

STUDENTS

Administrative Regulation: Non-Resident Attendance - Tuition Guidelines

Regular Education

Tuition shall be billed in advance, by the Business Office, or in the case of a special education student tuition shall be billed by the PSSS Office.

Tuition shall be paid as follows:

Tuition for the first semester (September – January) will be due and must be received by the school district business office not later than September 1 or the first day of the school year in which the child will attend school, whichever comes first.

Tuition for the second semester (February – June) will be due and must be received by the school district business office by January 1 of the school year in which the child will attend school.

Tuition must be paid prior to the student being allowed to attend classes in the school district. Tuition will be levied for each day of enrollment in school whether the child is present in school or not.

Tuition shall be established by the Board of Education. Using the information for the previous school year, as reported to the Connecticut State Department of Education through the Education Financial System, this fee will be computed by the following calculation:

Total current expenditures	
Less special education	
Less transportation & diesel	
Less adult education	
Sub-total	_____
Divided by total school days	
Cost per day	_____
Divided by K-12 enrollment (October 1)	
Cost per day/student	_____
Multiply number of school days enrolled	
Subtotal of annual tuition	_____
Plus annual administration fee (18%)	
Total Annual Student Tuition	=====

Transportation outside of the district's regular bus stops will not be provided. If transportation within the district's regular bus stops is utilized, there shall be an additional charge for those services. The calculation will be Transportation & Diesel divided by Oct 1 K-12 enrollment (above).

The sending district/family must sign an agreement. The students must abide by all Board of Education policies. The Board of Education reserves the right to dismiss any student from the program at its discretion.

Non-Resident Attendance - Tuition Payment Schedule - Special Education Students

Tuition will be based upon services outlined in the student's Individual Education Plan (IEP). All services will be billed monthly by the Pupil and Staff Support Services (PSSS) Department.

Fees for services are in addition to the Regular Education tuition rate described above, unless a child is placed in the district by a State Agency. If a child is placed in the district by a State Agency, the nexus district will remain responsible for services outlined in the student's IEP. All services will be billed monthly by the PSSS Department.

A schedule of special education fees are developed each year by the PSSS department and are aligned with the Capitol Region Education Council (CREC) fee schedule.

Tuition and fee revenues received for non-resident special education students enrolled in Coventry Public Schools will be recorded within the Board of Education Tuition Fund, as established by the Town of Coventry.

Resident and Non-Resident Attendance - Tuition Payment Schedule - Preschool Education Students

Tuition shall be billed in advance, on a monthly basis by the Business Office. The tuition amount shall be determined by the Preschool and Early Childhood Education Coordinator and/or the School Readiness Liaison/Smart Start Coordinator in accordance with State guidelines for income based tuition assistance.

Payment is due each month prior to the child attending the program.

Funds received are to be deposited into the special revenue fund created by the Town Council on June 15, 2015 titled Coventry Preschool Fund.

Revised: Administrative Council April 11, 2006

Revised: Administrative Council February 7, 2019

Revised: Administrative Council May 20, 2021