

**DRAFT**

BOARD OF EDUCATION  
RED CREEK CENTRAL SCHOOL  
RED CREEK, NEW YORK 13143

REGULAR MEETING MINUTES  
WEDNESDAY, OCTOBER 12, 2022

7:00 P.M.  
DISTRICT OFFICE BOARD ROOM

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Board Members Present: Mrs. Kimberly Allen, Mrs. Jolean Bliss (arrived at 8:15pm), Mr. Bradford Dates Mrs. Nancy Dingman, Mrs. Stephanie Kaiser, Mrs. Katherine Madigan, Mr. Brian Nodine.

Board Members Excused: None

Administration Present: Mr. Brian Corey, Superintendent of Schools  
Mr. William McDonald, Business Administrator/Board Clerk  
Mrs. Jennifer DeVinney, Grant Director  
Mrs. Sharon Cady, Athletic  
Director/Dean of Students(arrived @8:19)  
Mr. Dennis Taylor, Elementary School Principal  
Mr. Brian Smiley, High School Assistant Principal  
Mrs. Cynthia Hay, Director of Curriculum  
Mr. Matthew VanOrman, Middle School Principal  
Mrs. Raina Hinman, High School Principal  
Mrs. Julia Herbst, Director of Special Education

Administration Excused: None

Others Present: M. Smith,\*T. George, J. Bonanno, E. Decker, J. Wheeler,\*L. Curtis,  
T. Curtis  
*\*indicates those who spoke during Public Forum*

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The meeting was called to order at 7:02 p.m. by President Madigan.

**A. HEARINGS:**

1. Public Forum (one half-hour time limit)  
L. Curtis and T. George addressed the Superintendent and the Board of Education.

**B. MINUTES:**

1. Regular Meeting – September 28, 2022

A motion was made by Mr. Dates, seconded by Mrs. Allen, to approve the minutes of the September 28, 2022 Regular Meeting.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes      0 No      1 Absent      0 Abstain  
 Motion carried

**C. FINANCIAL REPORTS:**

1. Treasurer’s Report: August 2022
2. Warrants: August 2022

A motion was made by Mrs. Kaiser, seconded by Mr. Nodine, to approve the Financial Reports, with the correction to the Month and Year, change July 2022 to August 2022.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes      0 No      1 Absent      0 Abstain  
 Motion carried

**D. UNFINISHED BUSINESS AND REPORTS:**

1. Cohort Data Review- Jennifer DeVinney

**E. NEW BUSINESS:**

1. Certified Staff:  
 (Resolution #22-41)
  - a) Appointment: Volunteer Coach-Varsity Wrestling Coach, Shawn Mercer.
  - b) Appointment: Athletic Coach, Winter 2022-23, Modified Wrestling, Shawn Mercer
  - c) Appointment: 21<sup>st</sup> Century Grant Program Positions-After-School Program
  - d) Appointment: 2022-23 Mentor Teacher, Oakley B. Wojieck

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen, seconded by Mrs. Kaiser, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby appoints Shawn Mercer as a Volunteer Coach for the 2022-23 school year. Said appointment is made without compensation or remuneration; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Shawn Mercer, Modified Wrestling Coach for the 2022-23 winter season. Stipend of \$2,866 is in accordance with the 2022-23 contractual agreement between the Red Creek Teachers Association and the Red Creek Central School District; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints the following as 21<sup>st</sup> Century Program staff.

**21<sup>st</sup> Century After School Program Counselors (\$13.50 per hour):**

Monitor and work with students in grades (K-5) during the After School Program. Assist instructors with lessons and activities.  
(After School Program 10/11/22 – 6/1/23)

- Aleita Mercer
- Mackenzie Morrissette
- Mikalah Bliss
- Madalyn Mayville
- Lindsie Yonker

**21<sup>st</sup> Century After-School Program Lead Instructors (\$32.00 per hour):**

Plan and lead after-school program for Middle/High school students

- Tara Pitts
- Shannon Brett
- Nicole Czek

**21<sup>st</sup> Century Swim Club Program Lead Instructor - \$500 stipend:**

Red Creek Swim Club for 4<sup>th</sup> and 5<sup>th</sup> grade Red Creek Students beginning Oct. 18th running until November 17<sup>th</sup> meeting every Tuesday and Thursday.

- Cynthia Wood

And be it further;

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Oakley B. Wojieck as a Mentor Teacher for the 2022-23 school year. Stipend shall be \$2,200 and will be funded through Title II and Title IV Grants.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes      0 No      1 Absent      0 Abstain  
 Motion carried

Certified Staff cont.:  
 (Resolution #22-42)

- a) Resignation: Teacher Aide (One-to-One Student Support), Sabrina J.R. Abbott
- b) Resignation: Substitute Teacher Aide (One-to-One Student Support), Jessica G. Hadcock
- c) Appointment: Substitute Cleaner, Substitute Skilled Laborer, and Substitute Food Service Helper, Leizer A. Serrano
- d) Probationary Status Extension: Justine L. Quackenbush
- e) Probationary Status Extension: Emily J. Merry

Upon the recommendation by the Superintendent, a motion was made by Mrs. Kaiser seconded by Mr. Dates, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Sabrina J. R. Abbott, Teacher Aide (One-to-One Student Support), to be effective as of October 14, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby accepts the resignation of Jessica G. Hadcock, Substitute Teacher Aide (One-to-One Student Support), to be effective retroactively to September 29, 2022; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby appoints Leizer A. Serrano as a Substitute Cleaner, Substitute Skilled Laborer, and Substitute Food Service Helper. Said appointments are effective October 13, 2022, pending fingerprint clearance. Rate of pay shall be \$13.20 per hour for each position; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby extends the Probationary status as Account Clerk (Accounts Payable) of Justine L. Quackenbush another twenty-six (26) weeks, namely to April

21, 2023, at which time the position will be made Permanent upon satisfactory performance; and be it further

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby extends the Probationary status as Senior Clerk/Typist (Administrative Assistant to the Business Administrator) of Emily J. Merry another twenty-six (26) weeks, namely to April 21, 2023, at which time the position will be made Permanent upon satisfactory performance.

