

EXPULSION

Date: \_\_\_\_\_  
Special Education Student: \_\_\_\_\_yes\_\_\_\_no

Parent/Guardian Name  
Address  
City, State Zip Code

Dear Parent/Guardian:

Your child, \_\_\_\_\_, Student No. \_\_\_\_\_ M/F Grade \_\_\_\_\_  
has received an expulsion from our school for an indefinite period of time for the following  
reason(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Such misconduct violates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The expulsion will begin on \_\_\_\_\_ and will continue indefinitely. Please  
be advised that, absent appeal, during the expulsion your student should not be on any  
school district property or at any school district sponsored activity, or he/she will be  
considered a trespasser. The school will contact the police and seek assistance in filing  
criminal trespass charges under RCW 9A.52.070-080.

**APPEAL PROCEDURES ARE ON THE BACK SIDE OF THIS NOTICE**

School Administrator: \_\_\_\_\_  
School: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Parents/Guardians: \_\_\_\_\_ Contacted: \_\_\_\_\_  
Student Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_

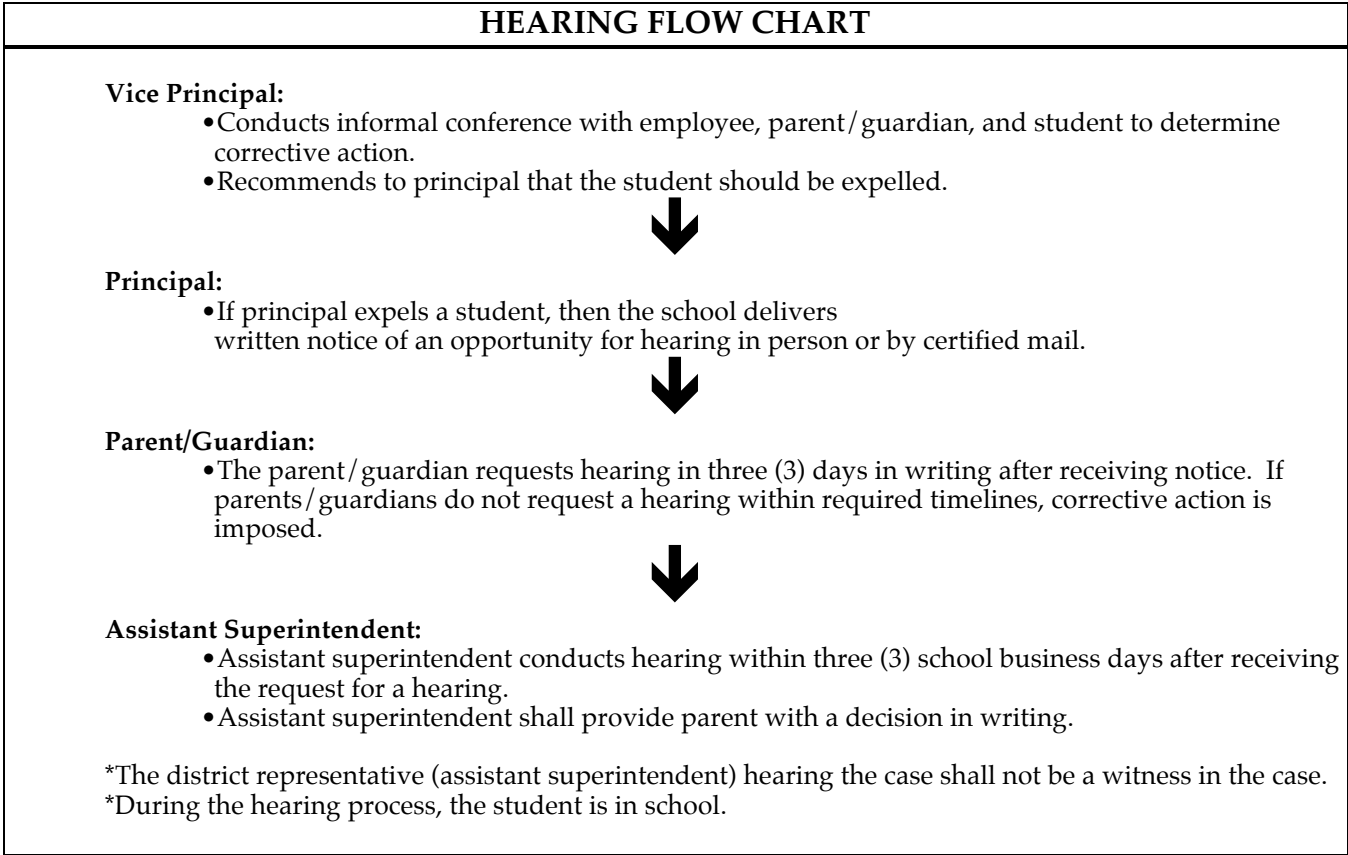
**Expulsion, Hearing and Appeal Procedures**

**Definition:** An expulsion is a suspension from school for an indefinite period of time.

You have the right to a hearing to contest the expulsion. If you wish to request a hearing to appeal the expulsion, the assistant superintendent for educational services must receive your written request within three (3) school business days from the date you receive this notice. If you request a hearing, it shall commence within three (3) school business days after you request it.

At such a hearing, you may (1) be represented by legal counsel, (2) present your explanation of the alleged misconduct, (3) make such relevant showings by way of witnesses and the introduction of such documentary and physical evidence as you desire, and (4) question any witnesses presented by the district. All documents and other physical evidence which the district intends to introduce at the hearing will be available in the principal's office in advance of the hearing for you to inspect. The designee of the district assigned to present its case shall also have the right to inspect, in advance of the hearing, any documentary or physical evidence which you intend to introduce at the hearing.

If a written request for a hearing is not received within three (3) school business days from the time you receive this notice, you shall be deemed to have waived your right to a hearing and the penalty will be imposed without further opportunity for you to contest the matter.



**Expulsion, Hearing and Appeal Procedures**

