awarded to Corine J. Mendenhall – Track – Assistant – 50% of 50% - \$1,422.63.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF SUBSTITUTES

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve 2020-2021 substitutes in their respective capacities, as follows:

Certified Substitute

Miller, Dana M. Grades PK-4, Special Education Pk-8 – Millersville Student

Emergency Certified Substitute

Murdock, Holly M. Instructional Aide

Support Staff Substitute

Miller, Dana M.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
 Abstain: None
 Nays: None
 Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF VOLUNTEERS

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve the following individuals as 2020-2021 volunteers:

Manion, John B.
Shelley, Stephen C.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF LANCASTER-LEBANON IU13 2021-2022 GENERAL OPERATING BUDGET

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve the Lancaster-Lebanon IU13 2021-2022 General Operating Budget.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido
Abstain: Mrs. Pontz
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF SPONSORSHIP AGREEMENT

Mr. Kimmel moved and Mr. Byrnes seconded the motion to approve a renewal sponsorship agreement with UPMC Pinnacle for stadium scoreboard signage, with date corrected to April 1, 2021, through April 1, 2022.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

APPROVAL OF SPONSORSHIP AGREEMENT

Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve a renewal sponsorship agreement with Lewis Insurance and Financial for tennis court signage.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes Mrs. Herr, Mr. Kimmel, Mr. Knarr, Mr. Parido, Mrs. Pontz
Abstain: None
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

DISCUSSION AND APPROVAL OF LANCASTER-LEBANON IU13 REPRESENTATIVE

Dr. Peart led a discussion of the need to appoint a member of the Board as Lampeter-Strasburg School District as representative to Lancaster-Lebanon IU13. Thereafter, Mr. Byrnes moved and Mr. Kimmel seconded the motion to approve Mrs. Herr as the representative to the Lancaster-Lebanon IU13 for a three-year term effective July 1, 2021, through June 30, 2024.

On roll call vote:

Ayes: Mr. Arnst, Mr. Byrnes, Mr. Kimmel, Mr. Knarr, Mr. Parido,
Abstain: Mrs. Herr, Mrs. Pontz
Nays: None
Absent: Mr. Beiler, Mrs. Spahn

NEW BUSINESS

Mrs. Herr reminded the Board of their invitation to view the Lampeter-Strasburg High School spring musical.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Mary E. Williams
Secretary