

# **SOUTHERN FULTON SCHOOL DISTRICT**

13083 Buck Valley Road  
WARFORDSBURG, PA 17267

October 20, 2020

7:30 p.m.

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## Board Meeting Minutes

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Prior to the board meeting an executive session was held for personnel reasons.

1. A motion was made by Mr. Jeff Hull and seconded by Mr. Patrick Bard to go into executive session for personnel reasons. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 7:34 p.m. and ended at 7:54 p.m.

The board meeting began at 8:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania with visitors attending via Google Meet. The following members were present: Jeff Hull, Mark Mosemann, Brian Pittman, Richard Morgan, Mika Ah Loe, Patrick Bard, Dave Smith, and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Also present were: Tara Will, superintendent; Jennifer Mellott, business manager; Cindy Flaherty, director of special education; Kathy Cutchall, elementary principal; Meredith Hendershot, high school principal; John Bain, building & grounds supervisor; MaryAnn Johnson, board secretary

Also present via Google Meet were: Timothy Mellott, board member; Terry Bard, high school vice principal; Dave Cason, Tech Team Solutions; Billy Baker, school police officer

Visitors present via Google Meet were: Amanda Keiper, Logan Kennedy, Sarah Sipes, Tim Fowler, Marjory Leese, Allison Green, Denise Conley, Tammy Hixon, Carolyn Mottern, Dariel Pelton, Michelle Auker, Kristi Whiteside

2. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
3. Dr. Tara Will reported on the surge in COVID-19 cases and assured the board that should the need to go virtual come about that the administration is ready. The elementary Christmas program will be held virtually and available for public view on December 18<sup>th</sup>. PDE approved the Flexible Instruction Day application which allows the district to offer online instructions for 5 days during the 2020-2021 school year. Dr. Will also shared that the school psychologist candidate is planning a site visit next week and more detail will be discussed during the November personnel committee meeting. The USDA has extended the waivers for the Seamless Summer Option and the Summer Food Service Program allowing all students to receive a free breakfast and free lunch through June 30, 2021. Mr. Bain was able to secure a date for the tank recoding at the elementary for December 19, 2020. The project will take two weeks, so to complete this the district would need to switch to remote learning on December 21, 22, & 32, 2020. Maintenance is working on a proposal to share at the November personnel committee meeting to request an additional custodian for the Elementary building. Dr. Will is also working on developing a telework policy in the event the district would move to a remote learning option and hopes to have ready for approval at the November board

meeting.

4. Mrs. Jennifer Mellott reported on PIMs reporting, Powerschool information, and FMLA/Special leave under the cares act along with the effect it has on PSERS.
5. Mr. Dave Cason commended Mrs. Jennifer Mellott on her commitment to PIMS and shared that there are plans to work on a Powerschool parent platform. Mr. Cason assured all board members that teachers are 110% ready for remote learning if this would happen in the district and he reported that the Spanish class will be able to work remotely with the Forbes Road classroom starting October 21, 2020.
6. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda approval of the first reading of Policy 815.2, Operations, Livestream Video. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda approval of a prorated paid leave of absence under the Family First Coronavirus Response Act(FFCRA) pursuant to the law and regulation for a professional staff employee beginning on October 14, 2020, through December 31, 2020. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the minutes from the September 15, 2020 Board Meeting with changes. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the payment of bills for September. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Mark Mosemann and seconded by Mr. Mark Mosemann to approve the financial reports for September. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to hire Brittany Ketterman as a substitute teacher for the 2020-2021 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to hire Denise Grabowski as a substitute secretary for the 2020-2021 school year. **VOICE VOTE, All in Favor. Motion carried.**

14. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to hire Adrianna Croteau as Junior High girls head basketball coach for the 2020-2021 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to hire Macey Hollenshead as a substitute teacher for the 2020-2021 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to hire Karlie Ward as a substitute teacher for the 2020-2021 school year pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Mark Mosemann and seconded by Mr. Jeff Hull to hire Sarah Sipes as a fifth-grade teacher at Step 1, Column 1, of the Professional Staff Contract for the 2020-2021 school year with employment to begin pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

Sarah Sipes introduced herself to the board and thanked them for the opportunity.

18. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve a paid FMLA leave of absence under the Family First Coronavirus Act(FFCRA) pursuant to the law and regulation for a professional staff employee beginning on September 21, 2020, through October 9, 2020. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Brian Pittman seconded by Mr. Mika Ah Loe to approve a paid FMLA leave of absence under the Family First Coronavirus Response Act(FFCRA) pursuant to the law and regulation for a professional staff employee beginning on September 24, 2020, through September 25, 2020. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve a paid FMLA leave of absence under the Family First Coronavirus Response Act(FFCRA) pursuant to the law and regulation for a professional staff employee beginning on October 5, 2020, through October 8, 2020. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a professional employee beginning approximately January 19, 2021, through 9 weeks. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Brian Pittman and seconded by Mr. Mika Ah Loe to approve a prorated paid leave of absence under the Family First Coronavirus Response Act(FFCRA) pursuant to the law and regulation for a professional staff employee beginning on October 14, 2020, through December 31, 2020. **VOICE VOTE, All in Favor. Motion carried.**

23. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve of the 2020-2021 Southern Fulton School District student device handbook. **VOICE VOTE, All in Favor. Motion carried.**

24. A motion was made by Mr. Jeff Hull and seconded by Mr. Richard Morgan to approve the first reading of the following policies:

- A. Policy 113.1, Programs, Discipline of Students With Disabilities
- B. Policy 113.2, Programs, Behavior Support
- C. Policy 113.4, Programs, Confidentiality of Special Education Student Information
- D. Policy 122, Programs, Extracurricular Activities
- E. Policy 123, Programs, Interscholastic Athletics
- F. Policy 123.2, Programs, Sudden Cardiac Arrest
- G. Policy 815.2, Operations, Livestream Video

**VOICE VOTE, All in Favor. Motion carried.**

25. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve the second reading of the following policies:

- A. Policy 103, Programs, Discrimination/Title IX Sexual Harassment Affecting Students
  - 1) Attachment 1, Report Form
  - 2) Attachment 2, Discrimination Complaint Procedures
  - 3) Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process for Formal Complaints
  - 4) Attachment 4, Template for Letter Documenting Parental Objection to Child's Participation in an Investigation
- B. Policy 104, Programs, Discriminations/Title IX Sexual Harassment Affecting Staff
  - 1) Attachment 1, Report Form
  - 2) Attachment 2, Discrimination Complaint Procedures
  - 3) Attachment 3, Title IX Sexual Harassment Procedures and Grievance Process For Formal Complaints
- C. Policy 247, Pupils, Hazing
  - 1) Attachment 1, Report Form
- D. Policy 249, Pupils, Bullying/Cyberbullying
  - 1) Attachment 1, Report Form
- E. Policy 252, Pupils, Dating Violence
  - 1) Attachment 1, Report Form
- F. Policy 317.1, Administrative Employees, Educator Misconduct
- G. Policy 417.1, Professional Employees, Educator Misconduct
- H. Policy 517.1, Support Employees, Educator Misconduct
- I. Policy 824, Operations, Maintaining Professional Adult/Student Boundaries

**VOICE VOTE, All in Favor. Motion carried.**

26. A motion was made by Mr. Dave Smith and seconded by Mr. Mika Ah Loe to approve the memorandum of understanding between Southern Fulton School District and the Southern Fulton Education Associations/PSEA/NEA for the incentive given to an employee who completes a successful Spanish teacher referral.

Patrick Bard- yes

Brian Pittman- yes

Jeff Hull-yes                      Richard Morgan-yes  
Mark Mosemann-yes              Dave Smith- yes  
Timothy Mellott-yes              Mika Ah Loe- yes  
Allen Morton - yes  
"9" yes "0" members no. Motion carried.

27. A motion was made by Mr. Mark Mosemann and seconded by Mr. Brian Pittman to approve the memorandum of understanding between Southern Fulton School District and the Bedford/Fulton Head Start Program to coordinate services to eligible preschool children through state and federal funds, based on the requirements of the Head Start Act of 2007.

Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                      Richard Morgan-yes  
Mark Mosemann- yes                  Dave Smith- yes  
Timothy Mellott-yes                  Mika Ah Loe-yes  
Allen Morton - yes  
"9" yes "0" members no. Motion carried.

Mr. Richard Morgan reviewed the minutes from the October 13, 2020, personnel committee meeting.

28. A motion was made by Mr. Mark Moseman and seconded by Mr. Brian Pittman that if a school closure takes place due to COVID-19 and no players or coaches are affected/symptomatic sports may continue as scheduled.

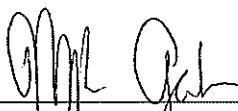
Patrick Bard- yes                      Brian Pittman- yes  
Jeff Hull-yes                      Richard Morgan-no  
Mark Mosemann- yes                  Dave Smith- yes  
Timothy Mellott-no                  Mika Ah Loe-yes  
Allen Morton - yes  
"7" yes "2" members no. Motion carried.

29. A motion was made by Mr. Mark Mosemann and seconded by Mr. Richard Morgan to go into executive session for personnel reasons with the potential for action to follow. **VOICE VOTE, All in Favor. Motion carried.**

Executive session began at 9:34 p.m. and ended at 10:36 p.m.

30. A motion was made by Mr. Jeff Hull and seconded by Mr. Patrick Bard to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 10:37 p.m.

Signature   
Date 11/20/2020

