

KINGMAN UNIFIED SCHOOL DISTRICT #20
GOVERNING BOARD MEETING MINUTES
OCTOBER 11, 2022

- 1) Call to Order – Mr. Jacks called the meeting to order at 4:30 pm. Procedural
- 2) Pledge of Allegiance was said. Procedural
- 3) Roll Call – Mr. Roger Jacks, Present; Dr. Charles Lucero, Present; Ms. Beth Weisser, Present; Ms. Carole Young, Present via Zoom; Mrs. Jennifer Shumway, Present via Zoom Procedural
- 4) Call to the Audience (The Board will listen to any comment from the public but will not respond except as permitted by A.R.S. § 38-431.01(G). The Board may refer the item to the administration or request to have it placed on a future agenda.) Procedural
- None came forward.
- 5) Reports Informational
- Superintendent: Dr. Gretchen Dorner – Michelle Stout to give presentation on equitable and accessible learning opportunities for FIT students.
- Ms. Stout – I do have a very quick and brief PowerPoint for you. Through the McKinney Vento act we are able to provide equitable and accessible learning opportunities for our students experiencing homelessness. Our Families in Transition, FIT, program has support and resources for putting homeless students on a path to sustainability.
- We send home a parent packet with each of the students that includes my contact information and information on KUSD and outside resources. I reach out to all the families and let them know to reach out to me if they need anything. A handful of those resources are supplies for students including class and sports fees, graduation regalia, and clothing.
- One of the most important is transportation to and from the school of origin. It is very important to keep our kiddos in their school of origin due to a temporary situation. Disrupting the education process by making them move to a different school is not really conducive to their student achievement. When we put those students on those special stops on those bus routes, a lot of times they don't get to do anything else making the after-school piece, a little difficult.
- Trying to bridge that gap, we applied for additional funding through the ARP called the McKinney Vento Act and we were awarded. We partnered with Arizona Youth Partnership and the best way to address those student needs is to create extra tutoring and homework centers in areas that are accessible to those students.
- There are a lot of those students that stay in the hotels along Andy Devine. Arizona Youth Partnerships has a facility on Andy Devine, 2701. They have a nice open area there and an extra conference room. They are going to allow us to make into a homework center. We can furnish it, staff it, and we can put Chromebooks in it so that way students have access to do i-Ready or class projects. When they get off the bus, maybe they don't go right to the hotel where the Wi-Fi signal may not be strong, they can come over here to the homework center. It will also be open on Fridays from 10 – 2 to give those students the extra opportunity.
- We also have students that are sheltered. Arizona Youth Partnerships they manage a few of those houses and we will be putting homework centers in those houses for students that live there or have lived there because they are welcome to come back. In a nutshell that is the evolution of the FIT program. Are there any questions?
- Dr. Lucero – How many students do we have in the program?
- Ms. Stout – Right now we have 144 families which is about average for 1st quarter. This is my third year and typical we end with 250-270 families.
- Board Reports: None
- 6) Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Kingman Unified District Office, 3033 MacDonald Avenue. Any Board member may request an item be pulled off the agenda for further discussion. Action
- A. Approve Minutes
- September 13, 2022 Regular Board Meeting
- B. Approve Vouchers
1. Payroll Vouchers: 12-13, 15-17, 1009, 1011-1014
2. KUSD Vouchers: 2022, 2024, 2026-2031

Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.

C. Approve Personnel Hire Ratification list:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Alfar	Jason Dave	Black Mountain	Teacher	9/12/2022
Andres	Autumn	Transportation	Bus Monitor	9/12/2022
Carlson	Sami	Manzanita	Paraeducator I	9/12/2022
De Roxas	Chona	Lee Williams	Teacher	9/12/2022
Federico	Rory	Kingman High	Registrar	9/19/2022
Grace	Scott	District Office	HR Coordinator	9/28/2022
Hathaway	Traci	Transportation	Bus Driver	9/13/2022
Hobro	Blaise	Black Mountain	Teacher	9/12/2022
Jackman	Reanon	Kingman High	ISS Monitor	10/10/2022
Lockard	Zackary	Kingman High	Sped Teacher	9/12/2022
McGarvey	Melissa	Cerbat	Paraeducator IV/V	9/12/2022
Mosquera Garavi	Adelina	Transportation	Bus Driver	9/8/2022
Mullen	Devann	Lee Williams	Speech Paraeducator	9/12/2022
Muncy	Russell	Desert Willow	Teacher	9/6/2022
Tan	Marilou	Lee Williams	Teacher	9/19/2022
Tubre'	Bruce	Lee Williams	Paraeducator II	9/21/2022

