

Lincoln Elementary PTA Meeting

09/14/22 @ 6:30pm



I. Call to Order: @6:39pm

II. Approval of Minutes (May)

- Lorraine made a motion to approve the May meeting minutes
- Katie Mikita second
- Anna Rutledge third

[Lincoln PTA Meeting- May 24, 2022 - Google Docs](#)

III. Executive Board Member Reports

- 1st VP - Erin Gentzel
- 2nd VP- Heidi Ghildyal
- 3rd VP- Katie Mikita
- 4th VP- Dr. Kitsko
 - Please refer to the Principal's Report document
 - [PTA meeting Principal's Report 9/14/2022](#)
- Recording Secretary- Jaime DeCecco
- Corresponding Secretary- Andrea Goeringer
- Historian- Anna Rutledge
- Treasurer- Kate Sweeney
- President- Lorraine May
- * Staff Representatives- Mrs. Aaron and Ms. O'Shea-
 - Thank you for the back to school lunch!

IV. Old Business

- Present and Approve Bylaws and Standing Rules
 - Anna to put the Bylaws and Standing Rules on the website for review to make a motion to approve in the November meeting
- Present and Approve Amended 2021-2022 Budget
 - Please refer to the 2022-23 Proposed Budget document
 - Added Kids of Steel budget with Lunchtime Clubs
 - Fall Family Picnic and Staff Appreciation moved from inflows to outflows in the budget
 - Read-a-Thon is largest inflow line item for the year

- Anna to post the budget on the website for review to approve at the November meeting
- Presentation/Approval of 2020-2021 Audit will be done at November Mtg.
- Calendar of Lincoln PTA Events
[2022-2023PTAEventsCalendar.pdf \(finalsite.net\)](#)

V. Committee Reports

Kindergarten Events – Shelagh Milburn and Lorraine May

- Kindergarten Orientation in the Spring
- Popsicle Playdate and Coffee and Kleenex – a success!
- Super easy for anyone interested in chairing this committee going forward

New Student Buddies/Orientation – Katie Mikita and Heidi Ghildyal

- Primarily held on orientation but will last through the year for new kids
- Thank you to Katie and Heidi for another successful program!

Family Picnic – Lorraine May and Mary Ullman

- Snack shack, food truck, kids come and play. Another success!
- Made extra fundraising money through the Snack Shack

Stock the Lounge- Katie Mikita

- Using donations of beverages, snacks, etc. to fill the teacher's lounge
- Drop off donations at Katie Mikita's house
- Will also continue with the snack trolley and can use donations for that too

Cultural Arts- Cate Albu

- Includes assemblies such as Tim Hartman storyteller, anti-bullying, multicultural programs, etc.
- \$4000 budgeted

Membership- Lorraine May and Annie Lahoda

- Scoops Incentives, Teacher Thank You, Grade Level Competition
- As of this morning, 245 students whose families have joined the PTA out of 436 total
- Goal of 275! We also have 35 LES Staff Members who have joined!!
- Annie Lahoda will be working on the Directory soon, so make sure to have filled out the yellow membership form or google form so your directory information is up to date!
 - Directory contest cover each year will continue this year
- Please make sure you: 1. Membership Form 2. Dues Payment
- Membership Directory Cover Contest

Read-A-Thon – Christie Schoen and Shelagh Milburn

- Kicking off 10/14-10/24

- Using same online program as last year
- Dr. Kitsko and Mrs. Staub will again run two different teams for a competition
- Reading is Magical theme
- Biggest fundraiser for the PTA – prior year was approximately \$23k
- Anyone wanting to help with the Read-a-Thon display case in the front of the school, please volunteer!

Yearbook – Erin Davies and Maggie Shiels

- Volunteers needed as photographers and coordinators
 - Photographers designated for every class party
 - They make sure they try to get pictures of every kid at class parties
 - Additionally, submit pictures from other school events to the Lincoln PTA Yearbook email which will be distributed
 - Coordinators who collect pictures either by class or by grade from various photographers and upload/tag pictures in the yearbook website
- Please follow up with Erin Davies and Maggie Shiels to volunteer
- Coordinate with the Homeroom Coordinators

Corporate Rewards and Fundraising – Joanna Streets

- Upcoming events include Philly Pretzel, Chipotle night, etc.

School Supplies- Christie Schoen and Melissa Blanton

- Thank you for another job well done!

Science Fair

- Looking for help to co-chair or volunteer

International Families – Jen Curran

- Looking for help to co-chair and possibly take over next year
- Joy Givens volunteered to help chair this committee

We are in need of parents to help out w/ the English language conversation hour for adults. It will likely be one day a week, after school for an hour (or possibly we can do it one morning if we can find a venue nearby on Beverly to host us). The commitment is small, no special knowledge is needed - it's just a way for parents to practice English with others, and get to know others in the community! A low-key, fun time!

Also, if anyone wants to help with the international potluck planning or has more ideas for the committee, Jen would love to have someone else join her this year - this is her last year at Lincoln, and it would be great to have some continuity going forward! 😊

Frosty Shop- Lorraine May and Becky Loughney

- Looking for Volunteers to craft, create, assemble and more!

- o Fan Room Supplies available to all!
- o Reimbursement for supplies/materials for items made

Community Outreach- Spring 2022 Lucky Lincoln Coin Contest –\$ 1,013.274

In May, we were able to buy numerous supplies for Bridge Builders Refugee Youth Program/Jewish Family & Community Services! Things such as Playground Balls, Jump Ropes, Soccer Balls, Paints and Paint Supplies, Canvases, Easels, Paint Brushes, and an enormous white board! These supplies will be used for youth programming at their Crafton Heights location and we are so happy that the money we raised was able to buy so many things! Special thanks to Lincoln Mom, Joy Givens, for her help!

This summer we used the other half of the money to make a generous donation to Dr. Patti's Memorial Food Drive in honor of her son, David T. Bannon! The Greater Pittsburgh Community Food Bank helped to feed so many children this past summer!

Garden Committee – Jeanne Marie Hannan

- Will need volunteers to help

Book Fair – Cate Albu

- Will have three book fairs over the course of the year
- Need volunteers for set up, break down and by classroom to help shop

VI. New Business

· *Community Outreach Committee*

- Will be forming a new committee to work with the kids to do outreach activities with the community
 - Would like to do one community outreach program/event per 9 weeks

· *Odyssey of the Mind and Reflections*

- Lincoln needs an Odyssey of the Mind and Reflections chairs if anyone wants to volunteer to make these wider program opportunities at Lincoln

VII. Upcoming Events

Philly Pretzel Friday- September 30th @3:30 Delivery to Lincoln Cafeteria

Smencils –October 11-14 @3:30-3:45 on Lincoln Playground

Read-A-Thon Kickoff Assembly- October 14th

Kona Ice – October 14th @3:30 on the Lincoln Playground

Read-A-Thon Ends- October 24th

Read-A-Thon Awards Assembly – October 28th

Halloween Parade and Party- October 31st 10:30AM (K) & 2:30PM (1-5)

LES Skating Party – Tuesday, November 8th (Time TBD) - MTL Skating Rink

Book Fair – November 15, 16, 17, 18 - Lincoln Library

Frosty Shop- Friday, December 2nd - Lincoln Gymnasium



Tentatively Scheduled:

Panaderia Jazmin- November 8th (Election Day)

Chipotle Night - November 16th

V. Adjournment

Lorraine May motioned to adjourn at 7:43pm

- Anna Rutledge second, Andrea Goeringer third