

Napoleon Area City School District Board Minutes May 18, 2016

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

ROLL CALL

The meeting of the Board of Education, Napoleon Area City School District, Napoleon, OH, was called to order by President Rob Rettig on Wednesday, May 18, 2016 at 7:00 p.m.

Members present at roll call were: M. Bruns, F. Cashman, T. Otto, R. Rettig and M. Wesche

PLEDGE OF ALLEGIANCE

The pledge to the American flag was led by President Rob Rettig.

SUPERINTENDENT'S REPORT

- Char Weber, representing the Napoleon High School Alumni Association. Char will be announcing the Alumni Teacher Scholarship recipients:

Ashley Miller	\$349.50
Jason Ohlemacher	\$37.99
Jodi Myers	\$137.52
Denine Cramer	\$254.00
Julie Wiemken (Absent)	\$122.00
Emily Faerber	
& Jason Holubik & Aaron Walston	\$258.30
Lindsay Rosengarten	\$218.75
Brett Cordy & Tara Boyer	\$332
Kristin Hartford & Yolanda Monnin	\$211.50

Total \$1,921.70

FACILITY UPDATE:

As for our facilities report, C.D. Brillhart has been demolished with the crew now working on below grade foundations. They will be completing that work and working on the site to return it to open space for the Senior Center to begin its work. Tentatively, the demolition crew will be done by the end of the month.

At West Elementary, the demolition contractor is mobilizing equipment to the site and preparing to install the fencing around the property in anticipation of the Board's approval of their contract

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this evening. The Board will also be requested to approve Reiser Realty as the district's representative to sell the West School property after it has been returned to a green field.

So the Board knows, we sent letters of interest to six local realtors and received three responses to meet with us. Based on those interviews, we ask the Board to approve Reisers for this task.

CONSENT AGENDA - R16:035

Mrs. M. Bruns moved, Mr. T. Otto seconded the motion to:

1. approve the minutes of the regular meeting of April 20, 2016 and the special board meeting of May 2, 2016 as presented.
2. accept the resignation of Ms. Anita Schlatter, Spanish teacher at Napoleon High School effective June 30, 2016. Ms. Schlatter will be moving out of the district.
3. approve the FMLA leave for Mr. Craig Bostelman beginning approximately April 25, 2016 and continuing up to twelve weeks.
4. approve the FMLA leave for Mrs. Bev Junge beginning approximately April 25, 2016 and continuing for up to twelve weeks.
5. approve the employment of Mr. Greg Wisniewski as a bus driver for Napoleon Area Schools at four hours per day at step "0" effective May 16, 2016 after successfully completing his probation period.
6. approve the corrected date of employment of Ms. Rebecca Shumaker as a bus driver for Napoleon Area Schools at 4 hours per day at step "0" effective April 14, 2016 (due to calamity days) after successfully completing her probationary period.
7. approve the corrected date of employment of Ms. Laura Buchholz as a bus driver for Napoleon Area Schools at 4 hours per day at step "0" effective April 14, 2016 (due to calamity days) after successfully completing her probationary period.
8. approve the corrected date of employment of Ms. Lisa Rupp as a bus driver for Napoleon Area Schools at 4 hours per day at step "0" effective April 14, 2016 (due to calamity days) after successfully completing her probationary period.
9. approve the transfer of Ms. Shanda Schuette, currently lunch cashier at Napoleon Elementary School at three hours per day to lunch cashier position at Napoleon Elementary School at four hours per day effective August 24, 2016.
10. approve the employment of Ms. Robin Melia as a breakfast cashier for Napoleon Elementary Schools at one hour per day beginning August 24, 2016.
11. Pulled for a separate vote.

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12. Pulled for a separate vote.
13. Pulled for a separate vote.
14. Pulled for a separate vote.
15. Pulled for a separate vote.
16. approve additional hours for Mr. William Wonder as a tutor (\$25.40 per hour) for an IEP student for the 2015-16 school year (more than five per week but no more than eleven) as needed.
17. appoint Jessica Phillamond of Scott Scriven Law Firm, as legal counsel as needed.
18. rescind the supplemental contract for Mrs. Kathy Jones as a mentor for a BGSU student teacher. BGSU does not issue a stipend for this cooperative mentor position.
19. approve the following student workers on an as needed basis, as lighting and sound technicians for Napoleon Area City School District at the rate of \$8.10 per hour:

