BOARD OF EDUCATION
NORTH BRANCH EDUCATIONAL SERVICES CENTER
6655 JEFFERSON, PO BOX 3620
NORTH BRANCH, MICHIGAN 48461-3620

The regular meeting of the North Branch Board of Education was held at 7:00 p.m. on Monday, October 25, 2021 in the board room located in the North Branch Educational Services Center, 6655 Jefferson, North Branch, Michigan.

President Deshetsky called the meeting to order at 7:03 p.m.

Roll Call indicated the following Board members present:

Members Present:	Daniel Deshetsky, President
	Cheryl Howell, Treasurer
	Cory Mabery, Vice President
	Joshua Leach, Secretary
	Jason Cullin, Trustee
	Maria Hoebeke, Trustee
	Patrick Henne, Trustee

Others Present:	James D. Fish	Superintendent
	Melissa Montgomery	Business Director
	Amber White	Director of Curriculum and Technology
	Lori Wierbecki	Special Education Supervisor
	Mark Hiltunen	High School Principal
	Theresa Rae	Elementary Principal
	Jeff Drayton	Director of Operations & Technology
	Rhoda Lucia	Recording Secretary

Community Members – 18

Student Report - none

Presentation –
North Branch Equestrian Team – Mr. Fish shared the information regarding the accomplishments of the students on the Equestrian team. Coach Marie Curell had the team members stand and introduce their parents and then they entertained questions from the board.

Near Peer College Advisor – Jessie Arrendondo – Mrs. J introduced herself and explained what she does as a college advisor including but not limited to building relationships with student, explaining the college track and the vocational track, assisting with scholarships.

Sovita Credit Union – Dave Geen from Sovita Credit Union recognized our 3 administrators, High School Principal, Mark Hiltunen, RFMS Principal, Dane Terauds and Elementary Principal, Theresa Rae, in honor of National Principals Month.

Moved by Mabery, supported by Leach the Board of Education approve the agenda as presented.
Roll Call Vote: Henne aye, Howell aye, Deshetsky aye, Cullin aye, Leach aye, Mabery aye, Hoebeke aye
7 aye, 0 nay, 0 absent – Motion Carried

Break - 7:24 pm
Back in Session – 7:29 pm

Board Committee Reports

Facility Committee Meeting – October 20, 2021 – Cory Mabery reviewed the notes from the facility committee meeting and informed the following was discussed.

- Schneider Energy Conservation Program
- Sink Holes

Comments from the Public - The board entertained comments from the public.

Consent Agenda -

Moved by Howell, supported by Mabery the Board of Education approve the consent agenda including the approval of the October 11, 2021 regular meeting minutes, acknowledge the resignation for Elementary Teacher, Alayna Medley & Elementary Cook, Melissa McCaslin with regrets and best wishes.
Roll Call Vote: Cullin aye, Mabery aye, Hoebeke aye, Deshetsky aye, Howell aye, Henne aye, Leach aye
7 aye, 0 nay, 0 absent – Motion Carried

Items for Discussion/Action –

Moved by Leach, supported by Cullin the Board of Education approve the employment of Sara Hagemeister as a 3.5-hour High School Aide/Cashier
Roll Call Vote: Deshetsky aye, Mabery aye, Leach aye, Cullin aye, Howell aye, Hoebeke aye, Henne aye
7 aye, 0 nay, 0 absent – Motion Carried

Moved by Mabery, supported by Howell the Board of Education approve the employment of Debra Jordan as a 3.5-hour Ruth Fox Cook
Roll Call Vote: Mabery aye, Deshetsky aye, Cullin aye, Leach aye, Henne aye, Howell aye, Hoebeke aye
7 aye, 0 nay, 0 absent – Motion Carried

Moved by Henne, supported by Cullin the Board of Education approve the employment of Linda Hunt as the District Speech and Language Pathologist.
Roll Call Vote: Howell aye, Deshetsky aye, Leach aye, Cullin aye, Mabery aye, Hoebeke aye, Henne aye
7 aye, 0 nay, 0 absent – Motion Carried

Moved by Howell, supported by Henne the Board of Education entertain the second reading and adoption of NB Policies – Vol. 36, No. 1- September 2021
Policy 0100 – Definitions
Policy 0167.3 – Public Participation at Board Meetings
Policy 3120 – Employment of Professional Staff
Policy 6144 – Cost Principles – Spending Federal Funds
Policy 6152 – Student Frees, Fines, & Supplies
Policy 7450 – Property Inventory
Policy 8310 – Public Records
Policy 8320 – Personnel Files
Policy 8330 – Student Records

Roll Call Vote: Hoebeke aye, Leach aye Howell aye, Mabery aye, Cullin aye, Henne aye, Deshetsky aye
7 aye, 0 nay, 0 absent – Motion Carried

Communications -
Mr. Fish, Superintendent, informed the board of the following:

- Draft 2022-2023 NBAS Employee School Calendar
- Lapeer County Covid Update
- Superintendent Evaluation Instrument (hard copy provided at meeting as well)
- Schedule of events for HS HVAC Improvements
    - 10/22 – Bids Open at public meeting
    - 10/25 – Information shared with the BOE
    - 11/8 – Vender Selected
    - 11/22 – ESA (Energy Services Agreement) Contract Approved by BOE
- Facility Updates
    - Elementary Classroom Construction
    - RFMS Classroom Construction – Summer of 2022
    - Parking Lots – Crack Sealing
    - Tree Replacements/trimming
    - Winterize Buildings & Grounds
    - RFMS Grounds Issue – Homecoming
    - RFMS Gym Floor
    - Robotics Update
- Transportation Update
- Count Day – Preliminary Numbers
- Superintendent Formal Evaluation – suggested timeline
    - 10/25/21 – Superintendent Evaluation Instrument provided to board members
    - 11/8/21 – Review questions regarding the Superintendent Evaluation Instrument
    - 11/22/21 – Superintendent Self Evaluation provided to board members
    - 11/22/21 – Board President establishes process for compiling the year-end formal Superintendent Evaluation by each board member (pages 19 – 21 of the Superintendent Evaluation Instrument)
    - 12/13/21 – Closed session to complete Superintendent Evaluation
    - 12/13/21 – Formal Evaluation is adopted by Board of Education

Comments from the Public – none

Comments from Board Members – The board members made comments.

Moved by Leach, supported by Cullin the Board of Education adjourn at 10:09 pm
Roll Call Vote: Mabery aye, Deshetsky aye, Cullin aye, Henne aye, Leach aye, Hoebeke aye, Howell aye
7 aye, 0 nay, 0 absent – Motion Carried

Joshua Leach, Secretary