

Minutes of the Regular Monthly Meeting of the  
Suffield Water Pollution Control Authority & Treatment Facility  
November 8, 2022

**MEMBERS PRESENT:**

Janet Davis, Chairman  
Jeff Davis  
Dan Holmes 7:04pm  
Roger Ives  
Chris Rago

**MEMBERS ABSENT:**

Frank Bauchiero  
John Murphy

**ALSO PRESENT:**

Jamie Kreller, Superintendent  
Julie Nigro, Business Administrator  
Andrew Lord, WPCA Attorney  
Mike Headd, Woodard & Curran 7:02pm

**1. CALL TO ORDER:** Janet Davis called the Regular Monthly Meeting for November 8, 2022 to order at 7:00 p.m.

**2. CITIZEN INPUT:** None

**3. APPROVAL OF MINUTES:**

- October 11, 2022 Regular Meeting Minutes Review & Approval
  - Jeff Davis motioned to approve the Regular Meeting Minutes of October 11, 2022.
  - Roger Ives seconded the motion; the motion passed unanimously.

**4. CHANGES TO THE AGENDA:** None

**5. CHAIRMAN'S UPDATE:** None

**6. TREASURER'S REPORT:**

- Administration (O&M) Bills 2022/2023: \$101,148.03
- RCM Bills 2022/2023: \$22,535.79
- Administration fund distribution: \$70,794.88 (October's payroll)
  - Jeff Davis motioned to accept the Treasurer's report.
  - Dan Holmes seconded the motion, the motion passed unanimously

**7. STAFF REPORTS:**

**a. Superintendent's Report-(attached)**

- Jamie Kreller reported our flows and pounds of nitrogen were low.
- One third of the Kent Farms tanks were cleaned out.
- Jamie Kreller and 2 operators attended a pump class. They learned how to change out the stators on the polymer pumps.
- Jamie Kreller started an 18-hour Management class on Monday and Friday afternoons.
- Jamie Kreller reported the operators cleaned 1 mile of sewer pipe; 39 manhole inspections were completed; and the sewer pipe on the vacor was replaced.
- Jamie Kreller showed an image of the map depicting where all the valves were replaced at pump station #6 (Suffield Meadows), and explained how the bypass was performed.
- Jamie Kreller reported operators installed two check valves at PS#16(Prospect Street), as the valves weren't closing all the way.
- Operators took down the front fence where the Morton Building will be, and installed a new fence along the tree line.

**b. Business Administrator's Report-**

- Julie Nigro reported on the September, 2022 financials (attached)
- Delinquent accounts were discussed

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November 8, 2022

- Julie Nigro reported the auditors were in on October 31, 2022.
- Julie Nigro reported the past due Developer Agreement "Payments In Lieu of Assessment of Benefits" for 362, 480, & 490 Hickory Street have been collected.

**8. OLD BUSINESS:**

- a. **Kent Farm Study** – Mike Headd reported he will be following up with DEEP to obtain confirmation of approval.
- b. **Stony Brook Study** – Mike Headd reported work is ready to begin and they're awaiting the driller's schedule.
- c. **Morton Building Progress** - Mike Headd reported they've provided the requirements from what Morton needs for their geo-technical; and he has provided a work order for signature to perform the work.
- d. **Review Annual Report** – There were no additional comments to the annual report, therefore, it will be forwarded to Eric Remington tomorrow.

**9. NEW BUSINESS:** None

**ADJOURNMENT:**

- Jeff Davis motioned to adjourn the Regular Meeting of November 8, 2022 at 7:22 pm.
- Roger Ives seconded the motion; the motion passed unanimously.

Respectfully submitted,



Julie M. Nigro  
Business Administrator

## Superintendent Report – October 2022

### Plant Operations

- Plant average flow for the month was 1.17 MGD. This was 50% of plant design.
- Hood's average flow for the month was 58,922 gallons. This was 5% of plant flow.
- Prison flow for the month was 270,316 gallons. This was 23% of plant flow.
- BOD and TSS removal for the month was 99%. Our permit limit is a minimal 85%.
- Nitrogen average for the month was 11 pounds. Our permit limit is less than 45 pounds.

### Inspections

- Lateral inspection was completed at 51 Bridge Street

### Call-Before-You-Dig

- 48 Call-Before-You-Dig tickets were completed.

### After Hour Call In's

- 10/4/22 – Sewer back up at 226 Mountain Road. Property Owner had plumber at property taking care of issue.
- 10/12/22 – Plant and PS's 1, 6, and 11 power failure.
- 10/21/22 – PS #7 (Poole Road) pump #2 tripped. New capacitors were installed.
- 10/26/22 – 336 Boston Neck Road. Sewer back up. WPCA sewer main was flowing normal.

### Kent Farms

- Annual bid and cleaning of 15 septic tanks were completed.

### DEEP

- I filled out the yearly Nitrogen Operation and Maintenance Survey and emailed it too DEEP. The survey is used to determine the price of nitrogen credit.

### Training

- Jared, Ed, and Jamie attended a pump class from NEIWPCC (New England Interstate Water Pollution).
- Jamie is attending an 18-hour course between October 24, 2022 to November 17, 2022. The class "Operate with Excellence: Leadership and Management Skills" is held by WEF (Water Environment Federation). The syllabus is in the Commissioners' packets.

### Complaints

- Possible sewer water flowing down the street. Water was caused from hydrant flushing.

- 219 Poole Road Toilet backing up. Homeowner was calling plumber. WPCA sewer main was flowing normal.

### Maintenance

- 1 mile of sewer pipe was cleaned.
- 39 manhole inspections were completed.
- Semi-annual plant and prison flow calibrations were completed.
- Brake line, rear running lights, and grease fittings were fixed on our roll-off
- Annual roll-off inspection was completed.
- Annual fork lift inspection was completed.
- PS's with propane for generators had tanks filled.
- Sink hole at plant was fixed.
- Semi-annual carpet cleaning was completed.
- Elevators at PS #4 (Deep Brook Harbor) and #5 (Fair Hill Lane) had annual maintenance completed.
- New batteries were installed for generators at PS #1 (Thompsonville Road) and #3 (Mountain Road).
- New float was installed in the polymer mixing tank.
- Quarterly sludge pump maintenance was completed.
- Bi-monthly belt filter pressure wash was completed.
- Quarterly RAS pump inspections and rotation were completed.
- New high-pressure sewer pipe cleaning hose was installed on Vactor.
- Quarterly sludge blower inspection was completed.
- Quarterly cleaning of garage drain was completed.
- Quarterly PS alarm checks were completed.
- Quarterly septic line at the plant was cleaned.
- Bi-monthly weirs cleaning were completed.
- Quarterly maintenance on head works step screen was completed.
- Bi-monthly grit inspection was completed.
- Semi-annual storm water inspection was completed.
- Annual snow blower's preventative maintenance was completed.
- Bi-monthly belt filter press greasing was completed.
- Wipes were removed from pump #1 at PS #2 (Willow Creek).



Pictures From Installation of New Valves at PS #6 (Landing Circle)





New Suction, Discharge, and Check Valves were installed for both Pumps at PS #6





WPCA Operators Installed New Check Valves at PS #16 (Prospect Street)



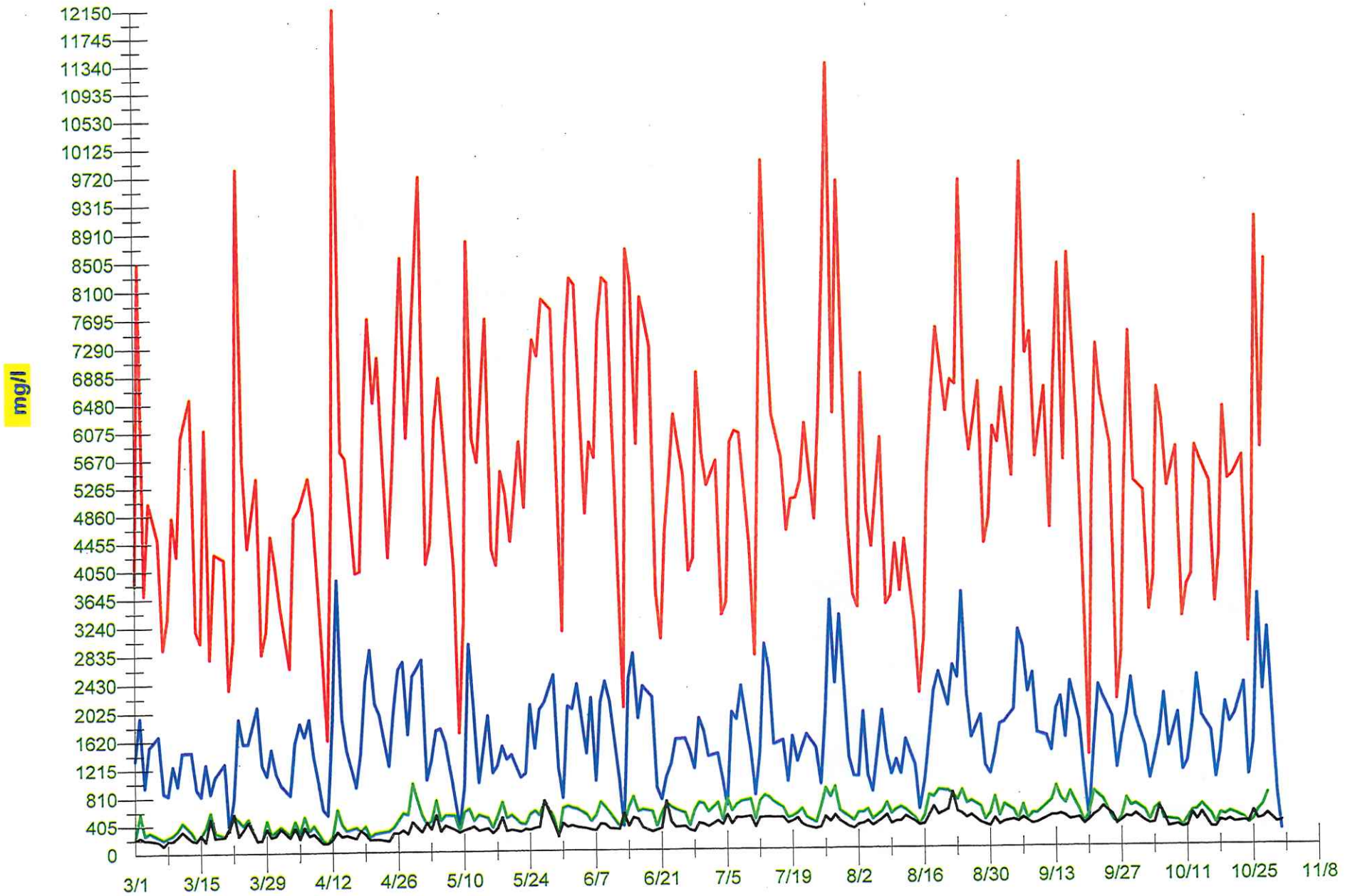
WPCA Operators Installed new fence for the Morton Building





## H.P. HOOD LOADING VS PLANT LOADING

Blue line: Hood TSS Red line: Hood BOD Green line: Inf. Plant BOD Black line: Inf. Plant TSS



Date ( 3/1/2022 to 10/31/2022 )