Kate Elling

Zach Nelson

20. approve the following game help for the D3 and D4 District Basketball Tournaments held at Napoleon Jr./Sr. High School on March 1, 3, 4 and 5. All fees and expenses are paid by the NW District Athletic Board:

Emily Gerken- \$30/Session- 2 Sessions

Matt Hardy- \$30/session- 6 Sessions

21. approve the following individuals as Student Growth Measure Committee members for the 2016-2017 school year at the tutor rate of \$26.04 per hour:

Lynne Debbe

Kaitlin Helberg

Lindsey Steele

Matt Dietrich

Lindsay Murray

Lori Vorwerk

Dan Curtis

Wendy Nashu

22. approve the employment of Mr. Brock Dishop, Mr. Joe Brownson, Ms. Christa Burken and Ms. Jill Petee as NHS Summer School instructors at the rate of \$25.40 (2015-16) and \$26.04 (2016-17) per hour for a maximum 168 hours combined.

23. employ the following as full-time building aides at Napoleon Elementary and Napoleon Jr./Sr. High School for the 2016-2017 school year: Pam Ledbetter, Terri

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Haase, Elizabeth Hopkins, Lisa Keller, Jodi Maxcy, Mary Meyer and Sarah Sonnenberg.

24. employ the following as part-time building aides at Napoleon Area Schools for the 2016-2017 school year pending favorable BCI/FBI and pupil permit: Ami Allison, Heather Barton, Wendy Beals, Angie Bernicke, Karen Dietrich, Debbie Burke, Elaine Hines, Helen Imbrock, Melany Junge, Brienne Martin, Rebekah Merrill, Ellen Nutter, Paula Moriarty, Ashley Reinbolt, Leigh Retcher, Rhonda Ripke, Christine Stober, Karen Weaver, Rachel Young and Dawn Wolf.
25. approve Ms. Sheila Franz as a clerical secretary for the 21st Century Grant at her regular pay rate per hour to be paid in full by the funds from the 21st Century Grant with no accrual of sick or personal leave time. This position ranges from one (1) to five (5) hours weekly beginning August 15, 2016.
26. employ the following summer workers at \$8.10 per hour from approximately May 18, 2016 thru September 30, 2016:
 - Kyle Bidwell – Custodial (H.S.) – 32 hours per week
 - Laura Buchholz – Custodial (Elem) – 32 hours per week
 - Chevelle Franz – Transportation – 32 hours per week
 - Sarah Pilkington - Mower/Maintenance – 32 hours per week
 - Cortney Smith - Mower/Transportation – 32 hours per week
 - Joshua Spurgeon - Technology (1/2 time) – 16 hours per week

27. approve the 21st Century program trip to Cedar Point on Saturday, May 21, 2016, as an incentive to students who have participated in 30+ days in the program. Trip and associated costs to be paid out of 21st Century Grant funds.
28. approve the Napoleon Library Budget for the year 2017 as presented.
29. approve the change in calendar of Mrs. Char Weber from 12 months to 11 months with no change in benefits for the 2016-2017 school year.
30. approve the change in calendar of Mrs. Gwenn Maas from 186 days to 200 days with no change in benefits.

31. employ the following substitutes for the remainder of the 2015-2016 school year pending all required paperwork (BCI/FBI/licensure):

Jennifer E. Brown

Brian Burden

Larr Etzler

32. employ the following certified substitute teachers pending license renewal/FBI and all required paperwork for the 2016-2017 school year:

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Dan Baer	Rebecca Bischoff	Jamie Bostelman	Jennifer Brown
Peg Function	Don Gahagan	Jon Gottron	George Gubernath
Sherry Hogan	Deb Hoops	Debra Horner	Rick Kruse
Linda Leaders	Kevin Milius	Dan Nafziger	Julie Rees
Susan Roby	Lindsey Rosengarten	Mary Shook	Julie Tietje
Eileen Wentling			

33. approve the following supplemental contracts for 2016-2017: (bold indicates new to position)

Cheerleading – High School:

Kim Bingham (1/4), Kristen Lauf (1/4), Bethany Wolf (1/4) and
Teresa Morgan(1/4)

Cheerleading – Junior High – Tara Boyer (1/2) and Miranda Miller (1/2)

Varsity Sports:

Tennis – Nathan Butler (girls)

Varsity Asst.:

Wrestling – Josh Lynch

Freshman:

Wrestling – Austin Ripke

Junior High:

Basketball – boys (7th) – Kevin Milius

Wrestling – Matt Bressler

Athletic Events Supervisor:

Fall – Jake Freppel (1/2)

