

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

August 13, 2019

7:30 p.m.

Board Meeting Minutes

Prior to the board meeting Mr. Jeff Hull recommended to the board to hire a School Police Officer and discussed the placement of the emergency response information based on the Safety Committee meeting held on Monday August 12th.

The board meeting began at 8:06 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Richard Morgan, Jeff Hull, Kirk Layton, Eric Barnhart, Mark Mosemann, Donnie Gordon, Patrick Bard, and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal Terry Bard, high school assistant principal; Kathy Cutchall, elementary principal, Diane Younker, special education director; John Bain, facilities manager; Doug Leisher, technology specialist; MaryAnn Johnson, board secretary; Jennifer Mellott, Business Manager

Visitors present were: Tyler Burns, Kristen Burns, Jamie Bivens, Shannon Pittman, & Brian Pittman

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mrs. Tara Will reported that the Elementary & High School cleaning was almost complete, there will be a “donut with drivers” meeting held on the 16th to review procedures, there will be an in-service day held for all staff on August 19th, the first day of school for students will be August 20th, Central Fulton and Southern Fulton will hold a joint in-service on August 30th. The Visitor Management System is installed in both buildings, Mrs. Will attended a meeting on Monday to explain the changes to the Comprehensive Plan, and she also shared that the senate passed bill 440 which allows schools to have flexible instruction days.
3. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
4. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval to hire Shonda Price as Junior High Assistant Soccer Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**

5. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval of the 2019-2020 teaching and staff assignments. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda to accept with regret the resignation from Joseph Hollenshead as Junior High Track & Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda to accept with regret the resignation from Heather Hollenshead as Junior High Assistant Track & Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda to advertise for a Junior High Track & Field Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda to advertise for an Assistant Junior High Track & Field Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval of Tara Will's renewal contract as Superintendent. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval of the following job descriptions:
 - 1) Part-Time Human Resources Secretary
 - 2) K-6 Dean of Students**VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval of the following mentors for the 2019-2020 school year:
 - 1) Allison Green mentor for Courtney Trainor
 - 2) Deanna Baker mentor for Logan Kennedy
 - 3) Kristi Whiteside mentor for Brooklyn Crouse
 - 4) Jamie Shaw mentor for Adrienne Gregory
 - 5) Melissa Barton mentor for Noah Smartt
 - 6) Julie Dickerhoff mentor for Jolene Stotler
 - 7) Ellen Glunt mentor for Erika Mindish
 - 8) Jennifer Keebaugh mentor for Leslie Gates(Emergency Certification-New to Special Education and High School)**VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval to advertise for a Secondary Science Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**

14. A motion was made by Mr. Kirk Layton and seconded by Mr. Richard Morgan to add to the agenda approval to hire Debbie Bahrenburg as a substitute teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve the minutes from the July 16, 2019 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve the payment of bills for July. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve the financial reports for July. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to accept with regret the resignation from Joseph Hollenshead as Junior High Track & Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to accept with regret the resignation from Heather Hollenshead as Assistant Track & Field Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Jolene Stotler as Secondary Math Teacher at Step 1, Column 1, of the Professional Staff Contract for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Tyler Burns as Elementary Teacher at Step 1, Column 1, of the Professional Staff Contract for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Mike Richards as Full-Time Custodian for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Drew Wink as Junior High Head Soccer Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Danielle Guyer as a Substitute Nurse for the 2019-2020 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Kathleen Croteau as a Part-time Paraprofessional for the 2019-2020 school year

pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

26. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Erika Mindish as an Elementary Life Skills Teacher at Step 1, Column 4, of the Professional Staff Contract for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
27. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Jamie Bivens as a Part-time Human Resources Secretary for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
28. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Susan Cleveland as a Substitute Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
29. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Herbert Brambley as a Substitute Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
30. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Shonda Price as Junior High Assistant Soccer Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
31. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to hire Debbie Bahrenburg as a Substitute Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
32. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to give Mrs. Will permission to hire William Baker at a rate of \$22.00 per hour as the district School Police Officer to start on Monday August 19, 2019 to be prepared for the 1st day of school. This hiring decision is contingent upon all needed details, such as communication with the solicitor, job description, and insurances being properly put in place. **VOICE VOTE, All in Favor. Motion carried.**
33. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to hire Lowell Bard as a Substitute Maintenance Custodian for the 2019-2020 school year.

