

**This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.**

**ROLL CALL**

Marcia S. Bruns \_\_\_\_\_  
Frank S. Cashman \_\_\_\_\_  
Ty A. Otto \_\_\_\_\_  
Rob M. Rettig \_\_\_\_\_  
Michael J. Wesche \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT'S REPORT**

1. **Recognition of State Qualifying Athletes** – athletes participating at the state level

**Track and Field:** (Girls)

4 x 800 M Relay - Makena Dietrich, Macee Dilbone, Sydney Niekamp and Lexi Woods.

800 M run – Sydney Niekamp

**Head Girls Coach:** Randy Burke

**Assistant Girls Coach:** Ken Bostelman

Head Boys Coach: Virgil Bohls

Assistant Boys Coach: Jeff Ressler

Co-Ed Team coaches: Tim Downey, Ben Majewski, Kevin Milius, and Adrienne Waisner.

2. District Nurse Year End Report – Julie Eberle
3. Attendance Officer Year End Report – Diana Vocke

## **CONSENT AGENDA**

It is recommended that the Napoleon Area City Board of Education:

1. approve the minutes of the regular Napoleon Area City Schools Board of Education meeting of May 16, 2018 and the special board meeting of June 6, 2018 as presented.
2. approve the FMLA leave for Ms. Jennifer Imthurn to begin approximately June 14, 2018 and continue up to twelve weeks.
3. approve the employment of Ms. Antera (Terri) Sedam as a Custodian for Napoleon Area City Schools effective May 31, 2018 after successfully completing her probation period.
4. approve the employment of Ms. Ericka Stouffer as a Secretary for Napoleon Area City Schools effective June 16, 2018 after successfully completing her probation period.
5. approve the employment of Ms. Kristie Parsons, Special Education Aide at St. Augustine Catholic School effective for the 2018-2019 school year. Ms. Parsons will be paid through IDEA-B funds and will be at step two (2).
6. approve the employment of Ms. Estherlynn Dale, Intervention Specialist at St. Augustine Catholic School for the 2018-2019 school year. Ms. Dale will be paid with IDEA funds at the tutor rate of \$27.62 (maximum of 3.5 hours per week) by time card.
7. approve the employment of Ms. Emily Gerken, Intervention Specialist at Napoleon Elementary School for the 2018-2019 school year. Ms. Gerken is a graduate of Bowling Green State University with a master's degree and will start at M.A. + 30, step five (5). Ms. Gerken is replacing Ms. Ashley Rice.
8. approve the employment of Mr. Brian Burden, Assistant Principal at Napoleon Jr/Sr High School for the 2018-2019 school year. Mr. Burden is a graduate of University of Toledo with a master's degree and will start at M.A. + 30, step three (3). Mr. Burden is replacing Mr. Dan Curtis.
9. approve the employment of Ms. Tina Michele Roberts, Assistant Principal at Napoleon Jr/Sr High School for the 2018-2019 school year pending favorable BCI/FBI results and all required paperwork. Ms. Roberts is a graduate of George Fox University with a master's degree and will start at M.A. + 30, step zero (0).
10. approve the transfer of Ms. Brooke Kreinbrink, currently Intervention Specialist at Napoleon Elementary School to Title I teacher at Napoleon Elementary School effective July 1, 2018. Ms. Kreinbrink is filling Ms. Jennifer Croninger's position.
11. approve the transfer of Mr. Adam Smale, currently Intervention Specialist at Napoleon Junior High School to Intervention Specialist at Napoleon Senior High School effective July 1, 2018.

