BOARD OF EDUCATION
NORTH BRANCH EDUCATIONAL SERVICES CENTER
6655 JEFFERSON, PO BOX 3620
NORTH BRANCH, MICHIGAN 48461-3620

The regular meeting of the North Branch Board of Education was held 7:00 p.m. on Monday, June 12, 2017 in the board room located in the North Branch Educational Services Center, 6655 Jefferson, North Branch, Michigan.

President Mabery called the meeting to order at 7:02 p.m.

Roll Call indicated the following Board members present:

Members Present:	Cory Mabery, President
	Daniel Deshetsky, Vice President
	Cheryl Howell, Treasurer
	Melissa Schank, Secretary
	Tom Nellenbach, Trustee
	Brenden Miller, Trustee
	Absent - Lori Lane, Trustee

Others Present:	James D. Fish	Superintendent
	Cheryl Bruff	Business Manager
	Mark Hiltunen	High School Principal
	Cindy Howe	Middle School/Ruth Fox Principal
	Greg Matheson	Elementary Principal
	Dane Terauds	Elementary Assistant Principal
	Teresa Upleger	Director of Special Education
	Amber White	Director of Curriculum
	Jeff Drayton	Director of Operations & Technology
	Rhoda Lucia	Recording Secretary

Community Members - 48

Moved by Howell, support by Schank the Board of Education approve the agenda as amended to include the MHSAA Membership Resolution as item G.
Roll Call Vote: Howell aye, Nellenbach aye, Schank aye, Deshetsky aye, Miller aye, Mabery aye 6 aye, 0 nay, 1 absent - Motion Carried

Presentations:
Dave Castle recognized Ryan Beatley for his excellent job on the varsity boys track team in shotput.

Jason Castle, Varsity Track coach introduced his assistant coach Pat McNulty and spoke of all the great accomplishments of the Girls track team.

Tom Atkins, Varsity Softball coach introduced his assistant coaches Allyssa Welling and Nik Hopp and spoke of all the team and individual accomplishments.

Moved by Deshetsky, supported by Mabery the Board of Education approve the resolution as presented and attached.
Roll Call Vote: Deshetsky aye, Miller aye, Mabery aye, Howell aye, Nellenbach aye, Schank aye
6 aye, 0 nay, 1 absent – Motion Carried

7:34 p.m. – Recess
7:40 p.m. – Back in Session

Comments from the Public – The board entertained comments from the public.

Consent Agenda
Moved by Howell, supported by Miller the Board of Education has received and reviewed information for the consent agenda including the Approval of Minutes from May 22, 2017 regular meeting, reviewed the May Accounts Payables in the amount $561,798.81, reviewed the May Food Service Bills in the amount of $28,707.54, reviewed the May Financial Report, and acknowledge the resignation of Pauline Hutchinson, Quest Cashier & Karen North, Paraprofessional with regret and best wishes.
Roll Call Vote: Deshetsky aye, Howell aye, Mabery aye, Miller aye, Nellenbach aye, Schank aye
6 aye, 0 nay, 1 absent - Motion Carried

Items for Discussion/Action

Moved by Howell, supported by Schank the Board of Education approve the following educational trips including the HS Drama Trip to Mid-Michigan Theatre Festival, Band tour to Chicago, 8th Grade trip to Washington DC, MS Cedar Point PBS reward trip, 6th grade Hartley Outdoor educational field trip, RF/MS Space Camp Trip to Huntsville Alabama.
Roll Call Vote: Mabery aye, Nellenbach aye, Howell aye, Miller aye, Deshetsky aye, Schank aye
6 aye, 0 nay, 1 absent – Motion Carried

Moved by Miller, supported by Schank the Board of Education approve the employment of Bill Barkowska as Ruth Fox/Middle School Assistant Principal.
Roll Call Vote: Miller aye, Deshetsky aye, Nellenbach aye, Howell aye, Schank aye, Mabery aye
6 aye, 0 nay, 1 absent– Motion Carried

