

**BOARD OF EDUCATION
NORTH BRANCH EDUCATIONAL SERVICES CENTER
6655 JEFFERSON, PO BOX 3620
NORTH BRANCH, MICHIGAN 48461-3620**

The regular meeting of the North Branch Board of Education was held 7:00 p.m. on Monday, April 24, 2017 in the board room located in the North Branch Educational Services Center, 6655 Jefferson, North Branch, Michigan.

President Mabery called the meeting to order at 7:02 p.m.

Roll Call indicated the following Board members present:

Members Present: Cory Mabery, President
Cheryl Howell, Treasurer
Melissa Schank, Secretary
Tom Nellenbach, Trustee
Lori Lane, Trustee
Brenden Miller, Trustee
Absent: Daniel Deshetsky, Vice President

Others Present:	James D. Fish	Superintendent
	Cheryl Bruff	Business Manager
	Greg Matheson	Elementary Principal
	Dane Terauds	Elementary Vice Principal
	Amber White	Director of Curriculum
	Jeff Drayton	Director of Operations & Technology
	Rhoda Lucia	Recording Secretary

Community Members - 18

Moved by Howell, support by Miller the Board of Education approve the agenda as presented.

Roll Call Vote: Howell aye, Nellenbach aye, Mabery aye, Schank aye, Lane aye, Miller aye
6 aye, 0 nay, 1 absent - Motion Carried

Presentations:

Band - Mr Ehardt shared some of the accomplishments of the North Branch Bands for the 2016-2017 school year and then introduced 4 of our High School Band students that would be performing for the board. The first was a saxophone trio performed by Freshman, Melody Horne and seniors Kevin Zender and Ashley Fielding. The second a piano solo by Bruno Voigt.

2014 Quest Graduate, Chelsey Thurlow (Fricke) presented an idea to the board for some landscaping improvements that she would like to plan and implement for the disc golf/cross country track. The board agreed that this would be a good improvement and look forward to seeing what her plans include and how she will be implementing it.

Gifted and Talented Program Update – Mr. Terauds presented an update on our gifted and talented program including 10 common gifted education myths and entertained questions from the board.

Board Committee Reports

Mrs. Howell shared that the Finance Committee met on April 19, 2017 at 7:00 am and reviewed/discussed the following:

- Technology 5 year plan
- Facility 5 year plan
- The Hi-Tech building services cost proposal
- Reviewed the roof replacement schedule
- Textbook/curriculum 5 year plan
- Updates on the business director position
- Staffing for 2017-2018
- Reviewed budget assumptions
- Reviewed preliminary budget

Comments from the Public – None.

Consent Agenda

Moved by Miller, supported by Schank the Board of Education has received and reviewed information for the consent agenda including the Approval of Minutes from April 10, 2017 regular meeting, acknowledge the resignation of Jonathon VanHamlin, High School teacher effective June 16, 2017 and acknowledge the resignation for retirement from Miriam Smillie Elementary teacher and Mary Simpson High School teacher effective the last day of school with regret and best wishes.

Roll Call Vote: Mabery aye, Miller aye, Howell aye, Lane aye, Nellenbach aye, Schank aye 6 aye, 0 nay, 1 absent - Motion Carried

Items for Discussion/Action

Moved by Schank, supported by Howell the Board of Education entertain the 1st reading of Board Policy #8510.

Roll Call Vote: Schank aye, Mabery aye, Lane aye, Miller aye Nellenbach aye, Howell aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Miller, supported by Howell the Board of Education entertain the 2nd reading and adoption of Board Policies: 2221, 2461, 2623, 3120.04, 3121, 4121, 5330.02, 5517.01, 5610, 5610.01, 7540.02, 8330, 8400, 8500, 5111.01, 5111.03, 8340, 8300, 8305.

Roll Call Vote: Howell aye, Schank aye, Nellenbach aye, Lane aye, Miller nay, Mabery aye 6 aye, 0 nay, 1 absent– Motion Carried

Moved by Schank, supported by Howell the Board of Education adopt the 5 year Technology Plan option one as presented and attached.