D. Approve Personnel Term/Leave Ratification List:

LAST NAME	FIRST NAME	SITE	POSITION	DATE
Ashton	Rebecca	Cerbat	Paraeducator Specialist	9/22/2022
Bidwell	Deanna	Transportation	Bus Monitor	9/7/2022
Drumal	Magen	Little Explorers	CDC Caregiver	10/14/2022
Emborsky Jr.	Daniel	White Cliffs	Nurse	9/27/2022
Hurlbut	Tia	Little Explorers	CDC Caregiver	9/6/2022
Moreno	Stephen	Transportation	Bus Monitor	9/14/2022
Otero	Anthony	Transportation	Dispatcher	9/23/2022
Petersen	Cody	Information Technology	Network Administrator	10/14/2022
Rodriguez	Roberto	Desert Willow	Paraeducator IV/V	9/22/2022
Russo	Melissa	Little Explorers	Dedicated ESSER Sub	9/8/2022
Selleck	Teri	Cerbat	Paraeducator II	9/22/2022
Shaffar	Travis	Transportation	Mechanic	10/6/2022
Stewart Blakely	Linda	Transportation	Bus Driver	9/22/2022
Swanick	Stephanie	Little Explorers	Paraeducator IV/V	9/12/2022
Yarrow	Kameo	Kingman High	Paraeducator IV/V	9/22/2022

E. Approve or ratify the requests for employee contract/work agreement adjustments for changes in position:

LAST NAME	FIRST NAME	SITE FROM	POSITION FROM	SITE TO	POSITION TO	DATE
Abbenante	Melissa	District Office	Account Specialist	District Office	Benefits/Payroll Specialist	9/26/2022
Beerdsen	Johnna	Kingman High	Paraeducator IV/V	Cerbat	Paraeducator II	10/10/2022
Gardner	Timothy	Information Technology	Jr. Network Administrator	Information Technology	Director of Information Technology	10/12/2022

F. Approve September 2022 Financials

G. Approve School Fundraisers (listed in board packet)

H. Approve qualified evaluators for the 2022-23 school year: Penny Blattner, Kristy Wicks

Motion to approve the consent agenda was made by Dr. Lucero

Motion was seconded by Mrs. Weisser

Motion to approve the consent agenda passed in favor 5-0

7)	Second Reading, Change in Policy (ASBA) Policy Services Advisory	Action
	Policy Advisory No. 717 JRR — Student Surveys (NEW) Regulation JRR-R — Student Surveys	
	Policy Advisory No. 718 Policy KI — Visitors to Schools	
	Regulation KI-R — Visitors to Schools (NEW)	
	Exhibit KI-E — Visitors to Schools	
	Policy Advisory No. 719 Policy KB — Parental Involvement in Education	
	Regulation KB-R — Parental Involvement in Education	
	Exhibit KB-EB — Parental Involvement in Education	
	Policy Advisory No. 720 Policy IHAMB — Family Life Education	
	Regulation IHAMB-R — Family Life Education	
	Policy Advisory No. 721 Policy JLCB — Immunizations of Students	
	Regulation JLCB-R — Immunizations of Students	
	Exhibit JLCB-E — Immunizations of Students	
	Policy Advisory No. 722 Policy JLCC—Communicable Infectious Diseases	
	Policy Advisory No. 723 Policy GBGCB — Staff Health and Safety	
	Policy Advisory No. 724 Policy DIA — Accounting System	
	Policy Advisory No. 725 Policy IHA — Basic Instructional Program	
	Policy Advisory No. 726 Policy JLDA — School Counselors and Psychologists	
	Policy Advisory No. 727 Policy JICFA — Hazing	
	Exhibit JICFA-EB — Hazing	
	Policy Advisory No. 728 Policy IKF — Graduation Requirements	
	Policy Advisory No. 729 (NEW) Policy JJIA — Intramural Sports	
	Policy JJIB — Interscholastic Sports	
	Regulation JJIB-R—Interscholastic Sports © 2022 by ASBA	
	Policy Advisory No. 730 Policy EE – Transportation Services	
	Policy Advisory No. 731 Policy EEAEA – Bus Driver Requirements, Training, and Responsibilities	
	Policy Advisory No. 732 Policy JF – Student Admissions	
	Policy Advisory No. 733 Policy IJL – Library Materials Selection and Adoption	
	Regulation IJL-R —Library Materials Selection and Adoption	
	Policy Advisory No. 734 Policy IJNC — Resource Centers/Media Centers/School Libraries	
	(NEW) Regulation IJNC-R - Resource Centers/Media Centers/School Library	
	(NEW) Exhibit IJNC-E — Resource Centers/Media Centers/School Library	
	Policy Advisory No. 735 Policy IMD — School Ceremonies and Observances	
	Policy Advisory No. 736 Policy IMB — Teaching About Controversial/ Sensitive Issues	

Mrs. Wolsey – This is the second reading for this plethora of policy changes. Are there any questions?

