



Prepare | Explore | Empower

Board of Directors  
Board Meeting Minutes  
Monday, September 26, 2022

Board Members Present:

Kevin Sanchez	Chairperson
Sarah Drewlow	Vice Chairperson
Dan Klenjoski	Board Member
Autumn Coffee	Secretary
Larissa Fransua	Board Member
Amy McDuffee	Board Member
Shawn Hamele	Board Member

Also Present:

Brent Reckman	CEO
Mark Wilson	COO
Andrea Foust	Finance Director

Minutes of the regular board meeting of The Academy held at 11800 Lowell Blvd, Westminster, CO 80031 in Adams County on September 26, 2022.

- I. Open Meeting  
A quorum being present, Mr. Sanchez called the meeting to order at 7:05 pm
- II. Consent Agenda  
Mr. Sanchez moved to approve the August 29, 2022, minutes. Seconded by Mrs. Coffee.  
  
Discussion: None  
Ayes: Sanchez, Klenjoski, Coffee, Fransua, Drewlow, McDuffee, Hamele  
Nays: None
- III. Public Comment  
a. There was no public comment this month.
- IV. Reports from Directors and Committees  
a. CEO Report
  - i. Strategic Initiative – This will be our main topic at our October meeting when the principals are presenting their scorecards.

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- ii. Enrollment – We are two students below our budgeted target of 1845, but we have a few students in the enrollment process. Our PreK-12 student goal is 1875. We do not receive state funds for PreK.
  - b. Finance Report
    - i. We have our audit in hand and are working on a few adjustments. We will resubmit it on Friday. The auditor will meet with the finance committee via phone in October, and he will meet in person with the board in November.
    - ii. Food Services – we are not providing free meals this year, so we are carefully monitoring those accounts.
    - iii. In October we will start digesting the family and medical leave insurance that will be required in 2024. Our insurance broker says many schools are choosing to opt in, but on a business call last week we were told many are opting out. We will be evaluating the options and will present to the board when we have a plan for moving forward.
  - c. SACademic Committee
    - i. The two main topics for our September meeting with the School Performance Framework and the Unified Improvement Plan.
  - d. PTO – No meeting this month
- V. Presentation and Discussion
  - a. 2022 School Performance Framework – Mr. Reckman shared a slideshow with the highlights of the SPF information.
  - b. Unified Improvement Plan – Mr. Reckman shared the highlights of this document.
- VI. Executive Session
  - a. There were no items for vote this month.
- VII. Adjourn Meeting

Mr. Sanchez adjourned the meeting at 8:11 pm.

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