

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, October 10, 2022** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji.
Absent: Beloyed.
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Daniels moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.
5. Streiff Oji moved and Daniels seconded to approve the consent agenda consisting of:
 - a) Minutes for regular Board meeting on September 12, 2022, and September 26, 2022;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Correspondence;
 - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - e) Field trips;
 - f) Resolution regarding personnel items to include:

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED
STAFF**

KATHERINE CARLSON – NS Assistant - WBLAHS - South Campus
Employed by District 624 since 09/08/2021
Effective Date: 09/09/2022

KERIANN CROWTHER – Lunchroom Assistant - Central Middle School
Employed by District 624 since 09/06/2022
Effective Date: 10/14/2022

LINA JOHNSON – Health Assistant - Otter Lake Elementary
Employed by District 624 since 09/14/2022
Effective Date: 09/23/2022

BROOKE O'QUINN – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 09/06/2022
Effective Date: 10/05/2022

ROSANNA ROGERS – Paraeducator - Lincoln Elementary
Employed by District 624 since 09/10/2020
Effective Date: 09/30/2022

NELLE TOKHEIM – Media Clerk - Birch Lake Elementary
Employed by District 624 since 08/29/2022
Effective Date: 09/30/2022

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

AARON HAGEN – Special Education Teacher - Birch Lake Elementary
Employed by District 624 since 08/30/2021

Effective Date: 06/13/2022

KJERSTEN LARSON – FACS Teacher - WBLAHS - North Campus
Employed by District 624 since 08/30/2021

Effective Date: 06/13/2022

LAI LAU – ELL and Chinese Teacher - Vadnais Heights Elementary
Employed by District 624 since 08/22/2012

Effective Date: 10/03/2022

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED STAFF**

TRACI DONAHOE – Nutrition Services Specialist - District Center
Employed by District 624 since 03/27/2018

Effective Date: 09/28/2022

JENNIFER MOORE – Career Pathways Coordinator - WBLAHS - South Campus
Employed by District 624 since 08/07/2017

Effective Date: 09/16/2022

➤ **RETIREMENT – CLASSIFIED STAFF**

NANCY VOGT – Media Clerk - WBLAHS - South Campus
Employed by District 624 since 08/27/1996

Effective Date: 09/09/2021

➤ **RETIREMENT – CERTIFIED STAFF**

MARY HERMANS – School Nurse - Otter Lake Elementary
Employed by District 624 since 08/24/2000

Effective Date: 11/09/2021

➤ **EXTRA ASSIGNMENT – CERTIFIED STAFF**

MARK DOSCHOT – .2 FTE Language Arts Teacher - WBLAHS - North Campus
MA + 60, Step 13 \$1,358.73

Effective Date: 09/06/2022 - 9/23/2022

KELSEY GRONHOVD – .2 FTE Language Arts Teacher - WBLAHS - North Campus
MA + 60, Step 5 \$921.92

Effective Date: 09/06/2022 - 9/23/2022

HANNAH HENSLEY – .2 FTE Language Arts Teacher - WBLAHS - North Campus
BA, Step 3 \$723.56

Effective Date: 09/06/2022 - 9/23/2022

JOSHUA LEHR – .2 FTE Language Arts Teacher - WBLAHS - North Campus
MA + 60, Step 13 \$1,358.73

Effective Date: 09/06/2022 - 9/23/2022

SHELLY LUSTIG – .1 FTE Math Teacher - WBLAHS - South Campus
MA + 60, Step 13 \$727.89

Effective Date: 09/19/2022 - 10/07/2022

AMY SAARIBOVRE – .2 FTE Math Teacher - WBLAHS - South Campus
BA + 45, Step 8 \$932.78

Effective Date: 09/19/2022 - 10/07/2022

SUSAN STEPHAN – .1 FTE Math Teacher - WBLAHS - South Campus

MA + 60, Step 13 \$727.89

Effective Date: 09/19/2022 - 10/07/2022

CARLA TRIGGS – .1 FTE Language Arts Teacher - Sunrise Park Middle School

MA + 60, Step 13 \$9,414.12

Effective Date: 08/30/2022 - 06/12/2023

ANTHONY WALFOORT – .2 FTE Language Arts Teacher - WBLAHS - NC

MA + 60, Step 13 \$1,358.73

Effective Date: 09/06/2022 - 9/23/2022

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

STEPHANIE ALBIN – Instructional Assistant - Vadnais Heights

From 12.49 hrs. Per wk. To 29.9 hrs. per wk.

Effective Date: 09/12/2022

KERIANN CROWTHER – OST Program Assistant - Lakeaires Elementary

\$20.50 per hr., From 22.5 hrs. Per wk. To 27.5 hrs. per wk.