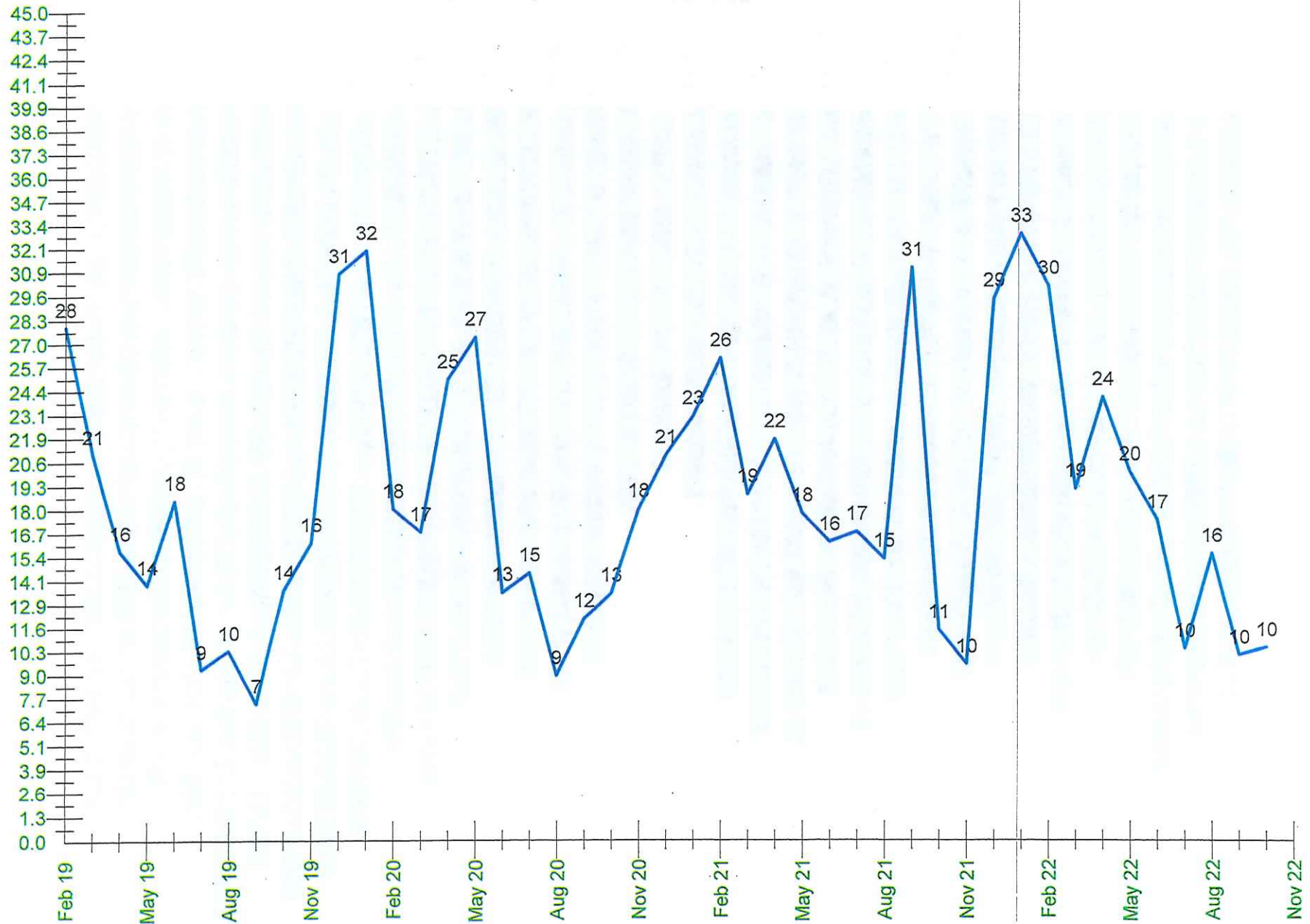
H.P. HOOD LOADING VS PLANT LOADING



# Monthly Average of Effluent Nitrogen lbs/Suffield WPCA Monthly Limit 45 lbs

— Total Nitrogen lbs/day (Eff.) (Mo Avg)

Average lbs per Month



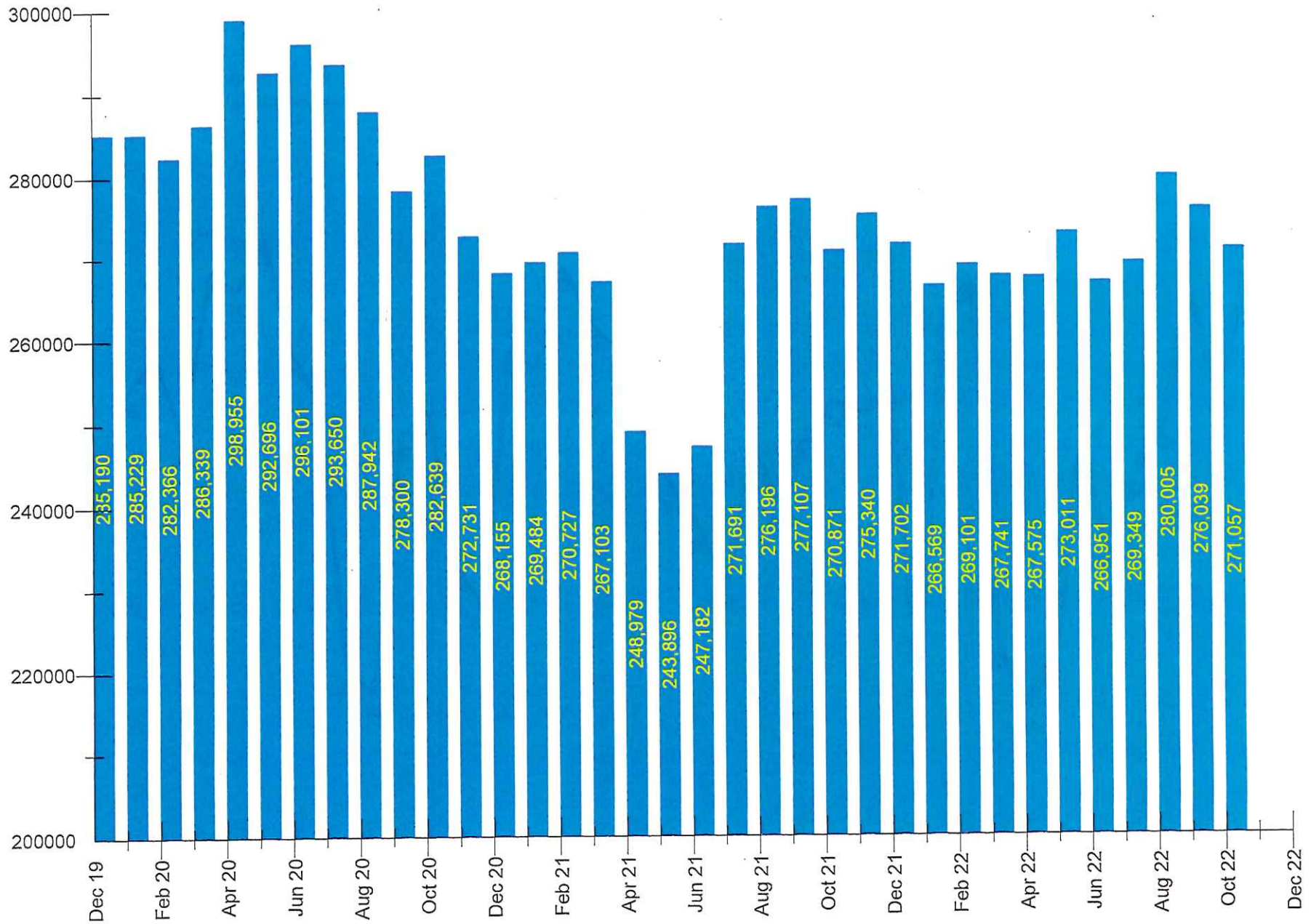
Date ( 2/1/2019 to 10/31/2022 )

Monthly Average of Effluent Nitrogen Pounds

## Prison Flow - Average Gallons Per Month

■ CALCULATED PRISON FLOW (Mo Avg)

Average Gallons per Month



Date ( 12/1/2019 to 10/31/2022 )