Roll Call Vote: Lane aye, Mabery aye, Schank aye, Howell aye, Nellenbach aye, Miller aye, 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Miller the Board of Education adopt the 5 year Facilities Plan as presented and attached.

Roll Call Vote: Nellenbach aye, Howell aye, Mabery aye, Miller aye, Lane aye, Schank aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Schank the Board of Education approve the fencing bid from ABC Professional Services in the amount not to exceed \$39,000.

Roll Call Vote: Nellenbach aye, Lane aye, Miller aye, Mabery aye, Schank aye, Howell aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Schank, supported by Howell the Board of Education approve a 5 year extension of the Hi-Tech Contract for custodial services.

Roll Call Vote: Miller aye, Howell aye, Schank aye, Lane aye, Nellenbach nay, Mabery aye 5 aye, 1 nay, 1 absent – Motion Carried

Moved by Howell, supported by Mabery the Board of Education approve extending the 2016 – 2017 school year by one day making the last day of school to June 12, 2017.

Roll Call Vote: Mabery aye, Howell aye, Schank aye, Nellenbach aye, Lane aye, Miller aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Lane the Board of Education approve the employing Cindy Lewis as the K-5 Math Coach at North Branch Elementary and Ruth Fox Elementary School beginning in the 2017-2018 school year.

Roll Call Vote: Lane aye, Miller aye, Nellenbach aye, Mabery aye, Schank aye, Howell aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Schank, supported by Howell the Board of Education adopt the 5th and 6th Grade Wonder Years curriculum – with use for review in Grades 7 – 12, along with the “You, Your Body and Puberty” video.

Roll Call Vote: Schank aye, Howell aye, Lane aye, Nellenbach aye, Miller aye, Mabery aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Howell, supported by Lane the Board of Education adopt the 5 year Curriculum and Textbook 5 year plan as presented and attached.

Roll Call Vote: Miller aye, Howell aye, Nellenbach aye, Mabery aye, Lane aye, Schank aye 6 aye, 0 nay, 1 absent – Motion Carried

Moved by Schank, supported by Miller the Board of Education approve the bid from SPI Communications in the amount of \$271,297.34 contingent upon E-Rate funding.

Roll Call Vote: Mabery aye, Lane aye, Nellenbach aye, Schank aye, Howell aye, Miller aye,

6 5-aye, 0 nay, 1 absent – Motion Carried

Communications

Principal Reports –

Mr. Matheson shared information regarding:

- Shared how successful their Mother/Son Event was

Curriculum Report –

Mrs. White shared information regarding:

- Critical sub shortage
- Removing barriers for retirees to sub
- New Bill on New Teacher Certification regarding HQ
- Information regarding College Decision Day at the high school
- Gave Kudos to Mrs. Sherman and Mrs. Dinnewith for attending a Spanish Conference on their own time.
- Gave Kudos to the junior class for having perfect attendance during the 2 days of testing.

Superintendent Report –

Mr. Fish, Superintendent – Informed the board of the following:

- Grant - \$1000
- School of Choice Window for 2017-2018 – May 1 – September 1, 2017
- Updated Organizational Chart
- Mr. Rosser's award – Masonic Lodge
- ISD Annual Meeting
- Communication Meetings regarding 17-18 Budget
 - NBEA – Wednesday, 4/26 – 4:15 pm
 - Elementary – Thursday, 4/27 – 7:45 am
 - RF/MS – Monday, 5/1 – 2:30 pm
 - High School – Wednesday, 5/3 – 2:30 pm
- College Decision Day – 9:30 am
- Business Manager Interviews are ongoing this week
- Ruth Fox Roofing update
- Athletics
 - Varsity Boys Basketball Coaching Position
 - Varsity Football Coach Update
 - Athletic League Update
 - County Track Meet - Friday

Items for Future Discussion/Action

- a. 2017 High School & Quest Graduates (May 8, 2017)
- b. Probation/Tenure (May 22, 2017)
- c. 16-17 Budget Amendment (June 12, 2017)
- d. 17-18 Budget Adoption (June 12, 2017)

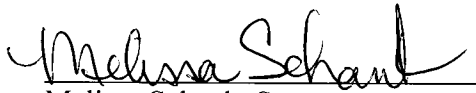
Comments from the Public - The board entertained comments from the public.

