



FREEDOM OF INFORMATION ACT (FOIA) REQUEST FORM

According to the South Carolina Freedom of Information Act (FOIA), the Beaufort County School District has fifteen (15) working days to determine if the information being requested is publicly available under the law. In addition, the district may charge a searching and copying fee for extensive requests.

Enter your email address below to receive a confirmation email when you submit your data:

Email Address: erin.werts@otis.com
OPTIONAL (NAME@GMAIL.COM, FOR EXAMPLE)

Please fill in the required fields below:

Name: Erin Werts
FIRST LAST

Organization: Otis Elevator Company
(IF APPLICABLE):

Address: 101 CORPORATE Blvd
STREET Suite 105

STREET ADDRESS LINE 2
West Columbia, SC 29169 USA
CITY STATE ZIP COUNTRY

Home Phone: _____
AREA CODE PHONE NUMBER

Work Phone: 803 995-1123
AREA CODE PHONE NUMBER

Email Address: erin.werts@otis.com
(NAME@GMAIL.COM, FOR EXAMPLE)

Public Records Requested (Description of Documents or Information Requested):

I am Requesting a copy of your current
elevator maintenance contract with the
billing breakdown & terms included.

Please print this form and mail to: Risk Manager
Beaufort County School District
2900 Mink Point Blvd
PO Drawer 309
Beaufort, SC 29901-0309

Received 7/25/22
Jm