

MORGAN HILL UNIFIED SCHOOL DISTRICT

Personnel Commission

AGENDA

Date: November 16, 2022
Time: 5:00 p.m.
Location: MHUSD – Board Room
15600 Concord Circle
Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Tara Bevington (Chair)
Victor Loesche
Kevin Pfeil

II. ADOPT AGENDA

Motion by: Ayes:
Second by: Noes:

III. APPROVE MINUTES of October 19, 2022

Motion by: Ayes:
Second by: Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

V. Eldredge

Motion by:

Ayes:

Second by:

Noes:

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

A. BOE Appointed Commissioner seat to expire

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

NONE

IX. ADJOURN:

Motion by:

Ayes:

Second by:

Noes:

MORGAN HILL UNIFIED SCHOOL DISTRICT

PERSONNEL COMMISSION MEETING

October 14, 2022 – November 16, 2022

Topic:	Hiring Report
Prepared by:	Vahlya Eldredge, Human Resources Supervisor
Presented by:	Vahlya Eldredge, Human Resources Supervisor
Type of Item:	Action

NEW HIRES, PROMOTIONS, INCREASE IN HOURS

New Hires:

Elizabeth Miller	ASB Bookkeeper	Live Oak	10/24/22
Buenafe Seppala	School Office Assistant	Britton	10/31/22
Jayson Jacobo	Custodian	Live Oak	10/17/22
Mika Itow	Paraprofessional	Live Oak	10/17/22
Julianne Camacho	Paraprofessional	San Martin Gwinn	10/17/22
Isabel Flores Rodriguez	Paraprofessional	San Martin Gwinn	10/17/22
Veronica Polanca Barrera	Paraprofessional	Britton	10/17/22
Rita Eng	Paraprofessional - MTSS	San Martin Gwinn	10/17/22
Ilse Diaz	Paraprofessional	PA Walsh	10/17/22
Crystal Ramirez	Paraprofessional	Britton	10/17/22
Kristen Andry	School Office Assistant	Martin Murphy	10/24/22
Teresa Viscarra	Paraprofessional	Central	10/17/22
Margaret Gonzalez	Bus Driver	Transportation	10/27/22
Lorena Ortiz	Student Supervisor	PA Walsh	11/01/22
Olivia Whitmer	Student Supervisor	Live Oak	11/07/22
Alijandra Mijares	Data Systems Analyst	District Office	11/14/22
Nolan Balaam	Student Support Specialist	District Office	11/14/22
Ebonyannai Lucatero	Student Support Specialist	Live Oak	11/14/22
Marshini Rao	Registrar II	Sobrato	11/14/22

Promotions:

Malinda Gomez	Student Support Specialist	Barrett	11/07/22
Alicia Arizmendi	Data Systems Analyst	District Office	11/18/22

Increase in Hours:

None

SUBSTITUTE, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS**Substitutes:**

Laura Torres	Custodian	District Office	10/17/22	12/31/22
Danielle Beam	Student Supervisor	Britton	10/25/22	12/31/22
Maria Santana Delgado	Student Nutrition Assistant	Live Oak	10/27/22	12/31/22
Ofelia Ramirez	Custodian	San Martin Gwinn	10/27/22	12/31/22
Cody Horne	Student Supervisor	Live Oak	11/04/22	12/31/22
Karen Jenkins	School Office Assistant	District Office	11/07/22	12/31/22
Maria Meza Valdez	Paraprofessional	San Martin Gwinn	11/08/22	12/31/22
Kryz Rodriguez	Paraprofessional	San Martin Gwinn	11/09/22	12/31/22
Terry Heredia	Student Nutrition Assistant	Live Oak	11/09/22	12/31/22
Shagun Jain	Paraprofessional - MTSS	Barrett	11/14/22	12/31/22

Limited Term Assignment:

None

Working Out of Class:

None

Transfers:

None

RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE

Trinidad Segura	Groundskeeper	Grounds	Released	10/18/22
Noreen Miles	Paraprofessional	Jackson	Retired	11/02/22
Nathaniel Gonzalez	IT Specialist I	District Office	Resigned	11/02/22
Alicia Arizmendi	Student Support Specialist	District Office	Resigned	11/17/22

Leave of Absence

* signifies that leave time is being used intermittently

Julia Hodge	Registrar I	Martin Murphy	07/26/22	12/01/22
Kelly Blomquist	Paraprofessional	Nordstrom	11/14/22	11/28/22
Eric Metivier	Mechanic	Transportation	08/11/22	02/19/22

POSTING FOR TRANSFER

CLASSIFICATION	DEADLINE
Paraprofessional	11/09/22

POSTING FOR NOTICE OF EXAMINATION

CLASSIFICATION	DEADLINE
School Bus Driver	Continuous
Mechanic	Continuous
Paraprofessional	Continuous
Student Supervisor	Continuous
Senior Maintenance Technician	05/03/23
Custodian	10/18/23
Student Support Specialist Lead	11/06/22
Information Technology Specialist I	11/06/22
Human Resources Specialist	11/20/22
District Office Assistant	11/20/22
College, Career, and Media Technician	10/30/22

EXAMINATIONS

CLASSIFICATION	DATE OF TEST	NUMBER OF ELIGIBLES	NUMBER OF RANKS
Student Support Specialist	10/17/22	15	13
Administrative Assistant II	10/20/22	14	11
Student Nutrition Assistant	11/02/22	7	5

INTERVIEWS

CLASSIFICATION	DATE OF INTERVIEW
Data Systems Analyst	10/17/22
School Office Assistant	10/19/22
Student Support Specialist	10/20/22
Registrar II	10/26/22
Bus Driver	10/27/22
Student Nutrition Assistant	11/02/22
Administrative Assistant III	11/07/22
Bus Driver	11/08/22

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
MINUTES

Date: October 16, 2022
Time: 5:00 p.m.
Location: MHUSD – Board Room
15600 Concord Circle
Morgan Hill, CA 95037

To make a public comment, cards will be available at the meeting. Cards must be turned in prior to the start of the meeting. Your name will be called at the appropriate time and you will have THREE minutes to speak.

I. OPEN SESSION

Meeting Called to Order: 5:00pm

Pledge of Allegiance

Roll Call: Tara Bevington (Chair) - Present

Victor Loesche - Present

Kevin Pfeil - Present

II. ADOPT AGENDA

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0

III. APPROVE MINUTES of September 21, 2022

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

NONE

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update – Cheryl VanDeventer present and gave the MHCEA update.

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

V. Eldredge

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

Tara Bevington informed of Educator Day on 10/27/22 put on by the Courts.

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

NONE

IX. ADJOURN: 5:27pm

Motion by: V. Loesche Ayes: 3

Second by: K. Pfeil Noes: 0