




STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

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GOVERNOR

ROBERT G. HASSON, JR., Ed.D.
COMMISSIONER

TO: Superintendents who submitted Major Capital School Construction Program applications for the 2017-2018 Rating Cycle

FROM: Robert G. Hasson, Jr., Commissioner 

DATE: June 13, 2018

SUBJECT: Major Capital School Construction Program – 2017-2018 Rating Cycle

This memorandum is in regards to your Major Capital School Construction application that was submitted for the 2017-2018 Rating Cycle. Enclosed you will find your Evaluation Report, the Proposed Priority List, and related information from Chapter 61 Rules for Major Capital School Construction Projects.

If you have questions regarding your Evaluation Report, we encourage you to schedule an informational meeting with the evaluation team. These meetings will be held on June 20th, June 21st, July 9th, and July 12th at the Department of Education in Augusta. Attendance is limited to the superintendent, or designee, and one other school unit staff member who participated in the site visit. Due to the number of applicants the meetings will last a maximum of 45 minutes. Appointments for these informational meetings can be made by calling Pam Partridge at 624-6848.

School units wishing to request an administrative review should complete the form located on the Department's website at <http://www.maine.gov/doe/facilities/construction/index.html> and submit within 30 days. Additionally, I would like to remind you of the "hold harmless" language in Chapter 61. This provision allows districts to make health, safety, and energy efficiency repairs without being penalized for those improvements in future rating cycles.

The information gathered in this process has been valuable to the Department of Education as we strive to better understand statewide needs for school facilities. We are committed to continuing our work to improve learning spaces for all Maine students.

Thank you for your hard work and participation in this program.

School Unit: Scarborough Public Schools Town/City: Scarborough
School Name: Blue Point School

Priority A: Buildings and Grounds - Total Possible Points - 90

Unsafe Conditions - 55 Points

Group 1: Building (40)

Building classification (10)	5.00
Structure (8)	1.60
Combustible (5)	1.40
Access and egress (3)	0.90
Boiler room (2)	0.76
Electrical (2)	0.64
Storage (2)	0.76
Stairwells (2)	0.52
Environmental hazards (3)	0.60
Security (3)	0.78
Subtotal:	12.96

Group 2: Site (15)

Traffic/Circulation (4)	1.20
Sewerage system (3)	0.30
Environmental conditions (3)	0.96
Water quality and quantity (3)	0.30
Physical educ and play areas (2)	0.76
Subtotal:	3.52

Obsolete, Inefficient and/or Unsuitable - 35 Points

Group 1: Program Related Facility Deficiencies and Inefficiencies (20)

Special areas - non-instructional (4)	1.44
Special areas - instructional (4)	0.96
Room size and arrangement (4)	1.68
Effective program (4)	1.52
Site size and location (2)	0.72
Handicapped accessibility (2)	0.80
Subtotal:	7.12

Group 2: Mechanical and Building Systems Deficiencies (15)

Building Envelope (3)	1.02
Heating (3)	1.26
Ventilation (3)	1.14
Plumbing (3)	0.78
Electrical (3)	0.96
Subtotal:	5.16

PRIORITY A: TOTAL POINTS AWARDED **28.76**

Priority B: School Population - Total Possible Points - 45

Overcrowding - 27 Points

Group 1: Instructional Areas (14)

General classroom areas (7)	4.20
Special areas (7)	1.96
Subtotal:	6.16

Group 2: Program Scheduling (13)

Extended school day (1)	0.00
Student release: overcrowding (1)	0.00
Classes sched in unsuitable areas (5)	0.30
Temp facilities due to overcrowding (6)	3.00
Subtotal:	3.30

Enrollment Estimates and Population Shifts - 18 Points

Group 1: Enrollment Estimates (10)

Estimates based on enrollment projections (10)	6.00
Subtotal:	6.00

Group 2: Population Shifts and Other (8)