12. approve the elimination of the Dean of Students position effective June 30, 2018; to include the reduction in force of Mrs. Lynne Debbe, Dean of Students effective June 30, 2018.
13. approve the transfer of Mrs. Lynne Debbe, currently Dean of Students at Napoleon Jr/Sr High School to Intervention Specialist at Napoleon Junior High School effective July 1, 2018. Mrs. Debbe is filling Mr. Adam Smale's position.
14. approve the transfer of Ms. Amanda Gillis, currently Title I teacher at Napoleon Jr/Sr High School to English Language Arts teacher at Napoleon Jr/Sr High School effective July 1, 2018. Ms. Gillis is filling Ms. Lori Vorwerk's position.
15. approve the transfer of Mrs. Karen Dietrich, currently full-time, 6.75 (Tuesday- Friday) classroom aide to half-time, 3.75 (Monday – Friday) AM classroom aide at Napoleon Elementary School effective with the 2018-2019 school year.
16. approve the increase in hours of Mrs. Amy Cobb, Assistant Cook, from 2.75 to 3.00 hours daily at Napoleon Jr/Sr High School effective with the 2018-2019 school year.
17. accept the resignation of Mr. Joe Good, Varsity Boys Basketball coach effective May 25, 2018.
18. accept the resignation of Mr. Daniel Curtis, Napoleon Jr/Sr High School Assistant Principal effective July 31, 2018. Mr. Curtis has served the district for 6 years.
19. accept the resignation of Mr. Joshua Meyer, Napoleon Jr/Sr High School Athletic Director effective July 31, 2018. Mr. Meyer has served the district for 4 years.
20. approve the following Athletic coaches for the 2018-2019 contract year:

Ticket Manager: Terri Haase

Varsity Sports:

Extended Swimming – Denise Brown

High School Cheerleading Advisor – Kelly Cooper (1/2), Karri Ashbaugh (1/2)

Varsity Assistant:

Football – Karl Yunker

Freshman:

Football – Jesse Santos

Freshman Assistant:

Football – Mitchell Gonzalez

Junior High:

Athletic Director – Larry Wesche

Cheerleading Advisor – **Cassandra Seesholtz** (pupil permit)

21. approve the following supplemental contracts for the 2018-2019 contract year:

High School Physical Fitness – Jason Seiler (Maximum of 90 hours combined)

22. approve the following substitute teachers for the 2017-2018 school year:

**Andrew Thiel** – Effective May 16, 2018

23. employ the following as full-time building aides at Napoleon Elementary and Napoleon Jr./Sr. High School for the 2018-2019 school year: Pam Ledbetter, Terri Haase, Elizabeth Hopkins, Lisa Keller, Jodi Maxcy and Mary Meyer.

24. approve the following substitute teachers for the 2018-2019 school year:

Rebecca Bischoff	Adam Bjorlin	Bethany Borton	Denise Brown
Megan Burill	Ronald Coles	Jade Eberle	Amy Fifer
Peg Funchion	Donald Gahagan	Bruce Gamiere	Jon Gottron
George Gubernath	Sherry Hogan	Deborah Hoops	Debra Horner
Charles Klamer	Rick Kruse	Nancy McCann	Daniel Nafziger
Julie Rees	Susan Roby	Mary Shook	Kelly Smith
Andrew Thiel	Julie Tietje	Jeffrey Tonjes	Eileen Wentling
Deborah Wesche			

25. approve the following substitutes at Napoleon Area City Schools for the 2018-2019 school year:

Darcy Ashbaugh - Custodial	Randall Barnes – Bus driver	Angela Behnfeldt - Secretary
Nickolas Berente – Bus driver	Alyssa Bergstedt – Bus driver	Angela Bernicke – Aide
Lois Braun – Aide, Café, Secretary	Jeff Buchhop – Bus driver	Mary Ann Bunke – Aide
Deb Burke – Aide	Randy Burke – Bus driver	Nathan Butler – Bus driver
Leo Clausen – Bus driver	Bev Cordes – Café, Secretary	Lois Coressel – Bus driver
Rita Cordes – Bus driver	<b>Kimberlee Damman</b> – Aide, Cafeteria	Amy Dietrich – Café, Secretary
Brenda Flory – Bus driver	Susan Flowers – Aide	Pedro Garcia – Custodial
Kevin Garringer – Bus driver	Mary Griggs – Aide, Café, Custodial	Marty Hogrefe – Custodial
Mary Jo Keller – Secretary	Janice Leopold – Aide	Susan Nagel - Cafe
Jeff Nicely – Bus driver	Pat Parcher – Bus driver	Robert Rettig – Bus driver
Cindy Rippee – Aide	David Rohrbaugh – Bus driver	Roberta Rowland - Aide
Patricia Shotwell - Secretary	Shawn Smith – Bus driver	Diana Steele – Aide, Café, Secretary
Leonard Talmage – Bus driver	Stephen Wagner – Bus driver	Yvonne Wilcox – Secretary
Jami Young – Bus driver		