Moved by Howell, supported by Schank the Board of Education entertain the 1st reading of Board Policy #5630.01.
Roll Call Vote: Schank aye, Howell aye, Nellenbach aye, Mabery aye, Deshetsky aye, Miller aye
6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Deshetsky the Board of Education approve the resolution to amend the proposed 2016-2017 General Appropriations Budget as read and attached.
Roll Call Vote: Deshetsky aye, Miller aye, Nellenbach aye, Howell aye, Mabery aye, Schank aye
6 aye, 0 nay, 1 absent – Motion Carried

Moved by Schank, supported by Howell the Board of Education approve the resolution to adopt the proposed 2017-2018 General Appropriations Budget as read and attached.
Roll Call Vote: Schank aye, Howell aye, Deshetsky aye, Mabery aye, Nellenbach nay, Miller nay
4 aye, 2 nay, 1 absent – Motion Carried

Communications
Principal Reports –
Mr. Matheson shared information regarding:

- All Staff Appreciation Week
- Compass program
- Recognizing our Retirees
- Reviewed NBE accomplishments for the year

Mrs. Howe shared information regarding:

- RF Staffing Changes
- Year End Celebrations

Mr. Hiltunen shared information regarding:

- 53 Microsoft Certified Specialist
- New podium for the Sheriff's Department
- Year End Celebrations
- DEEP Students

Curriculum Report –
Mrs. White shared information regarding:

- NBAS Teacher Technology Initiative Grant
- Meeting with 6th – 8th grade Science teachers
- Carrie Wenta – Scholarship to attend the American Wilderness Leadership in Jackson Wyoming
- End of year Celebration – Thanks to all that attended

Superintendent Report –
Mr. Fish, Superintendent – Informed the board of the following:

- Reviewed DSA/PATS for the year
- Reviewed all grants that have been received for 17-18
- Brief update on social media

Items for Future Discussion/Action

a. Designation of Legal Counsel
b. Designation of School Election Assistant & Recording Secretary for 2017-2018
c. Designation of financial institutions as depositories for 2017-2018
d. Designation of fees and rental charges for district facilities & grounds for 17-18
e. 2017-2018 Breakfast & Lunch Prices
f. State Aide Note
g. Workshop Goals (July/August)

Comments from the Public - The board entertained comments from the public.

Comments from Board Members – The board members made comments.

Moved by Schank, support by Miller that the Board of Education adjourn the meeting at 10:09 p.m.
Roll Call Vote: Howell aye, Schank aye, Deshetsky aye, Nellenbach aye, Mabery aye, Miller aye 6 aye, 0 nay, 1 absent - Motion Carried

Melissa Schank

Melissa Schank, Secretary

North Branch Area Schools
June 12, 2017

Resolution

Whereas: The 2017 North Branch Varsity Softball team is recognized as the Division II – District 64 Champion defeating Croswell-Lexington 2 – 1 in the semi-finals and Imlay City 7 – 4 in the championship game to advance to the Regional Tournament for the first time since 2013; and

Whereas: The 2017 North Branch Varsity Softball team had 5 team members receive TVC All Conference recognition as well as 5 team members receive All – District recognition and Coach Tom Atkins was selected the District Coach of the Year; and

Whereas: The 2017 North Branch Varsity Softball team had 10 out of the 12 athletes receive the Scholar Athlete award at the Spring Banquet for an outstanding 83% of its team members; and

Whereas: The 2017 North Branch Varsity Softball team earned Team Academic All-State recognition for the second consecutive year with a GPA of 3.57; and

Whereas: The 2017 North Branch Varsity Softball team earned the District Sportsmanship Award as selected by the district coaches.

Whereas: The success of the team has been the direct result of dedication, commitment and effort on the field and in the classroom and the team has consistently reflected good sportsmanship and school pride; and

Whereas: The achievements of this team deserve recognition,

Therefore, Be It Resolved,

That the North Branch Varsity Softball Team be congratulated and properly recognized.

Be It Further Resolved,

That a copy of this resolution is presented to the players and coaches and a copy be attached to the permanent records of the school district.