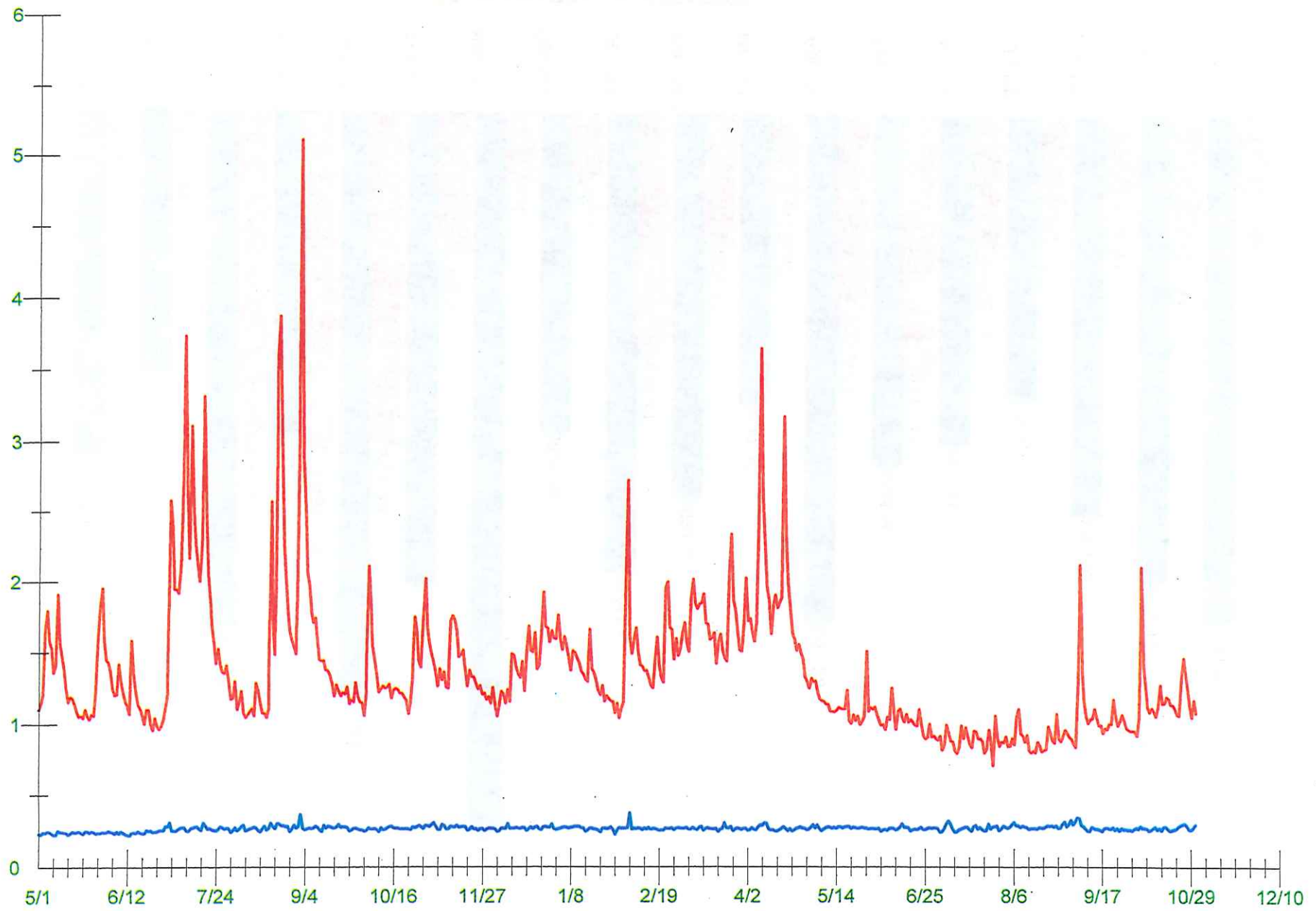


## Prison Flow VS Plant Flow

PRISON DAILY FLOW

PLANT-TOTAL EFFLUENT FLOW

MGD

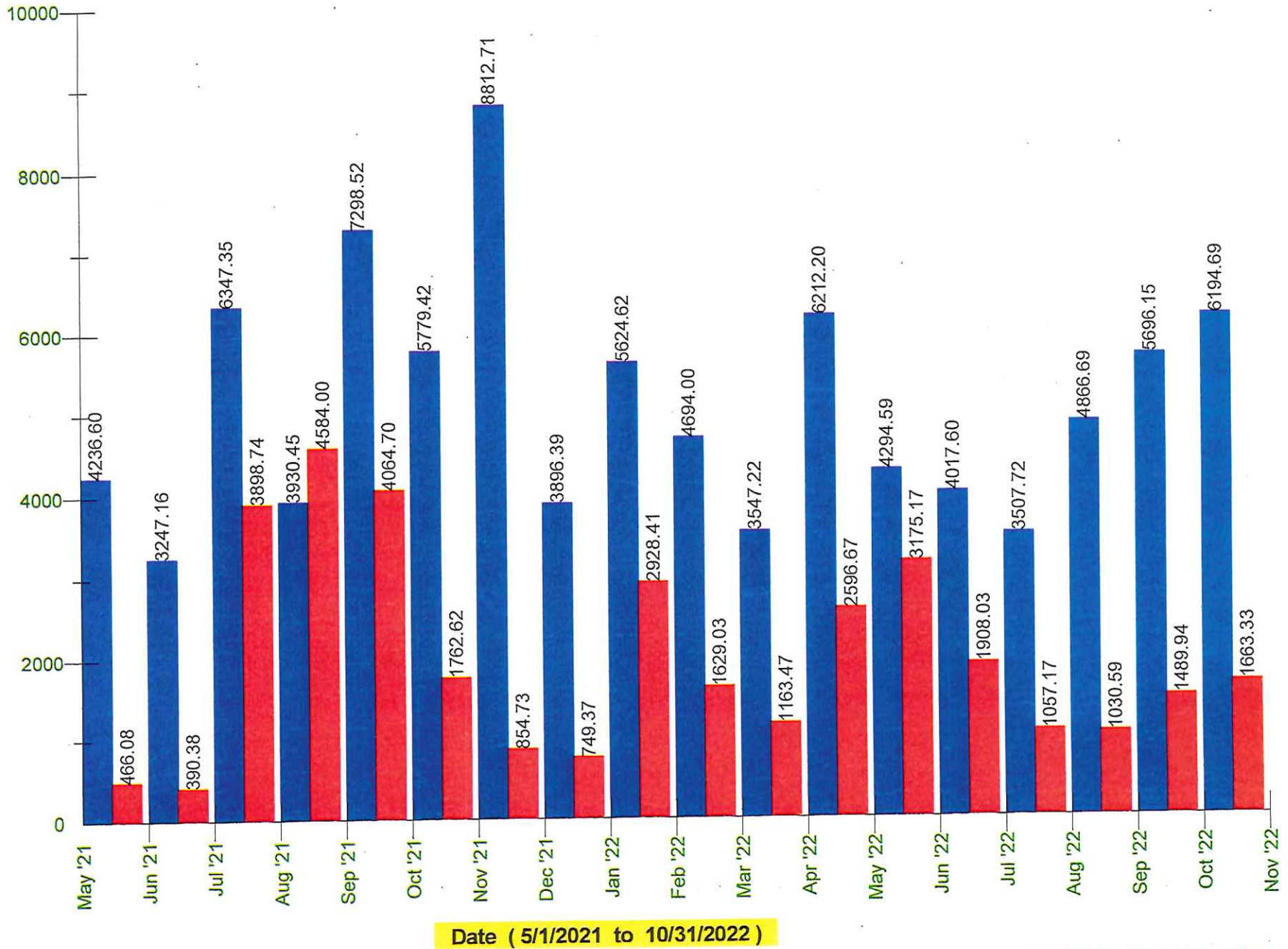


Date ( 5/1/2021 to 10/31/2022 )

## Scheduled vs Unscheduled Overtime Costs

■ Scheduled OT Costs ■ Unscheduled OT Costs

Monthly Overtime Costs in Dollars



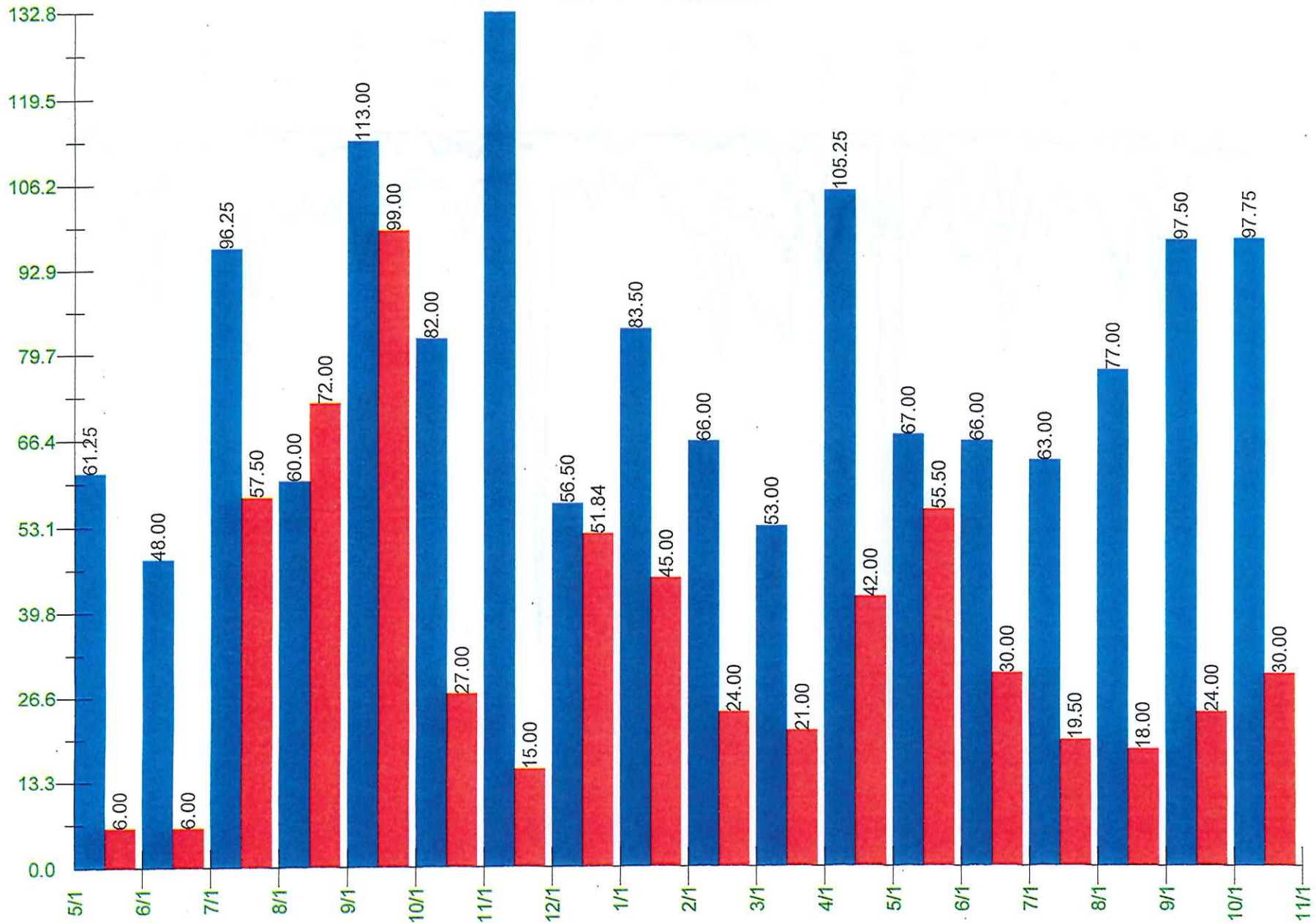


## Scheduled vs Unscheduled Overtime Hours

■ Scheduled Hours

■ Unscheduled Hours

Monthly Overtime Hours

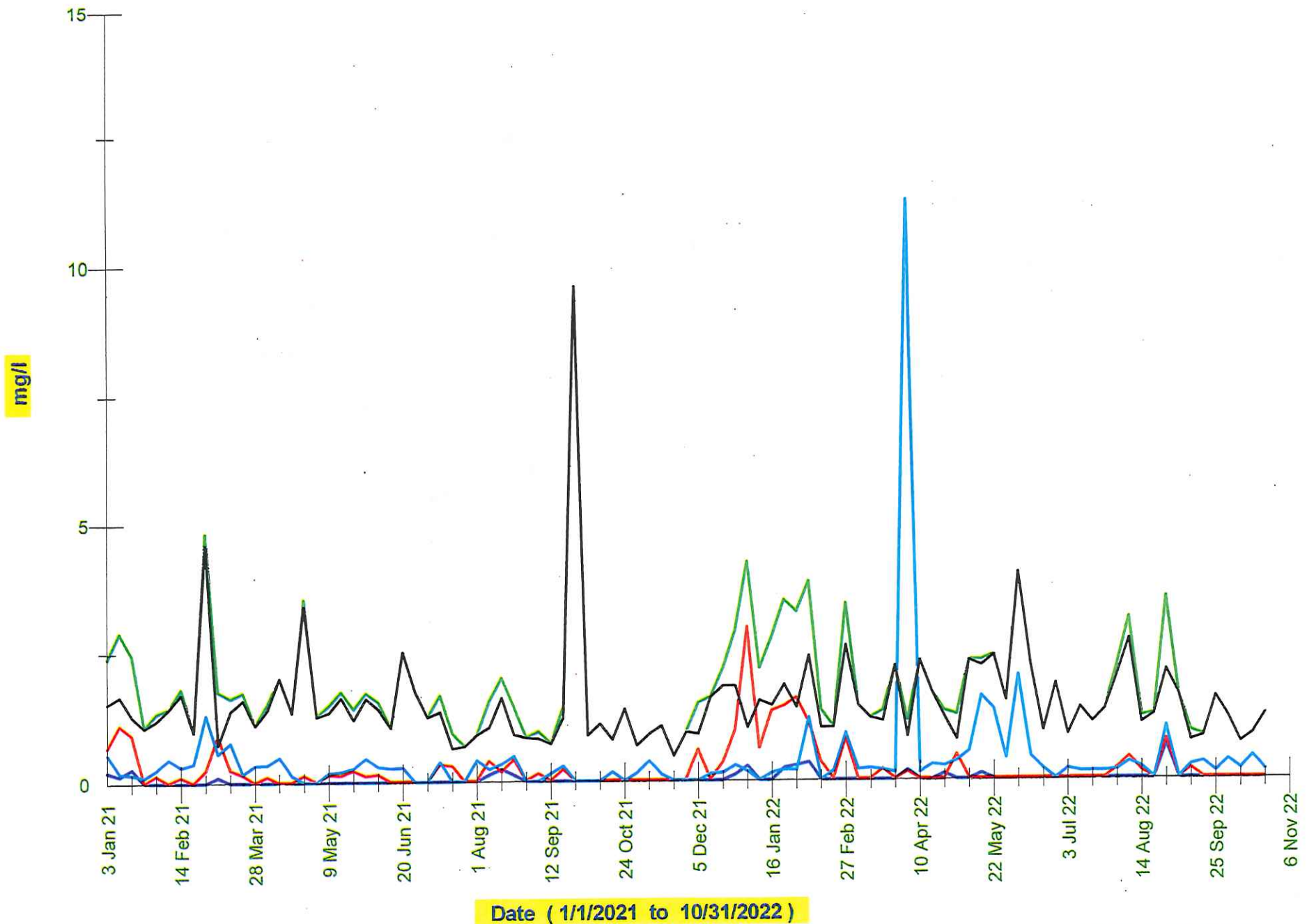


Date ( 5/1/2021 to 10/31/2022 )