26. approve the following athletic/tournament game help for the 2018-2019:

Tootie Bockelman	Chad Bostelman	Ken Bostelman	Denise Brown
Joe Brownson	Chad Brubaker	Kelly Cooper	Denine Cramer
Carrie Drewes	Drew Garringer	Kevin Garringer	Joe Good
Brock Hardy	Matt Hardy	Jason Holubik	Isaiah Keefer
Corey Kreinbrink	Cody Meinart	Teresa Morgan	Mike Nye
Mike Retcher	Tim Ricketts	Jeremy Rubinstein	Hugh Schink
Jason Seiler	Jen Seiler	Andy Small	Mark Stacey
Ericka Stouffer	Tory Strock	Tyler Swary	Jeff Walker
Larry Wesche	Sue Wesche		

27. approve the Napoleon Junior & Senior High School teacher handbook for the 2018-2019 school year as presented (changes are highlighted).
28. approve the Napoleon Junior High School student agenda handbook for the 2018-2019 school year as presented (changes are highlighted).
29. approve the Napoleon Senior High School student agenda handbook for the 2018-2019 school year as presented (changes are highlighted).
30. approve the Napoleon Junior & Senior High School lab fees/workbook costs for the 2018-2019 school year as presented (changes are highlighted).
31. approve the Napoleon High School Cross Country Camp to the Heartland Conference Retreat Center in Marengo, Ohio August 6 through August 8, 2018.
32. approve the memorandum of understanding between Napoleon Area City School District and Defiance College for the hosting of teacher education candidates to provide practicum and student teaching experiences as presented.
33. approve participation in the Free and Reduced Price Lunch & Breakfast Program for the 2018-2019 school year according to federal guidelines.
34. approve the 2018-2019 services agreement between Henry County Hospital, Inc. and Napoleon Area City School District for LPN services as presented. The rate will be \$25.00 per hour (\$.50 increase) with the contract beginning August 20, 2018 as presented.
35. approve the SORSA premiums for the 2018-19 school year. The total premium is \$96,768.00, an increase of \$57.00 from the 2017-18 school year. This is for the property, liability and fleet insurance for the District.
36. approve the renewal of the affiliation agreement between Napoleon Elementary School and Northwest State Community College, Early Childhood / Paraprofessional Programs for student clinical learning experience. This renewal will remain valid for two years.
37. approve the use of Great Lakes Biomedical for the Student Drug/Alcohol Testing program beginning the 2018-2019 school year at a cost of \$18,830.00 as presented.

38. ratify the contracts entered into by the Superintendent and Treasurer as follows:

- Northwest Ohio Juvenile Detention Training & Rehabilitation Center Educational Agreement as presented.

39. approve the following Board policy revisions as presented:

6320 – Purchases

40. approve the Building Mechanical Systems Service/Preventative Maintenance Agreement between Napoleon Area City School District and Wadsworth Service as presented.

41. authorize the use of the school name for gymnastics, bowling, and indoor track & field in order to compete in OHSAA tournaments.

42. approve the updated job descriptions as follows for Napoleon Area School District as presented:

Junior/Senior High School Athletic Director (File 112)

43. approve the updated Napoleon Area City Schools Administrative Salary Schedule for the Jr/Sr High School Assistant Principal for the 2018-2019 and 2019-2020 school year as presented.

44. approve the updated Napoleon Area City Schools Administrative Salary schedule for the Jr/Sr High School Athletic Director for the 2018-2019 and 2019-2020 school years as presented.

45. **RESOLUTION:**

Recommend that the Napoleon Area City School Board of Education adopt the following resolution approving the temporary appropriations by find for the 2018-19 school year (Fiscal Year 2019) as presented.

- General fund approximately 4.4% increase; Permanent Improvement 36% decrease.

BE IT RESOLVED by the Board of Education, Napoleon Area City School District, Henry County, Ohio that to provide for the current expenses and other expenditures of said Board hereby set aside and appropriate for the several purposes for which expenditures are to be made and during said fiscal year presented.