Unusual changes (8)	7.20
Subtotal:	7.20

PRIORITY B: TOTAL POINTS AWARDED **22.66**

Priority C: Program and Planning - Total Possible Points - 65

12 Individual Programs (Points Each) - 5.42

Career Preparation/Guidance	0.65
English/Language Arts	2.71
Health and Physical Education	3.14
Mathematics	2.71
World Languages	2.71
Science	2.71
Technology / Distance Learning	1.30
Social Studies	2.71
Visual and Performing Arts	2.71
Library / Media	1.30
Spec Ed / Gifted & Talented / Alter Educ	4.33
Early Childhood	5.42
program	0.00
program	0.00
program	0.00

PRIORITY C: TOTAL POINTS AWARDED **32.39**

PRIORITY A TOTAL:	28.76
PRIORITY B TOTAL:	22.66
PRIORITY C TOTAL:	32.39
TOTAL POINTS AWARDED:	83.81

Blue Point School

NOTE: All points are rounded to the nearest hundredth.

School Unit: Scarborough Public Schools Town/City: Scarborough
School Name: Eight Corners Elementary School

Priority A: Buildings and Grounds - Total Possible Points - 90

Unsafe Conditions - 55 Points

Group 1: Building (40)

Building classification (10)	5.00
Structure (8)	0.80
Combustible (5)	3.40
Access and egress (3)	1.56
Boiler room (2)	0.64
Electrical (2)	0.68
Storage (2)	1.36
Stairwells (2)	0.28
Environmental hazards (3)	0.60
Security (3)	1.44
Subtotal:	15.76

Group 2: Site (15)

Traffic/Circulation (4)	1.76
Sewerage system (3)	0.30
Environmental conditions (3)	0.66
Water quality and quantity (3)	0.30
Physical educ and play areas (2)	0.68
Subtotal:	3.70

Obsolete, Inefficient and/or Unsuitable - 35 Points

Group 1: Program Related Facility Deficiencies and Inefficiencies (20)

Special areas - non-instructional (4)	1.60
Special areas - instructional (4)	1.52
Room size and arrangement (4)	2.16
Effective program (4)	2.08
Site size and location (2)	1.24
Handicapped accessibility (2)	0.80
Subtotal:	9.40

Group 2: Mechanical and Building Systems Deficiencies (15)

Building Envelope (3)	1.20
Heating (3)	1.26
Ventilation (3)	1.20
Plumbing (3)	0.84
Electrical (3)	0.90
Subtotal:	5.40

PRIORITY A: TOTAL POINTS AWARDED **34.26**

Priority B: School Population - Total Possible Points - 45

Overcrowding - 27 Points

Group 1: Instructional Areas (14)

General classroom areas (7)	3.78
Special areas (7)	3.36
Subtotal:	7.14

Group 2: Program Scheduling (13)

Extended school day (1)	0.00
Student release: overcrowding (1)	0.00
Classes sched in unsuitable areas (5)	1.90
Temp facilities due to overcrowding (6)	4.20
Subtotal:	6.10

Enrollment Estimates and Population Shifts - 18 Points

Group 1: Enrollment Estimates (10)

Estimates based on enrollment projections (10)	4.00
Subtotal:	4.00

Group 2: Population Shifts and Other (8)

Unusual changes (8)	5.60
Subtotal:	5.60

PRIORITY B: TOTAL POINTS AWARDED **22.84**

Priority C: Program and Planning - Total Possible Points - 65

12 Individual Programs (Points Each) - 5.42

Career Preparation/Guidance	1.41
English/Language Arts	3.03
Health and Physical Education	3.58
Mathematics	3.03
World Languages	3.03
Science	3.58
Technology / Distance Learning	0.87
Social Studies	3.03
Visual and Performing Arts	3.47
Library / Media	0.98
Spec Ed / Gifted & Talented / Alter Educ	3.79
Early Childhood	5.42
program	0.00
program	0.00
program	0.00

PRIORITY C: TOTAL POINTS AWARDED **35.21**

PRIORITY A TOTAL:	34.26
PRIORITY B TOTAL:	22.84
PRIORITY C TOTAL:	35.21
TOTAL POINTS AWARDED:	92.31

Eight Corners Elementary School

NOTE: All points are rounded to the nearest hundredth.