Effective Date: 10/03/2022

ELIZABETH DIAGAFFE – Instructional Assistant - Vadnais Heights

From 12.49 hrs. Per wk. To 23 hrs. per wk.

Effective Date: 09/12/2022

KYLEE KWAPIS – Bus Aide - Bus Garage

From 20 hrs. Per wk. To 33.75 hrs. per wk.

Effective Date: 09/20/2022

SUSAN LENNE – Admin Assistant - Attendance - Sunrise Park Middle School

From 25 hrs. Per wk. To 35 hrs. per wk.

Effective Date: 09/19/2022

MALERIE SCHMIDT – From Student Supervisor to Special Education Para - Central

From 37.25 hrs. Per wk. To 32.5 hrs. per wk.

Effective Date: 09/06/2022

GABRIELLE SCHLOSSER – Nutrition Service Assistant - Central Middle School

From 21.25 hrs. Per wk. To 22.5 hrs. per wk.

Effective Date: 09/20/2022

HEIDI SIEBENALER – From Nutrition Service Assistant - Central Middle School

To NS Production Lead - Central Middle School

From 22.5hrs. Per wk. To 27.5 hrs. per wk.

Effective Date: 09/19/2022

➤ **RETURN FROM LEAVE OF ABSENCE – CERTIFIED STAFF**

MARY MILES – Physical Therapist - Normandy Park

Employed by District 624 since 08/26/2004

Effective Date: 09/20/2022

➤ **FULL TIME LEAVE OF ABSENCE – CLASSIFIED STAFF**

DIANE ROULEAU – Paraeducator - Central Middle School

Employed by District 624 since 05/22/1997

Effective Date: 09/06/2022 through 10/14/2022

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

KENDALL GONZALEZ – Kindergarten Teacher - Matoska Elementary

Employed by the District 624 since 08/24/2011

Effective Date: 08/29/2022 through 10/17/2022

TAMMY REED – Intervention Teacher - Willow Lane Elementary

Employed by the District 624 since 11/30/2009

Effective Date: 12/13/2022 through 01/09/2023

KARI SOLHEIM – 1st Grade Teacher - Birch Lake Elementary

Employed by the District 624 since 08/24/2011

Effective Date: 09/19/2022 through 11/22/2022

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

CHRISTOPHER ANDERSON – Lunchroom Supervisor - Oneka Elementary

\$19.32 per hr., 15 hrs. per wk.

Effective Date: 09/19/2022

CHRISTOPHER ANDERSON – OST Program Assistant - Oneka Elementary

\$18.50 per hr., 16.25 hrs. per wk.

Effective Date: 09/19/2022

BAYLEE HAMILTON – Lunchroom Supervisor - Central Middle School

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 10/03/2022

DOROTHY BECK – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/06/2022

JENNIFER BRUSKI – Paraeducator - WBLAHS - South Campus

\$20.61 per hr., 25 hrs. per wk.

Effective Date: 09/29/2022

NICOLE CHESSNOE – Paraeducator - Normandy Park

\$20.61 per hr., 24 hrs. per wk.

Effective Date: 10/24/2022

KERIANN CROWTHER – OST Program Assistant - Birch Lake & Matoska Elem

\$20.50 per hr., 22.5 hrs. per wk.

Effective Date: 09/19/2022

THERESA DECHaine – Paraeducator - Central Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/29/2022

AIME DEWITT – Media Clerk - Otter Lake Elementary

\$19.32 per hr., 30 hrs. per wk.

Effective Date: 08/29/2022

CELESTE GILLITZER – Media Clerk & Lunchroom Supervisor - Willow Lane Elem

\$19.32 per hr., 27.5 hrs. per wk.

Effective Date: 10/03/2022

MACKENZIE GRINNELL – Paraeducator - Otter Lake Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/17/2022

DEBORAH HAGEN – NS Part Time - WBLAHS - North Campus

\$16.60 per hr., 18.75 hrs. per wk.

Effective Date: 09/06/2022

CATHERINE HASAPOPULOS – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 26.75 hrs. per wk.

Effective Date: 09/19/2022

BECKY JENSEN – Lunchroom Supervisor - North Star Elementary

\$19.32 per hr., 13.75 hrs. per wk.

Effective Date: 09/19/2022

BECKY JENSEN – OST Program Assistant - North Star Elementary

\$18.50 per hr., 20 hrs. per wk.

Effective Date: 09/19/2022

LINA JOHNSON – Health Assistant - Otter Lake Elementary

\$25.48 per hr., 37.5 hrs. per wk.