Upon roll call the following vote was recorded:

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes      0 No            1 Absent      0 Abstain  
 Motion carried

3.) CSE/CPSE Recommendations:

Upon the recommendation of the Superintendent, a motion was made by Mr. Nodine, seconded by Mrs. Kaiser, to approve the following CSE/CPSE recommendations:

CSE Recommendations: 9282, 9321, 9354, 8959, 8485, 8558, 8491  
 CPSE Recommendations: 9543

Upon roll call the following vote was recorded;

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes      0 No            1 Absent      0 Abstain  
 Motion carried

4.) Approval: Robert L. Monroe Memorial Scholarship  
 (Resolution # 22-43)

Upon the recommendation by the Superintendent, a motion was made by Mr. Dates, seconded by Mr. Nodine, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby establishes the Robert Monroe Scholarship; and be it further

RESOLVED, That the Superintendent of Schools is hereby authorized to execute the establishment of the Fund and all conditions for the disbursement of the annual scholarship award(s) to be given at graduation each year in accordance with the attached.

Upon roll call the following vote was recorded;

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes      0 No      1 Absent      0 Abstain  
 Motion carried

5.) Correction: School Tax Roll 2022-2023, Town of Wolcott  
 (Resolution # 22-44)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen, seconded by Mrs. Kaiser, to adopt the following resolutions:

RESOLVED, That upon the recommendation of the Superintendent of Schools, the Board of Education of the Red Creek Central School District hereby adjusts the School Tax Roll (Assessment) for the 2022-23 school tax year as per ATTACHMENT A for the following parcel located in the Town of Wolcott:

Tax Map #78118-17-096102 from \$126,800 to \$96,800

and be it further

RESOLVED, That the Tax Collector be and hereby is authorized to issue a new tax statement and issue a refund reflecting said change.

Upon roll call the following vote was recorded;

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	No	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 5 Yes 1 No 1 Absent 0 Abstain  
 Motion carried

AUDIT COMMITTEE MEETING: Review Independent Audit Report for Fiscal year Ending June 30, 2022

Michael DeBadts, CPA

6.) Audit Report for Fiscal Year Ending June 30, 2022  
 (Resolution #22-45)

Upon the recommendation by the Superintendent, a motion was made by Mrs. Allen, seconded by Mr. Dates, to adopt the following resolutions:

RESOLVED, That the Board of Education of the Red Creek Central School District hereby accepts the Audit Report and the document Communicating Internal Control Related Matters Identified in an Audit for the fiscal year ending June 30, 2022 as prepared by the auditors from the accounting firm of Mengel Metzger Barr & Co., LLP, Rochester, New York.

Upon roll call the following vote was recorded;

Mrs. Allen:	Yes	Mrs. Bliss:	Absent
Mr. Dates:	Yes	Mrs. Kaiser:	Yes
Mrs. Dingman	Yes	Mr. Nodine:	Yes
Mrs. Madigan: Yes			

Tally: 6 Yes 0 No 1 Absent 0 Abstain  
 Motion carried

**F. CORRESPONDENCE:**

**G. SUPERINTENDENT’S CORRESPONDENCE AND REPORTS:**

Dr. Corey gave an update on the following;

- RCCSD Received the 2022 School Safety Excellence Award from Utica Nation-Titanium Level
- RCCSD has won an award of honor for our website through the New York School Public Relations Association.
- RCCSD has also received an award for a video documentary of a student, Logan Corteux.
- The Junior Supper will be held on November 17<sup>th</sup>
- PTA/Open House on October 6<sup>th</sup> for Pre-K-12 was a success
- Professional Development Day was held on October 7<sup>th</sup> as discussed in Cynthia Hay’s update

- The Homecoming Dance for grades 9-12 had 72% in attendance
- There is now a policy that requires us to survey families regarding student access to internet connectivity
- Districts now have the option to not close due to snow or other emergencies, they are not required to remain open but can provide remote options, this could count towards the required annual hours
- New Sel Benchmark of social emotional learning incorporate the concept of equity will be out in October or November
- ELA Assessments will be aligned with next generation standards
- There will be no 4<sup>th</sup> grade science assessments this spring
- In the Spring of 2024 students in grades 5 & 8 will take science exams based on next generation standards
- In the Fall of 2023 school districts and BOCES will be required by state regulating to have a formal plan for remote instruction/provisions for students with disabilities, new PE standards will be fully implemented in the fall of 2023
- CBT will be state wide by the Spring of 2024

**OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:**

1.) Discussion and Approval of District Goals

Mrs. Dingman acknowledged the Principals for Principal appreciation week

Mrs. Kaiser asked about the Community Center deficit, Dr. Corey explained why there was a deficit

Mrs. Bliss asked if it was possible to replace the Community Center equipment with grants

Mrs. Bliss acknowledged our athletic program, congratulating the first place golf winner as well as the Boys Varsity soccer team for their achievements

**EXECUTIVE SESSION:**

A motion was made by Mrs. Allen, seconded by Mr. Dates to enter into Executive Session at 9:03 p.m. for the purpose of: A personnel matter

A motion was made at 10:47 p.m. by Mrs. Allne, seconded by Mrs. Kaiser, to adjourn the meeting.

Without objection from any Board member, Mrs. Madigan moved the Board out of Executive Session at 10:48 p.m.

Motion carried.

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William R. McDonald