School Unit: Scarborough Public Schools **Town/City:** Scarborough
School Name: Pleasant Hill School

Priority A: Buildings and Grounds - Total Possible Points - 90

Unsafe Conditions - 55 Points

Group 1: Building (40)

Building classification (10)	5.00
Structure (8)	0.96
Combustible (5)	1.70
Access and egress (3)	0.60
Boiler room (2)	1.68
Electrical (2)	0.52
Storage (2)	1.12
Stairwells (2)	0.28
Environmental hazards (3)	0.96
Security (3)	1.26
Subtotal:	14.08

Group 2: Site (15)

Traffic/Circulation (4)	2.08
Sewerage system (3)	0.30
Environmental conditions (3)	0.84
Water quality and quantity (3)	0.30
Physical educ and play areas (2)	0.96
Subtotal:	4.48

Obsolete, Inefficient and/or Unsuitable - 35 Points

Group 1: Program Related Facility Deficiencies and Inefficiencies (20)

Special areas - non-instructional (4)	1.44
Special areas - instructional (4)	1.04
Room size and arrangement (4)	2.00
Effective program (4)	1.68
Site size and location (2)	1.00
Handicapped accessibility (2)	0.60
Subtotal:	7.76

Group 2: Mechanical and Building Systems Deficiencies (15)

Building Envelope (3)	1.14
Heating (3)	1.26
Ventilation (3)	1.20
Plumbing (3)	0.84
Electrical (3)	0.96
Subtotal:	5.40

PRIORITY A: TOTAL POINTS AWARDED **31.72**

Priority B: School Population - Total Possible Points - 45

Overcrowding - 27 Points

Group 1: Instructional Areas (14)

General classroom areas (7)	3.92
Special areas (7)	2.66
Subtotal:	6.58

Group 2: Program Scheduling (13)

Extended school day (1)	0.00
Student release: overcrowding (1)	0.00
Classes sched in unsuitable areas (5)	0.90
Temp facilities due to overcrowding (6)	3.00
Subtotal:	3.90

Enrollment Estimates and Population Shifts - 18 Points

Group 1: Enrollment Estimates (10)

Estimates based on enrollment projections (10)	8.00
Subtotal:	8.00

Group 2: Population Shifts and Other (8)

Unusual changes (8)	8.00
Subtotal:	8.00

PRIORITY B: TOTAL POINTS AWARDED **26.48**

Priority C: Program and Planning - Total Possible Points - 65

12 Individual Programs (Points Each) - 5.42

Career Preparation/Guidance	1.30
English/Language Arts	2.71
Health and Physical Education	3.47
Mathematics	2.71
World Languages	2.71
Science	2.71
Technology / Distance Learning	1.30
Social Studies	2.71
Visual and Performing Arts	3.68
Library / Media	1.95
Spec Ed / Gifted & Talented / Alter Educ	2.82
Early Childhood	5.42
program	0.00
program	0.00
program	0.00

PRIORITY C: TOTAL POINTS AWARDED **33.48**

PRIORITY A TOTAL:	31.72
PRIORITY B TOTAL:	26.48
PRIORITY C TOTAL:	33.48
TOTAL POINTS AWARDED:	91.68

Pleasant Hill School

NOTE: All points are rounded to the nearest hundredth.

