

CIS ELEMENTARY SCHOOL TEACHER - FRAMING the ROLE

Most recent update October 2022

Particulars

- This position is in the Elementary School. Grade 3 or 4 or 5.

The CIS Mission

Our mission is to Connect / Inspire / Serve. (CIS) We are a positive community with passionate learners.

The CIS Community Principles

- **Kindness** - We value kindness. Our kindness is illustrated in all of our interactions: with our own children, with others' children, with families, with staff, and with administrators. How we communicate with each other is emblematic of our collective kind and caring spirit.
- **Partnership** - We are strongest when we work together, when we share ideas and resources, and when we partner with the greater Cayman community. A spirit of collaboration not only makes our community stronger, it makes students learning richer by connecting stakeholders in exciting and innovative ways.
- **Sustainability** - We take into consideration long-term impacts when making decisions. This applies to decisions about programming as well as to our personal and collective behavior. We live on an island with limited resources and our environmental stewardship is essential in keeping it viable and healthy for generations to come.
- **Good Intent** - We assume good intent. We trust that members of our community have what is best for one another at heart. We engage diverse perspectives with empathy and open-mindedness. We aim to be our best selves in all that we do.

The CIS Learning Principles

- **Language of Learning** - We understand that to make learning happen effectively and collectively we need a shared language that describes what learning is and how we do it.
- **Ownership of Learning** - We understand that we are all able to learn and ultimately responsible for our own learning.
- **Nature of Learning** - We understand that learning is emotional as well as cognitive and is both an individual and social experience.
- **Contexts of Learning** - We understand that learning transfer happens best in rich, relevant contexts.

Title / Role

- Teacher - Elementary School

Role Requirements

The successful candidate is required to have the following:

- Bachelor's degree in Education (Master's preferred) from an accredited university
- Valid teaching certificate/license from a country whose program is recognized by the Caymanian Government
- Minimum of two years of relevant successful teaching experience in an accredited school or school system with a US-based or International Baccalaureate Programme
- Proven track record of excellence at current and previous places of service
- Specific experience and training with the following;
 - Experience with educational programming or school with a US-based curricular focus
 - Prior experience with Standards-Based assessment practices
 - Prior experience in Project-Based Learning or similar progressive pedagogy

- Prior experience with Positive Discipline or similar classroom meeting approach to social-emotional learning

Desired Attributes

- Flexible, Adaptable, and Open-Minded
- Approachable, Listener, and a Sense of Humour
- Dedicated and Energetic
- Display a generosity of spirit and commitment to personal, professional and organizational growth
- Effective communicator
- Contributor to afterschool programming
- Embodies CIS Community Principles

Reports to

- Elementary School Principal

Overview

The Elementary School Teacher is responsible for educating children holistically, guiding them in the process of becoming learners who understand important ideas, grow important skills, and who are guided by principles and values. Integrating curriculum into a rich, relevant context for learning, the teacher will be an integral member of a grade level team. Grade level teams work closely together and design interdisciplinary projects that are a central component of the Elementary School's learning program. The candidate must be passionate about their students' learning and their own.

See [Elementary Program Overview](#)

Sample of Duties and Responsibilities

- Effectively teach classes, as assigned within the grade level or cohort.
- Monitor, assess and report on learners' work and progress, in accordance with CIS policies and procedures on assessment and reporting
- Contribute to the development of inquiry-based curriculum (the production and ongoing review of units and/or schemes of work - including Interdisciplinary Units), ensuring both diversity and inclusivity are incorporated to student learning experiences
- Adopt differentiated strategies and monitor teaching and learning activities to ensure support for all individuals, working collaboratively with the Learning Support teacher and when applicable, co-teach alongside Learning Support teacher
- Intentionally embed service-learning into the curriculum
- Actively contribute to the curriculum/teaching team
- Be actively involved in school-related activities, such as concerts, sports events, graduation, etc. some of which may take place outside of the school day
- Play an active role in all aspects of the care of students, focusing on their social and emotional development. To include but not limited to:
 - Acting as a channel for communication between students, staff, and parents;
 - Supporting students with the development of organizational skills and study skills;
 - Conduct formative and summative assessments including observational assessment;
 - Upholding the expectations outlined in the Student Code of Conduct and dress code;

- Demonstrate and pursue excellence in teaching and best practices in education, including teaching and learning in technology integrated environment
- Keep professionally current on developments in the field of education, through reading and participating in in-service courses and workshops
- Carry out supervision duties
- Create a stimulating learning environment, including displays of student work
- Seek ways to take learning outside the classroom; identify opportunities and take advantage of resources to contextualize learning locally, and/or globally
- Set, communicate, and assess homework/formative work regularly in line with school and Elementary policy
- Identify and teach study skills/strategies that will develop students' ability to work independently
- Be fully aware of the health and safety policy and procedures and implement these in all aspects of the role
- Attend staff meetings and participate in group committee work as required
- Abide by school decisions and policies
- Provide relevant information about student or parental concerns or conflicts to the appropriate Principal
- Above all else, demonstrate professionalism and fulfill responsibilities at CIS with honesty and integrity and maintain confidentiality at all times
- Fulfill the Expectation of Classroom Teachers at CIS.

Other Responsibilities

- All teachers at CIS are also expected to contribute to the holistic life of the school through their involvement in our After-School Activity Program and participation in our thriving school community.
- All teachers are expected to contribute to a minimum of one activity should that be required by the School
- Carry out additional activities, as requested, in line with the general expectations of this job description.

Equity and Inclusion

It is CIS policy that decisions about staff assignments, promotion, demotion, and selection for training shall be taken without regard to race, colour, ethnicity, gender, disability or sexual orientation.

Evaluation / Reflection / Professional Growth

Performance will be evaluated within the framework of our appraisal and professional development protocol

Compensation and Work Year

- Compensation as per contract in relation to CIS Remuneration Scale
- Work year as per the school calendar
- As with most all roles in education, be ready to serve above and beyond the call of duty

Our Culture

Our team recognizes that school years for children of all ages are periods of tremendous growth, curiosity and transition in the lives of students and parents. Through good teaching practice and modeling we facilitate the students' intellectual, social, emotional and physical growth through school and beyond. Indeed, students' well being is at the centre of our teaching practice and as such, teachers must be committed to working collegially, collaboratively, energetically and enthusiastically to enhance the learning environment for students, staff and community. Our school and its community value staff who demonstrate excellence, collaborate, communicate in an effective and timely fashion, have a sense of humour, are flexible, demonstrate cultural awareness, celebrate

diversity, appreciate and engage in Caymanian culture, accommodate different learning styles and sponsor after school activities.

NB: Cayman citizens, status holders and residents are encouraged to apply.