Spring – Michael Retcher

High School Physical Fitness: Ben George and Dave Mack

Band Asst. – Taylor Moyer

Class Advisor:

Junior – Michael Retcher

Camp Palmer Coordinator – Larry Wesche

National Honor Society – Lindsey Steele (1/2) and Tracy Weber (1/2)

NCTV – Michael Retcher

Speech Asst. – Gwen Howe Gebers

34. approve the following volunteers for the 2016-2017 school year per favorable BCI/FBI and pupil permit:

Basketball – Wes Hesterman, Kevin Good

Bowling – Randy Babcock, Dennis Ehlers, Marsha Horner, Randy Schwaiger

Indoor Track – Virgil Bohls, Randy Burke, Tim Downey, Jeff Ressler, Kenny Bostelman, Hope Prigge, Annette Niekamp and Kevin Milius

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Tennis – Lindsey Steele (girls and boys)
Water Polo – Tyler Haase and Tracy Weber

35. approve the following meet manager:

Tennis (girls & boys) – Nathan Butler

36. approve the following individuals to administer the flex credit program as a math committee at Napoleon High School for the 2016-2017 school year at a tutor rate of \$26.04 per hour (not to exceed a total of 35 hours):

Sarah Aschemeier	Virgil Bohls	Joe Brownson	Brock Dishop
Lindsey Steele	Brett Ziegler		

37. approve the Class of 2016 as presented for graduation May 29, 2016, providing the students meet all requirements of Napoleon Area City School District and the Ohio Department of Education.

38. approve the following prom volunteers:

Kent Allison	Lisa Borkowski	Mark French
Diane Gerken	Rachel Hernandez	Mark Kolbe
Annette Kolbe	Jackie O'Flority	Kerri Wilde

39. Pulled for separate vote.

40. approve as the low bidder Russ and James Demolition for the West Elementary demolition and allow the Treasurer and Superintendent to enter into the appropriate agreements.

41. approve the contract with Central Ohio Medical Review and the Napoleon Area City School District for the Ohio Medicaid School Program Referrals as presented.

42. approve a three year contract with Julian and Grube Inc. (Certified Public Accountants) for GAAP Conversion Services in the amount of \$4,900.00 per year for fiscal years 2016-2018 as presented.

43. approve the two year contract with Julian and Grube Inc. (Certified Public Accountants) for Medicaid with the following costs breakdown (as presented):

• Cost report July 1, 2015 to June 30, 2016	\$2,000.00
• Cost report July 1, 2016 to June 30, 2017	\$2,000.00

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44. approve the lunchroom prices for the 2016-2017 school year as follows:

Student Breakfast	current: \$1.55	NO CHANGE
Adult Breakfast	current: \$1.75	NO CHANGE
PK-6 Type A Lunch	current: \$2.75	proposed: \$2.85
7-12 Type A Lunch	current: \$2.85	proposed: \$2.95
7-12 Chef Salad Meal	current: \$3.50	proposed: \$3.60
Adult Lunch- no milk	current: \$3.45	NO CHANGE
Subway Type A Lunch	current: \$4.00	proposed: \$4.25
Subway Adult Type A	current: \$4.00	proposed: \$4.25
Student milk	current: \$.55	NO CHANGE
Adult milk	current: \$.55	NO CHANGE

45. authorize membership for Napoleon Junior/Senior High School in the Ohio High School Athletic Association for the school year 2016-2017:

WHEREAS, the Napoleon Area City School District of Napoleon 701, Briarheath Avenue, Suite 108, Napoleon, Henry County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for profit association; and

WHEREAS, the Board of Education/Governing Board and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that the Napoleon Junior/Senior High School shall be members of the OHSAA and the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FUTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

46. Pulled for a separate vote.

47. accept the following donations:

To Napoleon Area City School District:

- accept the donation of a plaque of the new Napoleon Elementary from Robert and Donna Small.

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- accept the donation from Polo Proud Boosters of two Wireless Shot Clocks and accessories valued at \$3,400.00 for the NHS Water Polo and NHS Swimming Programs.
- accept the donation from Polo Proud Boosters for two "Sniper Shooters" (Water Polo Goal Sleeves used to aid in shooting accuracy without the need for a goalie) valued at \$236.00 for the NHS Water Polo Program.