Comments from Board Members – The board members made comments.

Moved by Schlaud, support by Howell that the Board of Education adjourn the meeting at 10:41 p.m.

Roll Call Vote: Lane aye, Howell aye, Deshetsky aye, Nellenbach aye, Mabery aye, Miller aye, Schank aye

6 aye, 1 nay, 0 absent - Motion Carried


Melissa Schank, Secretary

North Branch Area Schools - 5 Year Facilities Plan

Item	Approximate Cost	Year 0 - 2016-17	Year 1 - 2017-18	Year 2 - 2018-19	Year 3 - 2019-20	Year 4 - 2020-21	Year 5 - 2021-22
LED Lighting Upgrades	\$50,000.00		\$50,000.00				
Ruth Fox Roof - 1994 Section	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Middle School Roof - 01/02 Sections	\$500,000.00		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
HS HVAC Repairs - 1994 System	\$1,000,000.00		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Connect 2 Heating Loops at Central/Quest	\$20,000.00						Sinking Fund
HVAC Controls Upgrade							Sinking Fund
Stadium Fencing	\$35,000.00	\$35,000.00					
Ruth Fox Fencing	\$20,000.00						
Elementary Fencing	\$10,000.00	\$10,000.00					
Running Track	\$200,000.00		\$0.00	\$0.00	\$50,000.00	\$50,000.00	Sinking Fund
Auditorium Curtains	\$12,500.00	\$12,500.00					
Auditorium Lights/Sound (5 year match)	\$50,000.00		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
51' Aerial Lift	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1998 GMC Cargo Van - (Replace w/ 7 pass)	\$18,000.00		\$18,000.00				
2003 Ford F350 Pickup	\$45,000.00		\$0.00				\$45,000.00
V Plow	\$7,000.00		\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$267,500.00	\$130,000.00	\$105,000.00	\$155,000.00	\$155,000.00	\$150,000.00

North Branch Area Schools 5 Year Curriculum Plan

Content Area	Year 1- 2017-18	Year 2- 2018-19	Year 3- 2019-20	Year 4- 2020-21	Year 5- 2021-22
Elementary ELA	Implementation	K-5 Curriculum Review	K-5 Curriculum Purchase	Implementation	Implementation
Secondary ELA	9-12 Curriculum (TECHNOLOGY): 60 Chromebooks + Charging Cart	6-8 Curriculum Review	6-8 Curriculum Purchase	Implementation	Implementation
Elementary Math	Implementation	Implementation	K-5 Curriculum Review	K-5 Curriculum Purchase	Implementation
Secondary Math	Implementation	Implementation	6-12 Curriculum Review	6-12 Curriculum Purchase	Implementation
Elementary Science	K-5 Curriculum Review	K-5 Curriculum Purchase	Implementation	Implementation	Implementation
Secondary Science	6-12 Curriculum Review	6-12 Curriculum Purchase	Implementation	Implementation	Implementation
Elementary Social Studies	Implementation	Implementation	Implementation	K-5 Curriculum Review	K-5 Curriculum Purchase
Secondary Social Studies	Implementation	Implementation	Implementation	6-12 Curriculum Review	6-12 Curriculum Purchase
Applied Business/Shop & Fine Arts Drama/Art/Band	Implementation	Implementation	Implementation	Curriculum Review	Curriculum Purchase
Health/Physical Education	Implementation	Implementation	Curriculum Review	Curriculum Purchase	Implementation
Foreign Language	Implementation	Curriculum Review	Curriculum Purchase	Implementation	Implementation
	Year 1- 2017-18	Year 2- 2018-19	Year 3- 2019-20	Year 4- 2020-21	Year 5- 2021-22
Total Expenditure	\$ 15,000.00	\$ 85,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

