

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

December 4, 2018

7:30 p.m.

Board Meeting Minutes

The Board of Directors of the Southern Fulton School District met for their reorganization board meeting at 7:30 p.m. on Tuesday, December 4, 2018, in the library of the high school at Warfordsburg. The following members were present: Patrick Bard, Mark Mosemann, Allen Morton, Timothy Mellott, Jeff Hull, Kirk Layton, Richard Morgan, and Donnie Gordon.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Kathy Cutchall, elementary principal; Terry Bard, high school assistant principal; Diane Younker, special education director; John Bain, facilities manager; Doug Leisher, technology specialist; Debra Schetrompf, business manager; MaryAnn Johnson, board secretary; and Connor Elbin, student representative.

Visitors present were: Chuck Conley, Denise Conley, Will Hendershot, Laura Mellott, Zach Mellott, Carrie Shaw, Brian Pittman, Meredith Cirtwell, Brody Cirtwell, Ben Swadley, Olivia Swadley, Darl Hixon, and Dorothy Hixon.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mr. Allen Morton called for nomination of a temporary President.

A motion was made by Mr. Allen Morton and seconded by Mr. Patrick Bard to nominate Mr. Timothy Mellott as Temporary President.

Mr. Allen Morton conducted a vote for Mr. Timothy Mellott for Temporary President of all members present. **VOICE VOTE, All in Favor. Motion carried.**

3. Mr. Timothy Mellott called for nominations for President.

A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to nominate Mr. Allen Morton for president.

A motion was made by Mr. Patrick Bard and seconded by Mr. Kirk Layton to close the nominations.

Mr. Timothy Mellott conducted a vote of all members present for Mr. Allen Morton for President.

Patrick Bard - yes	Richard Morgan – yes
Timothy Mellott – yes	Jeff Hull - yes
Mark Mosemann - yes	Kirk Layton – yes
Donnie Gordon – yes	

“7” yes “0” members no. Motion carried.

4. Mr. Timothy Mellott called for nominations for Vice-President.

A motion was made by Mr. Allen Morton and seconded by Mr. Jeff Hull to nominate Mr. Patrick Bard for vice-president.

A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to close the nominations. **VOICE VOTE, All in Favor. Motion carried.**

Mr. Timothy Mellott conducted a vote of all members present for Mr. Patrick Bard for Vice-President.

Allen Morton - yes	Richard Morgan – yes
Timothy Mellott – yes	Jeff Hull - yes
Mark Mosemann - yes	Kirk Layton – yes
Donnie Gordon – yes	

“7” yes “0” members no. Motion carried.

5. The meeting was turned over to Mr. Allen Morton.
6. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the appointment of Mr. Mark Mosemann to serve on the Fulton County Vocational Technical School Board. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the appointment of Mr. Donnie Gordon as an alternate on the Fulton County Vocational Technical School Board. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve the appointment of Mr. Eric Barnhart as an alternate on the Fulton county Vocational Technical School Board. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to nominate Mr. Eric Barnhart as the PSBA Legislative Representative. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Timothy Mellott and seconded by Mr. Jeff Hull to nominate Mr. Kirk Layton as representative for the Sewer Authority. **VOICE VOTE, All in Favor. Motion carried.**

11. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve the Building and Grounds Committee as: Chairperson Donnie Gordon, Patrick Bard, and Kirk Layton. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve the Personnel Committee as: Chairperson Richard Morgan, Eric Barnhart, and Jeff Hull. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to approve the Safety Committee as: Chairperson Jeff Hull, Timothy Mellott, and Mark Mosemann. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Richard Morgan and seconded by Mr. Jeff Hull to approve the Finance Committee as: Chairperson Mark Mosemann, Timothy Mellott, and Allen Morton. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Richard Morgan and seconded by Mr. Kirk Layton to approve the meeting dates for Board Meetings and next year's Reorganization as proposed. **VOICE VOTE, All in Favor. Motion carried.**

Reorganization Meeting is complete. The meeting is now open for general business.