North Branch Board of Education

MHSAA® michigan high school athletic association

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

2017-18

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

MEMBERSHIP RESOLUTION

For the year August 1, 2017 — through July 31, 2018

LIST ON BACK the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2017-18 must be listed on the back of this form)

North Branch Area Schools City of North Branch

County of Lapeer, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current *HANDBOOK* as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2017 and shall remain effective until July 31, 2018, during which the authorization may not be revoked.

RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

North Branch Area *School(s), on the* 12th *day of* June, *2017, and is so recorded in the minutes of the meeting of the said Board/Governing Body.*

North Branch Board of Education
(Governing Body Name)
6655 Jefferson, P.O.3620
(Address)
North Branch, 48461
(City & Zip Code)

Melissa Schaub
Board Secretary Signature or Designee
☐ *Check if Designee*

-OVER-

Schools Which Are To Be MHSAA Members During 2017-18

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

A. **This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.**

B. **If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.**

C. ***If the 6th-graders are in a separate building, and participating with the 7th- and 8th- graders, the 6th-grade school building must be listed as an MHSAA member school.**

Member High School(s) (if any)

List separately from JH/MS even if all grades are housed in the same building.

1. North Branch High School
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

If necessary, list additional schools for either column on a separate sheet.

Junior High /Middle School(s) (if any)

List separately from HS even if all grades are housed in the same building.

1. North Branch Middle School
   Name of Junior High/Middle School
   Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): 7-8
   Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: 367
   Provide anticipated 2017-18 6th-Grade Enrollment: 163
   - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
   - **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
   - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

3. _____
   Name of Junior High/Middle School
   Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____
   Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: _____
   Provide anticipated 2017-18 6th-Grade Enrollment: _____
   - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
   - **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
   - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

3. _____
   Name of Junior High/Middle School
   Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): _____
   Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: _____
   Provide anticipated 2017-18 6th-Grade Enrollment: _____
   - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
   - **Yes or No** (circle one) *6th-graders are housed in the same building as 7th- and 8th-graders
   - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

NORTH BRANCH AREA SCHOOLS

A RESOLUTION TO AMEND THE GENERAL APPROPRIATIONS BUDGET FOR THE FISCAL YEAR 2016-2017

Moved By: Howell, Supported By: Deshetsky

Be it resolved, that this resolution shall approve the general appropriations budget amendment of North Branch Area Schools for the fiscal year 2016-2017 to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the North Branch Area Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the debt retirement, community service and the food service of North Branch Area Schools for the fiscal year 2016-2017 are as attached.

Be it further resolved, that in accordance with the truth in budgeting act, the Board of Education will levy .178866 mills of ad valorem property tax on non-homestead property for the purpose of funding general operations.

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Any changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent of Schools is hereby charged with the supervision and execution of the budget adopted by the Board.

Roll Call Vote:

Ayes: Daniel Deshetsky, Brenden Miller, Tom Nellenbach, Cheryl Howell, Cory Mabery, Melissa Schank

Nays: None

Absent: Lori Lane

Resolution Adopted 6-0

Melissa Schank

Melissa Schank
Board of Education Secretary

June 12, 2017

NORTH BRANCH AREA SCHOOLS

A RESOLUTION TO ADOPT THE GENERAL APPROPRIATIONS BUDGET FOR THE FISCAL YEAR 2017-2018

Moved By: Schank, Supported By: Howell

Be it resolved, that this resolution shall approve the general appropriations budget of North Branch Area Schools for the fiscal year 2017-2018 to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the North Branch Area Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general, debt retirement, community service and the food service North Branch Area Schools for the fiscal year 2017-2018 are as attached.

Be it further resolved, that in accordance with the truth in budgeting act, the Board of Education will levy 18 mills of ad valorem property tax on non-homestead property for the purpose of funding general operations.

Be it further resolved, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education. Any changes in the amount appropriated by the Board shall require approval of the Board.

Be it further resolved, that the Superintendent of Schools is hereby charged with the supervision and execution of the budget adopted by the Board.

Roll Call Vote:

Ayes: Melissa Schank, Cheryl Howell, Daniel Deshetsky, Cory Mabery

Nays: Tom Nellenbach, Brenden Miller

Absent: Lori Lane

Resolution Adopted – 4-2

Melissa Schank
Board of Education Secretary

June 12, 2017