

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

June 25, 2019

7:30 p.m.

Board Meeting Minutes

Prior to the board meeting and executive session was held for personnel reasons. Executive session began at 6:30p.m. and ended at 7:38p.m.

The board meeting began at 8:19 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Jeff Hull, Kirk Layton, Eric Barnhart, Mark Mosemann, Donnie Gordon, and Patrick Bard. The meeting was conducted by the board vice president, Patrick Bard.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Terry Bard, high school assistant principal; Kathy Cutchall, elementary principal; Diane Younker, special education director; John Bain, facilities manager; Doug Leisher, technology specialist; MaryAnn Johnson, board secretary; Ed Denner, Interim Business Manager

Visitors present were: Adrienne Gregory, Matthew Sfarra, & Erik Damgaard

1. The meeting was opened with the Pledge of Allegiance led by Mr. Patrick Bard.
2. Matthew Sfarra of Metz presented on the 2018-2019 cafeteria review. Mr. Sfarra also explained to the board the different milk options available to the district.
3. A motion was made by Mr. Mark Mosemann and seconded by Mr. Eric Barnhart to increase milk offered in the cafeterias from fat free to 1% milk. **VOICE VOTE, All in Favor. Motion carried.**
4. Mrs. Tara Will reported the class of 2019 had 50 graduates and a total of \$990,983.00 in scholarships were awarded. She also stated that the Comprehensive Planning Committee finalized our new mission statement “Student Futures matter to us”.
5. Eric Damgaard, Director of the Fulton County AVTS provided updates on the AVTS program.
6. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**

7. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to add to the agenda approval of the minutes from the June 11, 2019 Finance Committee meeting. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to add to the agenda approval of the mowing proposal for the Jr/SR High School proposal. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to add to the agenda approval of the minutes from the June 24, 2019 Building and Grounds Committee meeting. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to add to the agenda approval to advertise for a Life Skills teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to approve the corrected minutes of the May 21, 2019 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to approve the payment of bills for May. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Patrick Bard and seconded by Mr. Jeff Hull to approve the financial reports for May. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to accept with regret the resignation from Amanda Lech as Varsity Cheerleading Advisor effective the end of the winter sports season 18-19 school year. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to accept with regret the resignation from Michael Breslin as English Language Arts Teacher effective at the end of the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to accept with regret the resignation from Brett Foor as Mathematics Teacher, National Honor Society co-Advisor, and Assistant Junior High Baseball Coach effective at the completion of the 2018-2019 school year on June 7, 2019. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to accept with regret the resignation from Julie Haines as Full-Time Custodian effective June 7, 2019. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to accept with regret the resignation from Heather Gordon as Head Track & Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**

19. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to accept with regret the letter of intent to retire from Cheryl Gladhill as Full-Time Custodian effective July 31, 2019. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Courtney Trainor as Elementary Physical Education Teacher at Step 1, Column 1, of the Professional Staff Contract for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Amy Spade Elias as a paid volunteer Band Front Advisor for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Macy Crouse as a Substitute Nurse for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Tina McCracken as a Substitute Paraprofessional for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Van Duncan as Scholastic Scrimmage Advisor for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Jamie Bivens as a Substitute Secretary and Substitute Paraprofessional for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Adrienne Gregory as an Elementary Teacher at Step 1, Column 1, of the Professional Staff Contract for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Joseph Hollenshead as Varsity Girls Basketball Head Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Harry Lanehart as Junior High Girls Basketball Head Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
29. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise retroactive to May 30, 2019 for 2 Full-Time Evening & Second Shift Custodians for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**

30. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a High School Mathematics Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
31. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a High School English Language Arts Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
32. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a Varsity Cheerleading Advisor for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
33. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a Head Track & Field Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
34. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a Part-Time Human Resources Secretary in the District Office for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
35. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a Junior High Assistant Baseball Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
36. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a Junior High Girls Assistant Basketball Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
37. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to advertise for a Life Skills Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
38. A motion was made by Mr. Eric Barnhart and seconded by Mr. Jeff Hull to approve the Business Manager Job Description. **VOICE VOTE, All in Favor. Motion carried.**
39. A motion was made by Mr. Eric Barnhart and seconded by Mr. Jeff Hull to approve the Assistant Supervisor of Building and Grounds Job Description. **VOICE VOTE, All in Favor. Motion carried.**
40. A motion was made by Mr. Eric Barnhart and seconded by Mr. Jeff Hull to approve the substitute list for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
41. A motion was made by Mr. Eric Barnhart and seconded by Mr. Jeff Hull to approve the 2019-2020 school year list of paid and unpaid volunteer extracurricular coaches/advisors as per the Professional Staff Contract and as recommended by the Athletic Director. **VOICE VOTE, All in Favor. Motion carried.**

42. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve the corrections to the Elementary Handbook. **VOICE VOTE, All in Favor. Motion carried.**
43. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve the High School Student Handbook. **VOICE VOTE, All in Favor. Motion carried.**
44. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve retroactive for the Southern Fulton Trap Team to hold a HybridLight Flashlights fundraiser in May and a ham and cheese sandwich fundraiser in June. **VOICE VOTE, All in Favor. Motion carried.**
45. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve for 14 members of the Southern Fulton Trap Team to compete in the National Trap Competition in Mason, MI on July 10-14, 2019. All expenses are paid by the parents and through fundraising. **VOICE VOTE, All in Favor. Motion carried.**
46. A motion was made by Mr. Kirk Layton and seconded by Mr. Mark Mosemann to approve of the first reading of the following policies:
- a) Policy 150, Programs, Title I-Comparability of Services
 - b) Policy 616, Finances, Payment of Bills
- VOICE VOTE, All in Favor. Motion carried.**
47. A motion was made by Mr. Kirk Layton and seconded by Mr. Mark Mosemann to approve of the second reading of the following policies:
- a) Policy 220, Pupils, Student Expression/Distribution and Posting of Materials
 - b) Policy 335, Employees, Family and Medical Leaves
 - c) Policy 435, Employees, Family and Medical Leaves
 - d) Policy 535, Employees, Family and Medical Leaves
 - e) Policy 913, Community, Non-school Organizations/Groups/Individuals
- VOICE VOTE, All in Favor. Motion carried.**
48. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve for Milestone Wellness to use the Elementary Cross Country Trail on September 14, 2019 from 8:00a.m. to 3:00p.m. for a Color Run. **VOICE VOTE, All in Favor. Motion carried.**

Mr. Denner reviewed information on the final budget.

49. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve the final budget for the 2019-2020 school year for a total of \$13,512,499.00.

Jeff Hull – yes	Donnie Gordon – yes
Mark Mosemann - yes	Patrick Bard- yes
Eric Barnhart- yes	Kirk Layton- yes
“6” yes “0” members no. Motion carried.	

50. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon

to approve the following taxes:

Real Estate Taxes	26.9128 Mills
Section 679 Per Capita Taxes	\$5.00
Act 511 Per Capita Taxes	\$5.00
Earned Income Tax	1%
Real Estate Transfer Tax	1%
Penalties	Maximum 10

Jeff Hull – yes Donnie Gordon – yes
 Mark Mosemann - yes Patrick Bard- yes
 Eric Barnhart- yes Kirk Layton- yes
 “6” yes “0” members no. Motion carried.

51. A motion was made by Mr. Kirk Layton and seconded by Mr. Jeff Hull to approve Dr. Rachel Kendall as school dentist at a rate of \$.80 per students for the 2019-2020 school year.

Jeff Hull- yes Donnie Gordon – yes
 Mark Mosemann - yes Patrick Bard- yes
 Kirk Layton- yes Eric Barnhart- yes
 “6” yes “0” members no. Motion carried.

52. A motion was made by Mr. Jeff Hull and seconded by Mr. Donnie Gordon to approve Tri-State Community Health Center as school doctor at no charge per student for the 2019-2020 school year.

Donnie Gordon – yes Mark Mosemann- yes
 Patrick Bard- yes Eric Barnhart- yes
 Kirk Layton- yes Jeff Hull- yes
 “6” yes “0” members no. Motion carried.

53. A motion was made by Mr. Mark Mosemann and seconded by Mr. Eric Barnhart to approve to move any additional unassigned fund balance on June 30, 2019, to committed fund balance, with the amount to be determined upon completion of the 2018-2019 fiscal year audit. Committed fund balance will be used for future payment of bond principal, interest payments, health insurance increases, and PSERS retirement rate increases.

Donnie Gordon – yes Mark Mosemann-yes
 Patrick Bard- yes Eric Barnhart- yes
 Kirk Layton- yes Jeff Hull- yes
 “6” yes “0” members no. Motion carried.

54. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve of the following insurance carrier and approve authorization of payment of the premiums regarding the same for the 2019-2020 school year.

<u>Policy</u>	<u>Carrier</u>	<u>Premium</u>
Property (including terrorism)	Strickler Agency	\$ 44,065
Equipment Breakdown		\$ 2,901
General Liability & Law Enforcement Liability		\$ 7,272
Crime		\$ 284
Commercial Automobile		\$ 3,102
School Leader’s Legal Liability		\$ 11,874
Worker’s Compensation		\$ 40,306
Umbrella Liability		\$ 4,623
Cyber Security-Travelers		\$ 4,947

Total Annual Premium

\$119,374

Donnie Gordon – yes Kirk Layton- yes
Mark Mosemann – yes Jeff Hull- yes
Patrick Bard- yes Eric Barnhart- yes
“6” yes “0” members no. Motion carried.

