



**CARROLLTON-FARMERS BRANCH  
INDEPENDENT SCHOOL DISTRICT**

**PROOF OF RESIDENCY FORM  
(Parent/Guardian)**

Check One

- Living with another CFB Family
- Renting without a Lease
- Adult Student

**STATE OF TEXAS  
COUNTY OF DALLAS**

Before me this undersigned authority, a Notary Public in and for Dallas County, Texas, on this date, personally appeared \_\_\_\_\_, affiant, known to me to be the party who signed this affidavit, (Parent/Guardian/Person with legal control)

Who being first duly sworn says that he/she is the \_\_\_\_\_ of \_\_\_\_\_ (Relationship to student)

the following children who also reside at the address below.

Student	Grade	School	D.O.B.

I hereby make application to the CFBISD for the above student(s) to be admitted. The affiant further states that he/she and the student(s) reside at \_\_\_\_\_

(CFBISD Address)

listed in the name of: \_\_\_\_\_ (Homeowner/Lessee)

**Parent's previous address** \_\_\_\_\_

**Student's Previous school** \_\_\_\_\_

I understand that the CFBISD does not enroll nonresident students except as provided by Texas Education Code 25.00(b) (2) and policy FD(LOCAL) and affirm that the above stated address serves as our full time true and fixed residence. I declare that I and the child being enrolled do not occupy another residence outside the school district, nor do we commute to the district from any other residence outside the CFBISD boundaries.

I understand it is unlawful for an individual to take temporary residency in a Texas public school for the primary purpose of participation in extracurricular activities. I testify this is not the intent of the person(s) listed above. (Education Code 25.001)

I attest in the preceding year the student(s) has not engaged in conduct or misbehavior resulting in removal to an alternative education program or expulsion, the student(s) has not engaged in delinquent conduct or conduct in need of supervision nor is on probation or is on other conditional release for that conduct, nor has the student(s) been convicted of a criminal offense nor is on other conditional release for an offense. (Education Code 25.001)

A person who presents false enrollment documents is subject to liability for tuition costs. Presentation of false information or neglecting to notify the school district of a change in the residency status which results in lack of proof of residency in CFBISD will cause immediate withdrawal from school. I agree to notify CFBISD immediately if the student and/or parent move from my residence in the district. I have been informed that the district may investigate the residency of this student and parent including but not limited to a search of various records and/or home visit(s) if necessary to verify residency in the district.

# FALSIFICATION OF INFORMATION

Under law, if any person knowingly falsifies information on a form required by the district for enrollment of a student, that person is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable for the greater of:

1. the maximum tuition fee the district may charge under 25.0001 (h)(1)(2) of the Texas Education Code or
2. the amount the district has budgeted for each student as maintenance and operating expenses.

Also, the district may include on an enrollment form notice of the penalties provided by 37.10 of the Penal Code and of the liability provided above for falsifying information on the form.

The penalties under 37.10 (a penal code dealing with falsifying government records), as follows:

Any person who knowingly falsifies information on a form required for enrollment of a student in a school district commits an offense under Section 37.10 of the Texas Penal Code, which offense is a Class A misdemeanor unless the person's intent is to defraud or harm another in which event the offense is a felony of the third degree. Further, such person is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which ineligible student is enrolled, for the greater of: (1) the maximum tuition fee the district may charge under 25.001 (h)(1)(2), Texas Education Code; or (2) the amount the district has budgeted for each student as maintenance and operating expenses. A class A misdemeanor is punishable by a fine not to exceed \$2,000.00; confinement in jail for a term not exceed one year; or both such fine and imprisonment. A third degree felony is punishable by a prison sentence for any term of not more than ten years or less than two years and additionally, by a fine not exceed to \$5,000.00.

**My affixed signature below confirms I have read and understand the law and accept the responsibility and consequences for false information pursuant to enrolling.**

I attest that all representation I have made in this document are true and correct. I understand this agreement can be revoked in writing at any time in the office of Student Services. I understand that this statement remains in effect for the current academic year. I agree to notify CFBISD immediately if the student moves from my residence.

NAME PRINT \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

NAME PRINT \_\_\_\_\_

Date \_\_\_\_\_

Signature of Homeowner/Lessee \_\_\_\_\_

## Homeowner-Lessee Declaration

I declare that the child(ren) and their parent(s) reside full time (day and night/ 7 days per week) at the address listed in my name stated on the reverse side of this document. I agree to notify the school district of any changes in residency status represented in this document. I have read the falsification of information penalties stated above and understand it is a criminal offense to present false information to enroll a student in a public school.

I attest that all information is true and correct.

\_\_\_\_\_  
Homeowner Signature

**Note:** Proof of home ownership (lease/mortgage coupon and current utility bill) or a bona fide lease agreement must accompany this document for verification purposes.

## **PARENT/GUARDIAN**

The foregoing instrument was acknowledged before me

\_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_,

to certify which witness my hand and seal of office.

State of \_\_\_\_\_ Notary \_\_\_\_\_

## **HOMEOWNER-LESSEE**

The foregoing instrument was acknowledged before me

\_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_,

to certify which witness my hand and seal of office.

State of \_\_\_\_\_ Notary \_\_\_\_\_