Richard Morgan – yes	Donnie Gordon – yes
Mark Mosemann - yes	Patrick Bard- yes
Eric Barnhart- abstain	Kirk Layton- yes
Jeff Hull-yes	Allen Morton- yes

“7” yes “0” members no “1”abstain. Motion carried.

34. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to advertise for a Junior High Track & Field Coach for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
35. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to advertise for an Assistant Junior High Track & Field Coach for the 2019-2020

school year. **VOICE VOTE, All in Favor. Motion carried.**

36. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to advertise for a Secondary Science Teacher for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**

37. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of the following mentors for the 2019-2020 school year:

- 1) Allison Green mentor for Courtney Trainor
- 2) Deanna Baker mentor for Logan Kennedy
- 3) Kristi Whiteside mentor for Brooklyn Crouse
- 4) Jamie Shaw mentor for Adrienne Gregory
- 5) Melissa Barton mentor for Noah Smartt
- 6) Julie Dickerhoff mentor for Jolene Stotler
- 7) Ellen Glunt mentor for Erika Mindish
- 8) Jennifer Keebaugh mentor for Leslie Gates (Emergency Certification-New to Special Education and High School)

VOICE VOTE, All in Favor. Motion carried.

38. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of the following job descriptions:

- 1) Part-Time Human Resources Secretary
- 2) K-6 Dean of Students

VOICE VOTE, All in Favor. Motion carried.

39. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of the 2019-2020 teaching and staff assignments. **VOICE VOTE, All in Favor. Motion carried.**

40. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve of Employee Conferences for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**

41. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve for the Boys & Girls Varsity & Junior High Soccer teams to hold a Marianna Subs & Pizza fundraiser late August/September. **VOICE VOTE, All in Favor. Motion carried.**

42. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve of the following classes with an enrollment of students under 10:

Course Name	Number of Students	Number of Students
2D Art	8	
3D Art	7	
Advanced Physics	6	
AP Art	2	
AP Stats	9	
Guitar/Music Theory	3	
Graphic Design	7	

Horticulture	3
Photography	5
STEM II	9
Wildlife and Fisheries	9

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This does not include special education or AVTS courses. These numbers are subject to change once school starts and students change their schedules. An updated list will be provided at the next board meeting. **VOICE VOTE, All in Favor. Motion carried.**

- 43. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve the first reading of Policy 622, Finances, GASB Statement 34. **VOICE VOTE, All in Favor. Motion carried.**
- 44. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve the second reading of Policy 616, Finances, Payment of Bills. **VOICE VOTE, All in Favor. Motion carried.**
- 45. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve for a fee of \$50.00 to be assessed for the issuance of a Non-Sufficient Fund Check to any fund of the Southern Fulton School District effective September 1, 2019. This is in accordance with Act 70 of 2007, which went into effect on February 16, 2008. **VOICE VOTE, All in Favor. Motion carried.**
- 46. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve Natasha Souders as a van driver for M&C Lumber for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
- 47. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve Carla Hartman as a van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
- 48. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve Larry Hartman as a van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
- 49. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve Rose Shank as a van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
- 50. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve the bus and van driver and substitute driver list for the 2019-2020 school year. **VOICE VOTE, All in Favor. Motion carried.**
- 51. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordonto approve the Memorandum of Understanding between Southern Fulton School District and the Southern Fulton Education Association/PSEA/NEA.

Richard Morgan – yes Donnie Gordon – yes
Mark Mosemann - yes Patrick Bard- yes

Eric Barnhart- yes Kirk Layton- yes
Jeff Hull-yes Allen Morton- yes
"8" yes "0" members no. Motion carried.

52. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve of Tara Will's renewal contract as Superintendent.

Richard Morgan – yes Donnie Gordon – yes
Mark Mosemann - yes Patrick Bard- yes
Eric Barnhart- yes Kirk Layton- yes
Jeff Hull-yes Allen Morton - yes
"8" yes "0" members no. Motion carried.

53. Mr. Kirk Layton reviewed the minutes from the July 22, 2019 Building and Grounds Meeting. The next meeting will be held on August 26, 2019.

54. Mr. Mark Mosemann announced that next Finance Committee Meeting will be held on Tuesday, September 10, 2019 at 7:30p.m. in the elementary library.

55. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 8:52 p.m.

Signature _____

Date _____