16. Mrs. Tara Will announced that the Elementary will host a Christmas concert on December 10th at 7:00p.m. for grades K-4. Applications are currently being accepted for enrollment in Pre-K for the 2019-2020 school year and parents are encouraged to check the website and newspapers as registration for Pre-K is slated to take place in February 2019. The elementary door is slated for delivery this week and the project should be completed before Christmas break. Mrs. Will reported that over the next decade, 7 of 10 new jobs in Pennsylvania will require workers to use a computer and that 300,000 STEM(Science, Technology, Engineering, Math) jobs will be available by 2026 and with that being said Southern Fulton is looking into applying for funding through the PA Smart initiative to bring high quality CS(computer science) and STEM education to classrooms. Mrs. Will also stated that Gladhill Services issued a certification of completion on the cleaning at the elementary and that the letter is posted on the district website. Winter sports have started practicing with the girls first game on December 13th away at Southern Huntington and boys on December 14th at home with Southern Huntington. Winter break will begin December 21 with and early dismissal and students will return to class Tuesday January 2, 2019.
17. Mr. Mark Mosemann wanted to publicly thank Mr. Meredith for stepping in to help with the Elementary Christmas program.
18. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of

the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**

19. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to add to the agenda the motion to recommend approval to hire Marley Elbin as a long term substitute as Elementary Physical Education Instructor beginning December 6, 2018 thru the end of the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to add to the agenda the motion to recommend approval to hire Judith Schriver as a substitute teacher for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to add to the agenda the motion to recommend approval of the Act 1 Resolution. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to add to the agenda the motion to approve the November Payment of Bills. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to add to the agenda the motion to approve the November Financial Reports. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the minutes of the November 20, 2018, board meeting. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the payment of bills for November. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the financial reports for November. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to hire Tori Vasbinder as a substitute teacher pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to approve Logan Kennedy as a student teacher under the supervision of Ben Arnold beginning in the spring semester of the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**

29. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to hire Marley Elbin as a long term substitute as Elementary Physical Education Instructor beginning December 6, 2018 thru the end of the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
30. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to hire Judith Schriver as a substitute teacher for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
31. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to allow the request to donate time to a staff member in need pending a Memorandum of Understanding with the Southern Fulton Education Association. This will be on an as-needed basis and will be used in the order the requests were received. **VOICE VOTE, All in Favor. Motion carried.**
32. A motion was made by Mr. Patrick Bard and seconded by Mr. Jeff Hull to table the approval of the Instructional Assistant Job Description. **VOICE VOTE, All in Favor. Motion carried.**
33. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to approve the second reading of Policy 809, Operations, Child Abuse. **VOICE VOTE, All in Favor. Motion carried.**
34. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the Act 1 Resolution.
- | | |
|---------------------|-----------------------|
| Patrick Bard - yes | Richard Morgan – yes |
| Jeff Hull - yes | Timothy Mellott – yes |
| Mark Mosemann - yes | Kirk Layton – yes |
| Allen Morton - yes | Donnie Gordon – yes |
- “8” yes “0” members no. Motion carried.
35. Mr. Donnie Gordon announced the Buildings and Grounds meeting will be rescheduled for December 27th at 10:00a.m. in the Elementary Library. He also stated that the update on the Elementary zero turn mower is in the process of having seals replaced and it should be an easy fix.
36. Mr. Jeff Hull reported that the Pikmykid App will be presented at the Safety Committee meeting on Monday night at 4:30p.m. in the Elementary Library.
37. Mr. Richard Morgan announced that the next Personnel Committee meeting will be on Tuesday December 11th at 6:00p.m. in the elementary library. There will also be a Breakfast with the Board held at the Elementary on December 11th from 7:30a.m.-8:00a.m and at the High School on December 13th from 7:15a.m.-7:45a.m.
38. Mr. Mark Mosemann announced that the first Finance Committee meeting of the year will be held on Tuesday January 8th at 7:30p.m. in the Elementary Library.

39. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to go into executive session for personnel reasons with action to follow. **VOICE VOTE, All in Favor. Motion carried**

Executive session began at 8:06p.m. and ended at 9:05p.m.

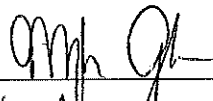
40. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to amend the approval to hire Tori Vasbinder to state she will be hired as a substitute teacher at a sub rate pending completion of all paperwork and upon receipt of state certification will be hired as a full-time speech therapist. **VOICE VOTE, All in Favor. Motion carried.**
41. Zach Mellott addressed the board regarding preventative maintenance for air quality at the elementary school in the future.
42. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to hire Michael Sites as Assistant to the Supervisor of Building & Grounds effective January 1, 2019.

Patrick Bard - yes	Richard Morgan – yes
Jeff Hull - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Allen Morton - yes	Donnie Gordon – yes

“8” yes “0” members no. Motion carried.

43. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

The meeting adjourned at 10:00 p.m.

Signature 
Date 1/16/2019