



JR./SR. HIGH SCHOOL

701 BRIARHEATH AVE.
NAPOLEON, OHIO 43545

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PRINCIPAL RYAN WILDE
7-8 ASST. PRINCIPAL MICHELE ROBERTS
9-12 ASST. PRINCIPAL BRIAN BURDEN

August 3, 2022

Dear Grades 7-12 Students and Parents,

Welcome to the 2022-2023 school year at Napoleon Junior/Senior High School! We are very excited to get back to school. It is just a few weeks away. We always experience some changes annually, so it is beneficial to take time to read this document. We always strive for excellence and our community is the foundation in order to achieve such success. Please be sure to review all items below carefully. I hope you find this information to be helpful.

Open House Schedule

Napoleon Junior High School Open House

Monday, August 22, 2022

4:30 p.m. to 5:00 p.m.: 7th Grade & New 8th Grade Student Orientation Meeting in JH Gym

5:00 p.m. to 5:30 p.m.: 7th Grade & New 8th Grade Student Open House

4:30 p.m. to 5:30 p.m.: 8th Grade returning students Open House

5:30 p.m. to 6:00 p.m.: 7th & 8th Grade Parent and Student **mandatory** Athletic Meeting in the JH Gym.

Napoleon Senior High School Open House

Monday, August 22, 2022

5:00 p.m. to 6:00 p.m.: 9th, 10th, 11th, & 12th Graders

All Students' grades 7-12 schedules will be available to view in PowerSchool on Friday, August 19, 2022. All course schedules for students in grades 7-12 will be available on the concourse from 8:00 a.m. till 3:00 p.m. on Monday, August 22 and Tuesday, August 23. In addition, students may schedule an appointment with their School Counselor to make class changes on Monday, August 22 from noon - 3:00p.m. and Tuesday, August 23 from 8:00 – 11:00a.m. and noon – 3:00p.m., as well as during Open House.

Office Hours & School Day - The main school office is open Monday through Friday from 7:45am until 3:30pm. The front and rear concourse doors open at 7:45 a.m. for all 7-12 students. Please do not drop students off or allow them to arrive before this time. School hours will remain 8:10a.m.-3:00p.m. for grades 7-12. Parents/guardians should not drop students off before this time. Students who participate in athletics will have access to the building for morning practices. Access to the building will be arranged by the coaching staff.

If your student needs to leave for an appointment, please send a note in with your child. All notes should be submitted to the main school office.

College Credit Plus Textbook Pickup - If a student is taking a college course in Fall 2022, he/she must pick up textbooks on Monday, August 22 between noon - 3:00p.m. and Tuesday, August 23 between 8:00a.m.- 11:00a.m. and noon – 3:00p.m. in the guidance office at NJSHS. This only applies to students taking courses at NSCC, online, and engineering courses at Automatic Feed Company.

First Day(s) of School at Napoleon Junior/Senior High School - Napoleon Jr/Sr High School students will attend classes on opening day, Wednesday, August 24, 2022 with regular starting and dismissal times of 8:10a.m. and 3:00p.m. All students shall report to class as defined by his or her academic schedule for a normal instructional day.

Four County Career Center classes for Juniors and any new students will begin on Wednesday, August 17, 2022. Seniors will start on Thursday, August 18, 2022. Transportation is provided from the NJSHS leaving promptly at 8:10a.m. (arrive no later than 8:05a.m.) and return to Napoleon Jr./Sr. High School around 3:15p.m. Classes at Independence Education Center will begin on Wednesday, August 17, 2022. The transportation office will call each student attending the IEC with bus information.

Student Schedules

Friday, August 19, 2022 - Electronic distribution of student schedules

The view feature in PowerSchool will be turned on so all students/parents/guardians in grades 7-12 will be able to see the assigned academic courses in the student's schedule. Please contact the main school office if you need assistance with PowerSchool (419-599-1050).

All student schedules will be available in paper format on the concourse from 8:00 a.m. till 3:00 p.m. on Monday, August 22 and Tuesday, August 23.

