

**VICTOR CENTRAL SCHOOL  
BOARD OF EDUCATION**

**Approved Minutes of the Regular Meeting of October 12, 2022  
Early Childhood School Boardroom  
953 High Street  
Victor, New York 14564**

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:30 PM.
- Members Present** Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Debbie Palumbo-Sanders
- Member Absent** Christopher Parks, Trisha Turner
- ENTER EXECUTIVE SESSION** A motion was made by K. Elliott, seconded by D. Palumbo-Sanders, to enter executive session at 5:30 PM to discuss collective negotiations as well as the employment history of specific individuals.  
The motion was carried. 5 yes 0 no 0 abstentions
- REGULAR SESSION** A motion was made by D. Palumbo-Sanders, seconded by E. Mitchell, to return to regular session at 6:52 PM.  
The motion was carried. 5 yes 0 no 0 abstentions
- APPROVE AGENDA** A motion was made by E. Mitchell, seconded by L. Kostecki, to approve the agenda. The motion was carried. 5 yes 0 no 0 abstentions
- SUPERINTENDENT'S UPDATE** Superintendent Terranova thanked the Victor Central School District community for approving the purchase of 200 South High Street. He said the District has about 15 different things they can use the building for and they are narrowing it down to two or three. The actual renovation will be incorporated into the next capital project. The planning for the next project is starting to occur now and will continue through the next few months. The hope is to get final approval from the Board on that project in late spring at the latest. The hope is to have a vote in July, 2023. A small part of that capital project will include the renovation of 200 South High Street. Dr. Terranova said they are also taking at a more depth look at enrollment projections over the next 3-5 years due to the increasing housing development in the Victor School District. He then talked about attending the New York State Counsel of School Superintendent's (NYSCOSS) Conference. A highlight of the event was a meeting with the Superintendent's and the Commissioner of Education. She spent a large majority of the time in a conversation about equity and inclusion as a major focus in New York State. That is also something that is part of Victor's Management Plan in 2022-2023. Superintendent Terranova said he was also able to make connections with resources from across the state, including a company to help with the enrollment study. He mentioned the Transportation Center Open House taking place on October 13<sup>th</sup> from 5:30 – 7:00 PM. It will start with a Ribbon Cutting and then tours will be take place. Lastly, he recognized thanked Deputy Zdenek Chumacero for the time he spent with Victor as a School Resource Officer. He has had a

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**SUPERINTENDENT'S UPDATE Continued** wonderful influence on all students. He is moving on to do some different things in the Sherriff's office. He thanked him for the incredible work and dedication to Victor Schools. Superintendent Terranova then introduced and welcomed incoming School Resource Officer, Deputy Brittni Arnold.

**PRESENTATIONS/ RECOGNITIONS Board of Education Recognition Month** Superintendent Terranova talked about October being Board of Education Appreciation Month. He said first and foremost they are focused on kids. They did not run for the Board for their own agendas. They came to the Board because they wanted to make the District better and do what's best for the kids. Their role is an incredibly important, whether it is overseeing the District's policy development or financial structure. They are involved in every major decision the District goes through. Dr. Terranova said he highly regards their ability to work with him as a team of eight and he feels a strong sense of collaboration. He appreciates the unsung work the Board does behind the scenes. The Varsity Cheerleaders then entered the Boardroom to "cheer on" the Board members.

**PUBLIC PARTICIPATION** President of the Victor Teachers' Association Mike Modleski thanked the Board for all they do, simply because they believe in the District and believe in the kids. He thanked Debbie Palumbo-Sanders for coming back and Lisa Kostecki for joining the Board. He said the school year started out fantastic and it was very clear the administrative team, District Office and everyone worked hard over the summer for a smooth start. Everything is still cohesive and moving along really nicely. Thank you!

## CONSENT ITEMS

A motion was made by D. Palumbo-Sanders, seconded by K. Elliott to approve, upon recommendation of the Superintendent, the following consent items:

**MINUTES** Minutes of the Regular Board Meeting on September 8, 2022, the Public Hearing on September 27, 2022, and the Special Meeting on October 7, 2022;

**FINANCIAL STATEMENTS** Treasurer's Report for the month ending August 31, 2022;

**PERSONNEL** The following personnel items:  
All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional Probationary Appointments:** The probationary appointment of **Jennifer Wozniak**, who has pending certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective September 9, 2022, at an annual salary of \$26,442, leading towards tenure as a Teacher Assistant.