46. accept the following donations:

*Napoleon Elementary School*

A donation of one American Flag from the Napoleon American Legion, Post 300 to Napoleon Elementary School.

***Napoleon Jr/Sr High School***

A donation of \$15,000.00 for the purchase of a 3 meter diving Board in the Napoleon High School Natatorium from Ms. Judy Krueger-Dennis in memory of her mother Peg D. Krueger to the Napoleon Swimming and Diving Team and the Napoleon Diving Club.

A donation of \$1,000.00 to be used toward the purchase of a piano in the auditorium for the Napoleon High School music department from the Napoleon Band Boosters.

47. accept the financial reports as presented in Exhibits A-D.

48. approve the appropriation modifications as presented in Exhibit E.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Roll Call: M. Bruns, F. Cashman, T. Otto, R. Rettig, M. Wesche

**BUSINESS AFFAIRS AND FINANCE**

FOR BOARD AGENDA June-18  
INTEREST EARNED  
MONTH: May-18

TYPE	AMOUNT	FUND	INT. RATE	INVESTED	SOLD/DUE	INTEREST
PAYROLL	0.00	GENERAL	N/A			0.00
SUPER NOW	3,696,054.51	VARIOUS	0.12%			385.31
SUPER NOW	23,913.30	ST. AUG	0.12%			2.49
SUPER NOW	27,543.38	ST. JOHN	0.12%			2.87
SUPER NOW	71,168.01	ST. PAUL	0.12%			7.42
STAR OHIO	17,796,565.43	VARIOUS	1.95%			27,305.67
STAR/STAR PLUS-Local Funds	2,559,483.91	Construction	1.95%			4,056.73
STAR OHIO - State Share	929,203.21	Construction	1.95%			<u>1,472.75</u>
					TOTAL	<u>33,233.24</u>

**ADMINISTRATORS' REPORTS**

**OTHER BUSINESS AND CONCERNS**

1. The regular June meeting of the Board is scheduled for Wednesday, July 18, 2018 at 7:00 p.m., in the multi media room of Napoleon Jr. /Sr. High.

**RECOGNITION OF VISITORS**

**LEGISLATIVE REPORT**



**FOUR COUNTY CAREER CENTER REPORT**

**BOARD MEMBER COMMENTS**

**EXECUTIVE SESSION**

An executive session is requested for one or more of the following matters to:

\_\_\_\_\_a. consider the appointment, employment, dismissal, discipline, promotion, demotion, of compensation of a public employee or official, or to consider the investigations of charges or complaints against a public employee, official, licensee or "regulated individual"; unless the person being investigated of charges or complaints requests a public hearing;

\_\_\_\_\_b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

\_\_\_\_\_c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

\_\_\_\_\_d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

\_\_\_\_\_e. consider matters required by federal laws or rules or state statutes to be kept confidential;

\_\_\_\_\_f. consider specialized details of security arrangements if the information could be used for criminal purposes.

Roll Call: F. Cashman, T. Otto, R. Rettig, M. Wesche, M. Bruns

Motion\_\_\_\_\_ Second\_\_\_\_\_

Adjourned to executive session at \_\_\_\_\_ p.m.; returned from executive session at \_\_\_\_\_ p.m.

### **ADJOURNMENT**

Motion\_\_\_\_\_ Second\_\_\_\_\_

Attest: \_\_\_\_\_  
Treasurer, Board of Education

Signed: \_\_\_\_\_  
President, Board of Education

### **RECORDS COMMISSION MEETING: June 27, 2018**

#### **Records Commission Members Roll Call:**

Mr. Frank Cashman, President, Board of Education

Dr. Stephen R. Fogo, Superintendent

Mr. Michael Bostelman, Treasurer

A motion was made by \_\_\_\_\_ Second: \_\_\_\_\_

To submit the list of records to be disposed of as submitted by Mr. M. Bostelman to the Ohio Historical Society for approval.

**Adjournment**

Time: \_\_\_\_\_

Motion: \_\_\_\_\_

Second: \_\_\_\_\_