48. BUSINESS AFFAIRS AND FINANCE

FOR BOARD AGENDA
INTEREST EARNED
MONTH:

May-16

April-16

TYPE	AMOUNT	FUND	INT. RATE	INVESTED	SOLD/DUE	INTEREST
PAYROLL	0.00	GENERAL	N/A			0.00
SUPER NOW	14,502,904.25	VARIOUS	0.12%			1,455.27
SUPER NOW	19,999.95	ST. AUG	0.12%			2.01
SUPER NOW	29,825.39	ST. JOHN	0.12%			2.99
SUPER NOW	81,189.48	ST. PAUL	0.12%			8.15
24 Month CD - HCB-97598	1,002,845.08	GENERAL	1.00%	12/2/2015	12/2/2017	851.01
24 Month CD - HCB 97392	2,028,033.84	GENERAL	0.70%	8/6/2014	8/6/2016	1,204.99
12 Month CD - HCB 97509	2,017,653.30	GENERAL	0.44%	5/13/2015	5/13/2016	753.71
STAR OHIO	38,147.97	VARIOUS	0.48%			15.03
STAR/STAR PLUS-Local Funds	4,862,122.46	Construction	0.48%			1,571.15
STAR OHIO - State Share	684,378.39	Construction	0.48%			<u>415.23</u>
					TOTAL	<u>6,279.54</u>

49. accept the financial reports as presented in Exhibits A-D.

50. approve the appropriation modifications as presented in Exhibit E.

51. approve the proposed five year forecast as presented.

Discussion:

M. Wesche – On item #20 - why so late?

S. Fogo – Omitted in April.

M. Wesche – On item #27 – What is 21st Century?

S. Fogo – An after school program and this is for regular attendance for 30 days.

M. Wesche – Who is Julian and Grube and where are they from? What are they doing?

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M. Bostelman – A CPA firm from Cleveland that will be doing the GAAP conversion starting this year. They have performed Medicaid procedures for us in the past.

M. Bostelman – The five year forecast remains strong and we were close to the October 15th forecast. The HVAC and purchased services savings offset the purchase of field turf.

Roll Call: M. Bruns, yes; F. Cashman, yes; T. Otto, yes; R. Rettig, yes; M. Wesche, yes.
Motion carried.

R16:036

Mr. T. Otto moved, Mrs. M. Bruns seconded the motion to:

11. approve the transfer of Mr. Jason Ohlemacher from Grade 2 to Title I teacher at Napoleon Elementary School, effective 2016-17 school year.
12. approve the reduction in force for Mrs. Megan Flannagan, Title 1 teacher at Napoleon Elementary School, effective the 2016-17 school year.
13. approve the transfer of Mrs. Mackenzie Plassman from Kindergarten to Begindergarten at Napoleon Elementary School, effective 2016-17 school year.
14. approve the transfer of Ms. Natasha Verhoff from Begindergarten to Title 1 reading/math at Napoleon Elementary School, effective the 2016-17 school year.
15. approve the reduction in force for Mrs. Sara Hammer, Title 1 teacher at Napoleon Elementary School, effective the 2016-17 school year.

Discussion:

S. Fogo explained the end result is a reduction of two teachers. Only 114 children signed up for kindergarten which is 30 less than last year.

M. Wesche: Is the most there will be in 2nd grade 21 and in kindergarten 18 or 19?

S. Fogo – Yes, we also have aides in each kindergarten.

Roll Call: F. Cashman, yes; T. Otto, yes; R. Rettig, yes; M. Wesche, yes; M. Bruns, yes.
Motion carried.

R16:037

Mr. M. Wesche moved, Mrs. M. Bruns seconded the motion to:

39. approve Reiser Realty to contract with and to represent the Napoleon Area City School District in the marketing and sale of the property at 700 Clairmont Avenue (formerly West Elementary School).

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Roll Call: T. Otto, abstain; R. Rettig, yes; M. Wesche, yes; M. Bruns, yes; F. Cashman, yes.
Motion carried.

R16:038

Mrs. M. Bruns moved, Mr. T. Otto seconded the motion to:

46. approve the following resolution:

AUTHORIZING SUPERINTENDENT AND TREASURER TO WORK WITH NAPOLEON CIVIC CENTER FOUNDATION FOR PURCHASE OF THE 303-315 W. MAIN STREET PROPERTY

The Superintendent requests authority to work with the Treasurer and legal counsel to develop a real estate purchase contract with the Napoleon Civic Center Foundation for the sale of the property located at 303-315 W. Main Street.