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The probationary appointment of **Sean Johnson**, who has certifications in Mathematics 7-12 and Students with Disabilities Grades 7-12 Mathematics, to a probationary position as a Mathematics Teacher, effective October 19, 2022, at an annual salary of \$57,797, leading towards tenure in Mathematics Education. Seniority in Special Education will be frozen effective October 18, 2022.

The probationary appointment of **Nathaniel Hill**, who is a Board Certified Behavior Analyst, to a probationary position as a Behavior Analyst, effective October 17, 2022, at an annual salary of \$62,290, leading towards tenure in Special Education.

The probationary appointment of **Meaghan Deasey**, who has certification in Music, to a probationary position as a Music Teacher, effective October 25, 2022, at an annual salary of \$43,077, leading towards tenure in Music Education.

**Part Time  
Appointments:**

The appointment of **Shannon Slack**, who holds certification as a PreKindergarten, Kindergarten, and Grades 1-6 and Reading, to a part-time (.6fte) position as a Reading Teacher effective September 1, 2022, and ending June 30, 2023, at an annual salary of \$33,238.

The appointment of **Amy DeCiantis**, who holds certification in Social Studies Grades 7-12, to a part-time (.4fte) position as a Social Studies Teacher effective October 3, 2022, and ending June 30, 2023, at an annual salary of \$20,240.

**Tenure  
Appointments:**

The appointment to tenure of **Emily Dietz**, who is certified in the areas of Mathematics Grades 7-12, Mathematics Grades 5-9, and English to Speakers of Other Languages, upon the successful completion of her probationary period as a Mathematics Teacher, effective October 11, 2022.

**Long Term  
Substitute  
Appointments:**

The appointment of **Marissa Birke**, who has certification in Early Childhood Education Birth-Grade 2, to a long term substitute position as a Building Substitute Teacher, effective September 6, 2022, and ending June 30, 2023, at an annual salary of \$45,297.

**Resignations:**

The resignation, due to retirement, of **Franklin Clark**, Physical Education Teacher, effective June 30, 2023.

The resignation of **Eric Waples**, .4FTE Social Studies Teacher and .6FTE Instructional Technology Teacher on Special Assignment, effective October 13, 2022.

**Co-Curriculars:**

	<u>Teacher Leaders</u>	<u>Name</u>
<b>Strand 3</b>	Social Studies Grades 4-6	Jamie Condon
	Science Grades 4-6 (shared position)	Valarie Pezzimenti

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Science Grades 4-6 (shared position)

Heather Hyer

**Co-Curriculars:**

**Clubs & Advisors**

	<b><u>Name</u></b>	<b><u>Band</u></b>
Jr High Student Council	Caleb Benson	3
High School Yearbook Advisor	Timothy Caughlin	4
High School Yearbook Asst. Advisor	Timothy Caughlin	2

**Athletics:**

	<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Level</u></b>	<b><u>Years</u></b>
Softball	Varsity Assistant	Jessica Palmer	4	11

**Amendments:**

The amended resignation of **Kyli Knickerbocker**, Mathematics Teacher, effective September 13, 2022.

The amended resignation of **Angelica Coudriet**, Music Therapist, effective August 29, 2022.

**Per Diem**

**Substitutes:**

**Candidate**

**Area of Certification**

Cameryn Cimino	Uncertified
Isaac Metzler	Social Studies
Andrew Carbone	Uncertified
Nancy DeWitt	Business
Sophie Shemirani	Uncertified
Hannah Ceravolo	Uncertified
Emilee Klube	Elementary/Special Education
Paul Kaseman	Uncertified
Katherine Tongue	Elementary/Special Education
David Rodrick	School Counselor/School Psychologist
Sharon Folkerts	Elementary
Judith Shelton	Health/Physical Education
Nils Caspersson	English
Michael Guido	Uncertified
Elizabeth McKee	Elementary/Special Education
Rohini Arumugam	Uncertified
Dana Boughton	Special Education
Madeline Lewis	Uncertified
Kristin Zizzi	Mathematics
Merry Braithwaite	Uncertified
McKenna Purcell	Uncertified

**Non-Instructional**

**Appointments:**

The appointment of **Gerald Della Porta**, Full Time Teacher Aide, effective September 13, 2022, at an hourly rate of \$14.57.