School Unit: Scarborough Public Schools Town/City: Scarborough
School Name: Scarborough Middle School

Priority A: Buildings and Grounds - Total Possible Points - 90

Unsafe Conditions - 55 Points

Group 1: Building (40)

Building classification (10)	1.00
Structure (8)	0.80
Combustible (5)	0.90
Access and egress (3)	1.44
Boiler room (2)	1.16
Electrical (2)	0.76
Storage (2)	0.92
Stairwells (2)	0.80
Environmental hazards (3)	0.54
Security (3)	2.04
Subtotal:	10.36

Group 2: Site (15)

Traffic/Circulation (4)	3.36
Sewerage system (3)	0.30
Environmental conditions (3)	0.60
Water quality and quantity (3)	0.30
Physical educ and play areas (2)	1.12
Subtotal:	5.68

Obsolete, Inefficient and/or Unsuitable - 35 Points

Group 1: Program Related Facility Deficiencies and Inefficiencies (20)

Special areas - non-instructional (4)	1.60
Special areas - instructional (4)	1.20
Room size and arrangement (4)	2.00
Effective program (4)	2.64
Site size and location (2)	0.64
Handicapped accessibility (2)	0.76
Subtotal:	8.84

Group 2: Mechanical and Building Systems Deficiencies (15)

Building Envelope (3)	0.84
Heating (3)	1.50
Ventilation (3)	1.08
Plumbing (3)	1.08
Electrical (3)	1.02
Subtotal:	5.52

PRIORITY A: TOTAL POINTS AWARDED **30.40**

Priority B: School Population - Total Possible Points - 45

Overcrowding - 27 Points

Group 1: Instructional Areas (14)

General classroom areas (7)	4.76
Special areas (7)	3.08
Subtotal:	7.84

Group 2: Program Scheduling (13)

Extended school day (1)	0.00
Student release: overcrowding (1)	0.00
Classes sched in unsuitable areas (5)	1.30
Temp facilities due to overcrowding (6)	3.00
Subtotal:	4.30

Enrollment Estimates and Population Shifts - 18 Points

Group 1: Enrollment Estimates (10)

Estimates based on enrollment projections (10)	3.00
Subtotal:	3.00

Group 2: Population Shifts and Other (8)

Unusual changes (8)	0.00
Subtotal:	0.00

PRIORITY B: TOTAL POINTS AWARDED **15.14**

Priority C: Program and Planning - Total Possible Points - 65

11 Individual Programs (Points Each) - 5.91

Career Preparation/Guidance	2.60
English/Language Arts	2.25
Health and Physical Education	1.77
Mathematics	2.25
World Languages	3.43
Science	2.72
Technology / Distance Learning	1.42
Social Studies	2.25
Visual and Performing Arts	4.25
Library / Media	1.42
Spec Ed / Gifted & Talented / Alter Educ	2.48
Early Childhood	0.00
program	0.00
program	0.00
program	0.00

PRIORITY C: TOTAL POINTS AWARDED **26.83**

PRIORITY A TOTAL:	30.40
PRIORITY B TOTAL:	15.14
PRIORITY C TOTAL:	26.83
TOTAL POINTS AWARDED:	72.37

Scarborough Middle School

NOTE: All points are rounded to the nearest hundredth.

*The Department of Education recommends the following list of School Facilities Priorities to the State Board of Education.
This list is based on a rating of the overall needs of evaluated school facilities as defined in State Board of Education
Chapter 61, Rules for Major Capital School Construction Projects.*