Scheduled vs Unscheduled Hours

## Weekly Average of Total Nitrogen VS Forms of Nitrogen

Nitrite Nitrate Total Nitrogen Ammonia Total Kjeldahl

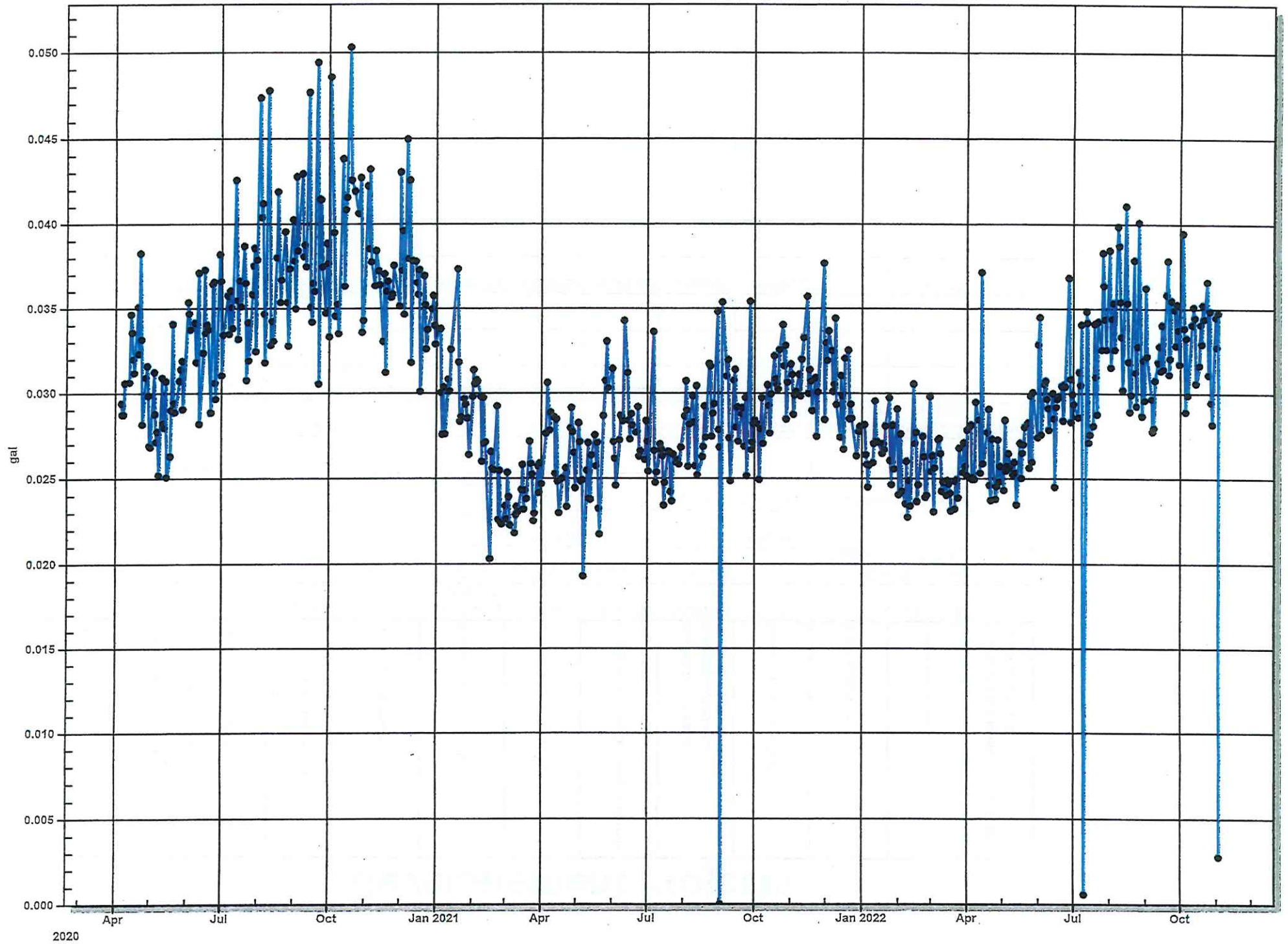


Weekly Average of Total Nitrogen



# 8012 - Gallons to be Wasted

4/6/2020 - 11/3/2022



## Development Projects

[illegible]



**UNIVERSITY OF COLORADO-BOULDER AND WATER ENVIRONMENT  
FEDERATION**

**WATER ENGINEERING & MANAGEMENT PROGRAM**

***Operate with Excellence: Leadership and Management Skills***

*Operator Short Course (October 24 - November 17, 2022)*

**SHORT COURSE DESCRIPTION & OBJECTIVES**

**Description**

The Leadership & Management short course is a collaboration between the CU Civil Engineering, Water Engineering & Management (WE&M) program, and Water Environment Federation (WEF). This is a community service course for water and wastewater operators. It includes 8 classes covering leadership, management, communication, utility finance, diversification & inclusion, and ethics.

The course is for operators, who have either looking to advance in the future or recently advanced to a management position. *Operate with Excellence: Leadership and Management Skills* provides students with non-technical skills to successfully advance in the water industry, by providing tools you need to produce results and solve increasingly complex problems in the water profession.

The course is designed for working professionals. Courses are taught by operators and senior water professionals. It is delivered live on CO Boulder campus with live-streamed and recorded options, allowing working operators, around the world, to begin bridging the gaps between supervision, management, and leadership.

**Objectives**

- Encouraging more operators moving into supervisory, management and leadership positions in the water profession.
- The overall course begins with first, managing yourself, learn how managing teams and then into leadership positions
- Undergraduate degree is NOT required for this short course.
- This is a cooperative, community service activity for the University of Colorado with the Water Environment Federation.

**Advancing with the Next Steps**

- **Water Engineering & Management Certificate**, University of Colorado  
The WE&M certificate is another step to develop leadership, management, communication, and finance skills in the water profession. Expanding the classes from ***Operate with Excellence: Leadership and Management Skills*** short course. The 4 courses will count for a future master's degree. For more information, contact:  
[Richard.d.kuchenrither@colorado.edu](mailto:Richard.d.kuchenrither@colorado.edu)
- **Water Engineering & Management Master's Degree**, University of Colorado  
The WE&M master's degree provides you with additional technical and non-technical skills, widening your skills needed for advance in the water profession. The courses from the WE&M certificate count towards your master's degree. For more information, contact:  
[Richard.d.kuchenrither@colorado.edu](mailto:Richard.d.kuchenrither@colorado.edu)
- **Water Leadership Institute**, WEF  
The Water leadership Institute program is aimed at educating, training, and providing opportunities that enable developing and emerging leaders to build strong lasting relationships within the water industry. For more information, contact:  
[WLI@wef.org](mailto:WLI@wef.org)



## **SPEAKERS**

**Richard Kuchenrither**, Ph.D., P.E., CU Scholar in Residence

[Richard.D.Kuchenrither@colorado.edu](mailto:Richard.D.Kuchenrither@colorado.edu) | [LinkedIn](#)

**Zac Haynes**, MPP, CWP, Copper Mountain Consolidated Metropolitan District

[zhaynes@cmcmdi.com](mailto:zhaynes@cmcmdi.com)

**Karen Pallansch**, P.E. General Manager, Alexandria Renew Enterprise

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**Angela Goodman**, PE, CWP, Senior Utility Management Consultant, HDR

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**Stacy Thompson**, Deputy Director, Saco Maine, WRRD

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**Jeff Theerman**, Senior Utility Performance Consultant, Brown & Caldwell

[JTheerman@BrwnCald.com](mailto:JTheerman@BrwnCald.com) | [LinkedIn](#)

**Laura Rieck**, CWP, Water treatment Operator, Durango, Colorado

[laura.rieck@durangogov.org](mailto:laura.rieck@durangogov.org)

**Cynthia Lane**, General Manager, Platte Canyon Water & Sanitation District

[calane@plattecanyon.org](mailto:calane@plattecanyon.org) | [LinkedIn](#)

**Jerry Johnson**, Retired, CEO WSSC

[jerrynjohnson@gmail.com](mailto:jerrynjohnson@gmail.com)

**Calvin Farr**, General Manager/CEO, Prince William County Service Authority

[LinkedIn](#)

**Jose Salas**, Public Affairs, Denver Water

[LinkedIn](#)

**CLASS MEETS:** ZOOM AND UNIVERSITY OF COLORADO, ECCE 1B41  
MONDAY, 10/24 & 31, 11/7&14  
FRIDAY, 10/28, 11/4 & 11  
THURSDAY 11/17  
12:15 TO 1:45 MT

## COURSE READINGS

- **Readings**

The readings are in the course portal on the WEF Learning Center, available for all registrants. Please, if you have a chance, read/review before the classes.

- **Suggested Readings**

The suggested readings are available, outside of the class readings. Highly recommend readings for more detailed information.

## DISTANCE LEARNING ACCESS:

**Operate with Excellence** Richard D. Kuchenrither is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://cuboulder.zoom.us/j/93065749301>

Meeting ID: 930 6574 9301

Passcode: water22

One tap mobile

+17193594580,,93065749301# US

+16699006833,,93065749301# US (San Jose)

Dial by your location

+1 719 359 4580 US

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 444 9171 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 386 347 5053 US

+1 564 217 2000 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

Meeting ID: 930 6574 9301



## SCHEDULE AND TOPICS

### 1. Monday, 24 October 2022 | Basics of Leadership

**Speakers:** Dick Kuchenrither and Zach Haynes

- Course Introduction
- Basics of Leadership

#### Readings:

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015 **Preface and Chapter 1: Introduction.**
2. *Wastewater Treatment Fundamentals III: Advanced Treatment*. Water Environment Federation. 2022. **Chapter 14: Leadership and Management. P. 556-559, Leadership.**

#### Suggested Readings:

1. Covey, Stephen R. [\*The 7 Habits of Highly Effective People\*](#). Simon & Schuster Inc. 1989.
2. Drucker, Peter F. [\*The Effective Executive: The Definitive Guide to Getting the Right Things Done\*](#). Harper Business. 2006.
3. Collins, Jim. [\*Good to Great: Why Some Companies Make the Leap and Other Don't\*](#). Harper Business. 2001.

### 2. Friday, 28 October 2022 | Basics of Leadership

**Speakers:** Karen Pallansch and Angela Goodman

- Leadership Attributes
- Leadership Effectiveness

#### Reading:

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015. **Chapter 2: Leadership.**
2. Bower, Marvin. [\*The Will to Lead: Running a Business With a Network of Leaders\*](#). Harvard Business Review Press. 1997. Chapter 3: Developing Leaders in a Business.

### **Suggested Readings:**

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015. [Chapter 6: Utility Governance](#).
2. Drucker, Peter F. [The Effective Executive: The Definitive Guide to Getting the Right Things Done](#). Harper Business. 2006.

