

**DaVinci Academy of Science & the Arts**

2033 Grant Ave., Ogden, UT 84401

801-409-0700 / [www.davinciacademy.org](http://www.davinciacademy.org)

Board meetings will be in the bandroom

Agenda- Page 1

**DASA Governing Board Agenda**  
**Nov 10, 2022**  
**5:30 PM-7:00 PM**  
**Boardroom (Gymside of Big DaVinci)**  
**[Zoom Link for board meeting](#)**

Attendees/Invitees			
	Sarah Steimel, President/ Parent Member		Juston Rindlesbach/Parent Member
	Jennifer Bodine/Vice Chair/Parent Member		
	Patricia Olsen, Treasurer/ Community Member		
	Sally Shigley, Community Member		
	Charlie Ewert, Secretary/Parent Member		Fred Donaldson, EA
	Paul Goggi and Mattison Shutt, Faculty Representatives		Casey Holmes, Business Manager
	Chris Crockett, Community Member		Student-Body President
	Rachael Pust, Parent Member		

\*Not in attendance

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1.	Welcome Guests	Sarah Steimel	5 Min
2.	Public Comment		5 Min
3.	Review and approve <a href="#">Oct 20 2022</a> Board Minutes	Charlie Ewert	5 min
4.	Grant Approvals– ○ None–	Fred Donaldson	0 min
5.	Review FY23 Budget ● Budget Summary ● Budget Detail	Trish	15min
6.	Board Calendar Review ● <a href="#">Board Calendar Reviewed and approved each August</a> ● Yearly Financial Audit Summary	Casey	-10 min
8.	Policy updates ● <a href="#">Athletes and Students with Head Injuries</a>	Fred	10 min
9.	Program Good Times		
10.	Training Topics– <b>Board Governance</b> ● <a href="#">Bylaws</a> ● <a href="#">Board Policy</a> ● Employee Management ○ School Vision ○ <a href="#">School Goals</a> ○ <a href="#">EA Goals</a>		15 min

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## Board organization:

- [The Google Board Folder](#), website, and calendar
- emails
- [UCAP](#)
- [Background checks](#)

## Board Calendaring:

- [Board Calendar Reviewed and approved each August](#)

## Required trainings:

- August ethics training-- [Annual board commitment to abide by ethical behavior](#)
- [Open and Public Meeting Training](#)
- Land trust Training
  - [Video-- Land Trust Responsibilities-](#)
  - [Video-- Data-driven decisions](#)
  - handouts--
    - [Local Board Guidelines](#)
    - [Appropriate Expenditures](#)
- [Fraud Training](#)
- [Audit Training](#)

## Finance Training:

- Use Budget Summary and Detail as the cheat sheet each month with highlighted areas of concern.
- Train on these finance topics:
  - [Restricted funds and tracking](#)
  - [School fees and tracking and policy and calendar](#)
  - Finance policies and update if needed
  - [Cash handling process at the schools](#)
  - [finance committee](#)

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11.	<b>Adjournment</b>

Item#    Subject

**Decision Log**

Decision/Description	Pass/Fail

**Next Meeting Agenda Topics**

ITEM	Subject	Presenter
1.		
2.		
3.		
4.		

**PUBLIC INFORMATION:**

In compliance with the Utah Open and Public Meetings Act, not less than 24 hours' public notice of the agenda, date, time and place of each of its meetings will be given by:

- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.

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c) Providing notice on the web site for Davinci Academy, when operational.

In compliance with the Americans with Disabilities Act, persons needing assistance or auxiliary services for these meetings should call the DASA office giving at least three working days' notice.