55. A motion was made by Mr. Donnie Gordon and seconded by Mr. Jeff Hull to approve the proposal from Strickler Agency for Student Accident and Athletic Insurance for the 2019-2020 school year through A-G Administrator’s, Inc. as stated below:

Sports (no football team)

Plan: \$100 Primary Excess

Coverage: \$1,000,000 Benefit Max. two (2) year benefit period

Premium: Approximately \$2,350

Jeff Hull – yes Donnie Gordon– yes
Mark Mosemann - yes Patrick Bard- yes
Eric Barnhart- yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

56. A motion was made by Mr. Mark Mosemann and seconded by Mr. Eric Barnhart to approve the 2019 Homestead and Farmstead Exclusion Resolution.

Jeff Hull-yes Donnie Gordon – yes
Mark Mosemann - yes Patrick Bard- yes
Eric Barnhart- yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

57. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve the letter of agreement between Laurel Life and Southern Fulton School District for the 2019-2020 school year.

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- yes
Jeff Hull Kirk Layton- yes
“6” yes “0” members no. Motion carried.

58. A motion was made by Mr. Mark Mosemann and seconded by Mr. Eric Barnhart to approve the letter of agreement between True North Wellness and Southern Fulton School District for the 2019-2020 school year.

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- yes
Jeff Hull-yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

59. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve the agreement between Southern Fulton School District and Healthy Communities Partnership, Franklin-Fulton County MJ/ID/EI and Franklin-Fulton County Drug and Alcohol.

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- yes
Jeff Hull- yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

60. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve the service agreement between Southern Fulton School District and Lowell Barnhart.

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- abstain
Jeff Hull- yes Kirk Layton- yes
“5” yes “0” members no “1”abstain. Motion carried.

61. A motion was made by Mr. Jeff Hull and seconded by Mr. Eric Barnhart approval to increase the Substitute Support Staff rate to \$10.00 per hour..

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- yes
Jeff Hull-yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

62. A motion was made by Mr. Donnie Gordon and seconded by Mr. Kirk Layton to approve the Stahle Enterprises Limited, LLC contract.

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- yes
Jeff Hull- yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

63. A motion was made by Mr. Donnie Gordon and seconded by Mr. Jeff Hull to approve the B&G Mowing Service proposal for the Jr/SR High School with a modification to include up to 13 mowing's, \$7,000.00 price cap, and at the discretion of Building and Grounds.

Donnie Gordon – yes Mark Mosemann - yes
Patrick Bard- yes Eric Barnhart- yes
Jeff Hull- yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.

64. Mr. Donnie Gordon reviewed the minutes from the June 24, 2019 Building and Grounds Committee Meeting.

65. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to approve the minutes from the June 24, 2019 Building and Ground Committee Minutes. **VOICE VOTE, All in Favor. Motion carried.**

66. Mr. Jeff Hull reported that there was no Safety Committee Meeting this month. The safety kiosks are installed in both buildings.

67. Mr. Eric Barnhart reviewed the minutes from the June 11, 2019 Personnel Committee Meeting.

68. **A motion was made by Mr. Eric Barnhart and seconded by Mr. Jeff Hull to approve a 2-month extension on the Superintendent contract with the goal of having a contract at the July 2019 board meeting with the contract to be retroactive to July 1, 2019.**

**Jeff Hull-yes Donnie Gordon- yes
Mark Mosemann- yes Eric Barnhart- yes
Patrick Bard- yes Kirk Layton- yes
“6” yes “0” members no. Motion carried.**

69. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon

to approve the minutes from the June 11, 2019 Personnel Committee meeting.

VOICE VOTE, All in Favor. Motion carried.

70. Mr. Mark Mosemann reported that the Finance Committee meetings for July and August will be cancelled.

71. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to approve the minutes from the June 11, 2019 Finance Committee meeting. **VOICE VOTE, All in Favor. Motion carried.**

Mr. Donnie Gordon & Mr. Patrick Bard extended a thank you to Mr. Ed Denner for all the work and effort he put into the budget.

72. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to go into executive session for safety and personnel issues. **VOICE VOTE, All in Favor. Motion carried.**

The Executive session began at 9:28p.m. and ended at 10:01p.m.

73. A motion was made by Mr. Donnie Gordon and seconded by Mr. Mark Mosemann allowing Mrs. Tara Will to create and MOU for contractual Clarification.

Jeff Hull-yes Donnie Gordon- yes
Mark Mosemann- yes Eric Barnhart- yes
Patrick Bard- yes Kirk Layton- yes
"6" yes "0" members no. Motion carried.

74. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 10:02 p.m.

Signature _____

Date _____