### **3. Monday, 31 October 2022 | Management- Leadership/Management Differences**

**Speakers:** Dick Kuchenrither and Stacy Thompson

- Management
- Leadership

### **Readings:**

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015. **Chapter 4: Management**.
2. Kyle, Mike. **"Operator Essentials: What every operator should know about utility management."** *Water Environment & Technology*. September 2018.
3. Duncan, Roger Dean. **"How Good Managers Lead, How Good Leaders Manage."** *Black and Veatch: Dialogue*.

### **Suggested Reading:**

1. Watkins, Michael. ["The Big Shift: How Managers Become Leaders."](#) *Harvard Business Review*. June 2012.

### **4. Friday, 4 November 2022 | Management- Making Decisions**

**Speakers:** Dick Kuchenrither and Stacy Thompson

- Decision making

### **Reading:**

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015. **Reread Chapter 4: Management, P. 126-137, 4.0 Decision Making**.



**Suggested Reading:**

1. Hammond, John S., Keeney, Ralph L., Raiffa, Howard. "[The Hidden Traps in Decision Making](#)." *Harvard Business Review*. 1998.

**5. Monday, 7 November 2022 | Public Communication & Engagement**

**Speakers:** Jeff Theerman and Laura Rieck

- Proactive Public Communication
- Reactive Public Communication
- Principals of risk communication
- Levering the media

**Readings:**

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015. **Chapter 3: Communication, Section 1.0-3.0, P.30-49.**
2. *Survival Guide: Public Communications for Media Professionals*. Water Environment Federation. 2002. **Chapter 6: Working with the Media—You Need Them and They Need You!**
3. *Wastewater Treatment Fundamentals III: Advanced Treatment*. Water Environment Federation. 2022. **Chapter 14: Leadership and Management. P.559-563, Customer Service and Public Engagement.**
4. Media Links to Browse  
Northeast Ohio Regional Sewer District  
[CLEAN WATER FEST - Home \(weebly.com\)](#)  
Alexandria Renew  
[Education Center | AlexRenew](#)  
Metropolitan St. Louis Sewer District  
[Home Page - Metropolitan St. Louis Sewer District \(msdprojectclear.org\)](#)  
King County, Washington  
<https://kingcounty.gov/services/environment/wastewater.aspx>

## 6. Friday, 11 November 2022 | Finance Basics & Affordability

Speakers: Cynthia Lane

- Basics of Finance
- Affordability

### Readings:

1. *The Effective Water Professional: Leadership, Communications, Management, Finance & Governance*. Water Environment Federation. 2015. **Chapter 5: Utility Finance**.
2. Kyle, Michael, and Foster, Joe. **"Operator Essentials: What Every Operators Needs to Know About Budgeting."** *Water Environment & Technology*. February 2021.
3. *Wastewater Treatment Fundamentals III: Advanced Treatment*. Water Environment Federation. 2022. **Chapter 14: Leadership and Management. P.531-536, Budgeting and Financial Management and P.542-546, Capital Improvements and Projects.**

### Suggested Readings:

1. Hawkins, George S., Neiderer, Sarah. and Kricun, Andrew ["Considering Affordability Programs for Water & Wastewater Utilities."](#) *Journal AWWA*. July/August 2022.
2. LaFrance, David. ["Price, Value, and Affordability-What if Only Half of Us Could Afford Water?"](#) *Journal AWWA*. July 2013.
3. Qureshi, Naeem and Hanson, Ryan. ["Consider Water & Sewer Rate Affordability"](#) *Opflow*. March 2019.
4. Switzer, David and Teodoro, Manuel P. ["The Color of Drinking Water: Class, Race, Ethnicity and Safe Drinking Water Act Compliance."](#) *Journal AWWA*. September 2017.

## 7. Monday, 14 November 2022 | Diversification & Inclusion

**Speakers:** Jerry Johnson, Laura Rieck, and Jose Salas

- Create a workforce diversion in gender, ethnicity, and socioeconomic representation
- Panel Discussion

### Readings:

1. Jacques, Justin. **"Special Section: Workforce"** *Water Environment & Technology*. May 2022.
2. Kane, Joseph and Tomer, Adie *Renewing the Water Workforce: Improving water infrastructure and creating a pipeline to opportunity*. Brookings Institution: Metropolitan Policy Program July 2018.  
**Executive Summary.**

### Suggested Readings:

1. Livingston, Robert. ["How to Promote Racial Equity in the workforce: a 5-step plan."](#) *Harvard Business Review*. September/October 2020.
2. Kane, Joseph and Tomer, Adie [Renewing the Water Workforce: Improving water infrastructure and creating a pipeline to opportunity](#). Brookings Institution: Metropolitan Policy Program July 2018.
3. Mays, David. ["How Diversity Makes Better Engineering Teams."](#) *Journal AWWA*. September 2022.

## 8. Thursday, 17 November 2022 | Ethics

**Speakers:** Dick Kuchenrither, Karen Pallansch and Angela Goodman

- Code of Ethics
- Class exercise

### Suggested Readings:

1. Johnson, Craig E. [Meeting the Ethical Challenges of Leadership: Casting Light or Shadow](#). Sage Publishing. 2020. Chapter 3
2. Badaracco, Joseph. ["The Discipline of Building Character"](#). Harvard Business Review. January 2006.



## WPCA Reserve Capacity Maintenance Fund - 2022/2023

September 2022

Cash Balance @ 7/01/2022

FNB# 27650

\$ 74,255.60

CADRE

\$ 218,513.54

\$ 292,769.14

RECEIPTS:	BUDGET	MONTH	YTD	VARIANCE
Interest Income	\$ -	\$ 67.71	\$ 204.41	\$ (204.41)
From Clerk of the Works	\$ -		\$ -	\$ -
Due From Other Funds	\$ -		\$ -	\$ -
Transfer In	\$ -		\$ -	\$ -
Miscellaneous Income	\$ -		\$ -	\$ -
Transfer from Assessment	\$ 910,000		\$ -	\$ 910,000.00
Transfer from O&M Line Item	\$ 179,000		\$ -	\$ 179,000.00
Grant Income	\$ -		\$ -	\$ -
Transfer From Fund Balance	\$ 574,000		\$ -	\$ 574,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 1,663,000</b>	<b>\$ 67.71</b>	<b>\$ 204.41</b>	<b>\$ 1,662,795.59</b>

## DISBURSEMENTS:

Plant Upgrades	\$ 1,663,000	\$ -	\$ 64,154.12	\$ 1,598,845.88
Emergency Repairs	\$ -	\$ -	\$ -	\$ -
Accounts Payable 2021 2022	\$ -	\$ -	\$ 115,468.85	\$ (115,468.85)
Misc Repairs	\$ -	\$ -	\$ -	\$ -
Transfer Out to ADMIN	\$ -	\$ -	\$ -	\$ -
Due From Other Funds	\$ -	\$ -	\$ -	\$ -
Sewer Development	\$ -	\$ -	\$ -	\$ -
	<b>\$ 1,663,000</b>	<b>\$ -</b>	<b>\$ 179,622.97</b>	<b>\$ 1,483,377.03</b>
			<b>\$ 64,154.12</b>	

## CASH POSITION SUMMARY:

Cash Balance @ 7/01/2022	\$ 292,769.14	\$ 44,632.63	First National Bank
YTD Receipts:	\$ 204.41	\$ 68,717.95	CADRE
YTD Disbursements:	\$ 179,622.97		
<b>Cash Balance @ 09/30/2022</b>	<b>\$ 113,350.58</b>	<b>\$ 113,350.58</b>	<b>\$ -</b>

## WPCA Administration Fund - 2022/2023

September

2022

Cash Balance 7/1/2022

FNB# 6475

\$43,435.35

Scanned Account

\$16,807.97

AMBAC Admin

\$2,067,659.74

AMBAC Reserve

\$456,211.20

INVOICE CLOUD

\$3,594.51

04-Nov-22

\$ 2,587,708.77

## RECEIPTS

## BUDGET

## MONTH

## YTD

## VARIANCE

User Fees 22 23	\$ 1,511,000	\$ 40,755.32	\$ 1,420,258.89	\$ 90,741.36
Prison	\$ 859,000	\$ -	\$ -	\$ 859,000.00
Prison 2021/2022	\$ -	\$ -	\$ 210,937.16	\$ (210,937.16)
Kent Farms	\$ 16,000	\$ 385.92	\$ 15,174.82	\$ 825.18
Delinquent Payments	\$ 45,000	\$ 6,217.32	\$ 23,478.73	\$ 21,521.27
H.P. Hood	\$ 587,000	\$ -	\$ -	\$ 587,000.00
H.P. Hood 2021/2022	\$ -	\$ -	\$ -	\$ -
Interest & Fees	\$ 28,000	\$ 4,850.77	\$ 14,151.08	\$ 13,848.92
Permits & Septic	\$ 64,000	\$ 4,973.75	\$ 10,648.76	\$ 53,351.24
Misc Income	\$ -	\$ -	\$ -	\$ -
- Scrap metal	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -
Invest Income O&M	\$ 3,000	\$ 2,852.99	\$ 6,046.46	\$ (3,046.46)
Invest Income Reserve	\$ -	\$ 450.63	\$ 1,130.82	\$ (1,130.82)
Grant \$ Received	\$ -	\$ -	\$ -	\$ -
Transfer from Fund Balance	\$ 574,000	\$ -	\$ -	\$ 574,000.00
<b>TOTAL RECEIPTS</b>	<b>\$ 3,687,000</b>	<b>\$ 60,486.70</b>	<b>\$ 1,701,826.72</b>	<b>\$ 1,985,173.53</b>

## EXPENDITURES

Payroll Payable (2021/2022)	\$ -	\$ -	\$ -	\$ -
Payroll (with SS)	\$ 1,089,000	\$ 72,991.66	\$ 214,732.76	\$ 874,267.24
Other Expenditures	\$ 2,024,000	\$ 121,138.37	\$ 352,331.62	\$ 1,671,668.38
Due To/Due From	\$ -	\$ (29,986.85)	\$ (29,986.85)	\$ 29,986.85
Clerk of the Works	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ -	\$ 17,779.30	\$ 157,104.05	\$ (157,104.05)
Transfer to RCM	\$ 574,000	\$ -	\$ -	\$ 574,000.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 3,687,000</b>	<b>\$ 181,922.48</b>	<b>\$ 694,181.58</b>	<b>\$ 2,992,818.42</b>

