

**SCHOOL ACTIVITY FUND
DONATION ACKNOWLEDGEMENT FORM**

School: _____
School Address: _____

RECEIPT # _____

Fiscal Year Ending: _____

School Federal ID # _____

Date of gift: _____

Donor Name: _____

Donor Address: _____
street address
_____ street address (continued)
_____ city state zip code

Donor Phone Number: _____

Type of donation: (Circle one) Cash Check Amount: Other

Other gift description including purpose and restrictions on donation:

Was anything of value received in exchange for donation? Yes No

If yes, description and dollar value:

Federal ID # (if applicable) _____

Person accepting donation

Principal

Date

Date

*Form shall be filled out for all donations valued at \$250 or more