Schedule Changes - Students may schedule an appointment with their School Counselor to make class changes on Monday, August 22 from noon - 3:00p.m. and Tuesday, August 23 from 8:00 – 11:00a.m. and noon – 3:00p.m., and during Open House. Information regarding your child's school counselor:

- Mrs. Megan Gerken (Grades 7-9); mgerken@napoleonareaschools.org
- Mrs. Heidi Mekus (Grades 10-12 last names A-K); hmekus@napoleonareaschools.org
- Mrs. Megan Frankart (Grades 10-12 last names L-Z); mfrankart@napoleonareaschools.org

Chromebooks - Students in grades 10-12 retained their chromebooks over the summer. They should continue to use the same chromebooks upon return to school. Students in the 9th grade should stop by the Technology Office to obtain his or her chromebook on the first day of school. Students in grades 7 & 8 will be issued his or her chromebook during their respective computer class. All new students to the high school should stop by the Technology Office to obtain his or her chromebook on the first day of school. As an option, 9th graders when picking up their schedules on August 22 or August 23 can check to see if their device is available in the Technology Office.

Master Hybrid Schedule

- Historically, the educational day is structured around eight academic periods. The length of instruction for each period is roughly 45 minutes. Students attend all eight academic periods every day of the week. We will be using this format, as well as integrating a block period schedule format. A block schedule period format reduces the number of academic periods in a day, so students attend only four of the eight academic periods. In addition, the length of instruction for each period is extended to roughly 90 minutes.
- We will use the block period schedule twice a week. Students will typically attend class periods 1, 3, 5, & 7 on Wednesdays and periods 2, 4, 6, & 8 on Thursdays. As a result, a normal five day school week for students will have them attending the eight period traditional day on Monday, Tuesday, and Friday. We will use the block period days on Wednesday and Thursday. The end result will be a hybrid schedule, which uses both the traditional and block formats. Adjustments will be considered for delays and cancellations. The start and end time of the school day does not change. We start school on a regular day at 8:10a.m. and end at 3:00p.m. In

addition, the length of time allocated for lunch does not change. Students will have lunch every day of the week.

- Block days provide some advantages instructionally. We will be able to have dedicated intervention and enrichment time for students. Students will be able to receive a little over one hour of intervention or enrichment during the two days. In addition, studies have validated that students benefit from the extended time now being allocated during the block schedule periods.
- We will not be using the block scheduling until the week of September 12-16, 2022. Students will report to all eight academic periods for the first few weeks of instruction. We currently have a short video available on the building's webpage. The video is located on the building's webpage under the title "Hybrid Schedule". The following should be the link - <http://www.napoleonareaschools.org/1/Home>. In addition, we will continue to share information throughout the school year.

A Return to some Pre-Covid 19 Safety Protocols at NJSHS

- Water Bottles & Water Fountains - Students will continue using personal water bottles at school. They may refill their water bottles at the water fountain bottle dispensers.
- Bookbags & Backpacks - Students will NOT be permitted to carry his or her bookbag or backpack during the school day. Students will return to the regular use of their individually assigned academic school locker.

Student Dining, Lunch Money, & Student Fee Information - During the 2022-2023 school year, student meals will no longer be free for every student. If you think your student(s) may qualify, you need to fill out a free and reduced application. The application can be filled out online on our NAS website. Paper applications are available. School fee notices will be sent out at the end of the first quarter (around Nov. 4th). You will receive an invoice for school fees which should be paid upon receipt.

School Security

- All exterior doors will be locked during the school day. School employees will monitor/walk/direct children to classrooms. All visitors will be buzzed in through the main office using specially designed security measures.
- Consider signing up for Napoleon Area School Alerts using REMIND so that you can be notified of school-wide emergencies and other parent notifications. You may sign up by texting the message **@nasalerts** to the number **81010**.

New NJSHS Staff Members or Assignments - We have had a few changes to our staff over the summer. Please help welcome our new staff members to the NJSHS family.