## Cash Reconciliation 09/30/2022

## XFERS TO OTHER ACCOUNT

\$

-

FNB# 6475

\$ 102,964.26

Scanned Account

\$ 62,099.21

Invoice Cloud

\$ 20,096.97

AMBAC Admin

\$ 2,952,851.45

AMBAC Reserve

\$ 457,342.02

\$ 3,595,353.91 \$ 3,595,353.91 \$ -

## WPCA Administration Fund - 2022/2023

September 2022

Prior/Current Year Comparison

04-Nov-22  
09:08 AM

RECEIPTS	2021/2022 Month	2022/2023 Month	Variance	2021/2022 Year To Date	2022/2023 Year To Date	Variance
User Fees current Year	\$ 43,394.03	\$ 40,755.32	\$ (2,638.71)	\$ 1,393,142.83	\$ 1,420,258.89	\$ 27,116.06
Prison	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prison Last Fiscal year	\$ -	\$ -	\$ -	\$ 187,869.81	\$ 210,937.16	\$ 23,067.35
Kent Farms	\$ 1,080.00	\$ 385.92	\$ (694.08)	\$ 15,480.00	\$ 15,174.82	\$ (305.18)
Delinquent Payments	\$ 6,059.23	\$ 6,217.32	\$ 158.09	\$ 22,485.54	\$ 23,478.73	\$ 993.19
H.P. Hood	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
H.P. Hood Last Fiscal year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest & Fees	\$ 4,310.51	\$ 4,850.77	\$ 540.26	\$ 14,795.17	\$ 14,151.08	\$ (644.09)
Permits & Septic	\$ 553.13	\$ 4,973.75	\$ 4,420.62	\$ 9,468.14	\$ 10,648.76	\$ 1,180.62
Misc Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
- Scrap metal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To/Due From	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Appropriation Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invest Income O&M	\$ 221.48	\$ 2,852.99	\$ 2,631.51	\$ 710.91	\$ 6,046.46	\$ 5,335.55
Invest Income Reserve	\$ 37.45	\$ 450.63	\$ 413.18	\$ 153.54	\$ 1,130.82	\$ 977.28
Grant \$ Received	\$ -	\$ -	\$ -	\$ 2,549.32	\$ -	\$ (2,549.32)
Transfer from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>	<b>\$ 55,655.83</b>	<b>\$ 60,486.70</b>	<b>\$ 4,830.87</b>	<b>\$ 1,646,655.26</b>	<b>\$ 1,701,826.72</b>	<b>\$ 55,171.46</b>
<b>EXPENDITURES</b>						
Payroll Payable (Last Fiscal yr)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Payroll (with SS)	\$ 70,365.93	\$ 72,991.66	\$ 2,625.73	\$ 218,603.19	\$ 214,732.76	\$ (3,870.43)
Other Expenditures	\$ 105,139.48	\$ 121,138.37	\$ 15,998.89	\$ 341,465.92	\$ 352,331.62	\$ 10,865.70
Due To/Due From	\$ (953.78)	\$ (29,986.85)	\$ (29,033.07)	\$ (19,618.03)	\$ (29,986.85)	\$ (10,368.82)
Clerk of the Works	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	\$ 12,760.37	\$ 17,779.30	\$ 5,018.93	\$ 167,994.05	\$ 157,104.05	\$ (10,890.00)
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ 187,312.00</b>	<b>\$ 181,922.48</b>	<b>\$ (5,389.52)</b>	<b>\$ 708,445.13</b>	<b>\$ 694,181.58</b>	<b>\$ (14,263.55)</b>



## WPCA Assessment Fund

2022/2023

September 2022

Cash Balance 7/1/2022

FNB  
CADRE

\$174,640.96

\$635,375.52

04-Nov-22

09:17 AM

\$810,016.48

## RECEIPTS

BUDGET

MONTH

YTD

VARIANCE

Developer's Agreements	\$ 106,000	\$ 12,485.00	\$ 20,485.00	\$ 85,515.00
Current Assessments	\$ 24,500	\$ 23,539.68	\$ 23,539.68	\$ 959.88
Assessments-Prior Years	\$ 1,000	\$ 4,168.15	\$ 4,168.15	\$ (3,168.15)
Penalty Interest & Fees	\$ 1,000	\$ 822.79	\$ 822.79	\$ 177.21
Advance Collection	\$ 2,000	\$ 1,456.23	\$ 1,456.23	\$ 543.77
Due To Others	\$ -	\$ (29,986.85)	\$ (29,986.85)	\$ 29,986.85
Investment Interest	\$ 500	\$ 627.61	\$ 1,574.92	\$ (1,074.92)
Transfer from Assessment Fund Bal	\$ 775,000	\$ -	\$ -	\$ 775,000.00
<b>TOTAL REVENUE</b>	<b>\$ 910,000</b>	<b>\$ 13,112.61</b>	<b>\$ 22,059.92</b>	<b>\$ 887,939.64</b>

## DISBURSEMENTS

Service Charge	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ 910,000	\$ -	\$ -	\$ 910,000.00
	<b>\$ 910,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 910,000.00</b>

## Cash Balance @ 09/30/2022

FNB \$ 195,125.96

CADRE \$ 636,950.44

\$832,076.40

\$ 832,076.40

\$ -

## WPCA Assessment Fund - 2022/2023

September 2022

Prior/Current Year Comparison

04-Nov-22  
09:17 AM

RECEIPTS	Prior Year Month	Current Year Month	Variance	Prior Year Year To Date	Current Year Year To Date	Variance
Developer's Agreements	\$ 8,000.00	\$ 12,485.00	\$ 4,485.00	\$ 64,000.00	\$ 20,485.00	\$ (43,515.00)
Current Assessments	\$ 12,689.88	\$ 23,539.68	\$ 10,849.80	\$ 12,689.88	\$ 23,539.68	\$ 10,849.80
Assessments-Prior Years	\$ -	\$ 4,168.15	\$ 4,168.15	\$ -	\$ 4,168.15	\$ 4,168.15
Penalty Interest & Fees	\$ 10.00	\$ 822.79	\$ 812.79	\$ 30.00	\$ 822.79	\$ 792.79
Advance Collection	\$ 9,453.65	\$ 1,456.23	\$ (7,997.42)	\$ 28,473.40	\$ 1,456.23	\$ (27,017.17)
Due To Others	\$ (3,113.78)	\$ (29,986.85)	\$ (26,873.07)	\$ (22,153.53)	\$ (29,986.85)	\$ (7,833.32)
Investment Interest	\$ 47.82	\$ 627.61	\$ 579.79	\$ 193.13	\$ 1,574.92	\$ 1,381.79
Transfer from Assessment Fund Bal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>	<b>\$ 27,087.57</b>	<b>\$ 13,112.61</b>	<b>\$ (13,974.96)</b>	<b>\$ 83,232.88</b>	<b>\$ 22,059.92</b>	<b>\$ (61,172.96)</b>
EXPENDITURES						
Service Charge	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To General Fund Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
To General Fund Current Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due To Others	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer to RCM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Town of Suffield Water Pollution Control Authority  
2021/2022 Operation and Maintenance Budget**

**2022  
JUNE**

	21/22 Budget	21/22 Current Month	21/22 Year To Date	21/22 Variance	21/22 % Unexpended	
<b>PAID IN OCTOBER 2022</b>						
50160 · Payroll	\$ 992,000		\$ 908,735.10	\$ 83,264.90	8%	
50220 · Social security	\$ 76,000		\$ 66,373.76	\$ 9,626.24	13%	
50230 · Pension	\$ 133,000		\$ 98,198.00	\$ 34,802.00	26%	
50232 · OPEB CONTRIBUTION	\$ 146,000		\$ 99,501.00	\$ 46,499.00	32%	
50270 · Workers Comp	\$ 16,000		\$ 16,015.41	\$ (15.41)	0%	
50290 · Safety Supplies	\$ 14,000		\$ 5,666.03	\$ 8,333.97	60%	
50341 · Legal/advice	\$ 70,000		\$ 33,200.24	\$ 36,799.76	53%	
50384 · Uniforms	\$ 6,500		\$ 5,706.37	\$ 793.63	12%	
50385 · Tests	\$ 24,000	\$ 2,930.28	\$ 40,303.24	\$ (16,303.24)	-68%	
50409 · Waste disposal	\$ 143,000		\$ 150,787.12	\$ (7,787.12)	-5%	
50433 · Process Equip - R&M	\$ 118,000		\$ 60,704.79	\$ 57,295.21	49%	
50436 · R & M - Vehicles	\$ 10,000		\$ 17,889.24	\$ (7,889.24)	-79%	
50439 · Service Contracts	\$ 42,000		\$ 36,295.28	\$ 5,704.72	14%	
50445 · Plant Maint	\$ 50,000		\$ 46,846.66	\$ 3,153.34	6%	
50446 · Collection System	\$ 45,000		\$ 37,979.42	\$ 7,020.58	16%	
50520 · Insurance	\$ 34,000		\$ 32,896.04	\$ 1,103.96	3%	
50521 · Employee Insur	\$ 350,000		\$ 321,172.74	\$ 28,827.26	8%	
50530 · Postage	\$ 3,000		\$ 3,165.23	\$ (165.23)	-6%	
50531 · Telephone	\$ 16,000		\$ 15,525.85	\$ 474.15	3%	
50540 · Advertising	\$ 4,000		\$ 2,195.83	\$ 1,804.17	45%	
50581 · Mileage	\$ 1,000		\$ 580.53	\$ 419.47	42%	
50612 · Office supplies	\$ 21,000		\$ 16,039.26	\$ 4,960.74	24%	
50622 · Electricity	\$ 164,000		\$ 181,117.31	\$ (17,117.31)	-10%	
50624 · Fuel oil - heat	\$ 1,500		\$ 2,624.15	\$ (1,124.15)	-75%	
50626 · Gas - automotive	\$ 12,000		\$ 13,472.12	\$ (1,472.12)	-12%	
50627 · Water	\$ 7,000		\$ 6,605.87	\$ 394.13	6%	
50750 · Cap Replace - Vehicles	\$ -		\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -		\$ -	\$ -	#DIV/0!	
50760 · Tools & Equip	\$ 20,000	\$ 1,865.95	\$ 57,219.45	\$ (37,219.45)	-186%	
50802 · Administration Fees/REFUNDS	\$ -		\$ 360.00	\$ (360.00)	#DIV/0!	
50810 · Dues & Subs	\$ 1,500		\$ 2,473.00	\$ (973.00)	-65%	
50812 · Training	\$ 20,000		\$ 14,605.16	\$ 5,394.84	27%	
50855 · Medical Exps	\$ 2,700		\$ 419.00	\$ 2,281.00	84%	
50899 · Reserve Cap Projects	\$ 218,000		\$ 218,000.00	\$ -	0%	
50911 · Transfer to RCM	\$ 607,000		\$ 201,000.00	\$ 406,000.00	67%	
50920 · Contingency	\$ 85,300		\$ 19,812.53	\$ 65,487.47	77%	
50940 · Engineering Services	\$ 12,000		\$ 12,017.60	\$ (17.60)	0%	
50955 · Interest Expense	\$ -		\$ -	\$ -	#DIV/0!	
50969 · Chemicals	\$ 22,000		\$ 22,034.00	\$ (34.00)	0%	
#1 - Thompsonville Rd-63	\$ 18,000		\$ 26,591.29	\$ (8,591.29)	-48%	
#10 - Mapleton Estates-71	\$ 4,000		\$ 6,263.67	\$ (2,263.67)	-57%	
#11 - Mapleton Ave-72	\$ 9,000		\$ 4,094.42	\$ 4,905.58	55%	
#12 - Bridge St-73	\$ 8,000		\$ 24,724.74	\$ (16,724.74)	-209%	
#13 - Stony Brook-74	\$ 5,000		\$ 5,884.00	\$ (884.00)	-18%	
#2 - Southfield-62	\$ 4,000		\$ 2,140.99	\$ 1,859.01	46%	
#3 - Mountain Road-64	\$ 12,000		\$ 25,708.14	\$ (13,708.14)	-114%	
#4 - River Blvd-65	\$ 6,000		\$ 18,215.55	\$ (12,215.55)	-204%	
#5 - Fairhill Lane-66	\$ 7,000		\$ 29,447.07	\$ (22,447.07)	-321%	
#6 - Suffield Meadows-67	\$ 7,000		\$ 7,854.78	\$ (854.78)	-12%	
#7 - Poole Rd.-68	\$ 9,000		\$ 4,497.95	\$ 4,502.05	50%	
#8 - Plantation Dr-69	\$ 8,000		\$ 6,350.83	\$ 1,649.17	21%	
#9 - Eagles Watch-70	\$ 5,000		\$ 11,234.02	\$ (6,234.02)	-125%	
#16 Prospect Hill Estates	\$ 4,000	\$ 3,947.00	\$ 13,790.95	\$ (9,790.95)	-245%	
#17 Cedar Crest Drive	\$ 6,000		\$ 3,422.36	\$ 2,577.64	43%	
#18 Wisteria Lane	\$ 6,000		\$ 1,827.12	\$ 4,172.88	70%	
#19 Malec Farms	\$ 5,000		\$ 3,689.36	\$ 1,310.64	26%	
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	
	\$ 3,610,500	\$ 8,743.23	\$ 2,963,274.57	\$ 647,225.44	18%	s/b 0%



