

**SUFFIELD HOUSING AUTHORITY**  
**MINUTES OF REGULAR MEETING**

Wednesday, November 9, 2022

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, **November 8**, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman

Mr. Jonathan Carson, Vice Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathy Remington, Treasurer

Mr. Larry Magoon, Tenant Representative

Also present were: Kimberly Emmons, Executive Director

PUBLIC COMMENT: No public comment

MINUTES:

Mr. Carson moved, Mr. Messenger seconded and so voted: to accept the minutes of the October meeting.  
VOTE: 5-0

BILLS:

Mr. Carson moved, Mr. Magoon seconded and so Voted: to approve the bills presented which represents the expenses and expenditures of the Housing Authority for the billing period of November 2022.

VOTE: 5-0

OLD BUSINESS: None

NEW BUSINESS: None

REPORT of the CHAIRMAN:

The third quarter financial report was reviewed and will be placed on file. Mr. Carson inquired about the rent revenue to date. Executive Director will contact CPA for additional information and clarity.

#### REPORT OF THE EXECUTIVE DIRECTOR:

The CDBG Grant application is under review and we have no additional information at this time. It is hoped we will hear from CDBG by the end of the month.

Eighteen of our residents utilized Crossroads Food Pantry during the month of October.

We continue to participate in monthly meetings with NAHRO and Suffield's Social Service Commission.

Suffield Housing purchased a flag to honor our Veterans which is placed at the Field of Flags on the town green. Each veteran will also receive a flag pin on Veterans Day.

SHA will be working with Keep Smiling Seniors to provide get-well bags when a tenant returns from the hospital. They graciously donated pumpkins to our residents as well.

SHA now has five volunteers from Suffield High School who are providing friendly visits, helping to maintain garden areas and assist in cleaning the community rooms.

#### MAINTENANCE:

Regularly scheduled fall clean-up continues as well as getting equipment ready for winter.

#### REPORT FROM THE TENANT REPRESENTATIVE:

Larry has received complaints regarding the flag at Broder Place not being raised or lowered appropriately. He has sought assistance from another resident who will now be responsible for that flag.

#### ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mr. Carson motioned and Mr. Magoon seconded and so Voted: to adjourn this meeting at 7:15 PM. VOTE: 5-0

Respectfully Submitted,

Jackie Marien, Secretary  
jm/ke