The appointment of **Paloma Ramirez Medina**, from Full Time Teacher Aide to Part Time Teacher Aide, effective August 30, 2022.

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The appointment of **Garimar Matos Rivera**, Cleaner, effective September 14, 2022, at an hourly rate of \$14.65.

The appointment of **Marion Cleveland-Gill**, Food Service Helper, effective September 12, 2022, at an hourly rate of \$14.17.

The appointment of **Faith Rodgers**, Full Time Teacher Aide, effective September 26, 2022, at an hourly rate of \$14.17.

The appointment of **Cassidy Reiber**, Full Time Teacher Aide, effective September 14, 2022, at an hourly rate of \$14.57.

The appointment of **Peter Slaughter**, Full Time Teacher Aide, effective September 19, 2022.

The appointment of **Leishla Vazquez Burgos**, Part Time Cleaner, effective September 22, 2022.

The appointment of **Jayde Hicks**, Full Time Teacher Aide, effective September 26, 2022, at an hourly rate of \$14.67.

The appointment of **Jason Colvin**, from School Bus Driver Trainee to School Bus Driver, effective September 16, 2022, at an hourly rate of \$20.99.

The appointment of **Kenneth White**, from School Bus Driver Trainee to School Bus Driver, effective September 20, 2022, at an hourly rate of \$20.99.

The appointment of **Alicia Langton**, from School Bus Driver Trainee to School Bus Driver, effective September 20, 2022, at an hourly rate of \$20.99.

The appointment of **Jane-Helen Heim**, Part Time Teacher Aide, effective September 14, 2022, at an hourly rate of \$14.17.

The promotional appointment of **Daniel McMillan**, from Cleaner to Working Supervisor, effective July 28, 2022, at an hourly rate of \$17.52.

The promotional appointment of **Matthew Laursen**, from Cleaner to Working Supervisor, effective August 23, 2022, at an hourly rate of \$17.52.

The promotional appointment of **Justin Renkert**, from Working Supervisor to Custodian, effective September 29, 2022, at an hourly rate of \$17.72.

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The appointment of **Dennis Cole**, Campus Security Guard, effective September 29, 2022, at an annual rate of \$45,000.

The appointment of **Fred Bonhag**, Campus Security Guard, effective October 4, 2022, at an annual rate of \$45,000.

The appointment of **Alyssa Cummings**, Food Service Helper, effective October 4, 2022, at an hourly rate of \$14.17.

The appointment of **Jill Heller**, from Full Time to Part Time Teacher Aide, effective August 30, 2022.

The appointment of **Mia Trovato**, from Substitute Lifeguard to Full Time Lifeguard, effective October 12, 2022, at an hourly rate of \$17.97.

The appointment of **Leslie Gallagher**, Full Time Teacher Aide, effective October 11, 2022, at an hourly rate of \$14.17.

**Resignations:**

The resignation of **Deborah Kingsley-Hunt**, Food Service Helper, effective September 23, 2022.

The resignation of **Alondra Serrano Guzman**, Full Time Teacher Aide, effective September 23, 2022.

The resignation of **Sarah Coene**, Full Time Teacher Aide, effective August 29, 2022.

The resignation of **Rachel Coons**, Full Time Teacher Aide, effective August 29, 2022.

The resignation of **Garimar Matos Rivera**, Cleaner, effective September 20, 2022.

The resignation of **Jane-Helen Heim**, Food Service Helper, effective September 13, 2022.

The resignation, due to retirement, of **Kathryn Bell**, Full Time Teacher Aide, effective October 14, 2022.

**Terminations:**

The termination, due to job abandonment, of **Lilliam Villegas**, Food Service Helper, effective September 15, 2022.