**Town of Suffield Water Pollution Control Authority  
2022/2023 Operation and Maintenance Budget**

**2022**

**SEPTEMBER**

	22/23 Budget	22/23 Current Month	22/23 Year To Date	22/23 Variance	22/23 , Unexpended	
50160 · Payroll	\$ 1,011,000	\$ 70,670.05	\$ 194,490.68	\$ 816,509.32	81%	
50220 · Social security	\$ 78,000	\$ 5,130.13	\$ 14,097.73	\$ 63,902.27	82%	
50230 · Pension	\$ 106,000		\$ 106,046.00	\$ (46.00)	0%	
50232 - OPEB CONTRIBUTION	\$ 101,000		\$ -	\$ 101,000.00	100%	
50270 · Workers Comp	\$ 17,000		\$ 17,903.79	\$ (903.79)	-5%	
50290 - Safety Supplies	\$ 14,000	\$ 300.24	\$ 1,050.73	\$ 12,949.27	92%	
50341 · Legal/advice	\$ 55,000	\$ 1,097.06	\$ 602.47	\$ 54,397.53	99%	
50384 · Uniforms	\$ 7,000	\$ 529.88	\$ 2,145.30	\$ 4,854.70	69%	
50385 · Tests	\$ 29,000	\$ 5,294.55	\$ 6,166.37	\$ 22,833.63	79%	
50409 · Waste disposal	\$ 176,000	\$ 13,930.83	\$ 14,932.73	\$ 161,067.27	92%	
50433 · Process Equip - R&M	\$ 115,000	\$ 8,780.12	\$ 10,521.32	\$ 104,478.68	91%	
50436 · R & M - Vehicles	\$ 16,000	\$ 2,604.56	\$ 3,164.49	\$ 12,835.51	80%	
50439 · Service Contracts	\$ 43,000	\$ 1,819.21	\$ 10,075.40	\$ 32,924.60	77%	
50445 · Plant Maint	\$ 60,000	\$ 6,126.15	\$ 10,108.69	\$ 49,891.31	83%	
50446 · Collection System	\$ 45,000		\$ -	\$ 45,000.00	100%	
50520 · Insurance	\$ 35,000		\$ 34,478.93	\$ 521.07	1%	
50521 · Employee Insur	\$ 453,000	\$ 43,858.57	\$ 69,875.13	\$ 383,124.87	85%	
50530 · Postage	\$ 4,000	\$ 42.53	\$ 69.53	\$ 3,930.47	98%	
50531 · Telephone	\$ 16,000	\$ 2,990.71	\$ 4,248.98	\$ 11,751.02	73%	
50540 · Advertising	\$ 4,000	\$ 544.60	\$ 1,133.28	\$ 2,866.72	72%	
50581 · Mileage	\$ 1,000	\$ 3.00	\$ 207.05	\$ 792.95	79%	
50612 · Office supplies	\$ 16,000	\$ 1,133.13	\$ 2,695.20	\$ 13,304.80	83%	
50622 · Electricity	\$ 175,000	\$ 46.50	\$ 92.82	\$ 174,907.18	100%	
50624 · Fuel oil - heat	\$ 7,000		\$ -	\$ 7,000.00	100%	
50626 · Gas - automotive	\$ 18,000	\$ 4,538.48	\$ 4,538.48	\$ 13,461.52	75%	
50627 · Water	\$ 7,000	\$ 1,599.33	\$ 1,609.71	\$ 5,390.29	77%	
50750 - Cap Replace - Vehicles	\$ -		\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -		\$ -	\$ -	#DIV/0!	
50760 · Tools & Equip	\$ 26,000	\$ 6,177.68	\$ 15,445.28	\$ 10,554.72	41%	
50802 - Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50810 · Dues & Subs	\$ 4,000		\$ 300.00	\$ 3,700.00	93%	
50812 · Training	\$ 20,000	\$ 519.99	\$ 1,633.71	\$ 18,366.29	92%	
50855 · Medical Exps	\$ 3,000		\$ -	\$ 3,000.00	100%	
50899 · Reserve Cap Projects	\$ 179,000		\$ -	\$ 179,000.00	100%	
50911 - Transfer to RCM	\$ 574,000		\$ -	\$ 574,000.00	100%	
50920 - Contingency	\$ 91,000	\$ -	\$ -	\$ 91,000.00	100%	
50940 - Engineering Services	\$ 12,000		\$ -	\$ 12,000.00	100%	
50955 · Interest Expense	\$ -		\$ -	\$ -	#DIV/0!	
50969 · Chemicals	\$ 27,000	\$ 2,523.04	\$ 2,523.04	\$ 24,476.96	91%	
#1 -Thompsonville Rd-63	\$ 18,000	\$ 721.81	\$ 1,440.41	\$ 16,559.59	92%	
#10 - Mapleton Estates-71	\$ 4,000	\$ 71.25	\$ 142.99	\$ 3,857.01	96%	
#11 - Mapleton Ave-72	\$ 9,000	\$ 1,219.01	\$ 1,413.45	\$ 7,586.55	84%	
#12 - Bridge St-73	\$ 9,000	\$ 1,136.71	\$ 1,630.43	\$ 7,369.57	82%	
#13 - Stony Brook-74	\$ 5,000	\$ 77.33	\$ 154.95	\$ 4,845.05	97%	
#2 - Southfield-62	\$ 4,000	\$ 67.70	\$ 136.17	\$ 3,863.83	97%	
#3 - Mountain Road-64	\$ 15,000	\$ 1,152.37	\$ 1,779.05	\$ 13,220.95	88%	
#4 - River Blvd-65	\$ 9,000	\$ 900.33	\$ 1,138.78	\$ 7,861.22	87%	
#5 - Fairhill Lane-66	\$ 12,000	\$ 904.03	\$ 1,178.18	\$ 10,821.82	90%	
#6 - Suffield Meadows-67	\$ 10,000	\$ 179.66	\$ 2,575.04	\$ 7,424.96	74%	
#7 - Poole Rd.-68	\$ 9,000	\$ 582.14	\$ 646.57	\$ 8,353.43	93%	
#8 - Plantation Dr-69	\$ 9,000	\$ 790.10	\$ 849.70	\$ 8,150.30	91%	
#9 - Eagles Watch-70	\$ 6,000	\$ 579.16	\$ 672.09	\$ 5,327.91	89%	
#16 Prospect Hill Estates	\$ 6,000	\$ 629.08	\$ 980.73	\$ 5,019.27	84%	
#17 Cedar Crest Drive	\$ 6,000	\$ 656.41	\$ 796.81	\$ 5,203.19	87%	
#18 Wisteria Lane	\$ 6,000	\$ 580.98	\$ 642.70	\$ 5,357.30	89%	
#19 Malec Farms	\$ 5,000	\$ 598.23	\$ 682.11	\$ 4,317.89	86%	
	\$ 3,687,000	\$ 191,106.64	\$ 547,017.00	\$ 3,139,983.00	85%	s/b 75%

Accruals

Town of Suffield Water Pollution Control Authority  
2022/2023 Operation and Maintenance Budget

2022 September	22/23 Budget	22/23 Current Month	22/23 Year To Date	22/23 Variance	22/23 Unexpended	
50160 · Payroll	\$ 1,011,000	\$ 70,670.05	\$ 194,490.68	\$ 816,509.32	81%	
50220 · Social security	\$ 78,000	\$ 5,130.13	\$ 14,097.73	\$ 63,902.27	82%	
50230 · Pension	\$ 106,000	\$ 8,833.33	\$ 26,500.00	\$ 79,500.00	75%	
50232 · OPEB CONTRIBUTION	\$ 101,000	\$ 8,416.67	\$ 25,250.00	\$ 75,750.00	75%	
50270 · Workers Comp	\$ 17,000	\$ 1,416.67	\$ 4,250.00	\$ 12,750.00	75%	
50290 · Safety Supplies	\$ 14,000	\$ 300.24	\$ 1,050.73	\$ 12,949.27	92%	
50341 · Legal/advice	\$ 55,000	\$ 1,097.06	\$ 602.47	\$ 54,397.53	99%	
50384 · Uniforms	\$ 7,000	\$ 529.88	\$ 2,145.30	\$ 4,854.70	69%	
50385 · Tests	\$ 29,000	\$ 5,294.55	\$ 6,166.37	\$ 22,833.63	79%	
50409 · Waste disposal	\$ 176,000	\$ 13,930.83	\$ 14,932.73	\$ 161,067.27	92%	
50433 · Process Equip - R&M	\$ 115,000	\$ 8,780.12	\$ 10,521.32	\$ 104,478.68	91%	
50436 · R & M - Vehicles	\$ 16,000	\$ 2,604.56	\$ 3,164.49	\$ 12,835.51	80%	
50439 · Service Contracts	\$ 43,000	\$ 3,583.33	\$ 10,750.00	\$ 32,250.00	75%	
50445 · Plant Maint	\$ 60,000	\$ 6,126.15	\$ 10,108.69	\$ 49,891.31	83%	
50446 · Collection System	\$ 45,000	\$ -	\$ -	\$ 45,000.00	100%	
50520 · Insurance	\$ 35,000	\$ 2,916.67	\$ 8,750.00	\$ 26,250.00	75%	
50521 · Employee Insur	\$ 453,000	\$ 43,858.57	\$ 69,875.13	\$ 383,124.87	85%	
50530 · Postage	\$ 4,000	\$ 42.53	\$ 69.53	\$ 3,930.47	98%	
50531 · Telephone	\$ 16,000	\$ 2,990.71	\$ 4,248.98	\$ 11,751.02	73%	
50540 · Advertising	\$ 4,000	\$ 544.60	\$ 1,133.28	\$ 2,866.72	72%	
50581 · Mileage	\$ 1,000	\$ 3.00	\$ 207.05	\$ 792.95	79%	
50612 · Office supplies	\$ 16,000	\$ 1,133.13	\$ 2,695.20	\$ 13,304.80	83%	
50622 · Electricity	\$ 175,000	\$ 46.50	\$ 92.82	\$ 174,907.18	100%	
50624 · Fuel oil - heat	\$ 7,000	\$ -	\$ -	\$ 7,000.00	100%	
50626 · Gas - automotive	\$ 18,000	\$ 4,538.48	\$ 4,538.48	\$ 13,461.52	75%	
50627 · Water	\$ 7,000	\$ 1,599.33	\$ 1,609.71	\$ 5,390.29	77%	
50750 · Cap Replace - Vehicles	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50755 · Cap Improve	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50760 · Tools & Equip	\$ 26,000	\$ 6,177.68	\$ 15,445.28	\$ 10,554.72	41%	
50802 · Administration Fees/REFUNDS	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50810 · Dues & Subs	\$ 4,000	\$ -	\$ 300.00	\$ 3,700.00	93%	
50812 · Training	\$ 20,000	\$ 519.99	\$ 1,633.71	\$ 18,366.29	92%	
50855 · Medical Exps	\$ 3,000	\$ -	\$ -	\$ 3,000.00	0%	
50899 · Reserve Cap Projects	\$ 179,000	\$ 14,916.67	\$ 44,750.00	\$ 134,250.00	75%	
50911 · Transfer to RCM	\$ 574,000	\$ 47,833.33	\$ 143,500.00	\$ 430,500.00	75%	
50920 · Contingency	\$ 91,000	\$ 7,583.33	\$ 22,750.00	\$ 68,250.00	75%	
50940 · Engineering Services	\$ 12,000	\$ -	\$ -	\$ 12,000.00	0%	
50955 · Interest Expense	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
50969 · Chemicals	\$ 27,000	\$ 2,523.04	\$ 2,523.04	\$ 24,476.96	91%	
#1 -Thompsonville Rd-63	\$ 18,000	\$ 721.81	\$ 1,440.41	\$ 16,559.59	92%	
#10 - Mapleton Estates-71	\$ 4,000	\$ 71.25	\$ 142.99	\$ 3,857.01	96%	
#11 - Mapleton Ave-72	\$ 9,000	\$ 1,219.01	\$ 1,413.45	\$ 7,586.55	84%	
#12 - Bridge St-73	\$ 9,000	\$ 1,136.71	\$ 1,630.43	\$ 7,369.57	82%	
#13 - Stony Brook-74	\$ 5,000	\$ 77.33	\$ 154.95	\$ 4,845.05	97%	
#2 - Southfield-62	\$ 4,000	\$ 67.70	\$ 136.17	\$ 3,863.83	97%	
#3 - Mountain Road-64	\$ 15,000	\$ 1,152.37	\$ 1,779.05	\$ 13,220.95	88%	
#4 - River Blvd-65	\$ 9,000	\$ 900.33	\$ 1,138.78	\$ 7,861.22	87%	
#5 - Fairhill Lane-66	\$ 12,000	\$ 904.03	\$ 1,178.18	\$ 10,821.82	90%	
#6 - Suffield Meadows-67	\$ 10,000	\$ 179.66	\$ 2,575.04	\$ 7,424.96	74%	
#7 - Poole Rd.-68	\$ 9,000	\$ 582.14	\$ 646.57	\$ 8,353.43	93%	
#8 - Plantation Dr-69	\$ 9,000	\$ 790.10	\$ 849.70	\$ 8,150.30	91%	
#9 - Eagles Watch-70	\$ 6,000	\$ 579.16	\$ 672.09	\$ 5,327.91	89%	
#16 Prospect Hill Estates	\$ 6,000	\$ 629.08	\$ 980.73	\$ 5,019.27	84%	
#17 Cedar Crest Drive	\$ 6,000	\$ 656.41	\$ 796.81	\$ 5,203.19	87%	
#18 Wisteria Lane	\$ 6,000	\$ 580.98	\$ 642.70	\$ 5,357.30	89%	
#19 Malec Farms	\$ 5,000	\$ 598.23	\$ 682.11	\$ 4,317.89	86%	
	\$ 3,687,000	\$ 284,787.43	\$ 665,012.88	\$ 3,021,987.12	82%	s/b 75%

