

BY-LAWS OF THE BOARDOfficial Duties – Chairperson

1. The Chairperson shall preside at all meetings of the Board.
2. The Chairperson shall serve as the Board’s spokesperson.
3. The Chairman shall call special meetings of the Board when necessary.
4. The Chairperson shall appoint all special committees, unless elected by the Board.
5. The Chairperson shall serve as ex-officio member on all committees.
6. The Chairperson shall sign such documents on behalf of the Board as may be require that signature.
7. The Chairperson shall represent the Board in meetings with other Boards, districts, or agencies for the purpose of explaining Board actions and positions and the gathering of information for the Board unless another board member is so designated.
8. The Chairperson shall serve as the primary liaison between the Board and the Superintendent. Information requests from individual members to staff shall be facilitated through the Chairperson outside of a Board meeting.
9. The Chairperson, or his/her designee, shall annually prepare a written evaluation of the superintendent’s goal achievement for the academic year. The evaluation timeline outlined in the Superintendent’s Employment Agreement should be followed. Board members shall have the opportunity to submit input for this annual evaluation. Any statements submitted that are not supported by the majority of the Board will not be included. The Chairperson will compile the accepted submissions into a final written document that will be delivered to the superintendent.
10. The Chairperson shall perform such other duties as may be delegated to him/her by the Board

ADOPTED: 01/27/2000

REVISED: 12/10/2020

REVISED: October 14, 2021