**Per Diem and  
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Olivia Howe	Typist
Emmie Gurnell	Lifeguard
James Jones	Cleaner
Colton Gracioso	Lifeguard

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Patricia Woz	School Bus Driver Trainee
Alexander Strahs	Teacher Aide
Allison Kovaleski	Registered Professional Nurse
Veronica Geremia	School Bus Monitor
Hannah Snyder	Teacher Aide
Merry Braithwaite	Teacher Aide

**CSE/CPSE RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of August 10, 11, 19, 24, 25, 26, 29, 30, 2022, September 1, 7, 8, 9, 13, 14, 15, 16, 21, 22, 27, 28, 29, 30, 2022, October 3, 4, 5, 6, 7, 11, 12, 2022 and from the Committee on Preschool Special Education from the meetings of June 14, 2022, July 27, 2022, September 10, 13, 16, 28, 29, 2022, and October 3, 4, 2022;

**DONATIONS** The donation of six autographed books by author Cindy L. Otis, titled *True or False: A CIA Analyst's Guide to Spotting Fake News* to the Victor Central School District;

**SURPLUS** Declare the following as surplus:

- Hewlett Packard LaserJet P4015dn with VCS tag # 012553;
- The following textbooks:
  - 1 – Benchmark Assessment System 2, 3<sup>rd</sup> Edition, 2022; ISBN 10/13 978-0-325-13719-3/0-325-13719-6
  - 2 – Benchmark Assessment System 1, 3<sup>rd</sup> Edition, 2022; ISBN 10/13 978-0-325-13718-6/0-32513718-8
  - 3 – Fountas & Pinnell Leveled Literacy Intervention (LLI) Green System, Second Edition, 2017; ISBN 10/13 978-0-325-06079-8/0-325-06079-7
  - 2 – Fountas & Pinnell Leveled Literacy Intervention (LLI) Orange System, Second Edition, 2017; ISBN 10/13 978-0-325-06077-4/0-325-06077-0

**ENROLLMENT PROJECTION STUDY** Proposal for Service, as submitted from the Western New York Educational Service Council, to provide an Enrollment Projection Study; Mrs. Palumbo-Sanders said she feels it is important for everyone to recognize that Dr. Terranova has taken the lead on an enrollment study. The Board doesn't just go by what they think they need. This is taking a very serious look at enrollment and therefore it reflects on what the requests are for the capital improvement project.

**MAINTENANCE VEHICLE BIDS** Maintenance Vehicle Bids to Hoselton, Tuf Trucks and West Herr Rochester per the memo from D. Vallese to T. Terranova dated 10/3/2022;

**EXTERNAL AUDIT** The Victor Central School District Basic Financials, Management Letter and Corrective Action Plan for the year ended June 30, 2022; Assistant Superintendent for Business Derek Vallese said the Audit Committee convened to review the basic financials last Friday, October 7<sup>th</sup> at 7:30 AM. The result of the audit was two findings. One is that the school

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lunch program has exceeded the state threshold. Mr. Vallese said part of this is due to the increased reimbursement rates. Also, with meals being free due to COVID, more students were participating in the breakfast and lunch program so the District was able to make a profit. He said this works perfectly because as the next capital project is being developed some of the excess funds will be used to update serving lines, equipment and cafeteria tables. The second comment was around payroll processes. The Business Personnel Offices are trying to streamline payroll processes. When employees separate from the District and have unused vacation time that gets paid out to the employee. The auditors noted in their observation that there are checks and balances in place and the calculations are accurate, however when the offices went digital the signature hard copy was lost. The auditors requested that in the future it be printed off and a paper copy be signed to put in the payroll packet. Overall, the auditors did commend the District for being in great financial health and for having great budgeting practices. They said our use of funding reserves and the long-range plan of using the reserves is a very good move for the District.

### **CAMPUS CONSTRUCTION AGREEMENT**

The Agreement between the Victor Central School District and Campus Construction Management for additional Construction Management Services as submitted on October 6, 2022;

### **CAPITAL CONSTRUCTION AWARDS**

Capital Construction Awards for the 2021 Capital Improvement Phase 4 Project to the following as submitted:

- General Trades Contract #401 to Javen Construction Co., Inc.
- Electrical Contract #402 to Blackmon-Farrell Electric, Inc.;

### **EASEMENT APPROVAL**

Approval of a permanent easement and temporary easement on Victor School District Property to the Town of Victor per a memo from Derek Vallese to Tim Terranova dated September 30, 2022;

The motion to accept the foregoing consent items was carried.  
5 yes 0 no 0 abstentions (*end of consent items*)

### **CAMPUS NEWS**

VCS Administrators summarized campus news and events.

