
ST. JOSEPH

SCHOOL DISTRICT

Position Title: High School Band Director

Qualifications:

Required: Appropriate Missouri Teaching Certificate

Preferred:

FLSA: Exempt

Salary Schedule: Extra-Duty

Direct Report: High School Principal

Terms of Employment: As per Extra-Duty Assignment Letter

Purpose: High School Band Director is performed for the purpose of creating a successful band department that performs during marching bands season, festivals and competitions; symphonic band; and solo and ensemble festivals. The Band Director also coordinates department events, supports band boosters and ensures MSHSAA standards are being followed.

Essential Job Functions:

- Attends work in a regular, reliable and punctual manner.
- Arranges transportation, lodging and meals for all co-curricular events for the purpose of ensuring all trip necessities are provided.
- Attends band department co-curricular events (e.g. pep band, jazz band, etc.) for the purpose of enhancing student and community experience.
- Attends band booster meetings for the purpose of achieving a unified vision of the program with the boosters.
- Attends and coordinates band participation at co-curricular events for the purpose of supporting, monitoring and directing students.
- Creates an environment conducive to learning for the purpose of physical, social and emotional development for students.
- Develops and coordinates off season activities for the purpose of constantly improving student skills.
- Directs marching band and symphonic band (e.g. leading woodwinds sectional, etc.) for the purpose of giving individualized instruction to students.

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- Evaluates student performing groups for the purpose of giving valuable feedback and critique of the performances.
- Manages and coordinates with Assistant Band Directors and staff for the purpose of creating a unified vision of the program.
- Manages and coordinates band department marching events (e.g. color guard, winter guard, drum line, etc.) for the purpose of enhancing student and community experiences.
- Prepares students for District and State auditions and competitions for the purpose of setting students up for success, while following MSHSAA guidelines.
- Schedules individual or group sessions (e.g. solo, small ensemble, etc.) for the purpose of providing individualized instruction to enhance student skill level.
- Selects music for performances for the purpose of selecting challenging and appropriate level of material.
- Supervises students at any extra-curricular events for the purpose of ensuring proper student behavior in accordance with Board policies.
- Takes all necessary and reasonable precautions for the purpose of protecting students, equipment, materials and facilities.
- Performs other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

Employee Behavior and Conduct:

District employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact, both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest, and respectful.