- Chantelle Cramer (Intervention Specialist) - Mrs. Cramer replaces Mrs. Church, as a result of Mrs. Church transferring and replacing Mrs. French.
- Angela Etoll (Athletic Secretary) - Mrs. Etoll replaces Mrs. Prigge, as a result of her resignation from the district.
- Elizabeth French (Intervention Specialist) – Mrs. French has transferred and replaces Mrs. Drewes upon her retirement last school year.
- Kelly Groll (Behavior Coach) - Mrs. Groll will be joining the district in a new position.
- Andrea Kotula (Intervention Specialist) - Ms. Kotula replaces Mrs. Gerken, as a result of her resignation from the district.
- Rebekah Merrill (Custodian) - Mrs. Merrill replaces Mrs. Sedam, as a result of her resignation from the district.
- Alain Miller (Vocal Music) - Mrs. Miller replaces Mr. Schneider who has left the district.
- Joseph Pennington (Assistant Principal) - Mr. Pennington replaces Mrs. Roberts, as a result of her resignation from the district.

- Calista Warncke (Intervention Specialist) - Mrs. Warncke replaces Mrs. Mousing upon her retirement last school year.
- Lauren Whiteman (Paraprofessional) - Ms. Whiteman replaces Mrs. Lee, as a result of her new assignment to Mrs. Cramer's classroom.

Busing Information - Be sure to read through busing information shared by our NACS Transportation Department. If you have any questions, please contact our Transportation Department at 419-592-2403.

FinalForms - Annually, parents/guardians should update student records electronically using FinalForms. The following is the link to the webpage - <https://napoleon-oh.finalforms.com>

Full-Scale Safety Drill Exercise - Napoleon Area City Schools staff and students will be participating in a full-scale safety drill exercise with area First Responders on Wednesday, October 5, 2022. The full-scale safety drill exercise is required once every three years by the Ohio Schools Safety Center. Complete details will be forthcoming. Please mark your calendar accordingly.

Homecoming - The high school homecoming dance is scheduled for Saturday, September 17, 2022.

Multi-Tiered System of Supports - A Multi-Tiered System of Supports (MTSS) is a proactive collaborative approach to data-driven instructional decisions. These decisions are continuous, cyclical, and considered within the context of both educational and socially important questions. The framework of MTSS is a practice that uses high-quality evidence-based instruction coupled with a standards-based curriculum, universal screening practices, tiered intensity of support based on level of need, and continual use of data to guide decision making to ensure that ALL students receive the appropriate level of engagement to be successful. MTSS will be a new initiative for the school district this upcoming year. You can find more information about MTSS at <http://www.napoleonareaschools.org/1/Content/mtss>.

Parent Involvement - We will continue to strive to offer you the best well-rounded educational experiences we can and hope you have fun learning new things we present at NJSHS. Your part, as a student (and parent), is to try your hardest, keep up with the assigned work, and try to learn something new each day. We ask that you consider signing up for text alerts with our district.

Picture Day - Picture Day is scheduled for Friday, September 2, 2022. Picture retake is scheduled for Friday, October 21, 2022.

Positive Behavior Interventions & Supports (PBIS) at Napoleon Jr./Sr. High School - Napoleon Jr./Sr. High School students and staff will continue using our Positive Behavior Intervention & Supports (PBIS) system this school year. PBIS is a process for creating a positive school environment where both students and staff can feel safe, happy, and ready to work hard. We will teach our school-wide expectations for behavior early this school year. At Napoleon Jr./Sr. School, our PBIS expectations are to **Be Respectful, Be Responsible, and Be Safe**. These three guiding principles are the “**Wildcat Way**.”

I look forward to seeing all of you soon and working with you during this exciting new year at Napoleon Jr./Sr. High School. Please contact us at 419-599-1050 should you have any questions.

Sincerely,
Mr. Ryan J. Wilde
Principal & Title IX Coordinator