***Note: Technology line itemed as "Curriculum" in Technology Plan**

Implementation=curriculum being used in classroom

Curriculum Review=piloting for potential purchase

Curriculum Purchase-purchasing year

Approved at April 24, 2017 Board Meeting

North Branch Area Schools

5 Year Technology Plan

Location	Quantity	Age	Year 1 2017	Age	Year 2 2018	Age	Year 3 2019	Age	Year 4 2020	Age	Year 5 2021
HS Room 140	25	8 Years		8 Years		10 Years	25	1 Year		2 Years	
HS Room 142	30	2 Years		3 Years		4 Years		5 Years	30	1 Year	
HS Room 143	30	2 Years		3 Years		4 Years		5 Years	30	1 Year	
HS Room 125	30	1 Years		2 Years		3 Years		4 Years		5 Years	30
HS (Future Lab?)	32						32	1 Year		2 Years	
HS Library	25	7 Years		8 Years		9 Years	25	1 Year		2 Years	
MS Room 112	32	8 Years	32	1 Year		2 Years		3 Years		4 Years	
MS Room 113	32	2 Years		3 Years		4 Years		5 Years	32	1 Year	
MS Room 118	36	7 Years		8 Years		9 Years	36	1 Year		2 Years	
MS Library	30	Mix of 7/9 Years		Mix of 8/10 Years		Mix of 9/11 Years	30	1 Year		2 Years	
RF Room 101	34	8 Years		9 Years		10 Years	34	1 Year		2 Years	
RF Room 102	34	8 Years		9 Years		10 Years	34	1 Year		2 Years	
RF Room 201	34	8 Years	34	1 Year		2 Years		3 Years		4 Years	
RF Library	8	7 Years		8 Years		9 Years	8	1 Year		2 Years	
ELEM 300 Wing	30	8 Years	30	1 Year		2 Years		3 Years		4 Years	
ELEM 500 Wing	32	7 Years		8 Years		9 Years	32	1 Year		2 Years	
ELEM 800 Wing	30	8 Years	30	1 Year		2 Years		3 Years		4 Years	
ELEM (Future Lab?)	32						32	1 Year		2 Years	
Quest Lab	36	8 Years	36	1 Year		2 Years		3 Years		4 Years	
ELEM Library	8	7 Years		8 Years		9 Years	8	1 Year		2 Years	
Staff Computers	208	1 Years		2 Years		3 Years		4 Years		5 Years	208
Computers replaced			162		0		296		92		238

Location	Quantity	Age	Year 1 2017	Age	Year 2 2018	Age	Year 3 2019	Age	Year 4 2020	Age	Year 5 2021
IPads Replaced								New	380		
IPads Replaced									380		

Location	Quantity	Age	Year 1 2017	Age	Year 2 2018	Age	Year 3 2019	Age	Year 4 2020	Age	Year 5 2021
ELEM GT Chromebooks	60	New	60	New	30	New	30	New	30	New	30
HS ELA	60	New	60								
Chromebooks replaced			120		30		30		30		30

*HS ELA chromebooks purchased with curriculum plan funds

Approved at the April 24, 2017 board meeting

North Branch Area Schools - 5 Year Technology Plan

Item	Year 1 - 2017	Year 2 - 2018	Year 3 - 2019	Year 4 - 2020	Year 5 - 2021
Computer cost	\$94,181.94	\$0.00	\$172,085.52	\$53,486.04	\$138,366.06
Backup server	\$20,000.00				
Switches/WiFi		\$175,300.00			
Apple TV 4 / iPad Mini 2		\$0.00	\$0.00	\$0.00	\$0.00
iPads				\$144,020.00	
Chromebooks	\$30,000.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Servers			\$15,000.00		\$15,000.00
Projectors/Microphones/Other	\$10,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Insight	\$13,980.00				
New Technology	\$80,838.08	\$22,200.00	\$5,414.48	\$0.00	\$39,133.94
Total	\$235,000.00	\$220,000.00	\$220,000.00	\$225,006.04	\$220,000.00

Item	Cost
Computer Cost	\$581.37
Apple TV + adaptor	\$182.21
iPad	\$379.00
Chromebooks	\$250.00

Approved at the April 24, 2017 board meeting