Mr. Jacks – they looked fine and what was needed as far as the legislative changes.

Ms. Weisser – How will we enforce the hazing portions? How are we going to be able to enforce it when we have the same kind of thing, bullying?

Mrs. Wolsey – Gretchen and I have spoken about that particular thing. We have things in place and are going to give it another look to make it better.

Motion to approve changes in ASBA Policy Advisory No. 717-736 was made by Ms. Weisser

Motion was seconded by Dr. Lucero

Motion to approve changes in ASBA Policy Advisory No. 717-736 passed in favor 5-0

8)	First Reading, Change in Policy (ASBA) Policy Services Advisory	Discussion
	Policy Advisory No. 737 JLCB — Immunizations of Students Regulation	
	JLCB-R — Immunizations of Students	
	Policy Advisory No. 738 Regulation KDB-R — Public’s Right to Know/ Freedom of Information	

Mrs. Wolsey – This is the first reading of these two policies.

Mr. Jacks – Any questions?

Ms. Weisser – I wanted to say these were corrections to make the rest of it look correctly.

Mrs. Wolsey – Correct.

9)	Approve Dianna Williams and Aaron Holt as District Representatives who will participate in Special Education Individual Education Plans for the 2022/2023 school year.	Action
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Mrs. Trujillo – Tonight as part of our program of equitable access to the curriculum, we seek approval of two additional staff members to act as district representatives in IEP meetings. District representatives serve to encourage communication and collaboration for the meetings.

Motion to approve Dianna Williams and Aaron Holt as District Representatives who will participate in Special Education Individual Education Plans for the 2022/2023 school year was made by Dr. Lucero

Motion was seconded by Weisser

Motion to approve Dianna Williams and Aaron Holt as District Representatives who will participate in Special Education Individual Education Plans for the 2022/2023 school year passed in favor 5-0

- 10) Approve Memorandum of Agreement between KUSD #20 and Regional Center for Border Health Action

Mrs. Trujillo – Tonight we are seeking approval to enter into an MOU with the Regional Center for Border Health also known as the San Luis Walk In Clinic. Regional Center for Border Health has work collaboratively as part of our strategic plan imitative of staff and student wellbeing by immunization clinics, sports physicals, and behavioral health screenings to our students at no charge.

Tonight, we are seeking approval to expand our relationship through the MOU to provide additional services to our students. With the MOU the Regional Center for Border Health will be able to provide services on campus.

Mr. Jacks – How long have we worked with Border Health?

Mrs. Trujillo – About a year and a half now.

Dr. Lucero – Are they on all campuses?

Mrs. Trujillo – With the MOU they will be able to go to all campuses with a referral received by a parent. They do not have a facility in Kingman yet. They come up from Lake Havasu. The recently purchased a building here in Kingman so they can expand their services.

Motion to approve Memorandum of Agreement between KUSD #20 and Regional Center for Border Health was made by Mrs. Weisser

Motion was seconded by Dr. Lucero

Motion to approve Memorandum of Agreement between KUSD #20 and Regional Center for Border Health passed in favor 5-0

- 11) Review the Aggregate Expenditure Limit (AEL) information received from Arizona School Board Association. Discussion

Ms. Mulhollen – The Arizona Legislature passed, and Governor Ducey signed, the state’s Fiscal Year 2023 budget, including appropriations for state aid to school districts. This budget causes Arizona’s education spending for the fiscal year to exceed the aggregate expenditure limit for K-12 education contained in the Arizona Constitution (Art. 9, Sec. 21). This resolution urges the Legislature to act quickly to override the limit to avoid immediate harm to school districts.

If the AEL is not overridden, KUSD will be forced to cut roughly \$9 million from its budget on April 1, 2023.

Mr. Jacks – what is your opinion on the resolution?

Ms. Mulhollen - Cutting from our budget would be incredulity difficult all around. 16% statewide so it

Mr. Jacks - We have for a discussion only tonight. I would like to bring it back next month on the agenda.

