

# **SOUTHERN FULTON SCHOOL DISTRICT**

13083 Buck Valley Road  
WARFORDSBURG, PA 17267

September 21, 2021

7:00 p.m.

## **Board Meeting Minutes**

Prior to the board meeting, an executive session was held for personnel and safety reasons.

The board meeting began at 8:26 p.m. in the auditorium of the high school in Warfordsburg, Pennsylvania with visitors attending in person and via google meet. The following members were present: Jeff Hull, Timothy Mellott, Dave Smith, Brian Pittman, Patrick Bard, Mika Ah Loe, and Allen Morton. The meeting was conducted by the board president, Allen Morton.

Board Members present via Google Meet were: Richard Morgan

Also present were: Billy Baker, school police officer; Cindy Flaherty, director of educational support services; Meredith Hendershot, high school principal; Kathy Cutchall, elementary principal; Suzy Elbin, K-12 special education supervisor; MaryAnn Johnson, board secretary.

Also present via Google Meet were: Tara Will, superintendent; Jennifer Mellott, business manager

Visitors present were: Annette Wetzel, Robert Wetzel, Tammy Hixon, Karen Souders

Visitors present via Google Meet were: Jon Diffenderfer, Michele Auker, Deanne Baker, Marley Baker, Lori Bard, Tori Bearfield, Amanda Brumbaugh, Meredith Cirtwell, Denise Conley, Sandy Crouse, Sherry DeShong, Ellen Glunt, Heather Gordon, Allison Green, Adrienne Gregory, Beth Hull, Logan Kennedy, Dena Mellott, Meagan Mellott, Kelly Morton, Carolyn Mottern, Sherry Northcraft, Karen Palmer, Dariel Pelton, Heather Powell, Shonda Price, Wendy Ritz, Carrie Shaw, Sarah Sipes, Stacy Smith, Jolene Stotler, and several by phone number.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Dr. Will reported that due to the uprise in COVID cases within our district the difficult decision to go virtual for two weeks was made. The expected return date is October 4, 2021. New mask guidance is expected on October 1, 2021, and a booster shot is expected to be available in the near future. Dr. Will also provided information on broadband infrastructure in the county. It was decided the board does not wish to pursue the infrastructure at this time.
3. A parent asked what the expected length of virtual learning will be and when parents will be notified if the timeline is extended. Dr. Will explained that updates will be provided on the district website and all-call system.

4. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If, however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
5. A motion was made by Mr. Jeff Hull and seconded by Mr. Dave Smith to approve the minutes from the August 17, 2021 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Jeff Hull and seconded by Mr. Dave Smith to approve the payment of bills for August. **VOICE VOTE, All in Favor. Motion carried.**
7. A motion was made by Mr. Jeff Hull and seconded by Mr. Dave Smith to approve the financial reports for August. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Mika Ah Loe and seconded by Mr. Brian Pittman to accept with regret the resignation from Amy Fischer as Varsity Girls Head Basketball Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Dave Smith and seconded by Mr. Timothy Mellott to rescind the resignation letter from Scott Varner as Boys Varsity Assistant Basketball Coach. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to hire Samantha Cain as an elementary girls head basketball coach for the 2021-2022 school year pending completion of all paperwork including an agreement to follow the rules, regulations, and policies of Southern Fulton School District. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to hire Jeremy Clingerman as a junior high boys assistant basketball coach for the 2021-2022 school year pending completion of all paperwork including an agreement to follow the rules, regulations, and policies of Southern Fulton School District. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to hire Kent Hendershot as a junior high boys head basketball coach for the 2021-2022 school year pending completion of an agreement to follow the rules, regulations, and policies of Southern Fulton School District. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to hire Derek Younker as an unpaid volunteer junior high boys assistant basketball coach for the 2021-2022 school year pending completion of an agreement to follow the rules, regulations, and policies of Southern Fulton School District. **VOICE VOTE, All in Favor.**

**Motion carried.**

14. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to hire Kay Bradshaw as a long-term substitute for high school special education Teacher effective August 25, 2021, until the position is filled pending completion of an agreement to follow the rules, regulations, and policies of Southern Fulton School District. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Patrick Bard and seconded by Mr. Dave Smith to hire Hope Rouzer as a full-time custodian effective September 27, 2021, pending completion of all paperwork including an agreement to follow the rules, regulations, and policies of Southern Fulton School District. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Patrick Bard and seconded by Mr. Mika Ah Loe to approve to advertise for a varsity girls head basketball coach for the 2021-2022 school year. **VOICE VOTE, All in Favor. Motion carried.**
17. A motion was made by Mr. Patrick Bard and seconded by Mr. Mika Ah Loe to approve the updated High School teaching and staff assignments for the 2021-2022 school year. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Patrick Bard and seconded by Mr. Mika Ah Loe to approve for Meredith Hendershot to attend the 70<sup>th</sup> annual PASCDC Conference on November 21, 2021, thru November 23, 2021, at The Hershey Lodge and Convention Center. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Dave Smith and seconded by Mr. Jeff Hull to approve the first reading/review of the following existing policies:
  - a) Policy 113.4, Programs, Confidentiality of Special Education Student Information
  - b) Policy 207, Pupils, Confidential Communications of Students
  - c) Policy 216, Pupils, Student Records
  - d) Policy 324, Administrative Employees, Personnel Files
  - e) Policy 424, Professional Employees, Personnel Files
  - f) Policy 524, Support Employees, Personnel Files**VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Dave Smith and seconded by Mr. Jeff Hull to approve the first reading of the following policies:
  - a) Policy 006, Local Board Procedures, Meetings
  - b) Policy 810, Operations, Transportation
  - c) Policy 810, Operations, Transportation Attachment A Advisory Form Process
  - d) Policy 810, Operations, Transportation Attachment B Transportation Advisory Form
  - e) Policy 810.2, Operations, Transportation-Video/Audio Recording
  - f) Policy 815, Operations, Acceptable Use of Internet
  - g) Policy 815, Operations, Acceptable Use of Internet, Attachment A: SFSD Device Handbook and Agreement
  - h) Policy 815, Operations, Acceptable Use of Internet, Attachment B: SFSD Employee Device Assignment