<u>Priority</u>	<u>School District</u>	<u>School Name</u>	<u>Total Points</u>
1	RSU 49/MSAD 49	Fairfield Primary School	137.69
2	RSU 54/MSAD 54	North Elementary School	124.60
3	RSU 10	Rumford Elementary School	115.19
4	Saco Public Schools	Young School	114.65
5	RSU 14	Windham Middle School	111.27
6	RSU 17/MSAD 17	Agnes Gray School	110.33
7	RSU 17/MSAD 17	Oxford Hills Middle School	109.73
8	RSU 53/MSAD 53	Manson Park School	108.73
9	Augusta Public Schools	Lillian Parks Hussey School	108.01
10	RSU 03/MSAD 03	Walker Memorial School	107.89
11	RSU 53/MSAD 53	Vickery School	107.79
12	RSU 23	Loranger Memorial School	106.71
13	Hancock Public Schools	Hancock Grammar School	106.08
14	RSU 29/MSAD 29	Houlton Elementary School	105.43
15	Portland Public Schools	Portland High School	105.24
16	RSU 03/MSAD 03	Morse Memorial School	105.05
17	RSU 12	Palermo Consolidated School	102.98
18	Ellsworth Public Schools	Hancock County Technical Center	102.85
19	Dayton Public Schools	Dayton Consolidated School	101.90
20	RSU 22	Earl C McGraw School	101.13
21	RSU 79/MSAD 1	Presque Isle High School	98.97
22	RSU 01 - LKRSU	Fisher Mitchell School	98.73
23	RSU 54/MSAD 54	Bloomfield Elementary School	97.03
24	RSU 54/MSAD 54	Caanan Elementary School	96.64
25	Portland Public Schools	Portland Arts & Technology High School	96.31
26	RSU 57/MSAD 57	Massabesic High School	96.08
27	RSU 10	Mountain Valley Middle School	95.85
28	RSU 41/MSAD 41	Penquis Valley Middle/High School	95.76
29	Cherryfield Public Schools	Cherryfield Elementary School	95.60
30	RSU 64/MSAD 64	Central High School	95.32
31	RSU 54/MSAD 54	Skowhegan Area High School and Somerset Tech Ctr	95.19
32	Saco Public Schools	C K Burns School	95.08
33	RSU 18	China Middle School	94.32
34	Scarborough Public Schools	Eight Corners Elementary School	92.31
35	Lamoine Public Schools	Lamoine Consolidated School	92.10

<u>Priority</u>	<u>School District</u>	<u>School Name</u>	<u>Total Points</u>
36	Scarborough Public Schools	Pleasant Hill School	91.68
37	RSU 16	Minot Consolidated School	91.34
38	RSU 10	Meroby Elementary School	91.10
39	RSU 49/MSAD 49	Clinton Elementary School	90.75
40	Baileyville Public Schools	Woodland Jr-Sr High School	87.22
41	Biddeford Public Schools	Biddeford Regional Center of Technology	86.73
42	RSU 11/MSAD 11	Pittston Consolidated School	86.57
43	RSU 79/MSAD 1	Eva Hoyt Zippel School	86.49
44	Brunswick Public Schools	Brunswick Jr High School	86.38
45	RSU 54/MSAD 54	Margaret Chase Smith School	86.01
46	RSU 79/MSAD 1	Pine Street Elementary School	85.68
47	Lisbon Public Schools	Lisbon High School	85.22
48	Baileyville Public Schools	Woodland Elementary School	85.15
49	Scarborough Public Schools	Blue Point School	83.81
50	RSU 01 - LKRSU	Dike Newell School	80.42
51	RSU 75/MSAD 75	Harpwell Community School	80.06
52	RSU 41/MSAD 41	Milo Elementary School	79.94
53	RSU 40/MSAD 40	Medomak Valley High School	79.39
54	RSU 53/MSAD 53	Warsaw Middle School	79.11
55	RSU 18	Ralph M Atwood Primary School	78.26
56	RSU 12	Whitefield Elementary School	77.30
57	RSU 23	Jameson Elementary School	72.99
58	RSU 49/MSAD 49	Albion Elementary School	72.87
59	Scarborough Public Schools	Scarborough Middle School	72.37
60	Brunswick - Region 10	Maine Region Ten Technical High School	72.28
61	RSU 63/MSAD 63	Holbrook School	72.21
62	RSU 22	George B Weatherbee School	70.79
63	RSU 18	Belgrade Central School	68.76
64	RSU 63/MSAD 63	Eddington School	66.79
65	Biddeford Public Schools	John F Kennedy Memorial School	66.18
66	RSU 63/MSAD 63	Holden School	65.56
67	RSU 10	Mountain Valley High School	65.03
68	Saco Public Schools	Saco Middle School	61.75
69	RSU 18	Williams Elementary School	59.90
70	RSU 18	James H Bean School	58.49
71	RSU 23	Old Orchard Beach High School	57.95
72	Saco Public Schools	Governor John Fairfield School	52.69
73	Medway Public Schools	Medway Middle School	44.91
74	RSU 64/MSAD 64	Central Middle School	43.35