- 12) Approve Kingman Unified School District’s FY22 Annual Financial Report. Action

Ms. Mulhollen – The district had a great year in FY22. Although there was an increase in spending of roughly 9% out of M&O, we were still able to close out the year with \$2 million carryover within M&O and \$3.2 million carryover within capital. With this excess in carryover, we are ready to start the revision process of the current year’s budget to include the increase in enrollment and the actual carryover amounts from this AFR.

We ended FY22 with an ADM of 6,580 and as of day 30, the warm body count is 7,372. With the increase in students, the district can guarantee an influx of revenue and we will bring a revision of our budget to the board in November or December. Within this revision, the state mandated minimum wage increase will be considered as well as discussions on raises for salaried staff and teachers.

All other funds are balanced, compliant, and in a position to carry another year of expenses.

Lastly, approval here for the AFR also approves the foods service AFR, the CSF (301) AFR, and the state’s school level revenue/expense report.

Mr. Jacks – After having done the work, any concerns?

Ms. Mulhollen - Not at the moment. I do see some opportunities to better the carryover moving forward.

Dr. Lucero – When we set the budget, we always have contingencies in there for things like increase wages. Do you think you will be ready for that in November? I know you said November, December, but the sooner, the better for the employees.

Ms. Mulhollen – My plan is to have a revised budget done by the end of next week. That is something I mentioned in meet and confer as well. That my ultimate goal is November to have an answer. I was giving myself a little leeway with December.

Dr. Lucero – Maybe we can have a work shop in November.

Mr. Jacks – Sounds good.

Motion to approve Kingman Unified School District's FY22 Annual Financial Report was made by Dr. Lucero
Motion was seconded by Mrs. Weisser

Motion to approve Kingman Unified School District's FY22 Annual Financial Report passed in favor 5-0

- 13) Books on display for the required sixty (60) days beginning October 11, 2022 Review
This Novel will be used at the High School Level
Title: New Moon (The Twilight Saga) by Stephenie Meyer
Book published by Little, Brown Books for Young Readers
ISBN# 978-0316327787
- This Novel will be used at the High School Level
Title: A Raisin in the Sun by Lorraine Hansberry
Book published by Vintage
ISBN# 978-0679755333
- This Novel will be used at the High School Level
Title: Harry Potter and the Prisoner of Azkaban (Harry Potter Series #3) by J.K. Rowling
Book published by Scholastic Inc.
ISBN# 978-0439136365
- This Novel will be used at the High School Level
Title: Paper Towns by John Green
Book published by Penguin Books
ISBN# 978-0142414934
- This Novel will be used at the High School Level
Title: Far from the Tree by Robin Benway
Book published by Harper Teen
ISBN# 978-0062330635
- Mrs. Wolsey – These book supports our strategic plan initiative to provide guaranteed curriculum to all grade levels in core subject areas. We will bring them back to you in sixty days for approval.
- 14) Accept Theresa Dufresne's resignation, effective September 16, 2022, and release her from the remainder of her 2022-23 certified employment contract, without the imposition of a liquidated damages fee, for reasons stated in the confidential memo to the Governing Board. Action
- Mrs. Moreschi – Not to repeat what you just said but staff does recommend that the governing board does accept Ms. Dufresne's resignation. Would also ask the governing board to direct staff the notify her of the decision.
- Motion to accept Theresa Dufresne's resignation, effective September 16, 2022, and release her from the remainder of her 2022-23 certified employment contract, without the imposition of a liquidated damages fee was made by Mrs. Weisser
Motion was seconded by Dr. Lucero
Motion to accept Theresa Dufresne's resignation, effective September 16, 2022, and release her from the remainder of her 2022-23 certified employment contract, without the imposition of a liquidated damages fee passed in favor 5-0
- 15) Accept Ronald Davis' resignation, effective October 8, 2022, and release him from the remainder of his 2022-23 certified employment contract, without the imposition of a liquidated damages fee, for reasons stated in the confidential memo to the Governing Board. Action

Mrs. Moreschi – Staff does recommend that the governing board accept Mr. Davis’ resignation. Would also ask the governing board to direct staff the notify him of the decision.