9:27 AM

## Town of Suffield WPCA Administration Fund

11/04/22

## Trial Balance

Accrual Basis

As of September 30, 2022

	Sep 30, 22	
	Debit	Credit
10141 • Cash - FNB	102,964.26	
10142 • Transfer - FNB	0.00	
10143 • Cash - TD Bank	2,952,851.45	
10144 • WPCA Reserve Fund	457,342.02	
10145 • Petty Cash	0.00	
10146 • Lockbox	0.00	
10926 • INVOICE CLOUD	19,726.97	
10927 • Scanned Account - Town TDBank	62,099.21	
10203 • Accounts Receivable	411,749.39	
10207 • Septage Fees Receivable	5,885.24	
10209 • DEP Grant Receivable	0.00	
1140 • Prison Grant Receivable	0.00	
10920 • Inventory Asset	0.00	
10921 • Deposit clearing	0.00	
10922 • Prepaid Expense	0.00	
10923 • Uncategorized Income	0.00	
10924 • Undeposited Funds	0.00	
1200 • Grants receivable	0.00	
10800 • Capital Contributions (from RCM		1,268,427.28
10801 • Buildings	10,646,917.50	
10802 • Construction in Progress	0.32	
10803 • Land	16,038,335.00	
10804 • Land improvement	0.00	
10805 • Vehicles	822,091.00	
10806 • Equipment	18,658,004.22	
10807 • Jet Truck	0.00	
10808 • Less accumulated depreciation		28,137,780.96
10809 • Infrastructure	1,466,484.43	
10925 • Deferred costs	0.00	
20201 • Accounts Payable		13,788.52
20204 • Payroll Payable	0.00	
20450 • Loans Payable To Town	0.00	
2050 • Accrued Payroll	0.00	
20601 • Lease Liability	0.00	
20205 • Clerk of the works	0.00	
20402 • Due to other funds		30,637.52
20403 • Due to Town (aka 20403)	40.70	
20404 • Due to Sewer Project (RCM)	0.10	
20451 • Accrued Expenses		11,567.43
20801 • Due to GF (aka 20860)		2,854.73
20602 • Capital Lease Liability - L/T		256,233.58
30350 • Retained Earnings		23,044,981.48
30910 • FUND BALANCE-UNRESERVED-contra	2,175,177.36	
3100 • Opening Bal Equity		0.10
40402 • Interest income		7,177.28
40596 • User charges		1,573,376.18
40597 • Penalties and interest		6,962.35
40598 • Permits/septic		12,898.76
4500 • Transfer in	0.00	
50160 • Payroll	194,490.68	
50220 • Social security	14,097.73	
50230 • Pension	106,046.00	
50270 • Workers compensation	17,903.79	
50290 • Safety/Wellness	1,050.73	
50341 • Legal/advice	602.47	
50384 • Uniforms/cleaning	2,145.30	
50385 • Tests	6,447.25	
50409 • Waste disposal	14,932.73	
50433 • Process equip - repair/main	10,521.32	
50436 • R & M - vehicles	3,164.49	
50439 • Service maintenance contracts	10,075.40	
50445 • Plant maintenance	20,491.90	
50520 • Property/liability/umbrella ins	34,478.93	
50521 • Employee insurance	69,875.13	



9:27 AM

## Town of Suffield WPCA Administration Fund

## Trial Balance

11/04/22

As of September 30, 2022

Accrual Basis

	Sep 30, 22	
	Debit	Credit
50530 · Postage	69.53	
50531 · Telephone	4,248.98	
50540 · Advertising	1,133.28	
50581 · Mileage/car allowance	207.05	
50812 · Office supplies	2,695.20	
50822 · Electricity	5,984.34	
50824 · Fuel oil - heat	265.88	
50826 · Gas - automotive	4,538.48	
50827 · Water	1,648.38	
50760 · Tools and equipment	15,445.28	
50802 · Refunds	0.00	
50810 · Dues and Subscriptions	300.00	
50812 · Training	1,633.71	
50969 · Chemicals	2,523.04	
TOTAL	<u>54,366,686.17</u>	<u>54,366,686.17</u>

9:28 AM

11/04/22

Accrual Basis

**Town of Suffield Sewer Project Fund**

**Trial Balance**

**As of September 30, 2022**

	Sep 30, 22	
	Debit	Credit
10143 · Cash - CADRE	68,717.95	
10147 · Cash - WPCA RCA	44,632.63	
10148 · Cash - Reich & Tang	0.00	
10209 · - Grants Receivable		0.10
20801 · Due from general fund	0.00	
20201 · Accounts payable		73,762.15
20501 · Deferred revenue	0.18	
20701 · Due to other agencies		0.02
2100 · Due to general fund	0.00	
30300 · Opening Bal Equity	0.00	
30301 · Fund balance		103,538.20
40402 · Interest		204.41
50786 · Plant Upgrades	64,154.12	
TOTAL	<u>177,504.88</u>	<u>177,504.88</u>

9:29 AM

11/04/22

Accrual Basis

## Town of Suffield Sewer Assessment Fund

## Trial Balance

As of September 30, 2022

	Sep 30, 22	
	Debit	Credit
10143 · Cash - CADRE	636,950.44	
10149 · Cash - WPCA Assessment	195,125.96	
10250 · Assessments	162,923.63	
10601 · Due From Other Accounts	0.00	
1150 · Deposit Clearing	0.00	
1200 · Due from general fund	0.00	
20201 · Accounts Payable		35.00
20400 · Due to general fund	0.00	
20402 · Due To Other Funds	29,986.85	
20501 · Deferred revenue		162,923.63
20501 · Deferred revenue:2210 · Assessments paid in advance	0.00	
30301 · Fund balance		809,981.48
40025 · Revenue - Assessments		27,707.83
40030 · Revenue - Advance Collections		1,456.23
40035 · Revenue - Liens, interest, fees		822.79
40040 · Developers Agreements		20,485.00
40402 · Revenue - Use of Money & Proper		1,574.92
<b>TOTAL</b>	<b>1,024,986.88</b>	<b>1,024,986.88</b>



9:30 AM

11/04/22

Accrual Basis

## Kent Farms Reserve

### Trial Balance

As of September 30, 2022

	Sep 30, 22	
	Debit	Credit
10111 - Cash	114,159.48	
20860 - DT/DF WPCA	0.00	
Opening Balance Equity		146,215.81
Retained Earnings	32,338.59	
40402 - Interest Income		282.26
TOTAL	146,498.07	146,498.07

# TOWN OF SUFFIELD WPCA

844 East Street South, Suffield, CT 06078  
www.suffieldct.gov



Julie Nigro  
Business Administrator  
jnigro@suffieldct.gov  
860-668-3856

**To:** WPCA Commission

**From:** Julie Nigro, WPCA Business Administrator *gmn*

**CC:**

**Date:** November 8, 2022

**Re:** Delinquent Accounts

We collected \$907.51 in the month of October – 2.4% of the major delinquents.

Our overall delinquent balance is \$183,951.69, with \$141,438.80 being the 2022 Sewer Use, and a collection rate of 91.47% thru the end of October.

1 account paid in full. 7 accounts are with Andrew B. and will require escalation for no response. 1 account has agreement with Andrew B. to pay off in November.

## PAST DUE AS OF OCTOBER 31, 2022

YEAR BILLED	BILLED	TOT Paid	Tax Due	INT Due	Lien Due	Fee Due	Total Due	Collection Rate to Date
YEAR 2016	1,222,560.34	1,222,560.34	0.00	0.00	0.00	0.00	0.00	100.00%
YEAR 2017	1,286,911.21	1,286,601.21	310.00	297.60	24.00	0.00	631.60	99.98%
YEAR 2018	1,339,846.52	1,338,614.12	1,232.40	687.78	48.00	0.00	1,968.18	99.91%
YEAR 2019	1,445,473.70	1,442,673.40	2,800.30	1,530.04	168.00	3,574.75	8,073.09	99.81%
YEAR 2020	1,465,371.73	1,458,927.09	6,444.64	2,112.22	312.00	597.12	9,465.98	99.56%
YEAR 2021	1,544,595.53	1,527,188.18	17,407.35	3,886.69	1,080.00	0.00	22,374.04	98.87%
YEAR 2022	1,572,073.13	1,437,950.10	134,123.03	7,315.77	0.00	0.00	141,438.80	91.47%
GRAND TOTAL			<u>162,317.72</u>	<u>15,830.10</u>	<u>1,632.00</u>	<u>4,171.87</u>	<u>183,951.69</u>	

Collection Rate Comparison to Last Year