CHAPTER 61 RULES FOR MAJOR CAPITAL SCHOOL CONSTRUCTION PROJECTS

(Excerpt)

SECTION 3. RATING SYSTEM

1. The rating system set forth in subsections 5 and 6 of this section and the “hold harmless” provision shall be used to rate each Major Capital School Construction project application when it is applicable. “Hold harmless” means the rating points assigned to a project application that relate directly to health, safety and energy efficiency as outlined in Priority A may not be reduced by health and safety, and energy efficiency improvements made to existing buildings. This “hold harmless” provision will only apply if the project received a rating on the previous school facilities Proposed Priority List.
2. In order to be visited and rated by the Facilities Team, the application must be complete and for a public school that is currently housing students or has been officially condemned pursuant to Title 20-A M.R.S.A. §4102(2) within the last school year.
3. The Facilities Team will score each eligible project following submission of the application by the SAU and an on-site visit by the evaluators. Once all visits have been completed, a proposed priority list will be developed based upon the scores assigned to each school. The assigned scores will change only if required by a review committee’s decision pursuant to Section 4, subsection 3 of this Chapter.

The SAU is responsible for notifying the Facilities Team of any changes in local conditions prior to the release of the Department’s final recommended Priority List.

4. The rating system is based on a total of 200 points for State Board priorities as follows:

PRIORITY A: Buildings and Grounds – 90 points total
PRIORITY B: School Population – 45 points total
PRIORITY C: Program and Planning - 65 points total

5. **The Rating System: Criteria and Point Assignment**

PRIORITY A: Buildings and Grounds (Total 90 Points)

Criteria - Unsafe Conditions (Total of 55 Points)

Group 1: Building (maximum 40 points)

1. Building classification
2. Structure
3. Combustible
4. Access and egress
5. Boiler room
6. Electrical
7. Storage
8. Stairwells
9. Environmental hazards
10. Security

Group 2: Site (maximum 15 points)

- 11. Traffic/Circulation
- 12. Sewerage system
- 13. Environmental conditions
- 14. Water quality and quantity
- 15. Physical education and play areas

Criteria – Obsolete, Inefficient and/or Unsuitable (Total 35 Points)

Group 1: Program Related Facility Deficiencies and Inefficiencies (maximum 20 points)

- 16. Special areas - non-instructional
- 17. Special areas - instructional
- 18. Room size and arrangement
- 19. Effective program
- 20. Site size and location
- 21. Handicapped accessibility

Group 2: Mechanical and Building Systems Deficiencies (maximum 15 points)

- 22. Building Envelope
- 23. Heating
- 24. Ventilation
- 25. Plumbing
- 26. Electrical

PRIORITY B: School Population (Total of 45 Points)

Criteria - Overcrowding (Total of 27 points)

Group 1: Instructional Areas (maximum 14 points)

- 27. General classroom areas
- 28. Special areas

Group 2: Program Scheduling (maximum 13 points)

- 29. Extended school day
- 30. Student release: overcrowding
- 31. Classes scheduled in unsuitable areas
- 32. Scheduling in temporary facilities due to overcrowding

Criteria - Enrollment Estimates and Population Shifts (Total of 18 points)

Group 1: Enrollment Estimates (maximum 10 points)

- 33. Estimates based on enrollment projections

Group 2: Population Shifts and Other (maximum 8 points)

- 34. Unusual changes

PRIORITY C: Program and Planning (Total of 65 Points)

- 35. Career Preparation/Guidance
- 36. English/Language Arts
- 37. Health and Physical Education
- 38. Mathematics
- 39. World Languages
- 40. Science
- 41. Technology/Distance Learning
- 42. Social Studies
- 43. Visual and Performing Arts
- 44. Library/Media
- 45. Special Ed/Gifted & Talented/Alternative Education
- 46. Early Childhood

For both CTE Regions and Centers an individual rating will be done based upon CTE programs offered by the Region or Center. The individual ratings will also take account of programs the Region or Center seeks to offer but is unable to offer because of facility restraints.