### **MANAGEMENT PLAN UPDATE; CURRICULUM AND INSTRUCTION**

Assistant Superintendent for Instruction Karen Finter, Director of PreK-12 Mathematics and Science Carrie Goodell and Director of PreK-12 Humanities and Professional Learning Kristin Williamson provided a curriculum and instruction update to the Board. Mrs. Finter reminded the Board that the District Strategic Plan has three pillars. This year in terms of learning and instruction it is about setting those processes and systems firmly in place that can positively impact student learning through the development of a guaranteed and viable curriculum. Really focusing on what is the current curriculum, how are we engaging in the work of writing new curriculum to meet the demands of the standards and the demands of the students' needs. Wrapping that with professional learning opportunities for the staff so they can implement that curriculum with instructional fidelity. Mrs. Goodell talked



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### **MANAGEMENT PLAN UPDATE; CURRICULUM AND INSTRUCTION Continued**

about the goal of developing and aligning guaranteed and viable PreK-12 curricula to meet the needs of all students. She said it is important to make sure that everyone has the same understanding of what guaranteed and viable mean. Guaranteed is that all students have equitable access to high quality curriculum. Viable means that curriculum can be implemented within the structures we have in place. Mrs. Williamson gave a brief history of where they started from before determining that they needed a guaranteed and viable curriculum. She said they started at the micro level with administrators, teachers and other stakeholder groups having conversations about things like what's our 'status quo', what do we want, where are there strengths and gaps. They also looked at the program reviews that were done. She said at a larger level they looked at the strategic planning committee. That stakeholder input was key in setting the vision toward a guaranteed and viable curriculum. She said knowing that was the goal they leveraged some of the structures that were already in place. They started working with Curriculum Council to define what does Victor believe curriculum is. They then looked at some of the research and some of the approaches for the curriculum development processes that are already out there. Mrs. Goodell went over the understanding by design framework of curriculum development. It is built around three stages. She said it is important that educators engage in all three stages and are thoughtful to make sure the work between the stages is all connected. Stage 1 is what you want your students to know and be able to do. Stage 2 is how will you (and your students) know what has been learned. This can be through common performance tasks and different types of assessments. Stage 3 is the learning plan. What learning experiences will foster student learning and meet student needs. It is important to help the students know where the unit is going and what is expected and to equip the students, help them exercise the key ideas and explore the issues. Mrs. Williamson said one of the hallmarks of the backward design process is the alignment. In order to get the depth of understanding you have to have the alignment. There has to be alignment between the stages, to the New York State Standards, between grade levels and across a grade level. After the process was developed, Professional Learning was provided to the teachers because they are going to be the ones writing the curriculum. Over the summer there were nearly 20 humanities projects this summer that included over 60 teachers writing. There were also nearly 13 STEM projects with over 50 teachers writing. Mrs. Mitchell said she finds this exciting as she was a parent representative on Curriculum Council a couple of years ago and to see the direction the group is going is exciting. She said when we look at the achievement for the students in the past and how well they have performed it speaks a lot to the teachers, with how much work they had to do to get the kids there. She said she sees this whole process an opportunity to alleviate some of the heaviness on the plates for the staff. Mr. DeLucia said it was a very informative presentation.

### **ELECTRIC BUSES; CLEAN SCHOOL BUS PROGRAM**

Assistant Superintendent for Business Derek Vallese spoke about the Clean School Bus Program. The program is a bi-partisan infrastructure bill to provide \$5 billion over the next five years for bus purchases and infrastructure nationwide. In the 2022 grant year for zero and low emission buses and

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### **ELECTRIC BUSES; CLEAN SCHOOL BUS PROGRAM Continued**

