

**Bruder-Brasseur, Candace L**

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**Subject:** FW: FOIA Request Response

----- Original Message -----

On Aug 18, 2022, 12:33 PM, Matthews, Delores R <[Delores.Matthews@beaufort.k12.sc.us](mailto:Delores.Matthews@beaufort.k12.sc.us)> wrote:

Good afternoon, Mr. Castagnino:

We are in receipt of your August 5, 2022 FOIA request below. In accordance with S.C. Code Ann. 30-4-30(B), the public body may establish and collect reasonable fees not to exceed the actual cost of the search, retrieval, and redaction of records.

The BCSD estimates search, retrieval, and redaction, if necessary, of public documents to respond to your request will require approximately 8 hours, for an estimated cost of \$359.68 (plus 6 cents per copy if printed). Costs may increase or decrease. A 25% deposit of the total reasonably anticipated cost is required before work will begin on your request.

Please make all checks out to the Beaufort County School District and send to my attention.

 **Freedom of Information Act (FOIA) Request Form**

Name:	Joseph Castagnino
Address:	[REDACTED]
Home Phone Number:	[REDACTED]
E-mail Address:	[REDACTED]
Public Records Requested (Description of Documents or Information Requested):	<p>Under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, I am requesting the following presentations and materials that were included in the SEL and/or professional development/summer sessions that took place in the Summer of 2022 by the Beaufort County School District, including staff, teachers, school board members.</p> <p>Please send me the complete materials below either via email or have copies of each printed and available for me to pick up in person. All of this should be readily available since these materials were used and presented this week.</p>

- All presentations used during SEL training sessions
- All materials used during the SEL training sessions
- Photos of any whiteboards or notes taken during SEL sessions (including materials in breakout sessions)
- All presentations distributed to school staff prior to or after the SEL training sessions
- All materials distributed to school staff prior to or after the SEL training sessions
- Names of staff and/or board members that reviewed the SEL and related material prior to distribution, and dates approved by each
- Names staff and/or board members that took part in the SEL professional development either in person or remotely, and dates they attended (including remotely)
- All materials that were distributed to school staff to create lesson plans or to assist in presenting materials to student
- All materials that will be used during school and/or distributed to students

Please call me at 201-233-2110 with the materials are available, or email them to me at [joe.castagnino@gmail.com](mailto:joe.castagnino@gmail.com)

Thank you

Kindest regards,

Dee Matthews  
Public Information Coordinator  
Beaufort County School District  
(843) 379-6932  
[Delores.Matthews@k12.sc.us](mailto:Delores.Matthews@k12.sc.us)