Rationale:

1. The property located at 303-315 W. Main Street (Property), is no longer needed for school purposes, and the school building located on the Property (School Building), which served as the Napoleon Middle School and Central Elementary School, is included in the co-funded OSFC program master facilities plan as a building that will be demolished upon completion of the new and renovated school facilities included in the plan.
2. The required statutory notices for disposal of Board-owned real property have been given, and an auction as required by ORC 3313.41 was held for the Property, with no bidders.
3. The Board wishes to convey the Property to the Napoleon Civic Center Foundation subject to certain conditions.

BE IT RESOLVED by the Napoleon Area City School District Board of Education authorizes the Superintendent and Treasurer, working with legal counsel, to develop a real estate purchase agreement to convey the Property to the Napoleon Civil Center Foundation (Foundation) subject to the following conditions:

1. The Foundation is responsible to pay any demolition costs that exceed the amount included in the District's master facilities plan for partial demolition of the School Building including structural support and enclosure of the remaining portions of the School Building following demolition.
2. The Foundation is responsible to pay the design services costs for Beilharz Architects to develop the specifications for an alternate demolition package for the partial demolition and button-up of the remaining portions of the School Building.

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3. By the regular July Board meeting, scheduled for July 20, 2016, the Foundation will provide estimated costs to the Board to button up the School Building and make the remaining School Building suitable for its intended use.
4. By the regular September Board meeting, scheduled for September 21, 2016, the Foundation will provide the Board with verification that the Foundation has funding on hand to make the School Building usable. The amount on hand must equal the total of the estimated construction costs prepared for the required work, the costs (if any) above the amount included in the co-funded master plan for demolition of the School Building, and the design services costs for Beilharz Architects.
5. The Foundation is responsible for paying one-half the costs of legal fees associated with the development of the purchase agreement.

DISCUSSION:

S. Fogo – I appreciate Napoleon Civic Center and Henry County Bank working with us. We reviewed all proposals and worked on how we can help the NCC vision. The resolution presented tonight does this.

M Wesche - The legal fees – we pay 50%; I thought NCC would pay 100%? Also, what does cash on hand mean?

S. Fogo – Cash and not pledges.

R. Rettig – Kudo's to the bank and Napoleon Civic Center for working with us.

T. Jenny – Legal fees also a concern for NCC. This gives a timeline for the community but the timeline is tough.

Roll Call: R. Rettig, yes; M. Wesche, yes; M. Bruns, yes; F. Cashman, yes; T. Otto, yes.
Motion carried.

ADMINISTRATORS' REPORTS

Adam Niese - Camp Palmer was a huge success and the kids enjoyed it.

OTHER BUSINESS AND CONCERNS

1. The regular meeting of the Board is scheduled for Wednesday, June 22, 2016, 7:00 p.m., in the Napoleon Jr. /Sr. High media center.

RECOGNITION OF VISITORS

Matt Dietrich, Lynne Debbe, Ryan Wilde, Janet and Larry Lyne, Joe Aschemeier, Ken Neuenschwander, Tom Jenny, Wendy Nashu, Aaron Auzins and Tim McDonough.

LEGISLATIVE REPORT

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F. Cashman – Access to restroom for the transgender has been the biggest item.

FOUR COUNTY CAREER CENTER REPORT

M. Bruns – March and April Board Meeting updates given. Approved the carpentry house project and attended the awards dinner.

BOARD MEMBER COMMENTS

M. Wesche – None

T. Otto – Camp Palmer was amazing.

F. Cashman – Seth Beard honor was great to see as well as the twelve sport athletes. Kudu's to Larry Wesche for his work with Camp Palmer.

M. Bruns – Same as F. Cashman

R. Rettig – Distinguished alumni program went well and glad we could help NCC.

EXECUTIVE SESSION- R16:039

Mr. M. Wesche moved, Mr. T. Otto seconded the motion to:

An executive session is requested for one or more of the following matters to: consider the employment, of a public employee or official.

Roll Call: F. Cashman, yes; T. Otto, yes; R. Rettig, yes; M. Wesche, yes; M. Bruns, yes. Motion carried.

The Board entered executive session at 8:02 p.m. Present in executive session were the Board of Education, Dr. Stephen R. Fogo, Superintendent and Treasurer Michael Bostelman. All returned from executive session at 8:27 p.m.

R16:040- ADJOURNMENT

Being no further business to come before the Board, Mr. W. Wesche moved, Mr. F. Cashman seconded the motion, to adjourn the meeting at 8:28 p.m. The meeting was adjourned by consensus of the Board.

Attest: 
Treasurer, Board of Education

Signed: 
President, Board of Education