infrastructure there was \$500 million set aside. Mr. Vallese then talked about what is eligible. If the District had to purchase poles to move the electric over to a transformer and then purchase a transformer that takes a large amount of electric to be sent to an electric meter that would all be the District's cost. Anything after the electric meter becomes eligible for aid. If the District had to purchase an electric panel, charging infrastructure, and electric buses that would all be eligible for aid under the Clean School Bus Program. The qualifications of buses that can be traded in are 2010 model or older, diesel power that will be scrapped if selected, a gross vehicle weight of 10,001 pounds, and a bus that is currently being used a minimum of 3 days a week. A majority of the money is set aside for prioritized applicants. These applicants are high-need school districts with 20% of their students living in poverty and are rural school districts identified as a rural based on locale codes of 43 and 42. Victor has a 5.24% poverty rate and is coded as 21, a large suburb. It could also be a school district that is Tribal as identified by the bureau of Indian Affairs. Mr. Vallese said Victor does not meet any of the prioritized applicant criteria, but it does not mean that there isn't an opportunity for us. With the prioritized applicants they would not only be the first to have the applications selected they will also receive a majority of the money. He then gave a reimbursement examples. For a zero-emission large bus the prioritized applicants would receive \$350,000 and Victor would receive \$250,000 and for a smaller bus the prioritized applicants would receive \$285,000 and Victor would receive \$190,000. There are other classifications of buses as well including propane buses; however, the District is aiming toward the zero-emission buses. In addition to funding for buses there are additional funds for infrastructure, the charging units. The prioritized districts would receive \$20,000 and Victor would receive \$13,000 if selected. Mr. Vallese, the Director of Transportation Mrs. Clink and NYS Bus Service, who the District goes through to purchase all of the buses submitted an application for three small buses on August 18<sup>th</sup>. He said because the District is not a prioritized applicant they did a small request hoping that it is more likely to be granted. Also, there are infrastructure concerns. You can only do one application up to 25 buses. At this point the District cannot bring on 25 buses because we do not have the infrastructure. The idea was to order three small buses to pilot the program and the buses and learn the pros and cons. Based on the application if we were accepted, we would receive \$570,000 for the buses and \$39,000 for infrastructure. If the District is selected, we would have to submit purchase orders demonstrating that new buses and eligible infrastructure have been ordered sometime between October 2022 and April 2023. The project period deadline to receive new buses, install eligible infrastructure, replace old buses and submit Close Out Forms is October 2024. Mrs. Mitchell said you talked about the shift for the larger buses and smaller buses. Will there also be a shift in other vehicles like the vans for student transportation? Mr. Vallese said yes eventually. Right now they are evaluating what the District can handle. Possibly some of the infrastructure will be developed as part of the next capital project. She then asked if it was one charging station per bus? Mr. Vallese said he believes so. The \$13,000 is not going to be enough to purchase a charging station. They will also be looking at a fast-charging station because of use of

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**ELECTRIC BUSES;  
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Continued**

the buses including field trips, athletic runs and BOCES day runs. Mr. DeLucia asked if they have any information about the range of the buses. Mr. Vallese said he does not. Mr. DeLucia asked if they have thought about the footprint on the campus as to where the charging stations will go. Mr. Vallese said that he along with Mrs. Clink and Director of Facilities Chris Marshall have come up with ideas of where they might go based on accessibility and use. Mrs. Mitchell asked if the mechanics will have to be trained on these buses. Mr. Vallese said yes as there are no combustible engines on these vehicles. Mrs. Elliott asked when it becomes a mandate that a fleet has to be half electric and then a full fleet electric. Mr. Vallese said right now the timeline is changing but they are talking about the entire fleet having to be turned over by 2035. Right now RG&E said the grid cannot support it and they are currently working to address those concerns. Some of this is outside of our control. Mr. DeLucia asked if there has been any discussion about solar fields or wind generation for supporting these kinds of needs? Mr. Vallese said not that he is aware of. Mr. DeLucia said it was a great start to the discussion, very interesting.

**APPROVE TRIPS**

A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders, to approve the following field trips:

- Two Senior High Music Students to NYSSMA Conference All-state in Rochester, NY from 12/1/22 – 12/4/22;
- Grades 9-12 French Club and French Students to Quebec, Canada from 2/16/23 – 2/19/23;

Mrs. Mitchell congratulated the two students going to the NYSSMA Conference.

