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# ST. JOSEPH

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SCHOOL DISTRICT

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**Position Title:** Alternative Teacher

**Qualifications:**

**Required:** Bachelor's Degree in Education (or related field). Must have three to five years of experience teaching in elementary or secondary education. Requires a Missouri Teacher Certification; must maintain professional development hours.

**Preferred:** A Master's Degree in Education.

**FLSA:** Exempt

**Salary Schedule:** Per Approved Teacher Salary Schedule

**Direct Report:** Alternative School Principal

**Terms of Employment:** 9 Month

**Eligible for emergency telework:** With Supervisor approval

**Purpose:** Provides instruction and guidance to at-risk students assigned a long-term placement in an alternative school setting.

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**Essential Job Functions:**

- Attend work in a regular, reliable and punctual manner.
- To "telework" when requested by the District.
- Maintains discipline and classroom control that fosters a safe and positive learning environment.
- Regularly assess individual student progress and mastery of curricular and behavioral objectives.
- Maintain complete and accurate student data as required.
- Supervise students during non-curriculum based times (i.e. breakfast, lunch, detention, etc.).
- Is able to meet the physical demands of the position.
- Proficient in technology.
- Attending meetings and in-service training.
- Other assigned duties.

**Employee Behavior and Conduct:**

District employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact, both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest, and respectful.

*Updated 11/19/2020*