Motion to accept Ronald Davis' resignation, effective October 8, 2022, and release him from the remainder of his 2022-23 certified employment contract, without the imposition of a liquidated damages fee was made by Dr. Lucero

Motion was seconded by Mrs. Weisser

Motion to accept Ronald Davis' resignation, effective October 8, 2022, and release him from the remainder of his 2022-23 certified employment contract, without the imposition of a liquidated damages fee passed in favor 5-0

- 16) Accept Laurie Davis' resignation, effective October 8, 2022, and release her from the remainder of her 2022-23 certified employment contract, without the imposition of a liquidated damages fee, for reasons stated in the confidential memo to the Governing Board. Action

Mrs. Moreschi – Staff recommends that the governing board accept Mrs. Davis’ resignation. Would also ask the governing board to direct staff the notify her of the decision.

Motion to accept Laurie Davis' resignation, effective October 8, 2022, and release her from the remainder of her 2022-23 certified employment contract, without the imposition of a liquidated damages fee was made by Dr. Lucero

Motion was seconded by Dr. Lucero

Motion to accept Laurie Davis' resignation, effective October 8, 2022, and release her from the remainder of her 2022-23 certified employment contract, without the imposition of a liquidated damages fee passed in favor 5-0

- 17) Accept David McCabe's resignation, effective September 22, 2022, and release him from the remainder of his 2022-23 certified administrator employment contract, without the imposition of a liquidated damages fee, for reasons stated in the confidential memo to the Governing Board. Action

Mrs. Moreschi – Staff recommend that the governing board accept Mr. McCabe’s resignation. Would also ask the governing board to direct staff the notify him of the decision.

Motion to accept David McCabe's resignation, effective September 22, 2022, and release him from the remainder of his 2022-23 certified administrator employment contract, without the imposition of a liquidated damages fee was made by Mrs. Weisser

Motion was seconded by Dr. Lucero

Motion to accept David McCabe's resignation, effective September 22, 2022, and release him from the remainder of his 2022-23 certified administrator employment contract, without the imposition of a liquidated damages fee passed in favor 5-0

- 18) Possible motion to move into Executive Session per A.R.S. §38-431.03(A)(1) regarding request by Mark Wyble, Teacher, to be released from the remainder of his FY 2022-23 employment contract Action

- 19) Possible motion to reconvene into Regular Session for any action resulting from Executive Session Action

- 20) Possible action on request by Mark Wyble to be released from his FY 2022-23 employment contract Action

Mrs. Moreschi – Staff recommend the governing board to deny the request of Mark Wyble to be released from the remainder of his FY2022-23 employment contract. Staff further recommends that the Governing Board recommends that the district staff work with Mr. Wyble on a possible future resignation date and transition plan that is in the best interest of the District and Mr. Wyble, or until a suitable replacement can be hired.

Mrs. Weisser made a motion to deny the request of Mark Wyble to be released from the remainder of his FY2022-23 employment contract. Staff further recommends that the Governing Board recommends that the district staff work with Mr. Wyble on a possible future resignation date and transition plan that is in the best interest of the District and Mr. Wyble, or until a suitable replacement can be hired.

The motion was seconded by Dr. Lucero

The motion to deny the request of Mark Wyble to be released from the remainder of his FY2022-23 employment contract. Staff further recommends that the Governing Board recommends that the district staff work with Mr. Wyble on a possible future resignation date and transition plan that is in the best interest of the District and Mr. Wyble, or until a suitable replacement can be hired passed in favor 4-1 with Mrs. Shumway voting nay.

21) Approve Donations

Action

Kingman High School

- Attwoods Appliances donated a range to the autism support program
- McKee Foods donated product to Student Council
- Swire Coca Cola donated product to Student Council

Desert Willow Elementary

- Gini Hamblin 3 bags assorted classroom supplies (pencils, markers, crayons, notebooks)

Lee William High School

- Frozen Yogurt donated \$830 to Spiritline
- Anonymous donated \$100 to Chess Club
- Devine Healthcare donated \$400 to Volleyball Club
- True Value donated \$100 to Wrestling
- LWHS Booster Club donated:
 - \$41.97 to HSU Club
 - \$85.63 to FBLA Club
 - \$111.40 to Sci Fi Club
 - \$592.85 to Spanish Club
 - \$210.95 to Spiritline Club
- Preston Financial donated \$5,000 to Wrestling Club
- Budget Blinds donated \$100 to Wrestling Club

Ms. Weisser approve with our gratitude for everyone that always provides for our community and schools. We really appreciate it.

Dr. Lucero seconded the motion

The motion to approve the donations passed in favor 5-0.

22) Adjourn

Action

Dr. Lucero made a motion to adjourn

Ms. Weisser seconded the motion

The motion to adjourn passed in favor 5-0

Adjourn at 4:56 pm

Mr. Roger Jacks, President

Dr. Charles Lucero, Vice President