- i) Policy 815, Operations, Acceptable Use of Internet, Attachment C: 2021-2022 Hotspot Lending Agreement-Students
- j) Policy 815, Operations, Acceptable Use of Internet, Attachment D: 2021-2022 Hotspot Lending Agreement Employees
- k) Policy 903, Community, Public Participation in Board Meetings

**VOICE VOTE, All in Favor. Motion carried.**

21. A motion was made by Mr. Dave Smith and seconded by Mr. Jeff Hull to approve the second reading of the following policies:

- a) Policy 218.1, Pupils, Weapons
- b) Policy 218.2, Pupils, Terroristic Threats
- c) Policy 236.1, Pupils, Threat Assessment
- d) Policy 805, Operations, Emergency Preparedness, and Response
- e) Policy 805, Operations, Emergency Preparedness, and Response Attachment-Safe2Say Procedures
- f) Policy 805.2, Operations, School Security Personnel

**VOICE VOTE, All in Favor. Motion carried.**

22. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve Jennifer Foor as a substitute driver for Weaver Bussing pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried.**

23. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve Amber Mellott as a van driver for M&C Lumber pending completion of all paperwork. **VOICE VOTE, All in Favor. Motion carried**

24. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve a “School Bus Turn Around Ahead” sign on each side of the road at 1757 Ebenezer Church Road, Needmore, PA 17238. **VOICE VOTE, All in Favor. Motion carried.**

25. A motion was made by Mr. Dave Smith and seconded by Mr. Patrick Bard to approve the memorandum of understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA for the Elementary Musical Director position.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe- yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes
“8” yes “0” members no. Motion carried.	

26. A motion was made by Mr. Dave Smith and seconded by Mr. Mika Ah Loe to approve the memorandum of understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA for the Assistant Elementary Musical Director position.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes
“8” yes “0” members no. Motion carried.	

27. A motion was made by Mr. Dave Smith and seconded by Mr. Jeff Hull to approve

the memorandum of understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA for the Elementary Vocal Music Director position.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes

“8” yes “0” members no. Motion carried.

28. A motion was made by Mr. Dave Smith and seconded by Mr. Timothy Mellott to approve the memorandum of understanding between Southern Fulton School District and Southern Fulton Education Association/PSEA/NEA for the High School Vocal Music Director position.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes

“8” yes “0” members no. Motion carried.

29. A motion was made by Mr. Dave Smith and seconded by Mr. Patrick Bard to approve the agreement between Southern Fulton School District and Accelerate Education Incorporated, a Nevada corporation (“Accelerate”) for Master Service and License Agreement.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes

“8” yes “0” members no. Motion carried.

30. A motion was made by Mr. Dave Smith and seconded by Mr. Patrick Bard to approve the agreement between Southern Fulton School District, Healthy Communities Partnership, and Franklin-Fulton County MJ/ID/EI and Franklin-Fulton County Drug and Alcohol.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes

“8” yes “0” members no. Motion carried.

31. A motion was made by Mr. Patrick Bard and seconded by Mr. Jeff Hull to approve of the updated Health & Safety Plan.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes

“8” yes “0” members no. Motion carried.

32. A motion was made by Mr. Mika Ah Loe and seconded by Mr. Jeff Hull to table the door replacement request for proposals pending specifications, dimensions, and additional information from the school police officer.

Patrick Bard- yes	Brian Pittman- yes
Jeff Hull-yes	Richard Morgan-yes
Mika Ah Loe-yes	Timothy Mellott- yes
Dave Smith- yes	Allen Morton - yes

“8” yes “0” members no. Motion carried.

- 33. Mr. Patrick Bard reviewed the minutes from the August 23, 2021, Building and Grounds Committee meeting.
- 34. Mr. Jeff Hull reviewed the minutes from the September 14, 2021, Safety Committee meeting.
- 35. Mr. Richard Morgan provided an update on the discussion held at the Personnel Committee meeting prior to the board meeting.
- 36. A motion was made by Mr. Brian Pittman and seconded by Mr. Patrick Bard to go into executive session for personnel reasons with no action to follow. **VOICE VOTE, All in Favor. Motion carried.**
- 37. A motion was made by Mr. Dave Smith and seconded by Mr. Patrick Bard to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 9:09 p.m.



Signature \_\_\_\_\_

Date 10/20/2021