

DaVinci Academy of Science & the Arts

2033 Gant Ave., Ogden, UT 84401

801-409-0700 / www.davinciacademy.org

Board meetings will be in the bandroom

AgendaPage1

DASA Governing Board Minutes
Oct 20, 2022
5:30 PM-7:00 PM
Boardroom (Gymside of Big DaVinci)
[Zoom Link for board meeting](#)

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		Juston Rindlesbach/Parent Member
	Jennifer Bodine/Vice Chair/Parent Member		
	Patricia Olsen, Treasurer/ Community Member		
	Sally Shigley, Community Member		
	Charlie Ewert, Secretary/Parent Member		Fred Donaldson, EA
	Paul Goggi and Mattison Shutt, Faculty Representatives		Casey Holmes, Business Manager
	Chris Crockett, Community Member		Student Body President
*	Rachael Pust, Parent Member		

*Not in attendance

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1.	Welcome Guests Welcome to Katie Chappell who is a 6th grade teacher at the Davinci Flex Program.	Sarah Steimel	5 Min
2	Public Comment N/A		5 Min
3.	Review and approve Sept 8, 2022 Board Minutes Jennifer made the motion to approve the minutes, Patricia seconded, all in favor, and none opposed.	Charlie Ewert	5 min
4.	Grant Approvals– <ul style="list-style-type: none">○ None–Working on Title I applications	Fred Donaldson	0 min
5.	Review FY23 Budget <ul style="list-style-type: none">● Budget Summary● Budget Detail ● Construction came in less than what was budgeted.● 1510 Interest on Investments\$10,388 PTIF account acts like a saving account gets the school a better interest rate. Recommend to the board to move over the funds<ul style="list-style-type: none">○ Patricia made the motion to approve making the transfers as Casey articulated moving 1.25 Million Dollars, Charlie seconded, all in favor, and none opposed.	Trish	15min

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6.	<p>Board Calendar Review</p> <ul style="list-style-type: none">• Board Calendar Reviewed and approved each August• School Report Card<ul style="list-style-type: none">○ Met 3 of 4 Metrics–○ Need to work on post secondary readiness–Off by .3 tenths of a point○ Need to work on ELL for elementary	Fred	-10 min
7.	<p>Curriculum committee recommendation</p> <ul style="list-style-type: none">• Library book recommendations <p>Patricia made the motion to approve the library book recommendations with the exception of The Complete Guide to Astrology: Understanding Yourself, Your Sign, and Your Birth Chart for more discussion, Chris seconded, all in favor, and none opposed.</p>	Sally	10 min
8.	<p>Policy updates</p> <ul style="list-style-type: none">• Cash Disbursement Policy updates<ul style="list-style-type: none">○ Patricia made the motion that update the purchasing policy and eliminate C on the procurement charge, Jennifer seconded, all in favor, and none opposed.• Child Abuse Reporting Policy• Disposal of Textbooks• Positive Behavior Plan <p>Sally made the motion to approve all proposed policies, Charlie seconded, all in favor, and</p>	Fred	10 min

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	none opposed.		
9.	<p>Program Good Times</p> <ul style="list-style-type: none">• Construction is going really well• Instructional Coaching is going really well• Robotics is up and running smoothly• Teacher Prep Day <p>Flex:</p> <ul style="list-style-type: none">• Parent Teacher Conferences are going really well.• Trunk or Treat is coming up next week• Black Island Farms field trip <p>Secondary:</p> <ul style="list-style-type: none">• October Fest		
10.	<p>Training Topics–</p> <p>Board Governance</p> <ul style="list-style-type: none">• Bylaws• Board Policy• Employee Management<ul style="list-style-type: none">○ School Vision○ School Goals○ EA Goals <p>Board organization:</p> <ul style="list-style-type: none">• The Google Board Folder, website, and calendar• emails• UCAP• Background checks <p>Board Calendaring:</p> <ul style="list-style-type: none">• Board Calendar Reviewed and approved each August		15 min

Required trainings:

- August ethics training--[Annual board commitment to abide by ethical behavior](#)
- [Open and Public Meeting Training](#)
- Land trust Training
 - [Video--Land Trust Responsibilities-](#)
 - [Video--Data-driven decisions](#)
 - handouts--
 - [Local Board Guidelines](#)
 - [Appropriate Expenditures](#)
- [Fraud Training](#)
- [Audit Training](#)

Finance Training:

- Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern.
- Train on these finance topics:
 - [Restricted funds and tracking](#)
 - [School fees and tracking and policy and calendar](#)
 - Finance policies and update if needed
 - [Cash handling process at the schools](#)
 - [finance committee](#)

11.

Adjournment

Patricia made the motion to adjourn, Jennifer seconded, all in favor, and none opposed.

Item# Subject

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Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

PUBLIC INFORMATION:

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agency date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for the meetings should call the DASA office giving at least three working days' notice.