- 6. The following steps shall be used by the Facilities Team to break ties that occur during the rating process for the purpose of placing the projects on the Priority List:
 - A. The project with more points in Priority A: Buildings and Grounds shall be placed first.
 - B. If a tie still exists, the project benefiting the larger number of students shall be placed first.

SECTION 4. PRIORITY LISTS, EVALUATION REPORT AND ADMINISTRATIVE REVIEW

1. Priority Lists

- A. The Facilities Team shall develop a needs-based Initial Priority List for the Commissioner of those applicants for a given rating cycle based on the Rating System outlined in Section 3 of this Chapter. The Commissioner shall recommend a Proposed Priority List to the State Board. The Board will receive a Proposed Priority List.

If there are extremely hazardous conditions, the evaluators shall report the matter to the Commissioner who may refer it to the State Fire Marshal or other appropriate authority.

- B. The Facilities Team will develop a priority list for the Commissioner of those applicants for an integrated, consolidated 9-16 educational facility.

Funds used for the integrated, consolidated 9-16 educational facilities selected may not impact the funds that would normally be used for new school construction projects that are prioritized and selected under the current guidelines set forth in this chapter. Implementation of this innovative model would occur only with a specific increase in debt service to create a pool of available funds for the model based on the criteria set forth in Section 15 of this rule.

2. Evaluation Report

After receipt of the Proposed Priority List by the Board, the Department will ensure the delivery of an individualized Evaluation Report to the office of the superintendent of schools of each evaluated facility. This report shall include the scores for each category and sub-category used by the Department to rate that facility.

3. Administrative Review

- A. An SAU may appeal its point rating. The unit must demonstrate by clear and convincing evidence that an error was made in the evaluation rating of the project application based solely on the information included in its project application and presented during the site visit. If an SAU wishes to appeal its point rating a written request for administrative review along with a written demonstration of the alleged error shall be made to the Commissioner within 30 days of receipt of the SAU's individualized Evaluation Report described in subsection 2 of this section. Forms to request administrative review may be obtained from the Department. A Review Committee consisting of the Commissioner or the Commissioner's designee and two members of the Department staff appointed by the Commissioner other than members of the Facilities Team will review the written demonstration submitted by the SAU and presented by the SAU at an informal hearing. The Review Committee may call upon others to provide relevant information.
- B. Notification of the Review Committee's findings of fact and decision shall be made in writing within sixty (60) days of receipt of the request for administrative review.
- C. The Review Committee's findings of fact and decision will constitute final agency action.

4. **Final Priority List**

- A. Following either the close of the period in which appeals are permitted, or the completion of the Administrative Review process, the Proposed Priority List as recommended by the Commissioner and approved by the State Board becomes the Final Priority List.
- B. For the Integrated, Consolidated 9-16 Educational Facility projects following either the close of the period in which appeals are permitted, or the completion of the Administrative Review process, as appropriate, the Proposed Priority List as recommended by the Commissioner is submitted to the State Board. The State Board will select from the recommended Proposed Priority List a qualified applicant to implement the innovative model.

SECTION 5. APPROVED PROJECTS LIST

After the Final Priority List is established, the Commissioner shall recommend and the State Board shall designate projects from that list that it intends to fund for a given Rating Cycle. This will be the Approved Projects List. The number of designated projects for funding will be determined by available resources. Should resources permit, additional projects may be approved by the State Board and they shall be selected from the Final Priority List.

Placement on the Approved Projects List is an acknowledgement that the pupils in the rated facility have a significant need to be housed under improved circumstances. It does not assure replacement of the facility(ies) that received the rating.

If resources do not allow all the projects on the Approved Projects List to be funded, the unfunded projects will be placed at the top of the Approved Projects List of the next Rating Cycle.