Mrs. Palumbo-Sanders asked, with the Cultural Tours form, there is an outline for refunds if a participant cancels, but there is no mention of a refund if Cultural Tours cancels the trip or if participants incur additional expenses due to unanticipated events. This is an extreme example, but for instance, the hotel has to be closed and the participants are moved to another hotel which has a higher rate, or the border is to be closed so the trip is cut short. Superintendent Terranova said in reaching out to Mr. Siesto, principal of the Senior High School, Mr. Siesto said students will never be charged if there was a change of plans that required a change resulting in for example, a more expensive hotel, restaurant, amenity, etc. If the border were to close, it is almost always led with notices/news that borders will close in "x" months. Rarely do they simply close overnight or with short notice, so the travel agent indicated trips could get re-scheduled for later in the year considering that notice would be provided. Some districts require students to pay the additional travel insurance if they travel overseas. It protects students and their money. Victor does not currently do that but it is something to consider in the future. The District strongly encourages people to pay for the travel insurance, as it is usually a nominal fee.

The motion was carried. 5 yes 0 no 0 abstentions

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### **POLICY REVIEW First Reading**

The following policies were brought to the Board as a first read:

- Video Cameras on School Property; Policy 8414.1
- School District Officer and Employee Code of Ethics; Policy 2160
- Admission of Non-resident Students; Policy 5152

Mrs. Palumbo-Sanders suggested in the Video Cameras on School Property policy to change the wording in the second paragraph third line to read “the Superintendent and his/her designees to use video or audio surveillance on school” to be more consistent with the new title. The policy will be updated with that suggestion and brought to the Board for a second read in November.

Mrs. Palumbo-Sanders said on policy about the Admission of Non-resident Students it was updated to include that a request must be made in writing to the registrar. She asked if any of the other situations would need to be requested in writing. District Clerk Maureen Goodberlet said the other situations are covered under policy. This situation is specifically for new students entering the District. This was a recommendation from legal counsel. Mrs. Elliott said just for clarity this is not addressing students of employees of the District. Dr. Terranova said that is different. It does not negatively impact any of the associations that have that as part of their contracts. Dr. Terranova said this isn't to discount that, this is separate.

### **MEETING REPORTS Monroe County School Boards Association Committee Reports**

Board President DeLucia attended the Labor Relations Committee Meeting on September 21<sup>st</sup>. They had discussions around post pandemic supply chain considerations and the impact on the business office, staffing, food service, maintenance, and capital projects. They also talked about a concern with a potential fiscal cliff.

Mr. DeLucia also attended an Information Exchange Committee Meeting where they talked about student safety and mental health concerns. They talked about how students feel connected.

Mr. DeLucia, Mrs. Palumbo-Sanders and Dr. Parks attended the Fall Law Conference. Mrs. Palumbo-Sanders said it did remind Board members to be very thoughtful and tap into legal resources whenever an issue comes up because many situations were reversed because they weren't handled properly. Mr. DeLucia read a statement from Dr. Parks. Dr. Parks wrote that they heard about school safety initiatives, roles and opportunities for having a second School Resource Officers, and various case study rulings around transportation, homelessness, school safety, school discipline, and board policies and practices.

### **Standing Committee**

Mrs. Elliott said she and Mrs. KostECKI attended the Audit Committee Meeting. Mrs. KostECKI said having spent over 25 years in the private sector she has never seen an audit go so smoothly. That is a true

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testament to Derek Vallese, his team and the entire administration and what they have done in the last few years.

Mr. DeLucia read a statement from Dr. Parks. Dr. Parks wrote that he attended a Facilities Committee Meeting. They discussed updates on the Intermediate Media Center and the Pupil Personal Suite, a call with the State Education Department on the lockdown system. They also discussed the YMCA Building, this was before the community approved the purchase. They discussed if the building could be used for adults and then shifted to student use to get aid on renovations. A Certificate of Occupancy will allow for adult use immediately. They discussed potential temporary use until it is renovated for student use. The temporary use discussed was a Teacher Center, Technology Office, or Security Office. Other possible uses include Professional Development Space, and a Tutoring/Mentoring Center. There were K-12 instructional meetings held on October 7<sup>th</sup> around facilities. A request was made to put a fence for the Early Childhood School Playground. This will be paid for out of the general fund. The vendor is on state contract so there is no bidding requirement.

**UPCOMING EVENTS**

**Regular Board Meeting**

The next Regular Board Meeting will take place on Thursday, November 10, 2022 at 7:15 PM in the Early Childhood School Boardroom.

**ADJOURN**

A motion was made by E. Mitchell, seconded by D. Palumbo-Sanders, to adjourn the meeting at 8:46 PM.

The motion was carried. 5 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet  
District Clerk