Effective Date: 09/14/2022

MATTHEW KLEIST – Bus Aide - Bus Garage

\$19.26 per hr., 25 hrs. per wk.

Effective Date: 10/10/2022

HEIDI KRAMLINGER – Media Clerk - Birch Lake Elementary

\$19.32 per hr., 17.5 hrs. per wk.

Effective Date: 08/10/2022

PATRICIA NELSON – NS Assistant- WBLAHS - South Campus

\$17.50 per hr., 16.25 hrs. per wk.

Effective Date: 10/05/2022

ANNETTE KUUSISTO-SMITH – Health Assistant - Otter Lake Elementary

\$25.48 per hr., 37.5 hrs. per wk.

Effective Date: 10/10/2022

MARRISA LEE – OST Program Assistant - Oneka Elementary

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 08/28/2022

MAGON LINDBLOM – Lunchroom Supervisor - Lincoln Elementary

\$19.32 per hr., 13.75 hrs. per wk.

Effective Date: 08/29/2022

MAGON LINDBLOM – OST Program Assistant - Lincoln Elementary

\$18.50 per hr., 13.75 hrs. per wk.

Effective Date: 08/29/2022

JOSHUA NOEL – Lunchroom Supervisor - Matoska Elementary

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/20/2022

AUSTIN SCHAEFER – Custodian - Oneka Elementary

\$20.50 per hr., 40 hrs. per wk.

Effective Date: 09/26/2022

DENNIS SCHOUVELLER – Bus Driver - Bus Garage

\$20.90 per hr., 25 hrs. per wk.

Effective Date: 10/04/2022

ERICKA STOOKSBURY – Paraeducator - Central Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/10/2022

RENEE THORSON-VANEK – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/03/2022

MATTHEW TIERNEY – Paraeducator - WBLAHS - South Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/26/2022

➤ **NEW PERSONNEL – CERTIFIED STAFF**

CHELSEA LLOYD – Choir Teacher - Sunrise Park Middle School

.5 FTE BA, Step 1, \$21,542.60

Effective Date: 09/28/2022

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

TAMARA BALDES – Full Time Building Reserve - ALC

\$205 per day

Effective Date: 2022-2023 School Year

KARLA KELLER – 1st Grade Teacher - Birch Lake Elementary

MA, step 6, \$15,352.01

Effective Date: 09/19/2022 through 11/22/2022

AMY OTTESON – Art Teacher - Sunrise Park Middle School

MA + 15, step 9, \$19,073.94

Effective Date: 10/17/2022 - 01/09/2023

JERMAINE WILEY – Full Time Building Reserve - WBLAHS - NC & SC

\$205 per day

Effective Date: 2022-2023 School Year

g) Quarterly Investment Report.

Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Student Recognition - Students earning Advanced Placement Honors were recognized and congratulated by Dr. Kazmierczak.
2. Superintendent's Report - Lauren Collier spoke about girls tennis, and girls volleyball. She also mentioned this Friday's Tackle Cancer football game and the powderpuff football game. Dr. Kazmierczak spoke about the Strategic Emergence Action Team meetings. He gave information about school meal balances, the Application for Educational Benefits and Minnesota Thursday's school meal. He also mentioned the Indigenous Peoples Day Fall Feast event, the High School Fall Musical, the Senior Activity Pass and employment opportunities. He finished with information about the White Bear Lake Area Schools alumni, a member of NASA's SpaceX Crew who piloted an expedition to the International Space Station.
3. Capital Projects Levy Presentation - Dr. Kazmierczak and Tim Wald, Assistant Superintendent for Finance and Operations gave a presentation about the capital project levy renewal.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies: a) 301, School District Administration; b) 302, Superintendent; c) 303, Superintendent Selection; d) 304, Superintendent Contract, Duties and Evaluation; e) 305, Policy Implementation; f) 306, Administrator Code of Ethics; g) 422, Policies Incorporated by Reference; h) 423, Employee-Student Relations; i) 520, Student Surveys; j) 522, Student Sex Nondiscrimination; and k) 523, Policies Incorporated by Reference. The policies listed will be on the November 14, 2022 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Streiff-Oji moved and Daniels seconded to approve the Action on Bids for High School Interior Room Signage in the amount of \$144,397. **Roll call vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**
2. Arcand moved and Thompson seconded to approve the action on School Board Policy, a) 506, Student Discipline. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Newmaster seconded to adjourn the meeting at 6:28 p.m. **Voice vote: Ayes, Thompson, Arcand, Daniels, Ellison, Newmaster, Streiff Oji. Nays, none. Motion carried.**

Submitted by: Angela Thompson, clerk